SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – JUNE 24, 2025 AT 6:00PM

**AGENDA**

1. Call Meeting to Order: Chair Jacob A. Pride.

2. Pledge of Allegiance.

3. Members Present.

4. Announcements:

   a. Standing Executive Session from 5:00 p.m. to 5:___p.m. re:________.

5. Minutes:

   a. None.

6. Bills & Obligations:

   a. Ratify: $37,057.50 (General Fund: $37,057.50).

   b. Consider: 6/24/2025 – $112,343.99 (General Fund: $106,602.64, Escrow Fund: $5,378.35, Capital Improvement Grant Fund: $363.00).

7. Reports:

   a. Solicitor's Report.

   b. Engineer's Report.

   c. Township Manager's Report.

   d. Environmental Advisory Council Report.

   e. I-80/SR 611 Report.

   f. Supervisors' Comments.

8. Old Business:

   a. Consider: Land Development Waiver re: 361 East Brown St, LLC.

   b. Discuss: Parks & Recreation Regulations Update.

   c. Discuss: Lighting Ordinance Update.

*Agenda Continues Next Page*

9. New Business:
    a. Consider: Approve Consent Agenda.
        i. Consider: Ratify Agreement Re: Wetlands Presence/Absence with Penn's Trail Environmental, LLC.
        ii. Consider: Authorize Advertisement of Self Storage Facility Ordinance.
    b. Discuss: Commercial Use of Parks – PoconoDaytripper.
10. Public Comment.
11. Adjournment.

**Upcoming Township Meetings**

**Board of Supervisors & Planning Commission Joint Session** June 26th at 7 p.m.
**Board of Supervisors** July 8th at 6 p.m.
**Planning Commission** July 10th at 7 p.m.
**Environmental Advisory Council** July 2nd at 7 p.m.
**Zoning Hearing Board** July 1st at 7 p.m.

**Smithfield Township**
# Unpaid Bills
**As of June 24, 2025**

**BILL PACK - TOTAL: $149,401.49**

**BILL PACK - RATIFY TOTAL: $37,057.50**

**BILL PACK - APPROVE TOTAL: $112,343.99**

**BILL PACK -GENERAL FUND - RATIFY: $ 37,057.50**

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **Met-Ed** | | | | |
| | Bill | 06/17/2025 | Acct 367 Minisink Park (5/13-6/11) | 56.06 |
| | Bill | 06/17/2025 | Acct. 989 DWG Roundabout Street Lights (5/13-6/11) | 141.76 |
| Total Met-Ed | | | | 197.82 |
| **Payroll - ADP** | | | | |
| | Bill | 06/12/2025 | Pay Date 6/12/2025 | 30,132.13 |
| Total Payroll - ADP | | | | 30,132.13 |
| **Ramp Credit Card** | | | | |
| | Bill | 06/21/2025 | 5/21/2025 thru 6/20/2025 | 6,727.55 |
| Total Ramp Credit Card | | | | 6,727.55 |
| **TOTAL** | | | | **37,057.50** |

**BILL PACK - CAPITAL IMPROVEMENT/GRANTS - APPROVE: $ 363.00**

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **T&M Associates** | | | | |
| | Bill | 06/12/2025 | JRM487365 | 363.00 |
| Total T&M Associates | | | | 363.00 |
| **TOTAL** | | | | **363.00** |

**BILL PACK - PROFESSIONAL ESCROW - APPROVE: $ 5,378.35**

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **HANOVER ENGINEERING ASSOCIATES, INC.** | | | | |
| | Bill | 06/11/2025 | 198572 | 426.80 |
| | Bill | 06/11/2025 | 198573 | 305.15 |
| | Bill | 06/11/2025 | 198574 | 49.50 |
| | Bill | 06/11/2025 | 198575 | 49.50 |
| | Bill | 06/11/2025 | 198568 | 693.00 |
| | Bill | 06/11/2025 | 198570 | 321.75 |
| | Bill | 06/11/2025 | 198569 | 969.05 |
| Total HANOVER ENGINEERING ASSOCIATES, INC. | | | | 2,814.75 |
| **T&M Associates** | | | | |
| | Bill | 06/12/2025 | JRM487378 | 1,167.00 |
| | Bill | 06/12/2025 | JRM487377 | 879.00 |
| | Bill | 06/12/2025 | JRM487376 | 39.00 |
| | Bill | 06/12/2025 | JRM487375 | 117.00 |
| | Bill | 06/12/2025 | JRM487374 | 100.60 |
| | Bill | 06/12/2025 | JRM487372 | 222.00 |
| | Bill | 06/12/2025 | JRM487373 | 39.00 |
| Total T&M Associates | | | | 2,563.60 |
| **TOTAL** | | | | **5,378.35** |

