SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING – SEPTEMBER 23, 2026, AT 6:00PM

A Regular Meeting of the Smithfield Township Board of Supervisors was held on September 23, 2026, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, and Michael Albert, Engineer Jon Tresslar, Solicitor Ronold Karasek, Administrative Coordinator Jessica Hodge, Conservation and Recreation Director Dr. Alex Jackson, and Township Manager Julia Heilakka.

Also present are Brett Cartwright, Jeff Fiocchi, Rebecca Gallagher, Debbie Kulick, Andrea Loguidice (via Zoom), Kati Machovsky, Jean Turn, and other members of the public.

1. **Chair Jacob Pride calls the meeting to order at 6:01PM.**

2. **The Pledge of Allegiance is recited.**

3. **Announcements:**

   a. Save the Date:

      i. The Trunk or Treat and Fall Fest will be Saturday, October 24th.

      ii. Fall leaf pick-up will occur September 30th through November 20th.

      iii. There is a Work Session scheduled for Wednesday, September 30th, at 6:00PM.

   b. An Executive Session was held on September 23rd from 5:07PM to 5:57PM regarding personnel matters, an attorney-client privilege matter, the M. Manor injunction litigation, and the Vecchio litigation regarding Rivers Edge Bike Park.

      Jacob Pride announces he will be submitting a letter requesting healthcare coverage.

4. **Consider: Consent Agenda.**

   a. Consider: September 9, 2026 Regular Meeting Minutes.

   b. Consider: Approve Bill Pack: $141,513.67 (General: $129,353.32, Professional Escrow: $7,880.38, & Capital Improvement/Grants: $4,279.97).

   c. Consider: Adopt Resolution No. 631 – Vonderahe Lot Joinder.

   d. Consider: Adopt Resolution No. 632 – DCED LSA App. for Shawnee Fire Co.

   e. Consider: Adopt Resolution No. 633 – DCED LSA App. for Marshalls Creek Fire Co.

   f. Consider: Adopt Resolution No. 632 – DCED LSA App. for Smithfield Township.

g. Consider: Appoint Steven R. Hawk, #04055 to serve as Alternate Sewage Enforcement Officer.

h. Consider: Approve 2025 Financial Statements.

Michael Albert motions to approve the consent agenda, Robert Lovenheim seconds. Michael Albert confirms fire company payments are not from taxes; the Township has yet to receive audits. Vote: all in favor; motion carries.

5. Reports:

a. Emergency Services – Debbie Kulick invites the public to attend the 7th Annual Gala fundraiser for Bushkill Emergency Corps on October 24th at Shawnee Inn at 6PM.

b. Solicitor – Ron Karasek recounts the order from Judge Williamson regarding M. Manor, keeping the preliminary injunction in place. M Manor was not found in contempt, but riding or racing by the Byrnes, their children, or their friends will not be allowed until the zoning appeal is settled. Ron Karasek says he will get the Green Mountain condemnation completed quickly.

c. Engineer – Jon Tresslar says he has completed the second review for the proposed data center at Smithfield Gateway. He has also been working on the structural repairs to Green Mountain Bridge, and sent information to the Township for an LSA grant application.

d. Township Manager – Julia Heilakka says the Township has an exciting grant announcement occurring tomorrow at 3PM. Right-to-Know requests are being completed approximately 40% faster this year than previous years.

e. I-80/SR 611 – None.

f. Environmental Advisory Council – Alex Jackson announces the EAC has authorized a draft newsletter for October and two recommendations for the Board to look at. Kati Machovsky says the next meeting is October 5th; single use plastics will be discussed.

g. Supervisors' Comments – None.

6. Old Business:

a. Discuss: Dirty Fill & Grading Ordinance Progress.

Alex Jackson and Jon Tresslar say this draft ordinance has grown beyond the original scope and need of the Township. The Board discusses stormwater management, possible revisions, and next steps. Michael Albert asks for a dirty fill stand-alone draft. Andrea Loguidice says there are good actors who will have proper documentation for their fill.

7. New Business:

a. Consider: Special Event Permit – Food Trucks at Crafting Creations.

Jacob Pride says that his view has changed on special event permits being used for food trucks. Michael Albert argues that since this is in a commercial zone, a permit may not be needed. Robert Lovenheim believes food trucks can be good for the area and its people. Rebecca Gallagher argues that a food truck in some areas may make brick and mortar businesses unhappy. Jeff Fiocchi says the Board will not stop food trucks.

Michael Albert motions to approve the Special Event Permit – Food Trucks at Crafting Creations pending additional information, Robert Lovenhein seconds. Andrea Loguidice is familiar with food trucks and would be happy to speak with the Board about the issues. Vote: all in favor; motion carries.

8. Public Comment.

a. Brett Cartwright and Jean Turn are concerned about the quality of work done at the Franklin Hill Minor Subdivision and ask what recourse the residents have.

b. Kati Machovsky asks if there is a public calendar for area events. Michael Albert says there have been several, but they are difficult to manage.

9. Adjournment: There being no other business before the Board, Michael Albert motions to adjourn, Robert Lovenheim seconds. Vote: all in favor; meeting adjourned at 7:16PM.

Minutes Recorded by Jessica Hodge

Respectfully submitted,

Julia Heilakka
Township Secretary