SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – MAY 13, 2025 AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
    a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:________.
5. Minutes:
    a. None.
6. Bills & Obligations: $121,141.85
    a. Ratify: $50,448.13 (General Fund: $48,248.13, Escrow Fund: $2,200.00).
    b. Consider: 5/13/2025 – $70,693.72 (General Fund: $68,853.92, Escrow Fund: $1,839.80).
7. Reports:
    a. Solicitor's Report.
    b. Engineer's Report.
    c. Township Manager's Report.
    d. Environmental Advisory Council Report.
    e. I-80/SR 611 Report.
    f. Supervisors' Comments.
8. Old Business:
    a. None.
9. New Business:
    a. Consider: Approve Consent Agenda.
        i. Ratify: Approve Special Event Permit – Meat Sale.

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ii. Consider: Approve Special Event Permit – 5th Annual Olde Truck Show.

iii. Consider: Appoint Robert Lovenheim to Oak Grove Multi-Municipal Compost Processing Board.

b. Public Hearing: Liquor License Transfer Request – WGDD, LLC.

c. Consider: Resolution No. 595 – Liquor License Transfer Request – WGDD, LLC.

10. Public Comment.

11. Adjournment.

<u>Upcoming Township Meetings</u>

Board of Supervisors May 27th at 6 p.m.
Planning Commission June 12th at 7 p.m.
Environmental Advisory Council May 20th at 7 p.m.

Smithfield Township

Unpaid Bills

As of May 13, 2025

BILL PACK - TOTAL: $121,141.85

BILL PACK - RATIFY TOTAL: $50,448.13

BILL PACK - APPROVE TOTAL: $70,693.72

BILL PACK -GENERAL FUND - RATIFY: $ 48,248.13

	Type	Date	Num	Open Balance
Met-Ed				
	Bill	05/09/2025	Acct. 009 (2/26-3/26)	828.26
	Bill	05/09/2025	Acct. 959 - WaterFront Park Street Pole (May 2025)	32.11
	Bill	05/09/2025	Acct. 552 WaterFront Park 2 (4/7-5/5)	61.08
	Bill	05/09/2025	Acct. 115 WaterFront Park 1 Garage (4/7-5/5)	53.14
	Bill	05/09/2025	Acct. 801 Municipal Building (4/7-5/5)	1,053.85
Total Met-Ed				2,028.44
Karasek Law Offices, LLC				
	Bill	04/20/2025	1869681795	3,360.00
	Bill	04/20/2025	1869681799	1,330.00
	Bill	04/20/2025	1869681800	1,030.00
	Bill	04/20/2025	1869681801	1,820.00
	Bill	04/20/2025	1869681802	40.00
	Bill	04/20/2025	1869681804	370.00
	Bill	04/20/2025	1869681807	240.00
Total Karasek Law Offices, LLC				8,190.00
Payroll - ADP				
	Bill	05/01/2025	Pay Date 5/1/2025	33,507.14
Total Payroll - ADP				33,507.14
Petty Cash				
	Bill	04/28/2025	Cash Bank for 2025 Spring Cleanup	300.00
Total Petty Cash				300.00
Ramp Credit Card				
	Bill	04/21/2025	3/21/2025 thru 4/20/2025	4,222.55
Total Ramp Credit Card				4,222.55
TOTAL				**48,248.13**

BILL PACK - PROFESSIONAL ESCROW - RATIFY: $ 2,200.00

	Type	Date	Num	Open Balance
Karasek Law Offices, LLC				
	Bill	04/20/2025	1869681806	290.00
	Bill	04/20/2025	1869681805	1,020.00
	Bill	04/20/2025	1869681803	340.00
	Bill	04/20/2025	1869681798	200.00
	Bill	04/20/2025	1869681797	250.00
	Bill	04/20/2025	1869681796	100.00
Total Karasek Law Offices, LLC				2,200.00
TOTAL				**2,200.00**

Smithfield Township
Unpaid Bills
As of May 13, 2025

	Type	Date	Num	Open Balance
BILL PACK - PROFESSIONAL ESCROW - APPROVE: $ 1,839.80				
	Type	Date	Num	Open Balance
Hanover Engineering Associates, Inc.				
	Bill	04/18/2025	197499	24.75
	Bill	04/18/2025	197498	247.50
	Bill	04/18/2025	197496	722.85
	Bill	04/18/2025	197495	844.70
Total Hanover Engineering Associates, Inc.				1,839.80
TOTAL				**1,839.80**

	Type	Date	Num	Open Balance
BILL PACK - GENERAL FUND - APPROVE: $ 68,853.92				
	Type	Date	Num	Open Balance
ABC Trophy Stroudsburg				
	Bill	04/16/2025	20250416	372.00
Total ABC Trophy Stroudsburg				372.00
Ace Hardware				
	Bill	04/28/2025	4514/1	13.99
	Bill	04/28/2025	4513/1	38.57
	Bill	05/06/2025	4530/1	9.99
Total Ace Hardware				62.55
Alex Jackson				
	Bill	05/12/2025	022114	460.19
Total Alex Jackson				460.19
Asphalt Maintenance Solutions, LLC				
	Bill	04/16/2025	7823	3,330.00
Total Asphalt Maintenance Solutions, LLC				3,330.00
Barry Isett & Associates, Inc.				
	Bill	12/01/2024	195770	1,000.00
	Bill	02/14/2025	197489	1,475.00
Total Barry Isett & Associates, Inc.				2,475.00
Blue Ridge Lumber				
	Bill	04/17/2025	351734	3.98
Total Blue Ridge Lumber				3.98
Bonnie Winters				
	Bill	05/06/2025	86122B	495.18
Total Bonnie Winters				495.18
CEFALI & ASSOCIATES, PC				
	Bill	05/06/2025	34234	612.50
Total CEFALI & ASSOCIATES, PC				612.50
CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				
	Bill	05/01/2025	L24382	6,123.70
	Bill	05/01/2025	L24788	14,666.05
Total CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				20,789.75
Christopher Clause				
	Bill	05/04/2025	411391844	432.90
Total Christopher Clause				432.90
Claude S. Cyphers, Inc.				
	Bill	04/29/2025	756670	115.41
	Bill	05/06/2025	756881	50.91
Total Claude S. Cyphers, Inc.				166.32
Cory Willis Trucking				
	Bill	05/03/2025	WM1.25SMT	500.00
Total Cory Willis Trucking				500.00