# Smithfield Township
## Unpaid Bills
### As of June 24, 2025

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **BILL PACK - GENERAL FUND - APPROVE: $ 106,602.64** | | | | |
| **Vendor** | **Type** | **Date** | **Number** | **Amount** |
| **ABC Trophy Stroudsburg** | | | | |
| | Bill | 04/29/2025 | 20250429 | 75.00 |
| | Bill | 06/10/2025 | 20250610 | 12.50 |
| Total ABC Trophy Stroudsburg | | | | 87.50 |
| **ABE LABORATORIES** | | | | |
| | Bill | 06/19/2025 | 53250 | 100.00 |
| Total ABE LABORATORIES | | | | 100.00 |
| **Ace Hardware** | | | | |
| | Bill | 06/10/2025 | 4589/1 | 108.96 |
| | Bill | 06/13/2025 | 4600/1 | 11.99 |
| Total Ace Hardware | | | | 120.95 |
| **ACR Products, Inc.** | | | | |
| | Bill | 06/10/2025 | 2021685 | 3,418.50 |
| Total ACR Products, Inc. | | | | 3,418.50 |
| **Barry Isett & Associates, Inc.** | | | | |
| | Bill | 06/10/2025 | 201052 | 688.89 |
| Total Barry Isett & Associates, Inc. | | | | 688.89 |
| **Bianca Montalvo Izehuatl - Park Staff** | | | | |
| | Bill | 06/02/2025 | May2025 | 425.95 |
| Total Bianca Montalvo Izehuatl - Park Staff | | | | 425.95 |
| **BROWN & BROWN OF LEHIGH VALLEY, INC** | | | | |
| | Bill | 06/13/2025 | 20895091 | 1,750.00 |
| Total BROWN & BROWN OF LEHIGH VALLEY, INC | | | | 1,750.00 |
| **Bureau Veritas North America** | | | | |
| | Bill | 06/06/2025 | 2025-402177 | 3,202.50 |
| Total Bureau Veritas North America | | | | 3,202.50 |
| **Claude S. Cyphers, Inc.** | | | | |
| | Credit | 05/28/2025 | CM 757465 | -39.91 |
| | Bill | 06/09/2025 | 757857 | 52.04 |
| Total Claude S. Cyphers, Inc. | | | | 12.13 |
| **CODE PUBLISHING, INC.** | | | | |
| | Bill | 06/19/2025 | GC00130812 | 1,195.00 |
| Total CODE PUBLISHING, INC. | | | | 1,195.00 |
| **DAILEY RESOURCES, LTD.** | | | | |
| | Bill | 05/31/2025 | 1017967 | 52.00 |
| Total DAILEY RESOURCES, LTD. | | | | 52.00 |
| **DEMPSEY UNIFORM & LINEN SUPPLY** | | | | |
| | Bill | 06/09/2025 | 18881644 | 214.09 |
| | Bill | 06/16/2025 | 18889289 | 262.59 |
| Total DEMPSEY UNIFORM & LINEN SUPPLY | | | | 476.68 |
| **DONNA KENDERDINE REPORTING** | | | | |
| | Credit | 02/11/2025 | 66-23 | -40.15 |
| | Bill | 06/14/2025 | 106-25 | 175.00 |
| | Bill | 06/14/2025 | 105-25 | 281.00 |
| Total DONNA KENDERDINE REPORTING | | | | 415.85 |
| **Dunkelberger's Professional Tree Service** | | | | |
| | Bill | 06/19/2025 | 10809 | 600.00 |
| Total Dunkelberger's Professional Tree Service | | | | 600.00 |

