SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING – OCTOBER 14, 2026, AT 6:00PM

A Regular Meeting of the Smithfield Township Board of Supervisors was held on October 14, 2026, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, and Michael Albert, Engineer Jon Tresslar, Solicitor Ronold Karasek, Stenographer Donna Kenderdine, Administrative Coordinator Jessica Hodge, and Township Manager Julia Heilakka.

Also present are Brett Cartwright, Colleen Connley, Zak Klaptosky, Debbie Kulick, Kati Machovsky, Mike Mosier, JoAnn Norris, Andrew Petershon, Attorney Rich Williams, and other members of the public.

1. **Chair Jacob Pride calls the meeting to order at 6:01PM.**

2. **The Pledge of Allegiance is recited.**

3. **Announcements:**

   a. Save the Date:

      i. The Trunk or Treat and Fall Fest will be Saturday, October 24th. The Township is looking for trunks and volunteers.

      ii. Fall leaf pick-up will occur October 26th through November 20th.

   b. An executive session was held on October 14, 2026 from 5:30PM to 5:56PM, regarding attorney-client privilege matters, security, and personnel matters.

4. **Consider: Consent Agenda.**

   a. Consider: July 15, 2026 Work Session Minutes.

   b. Consider: September 23, 2026 Regular Meeting Minutes.

   c. Consider: September 30, 2026 Work Session Minutes.

   d. Consider: $330,096.56 (General: $174,906.23, Capital Improvements/Grants: $818.00, Liquid Fuels: $149,251.35 & Professional Escrow: $5,120.98).

   e. Consider: Purchase 2026 410P Backhoe Loader via Five Star Equipment (COSTARS).

   f. Consider: Adopt Resolution No. 635 – Monroe County Control Center AED Agreement.

   g. Consider: Approve Memorandum of Understanding with The Aliver Foundation.

h. Consider: Appoint Rebecca Gallagher to Planning Commission Term Ending January 4, 2028.

i. Consider: Set Trick or Treating Hours from 6 p.m. to 8 p.m. on October 31st.

Robert Lovenheim motions to approve the consent agenda, Michael Albert seconds. The Board and Debbie Kulick discuss the agreement from Aliver Foundation, appointing Rebecca Gallagher to the Planning Commission, and items in the bill pack. Vote: all in favor; motion carries.

5. Reports:

a. Emergency Services – Debbie Kulick invites the public to attend the 7th Annual Gala fundraiser for Bushkill Emergency Corps at Shawnee Inn on October 24th at 6PM.

b. Solicitor – Ron Karasek worked on Right-to-Know Requests and drafting a deed for the Schuchman property. He has received documentation concerning the Karol appeal.

c. Engineer – Jon Tresslar worked on the Westfield Commons preliminary LDP, conditional use review for the Shawnee cell tower, and responding to the Shawnee planning module for DEP.

d. Township Manager – Julia Heilakka announces the Township has received the Ready Local Governments grant. She applied for three other LSA grants.

e. I-80/SR 611 – None.

f. Environmental Advisory Council – Kati Machovsky says the EAC would like to be better informed about Township business. Robert Lovenheim discusses ways the Board can facilitate better communication with the EAC.

g. Supervisors' Comments – None.

6. Old Business: None.

7. New Business:

a. Conditional Use Hearing: Verizon Wireless – Shawnee Square Cell Tower. The conditional use hearing opens at 6:18PM. Michael Albert recuses himself due to a conflict of interest: Shawnee Trust is a partial owner; his wife is one of several beneficiaries of the trust. This conditional use application proposes a wireless communication facility located at 107 Shawnee Square Drive, Parcel 16.113533. The hearing is transcribed by Donna Kenderdine Reporting.

Exhibits introduced into the hearing are as follows: Board Exhibit No. 1 – Confirmation of Advertising in the Pocono Record, Board Exhibit No. 2 – Zoning Officer Proof of

Posting, Board Exhibit No. 3 – Township Engineer Review Letter of October 1, 2026, Board Exhibit No. 4 – Planning Commission Recommendation Letter of October 12, 2026, Board Exhibit No. 5 – Michael Albert Conflict of Interest Disclosure, and Applicant Exhibit No. 1 – Verizon Wireless Application.

Robert Lovenheim motions to close the conditional use hearing, Jacob Pride seconds. Vote: Robert Lovenheim and Jacob Pride in favor, Michael Albert abstains; hearing closes at 7:30PM.

b. Consider: Decision in re: Verizon Wireless – Shawnee Square Cell Tower.
Robert Lovenheim motions to grant conditional use subject to compliance with Township Engineer's review letter, utilizing a wooden fence for noise deadening, the Planning Commission recommendation for retaining trees, and installing a point of most probable failure at 71ft, Jacob Pride seconds. Vote: Robert Lovenheim and Jacob Pride in favor, Michael Albert abstains; motion carries.

8. Public Comment.

a. Brett Cartwright states concerns about the Verizon Wireless conditional use.

b. Joanne Norris asks about work near Sun Mountain and Shawnee Valley PRD.

c. Zak Klaptosky claims the Board has infringed upon his rights.

d. Kati Machovsky believes the Board should hear everyone's voice and suggests de-escalation techniques.

9. Adjournment: There being no other business before the Board, Robert Lovenheim motions to adjourn, Michael Albert seconds. Vote: all in favor; meeting adjourned at 7:46PM.

Minutes Recorded by Jessica Hodge

Respectfully submitted,



Julia Heilakka
Township Secretary