Smithfield Township
Unpaid Bills
As of May 13, 2025

	Type	Date	Num	Open Balance
DEMPSEY UNIFORM & LINEN SUPPLY				
	Bill	04/21/2025	18828702	214.20
	Bill	04/28/2025	18836158	214.20
	Bill	05/05/2025	18843732	259.70
Total DEMPSEY UNIFORM & LINEN SUPPLY				688.10
Dunkelberger's Professional Tree Service				
	Bill	04/23/2025	10781	2,400.00
Total Dunkelberger's Professional Tree Service				2,400.00
Durney, Worthington & Madden, LLC				
	Bill	05/06/2025	27646	210.00
	Bill	05/06/2025	27647	330.00
Total Durney, Worthington & Madden, LLC				540.00
East Coast Network Services				
	Bill	04/01/2025	25-19245	676.35
	Bill	05/08/2025	7616	750.00
Total East Coast Network Services				1,426.35
FRY'S PLASTIC				
	Bill	04/14/2025	K47573	2,191.25
Total FRY'S PLASTIC				2,191.25
Gatehouse Media PA Holdings - LocaliQ				
	Bill	04/01/2025	7003542	897.30
	Bill	05/01/2025	7057236	604.16
Total Gatehouse Media PA Holdings - LocaliQ				1,501.46
Gotta Go Potties, Inc.				
	Bill	04/16/2025	I14939	87.50
	Bill	04/20/2025	I15109	62.50
	Bill	04/28/2025	I15481	87.50
	Bill	05/06/2025	I15852	150.00
Total Gotta Go Potties, Inc.				387.50
Hanover Engineering				
	Bill	03/20/2025	196982	49.50
	Bill	04/18/2025	197497	99.00
Total Hanover Engineering				148.50
HUNTER KEYSTONE PETERBILT, L.P.				
	Bill	04/30/2025	R210019772:01	673.25
Total HUNTER KEYSTONE PETERBILT, L.P.				673.25
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	05/01/2025	1739	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				360.00
Lawn Specialties				
	Bill	04/19/2025	039842	1,616.98
Total Lawn Specialties				1,616.98
Marki Rolloff Container, Inc				
	Bill	05/09/2025	14101	8,169.00
Total Marki Rolloff Container, Inc				8,169.00
Monroe County Recycling				
	Bill	05/05/2025	7154	564.00
Total Monroe County Recycling				564.00
OAK GROVE MUNICIPAL COMPOST BOARD				
	Bill	04/23/2025	9	11,220.00
Total OAK GROVE MUNICIPAL COMPOST BOARD				11,220.00
PA Dep Lab & Ind State Worker's Insurance				
	Bill	05/08/2025	06094557	1,353.00
Total PA Dep Lab & Ind State Worker's Insurance				1,353.00

	Type	Date	Num	Open Balance
Pennsylvania Municipal Health Insurance				
	Bill	05/07/2025	215334-0	99.66
Total Pennsylvania Municipal Health Insurance				99.66
RED WING BUSINESS ADVANTAGE ACCOUNT				
	Bill	04/18/2025	872-1-178355	398.75
	Bill	04/26/2025	872-1-178678	369.13
	Bill	04/26/2025	872-1-178679	23.38
Total RED WING BUSINESS ADVANTAGE ACCOUNT				791.26
STEPHENSON EQUIPMENT, INC.				
	Bill	03/28/2025	15063261	194.70
Total STEPHENSON EQUIPMENT, INC.				194.70
Stewart-Amos Equipment Co.				
	Bill	03/13/2025	319901	1,895.46
Total Stewart-Amos Equipment Co.				1,895.46
Teamsters Local 773				
	Bill	05/01/2025	May2025Dues	498.00
Total Teamsters Local 773				498.00
TULPEHOCKEN SPRING WATER				
	Bill	02/27/2025	7438129	138.49
Total TULPEHOCKEN SPRING WATER				138.49
Verizon				
	Bill	05/06/2025	Acc 0001-74 MAY St	44.07
	Bill	05/06/2025	Acc 0001-77 MAY St	532.51
Total Verizon				576.58
W. S. Peeney, Inc.				
	Bill	04/10/2025	783585	231.61
Total W. S. Peeney, Inc.				231.61
Waste Management of Pennsylvania Inc.				
	Credit	12/18/2024	3891360-0203-4	-138.07
	Credit	12/18/2024	3891330-0203-7	-138.07
	Bill	04/18/2025	3917800-0203-9	299.76
	Bill	04/18/2025	3917828-0203-0	299.76
	Bill	04/18/2025	3918256-0203-3	653.37
Total Waste Management of Pennsylvania Inc.				976.75
World Fuel Services, Inc.				
	Bill	04/22/2025	3153913-41525	2,911.65
Total World Fuel Services, Inc.				2,911.65
TOTAL				**68,853.92**