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **Durney, Worthington & Madden, LLC** | | | | |
| | Bill | 06/04/2025 | 27732 | 465.00 |
| | Bill | 06/04/2025 | 27733 | 390.00 |
| Total Durney, Worthington & Madden, LLC | | | | 855.00 |
| **East Coast Network Services** | | | | |
| | Bill | 06/01/2025 | 25-19584 | 678.82 |
| Total East Coast Network Services | | | | 678.82 |
| **EUREKA STONE QUARRY, INC.** | | | | |
| | Bill | 06/04/2025 | 663930 | 1,016.62 |
| | Bill | 06/09/2025 | 664362 | 1,334.58 |
| Total EUREKA STONE QUARRY, INC. | | | | 2,351.20 |
| **FIVE STAR EQUIPMENT** | | | | |
| | Bill | 05/01/2025 | RA485-001 | 4,270.00 |
| | Bill | 06/17/2025 | P46656 | 435.27 |
| Total FIVE STAR EQUIPMENT | | | | 4,705.27 |
| **Future Signs** | | | | |
| | Bill | 06/16/2025 | SMITH6944201 | 340.00 |
| Total Future Signs | | | | 340.00 |
| **George Morris - Park Staff** | | | | |
| | Bill | 06/02/2025 | May2025 | 1,585.33 |
| Total George Morris - Park Staff | | | | 1,585.33 |
| **Golden Business Machines** | | | | |
| | Bill | 06/12/2025 | IN383241 | 572.26 |
| Total Golden Business Machines | | | | 572.26 |
| **Gotta Go Potties, Inc.** | | | | |
| | Bill | 06/06/2025 | I17298 | 62.50 |
| | Bill | 06/10/2025 | I17522 | 87.50 |
| | Bill | 06/15/2025 | I17636 | 62.50 |
| | Bill | 06/16/2025 | I17681 | 212.50 |
| Total Gotta Go Potties, Inc. | | | | 425.00 |
| **Hanover Engineering** | | | | |
| | Bill | 06/12/2025 | 198571 | 470.25 |
| Total Hanover Engineering | | | | 470.25 |
| **INDUSTRIAL COMMUNICATIONS CO.** | | | | |
| | Bill | 06/05/2025 | 1867 | 350.00 |
| Total INDUSTRIAL COMMUNICATIONS CO. | | | | 350.00 |
| **Johnson Ronaldo, PA State Constable** | | | | |
| | Bill | 06/02/2025 | May2025 | 413.00 |
| Total Johnson Ronaldo, PA State Constable | | | | 413.00 |
| **Joseph DeBartolo PA State Constable** | | | | |
| | Bill | 06/02/2025 | May2025 | 2,956.63 |
| Total Joseph DeBartolo PA State Constable | | | | 2,956.63 |
| **Lawson Products, Inc.** | | | | |
| | Credit | 04/10/2025 | 9500301997 | -19.32 |
| | Bill | 04/08/2025 | 9312380916 | 258.82 |
| | Bill | 06/09/2025 | 9312544912 | 337.32 |
| Total Lawson Products, Inc. | | | | 576.82 |
| **Naomi Montalvo - Park Staff** | | | | |
| | Bill | 06/02/2025 | May2025 | 1,560.65 |
| Total Naomi Montalvo - Park Staff | | | | 1,560.65 |
| **NEWMAN, WILLIAMS, MISHKIN, ET.AL.** | | | | |
| | Bill | 06/05/2025 | 130059 | 180.00 |
| Total NEWMAN, WILLIAMS, MISHKIN, ET.AL. | | | | 180.00 |

# Smithfield Township
## Unpaid Bills
**As of June 24, 2025**

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **PA Dep Lab & Ind State Worker's Insurance** | | | | |
| | Bill | 06/01/2025 | 06094557 | 31,870.00 |
| Total PA Dep Lab & Ind State Worker's Insurance | | | | 31,870.00 |
| **PA Department of Environmental Prot - 92a** | | | | |
| | Bill | 06/12/2025 | 1413682 | 2,500.00 |
| Total PA Department of Environmental Prot - 92a | | | | 2,500.00 |
| **Penn's Trail Environmental, LLC** | | | | |
| | Bill | 06/13/2025 | 7573.01 | 725.00 |
| Total Penn's Trail Environmental, LLC | | | | 725.00 |
| **QUILL CORPORATION** | | | | |
| | Bill | 06/17/2025 | 44541604 | 133.93 |
| Total QUILL CORPORATION | | | | 133.93 |
| **Reliable Sign & Striping** | | | | |
| | Bill | 06/09/2025 | 3426 | 187.00 |
| Total Reliable Sign & Striping | | | | 187.00 |
| **Richard L. Porvaznik - Deputy Constable** | | | | |
| | Bill | 06/02/2025 | May2025 | 222.25 |
| Total Richard L. Porvaznik - Deputy Constable | | | | 222.25 |
| **Robert J Clark - DO NOT MAIL** | | | | |
| | Bill | 06/23/2025 | INV0156 | 500.00 |
| Total Robert J Clark - DO NOT MAIL | | | | 500.00 |
| **Romeo James Balgoa Dorosz - Park Staff** | | | | |
| | Bill | 06/02/2025 | May2025 | 1,124.38 |
| Total Romeo James Balgoa Dorosz - Park Staff | | | | 1,124.38 |
| **Ryan Bis - Park Staff** | | | | |
| | Bill | 06/02/2025 | May2025 | 2,690.63 |
| Total Ryan Bis - Park Staff | | | | 2,690.63 |
| **Sandra Brockelman.** | | | | |
| | Bill | 06/11/2025 | DepositRefund | 100.00 |
| Total Sandra Brockelman. | | | | 100.00 |
| **Sherwood Freightliner & Western Star, Inc** | | | | |
| | Bill | 06/18/2025 | XA101015366 | 749.94 |
| Total Sherwood Freightliner & Western Star, Inc | | | | 749.94 |
| **Smith Tractor & Equipment Inc.** | | | | |
| | Bill | 05/23/2025 | WO17314 | 4,938.89 |
| Total Smith Tractor & Equipment Inc. | | | | 4,938.89 |
| **Steven R. Bis - Park Staff** | | | | |
| | Bill | 06/02/2025 | May2025 | 2,648.63 |
| Total Steven R. Bis - Park Staff | | | | 2,648.63 |
| **Strauser's Natures Helpers** | | | | |
| | Bill | 05/31/2025 | 163016 | 411.39 |
| | Bill | 05/31/2025 | 163015 | 1,595.00 |
| | Bill | 05/31/2025 | 163011 | 1,371.25 |
| Total Strauser's Natures Helpers | | | | 3,377.64 |
| **T&M Associates Inc.** | | | | |
| | Bill | 06/12/2025 | JRM487369 | 3,473.00 |
| | Bill | 06/12/2025 | JRM487370 | 219.50 |
| | Bill | 06/12/2025 | JRM487366 | 1,828.00 |
| | Bill | 06/12/2025 | JRM487367 | 2,661.25 |
| | Bill | 06/12/2025 | JRM487368 | 78.00 |
| | Bill | 06/12/2025 | JRM487371 | 1,139.90 |
| | Bill | 06/12/2025 | JRM487380 | 389.50 |
| | Bill | 06/12/2025 | JRM487379 | 312.00 |
| Total T&M Associates Inc. | | | | 10,101.15 |

# Smithfield Township
## Unpaid Bills
### As of June 24, 2025

| Vendor | Type | Date | Number | Amount |
|---|---|---|---|---|
| **TULPEHOCKEN SPRING WATER** | | | | |
| | Bill | 04/24/2025 | 7464318 | 174.49 |
| | Bill | 05/23/2025 | 7466976 | 132.99 |
| Total TULPEHOCKEN SPRING WATER | | | | 307.48 |
| **Waste Management of Pennsylvania Inc.** | | | | |
| | Bill | 06/19/2025 | 3931936-0203-3 | 171.93 |
| | Bill | 06/19/2025 | 3931963-0203-7 | 171.93 |
| | Bill | 06/19/2025 | 3932381-0202-1 | 888.18 |
| Total Waste Management of Pennsylvania Inc. | | | | 1,232.04 |
| **WILMINGTON TRUST COMPANY** | | | | |
| | Bill | 06/16/2025 | 3000604 | 12,627.50 |
| Total WILMINGTON TRUST COMPANY | | | | 12,627.50 |
| **TOTAL** | | | | **106,602.64** |