

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – APRIL 22, 2025 AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. Spring Leaf Pickup is April 14th through April 25th.
 - c. Spring Clean-Up to be held April 30th through May 3rd from 8 a.m. to 5 p.m.
 - d. Community Garden & Apiary Locations Available.
5. Minutes:
 - a. None.
6. Bills & Obligations: \$82,059.52
 - a. Ratify: \$37,120.28 (General Fund: \$37,120.28).
 - b. Consider: 4/22/2025 – \$44,939.24 (General Fund: \$39,203.48, Escrow Fund: \$5,662.55, Capital Improvement Grant Fund: \$73.21).
7. Reports:
 - a. Solicitor's Report.
 - b. Engineer's Report.
 - c. Township Manager's Report.
 - d. Environmental Advisory Council Report.
 - i. Special Presentation: Open Space in Smithfield Township.
 - e. I-80/SR 611 Report.
 - f. Supervisors' Comments.
8. Old Business:

Agenda Continues Next Page

a. None.

9. New Business:

a. Consider: Approve Consent Agenda.

i. Consider: Authorize Sale of Equipment via Municibid.

ii. Consider: Authorize Bid for DPW Materials.

b. Consider: Approve Special Event Permit – SPS Yard Sale.

c. Consider: Approve Special Event Permit – Habitat for Humanity 5K Event.

d. Consider: PSATS Resolutions.

e. Consider: Letter of Support for Smithfield Sewer Authority.

f. Consider: Award Ground Maintenance Contract.

g. Consider: Award Spring Clean-Up Contract.

10. Public Comment.

11. Adjournment.

Upcoming Township Meetings

Board of Supervisors May 13th at 6 p.m.

Zoning Hearing Board May 6th at 7 p.m.

Planning Commission May 8th at 7 p.m.

Environmental Advisory Council May 7th at 7 p.m.

Smithfield Township
Unpaid Bills
As of April 22, 2025

BILL PACK - TOTAL: \$82,059.52

BILL PACK - RATIFY TOTAL: \$37,120.28

BILL PACK - APPROVE TOTAL: \$44,939.24

BILL PACK -GENERAL FUND - RATIFY: \$ 37,120.28

	Type	Date	Num	Open Balance
Met-Ed				
	Bill	04/11/2025	Acct. 009 (2/26-3/26)	805.65
	Bill	04/11/2025	Acct. 801 (3/6-4/6)	1,347.47
	Bill	04/11/2025	Acct. 989 - (2/12-3/12)	175.47
	Bill	04/11/2025	Acct. 367 - (2/12-3/12)	37.31
	Bill	04/11/2025	Acct. 959 - (April 2025)	32.11
	Bill	04/11/2025	Acct. 552 (3/6-4/6)	65.73
	Bill	04/11/2025	Acct. 115 (3/6-4/6)	32.54
			Acct. 989 DWG Roundabout Street Lights (3/13-4/13)	
	Bill	04/15/2025		177.10
	Bill	04/15/2025	Acct 367 Minisink Park (3/13-4/13)	47.81
Total Met-Ed				2,721.19
Payroll - ADP				
	Bill	04/17/2025	Pay Date 4/17/2025	34,399.09
Total Payroll - ADP				34,399.09
TOTAL				37,120.28

BILL PACK - CAPITAL IMPROVEMENT / GRANTS FUND - APPROVE: \$ 73.21

	Type	Date	Num	Open Balance
T&M Associates				
	Bill	04/10/2025	JRM483476	73.21
Total T&M Associates				73.21
TOTAL				73.21

BILL PACK - PROFESSIONAL ESCROW - APPROVE: \$ 5,662.55

	Type	Date	Num	Open Balance
T&M Associates				
	Bill	04/10/2025	JRM483482	3,569.10
	Bill	04/10/2025	JRM483483	432.00
	Bill	04/10/2025	JRM483475	1,661.45
Total T&M Associates				5,662.55
TOTAL				5,662.55

Smithfield Township

Unpaid Bills

As of April 22, 2025

Type	Date	Num	Open Balance
BILL PACK - GENERAL FUND - APPROVE: \$		39,203.48	

Type	Date	Num	Open Balance
ABE LABORATORIES			
Bill	04/15/2025	51060	100.00
Total ABE LABORATORIES			100.00
Ace Hardware			
Bill	04/09/2025	4487/1	61.97
Bill	04/16/2025	4493/1	4.99
Total Ace Hardware			66.96
Ace Trucking & Repairs, Inc.			
Bill	04/08/2025	28277	82.08
Bill	04/10/2025	28290	82.08
Total Ace Trucking & Repairs, Inc.			164.16
Barry Isett & Associates, Inc.			
Bill	04/09/2025	199126	3,562.50
Total Barry Isett & Associates, Inc.			3,562.50
Big Boys Hydraulics, LLC			
Bill	04/07/2025	20749	140.00
Total Big Boys Hydraulics, LLC			140.00
Bureau Veritas North America			
Bill	04/07/2025	2025-401031	3,167.50
Total Bureau Veritas North America			3,167.50
Claude S. Cyphers, Inc.			
Bill	04/07/2025	755968	36.82
Bill	04/14/2025	756210	151.60
Bill	04/16/2025	756298	8.10
Total Claude S. Cyphers, Inc.			196.52
CODE PUBLISHING, INC.			
Bill	04/07/2025	PG000040847	379.00
Total CODE PUBLISHING, INC.			379.00
DEMPSEY UNIFORM & LINEN SUPPLY			
Bill	04/07/2025	18813616	216.75
Bill	04/14/2025	18821124	214.20
Total DEMPSEY UNIFORM & LINEN SUPPLY			430.95
Durney, Worthington & Madden, LLC			
Bill	04/01/2025	27534	240.00
Total Durney, Worthington & Madden, LLC			240.00
Ehrlich			
Bill	04/12/2025	75612512	173.54
Total Ehrlich			173.54
EUREKA STONE QUARRY, INC.			
Bill	04/03/2025	653750	1,823.75
Total EUREKA STONE QUARRY, INC.			1,823.75
FP MAILING SOLUTIONS INC.			
Bill	04/14/2025	RI106613260	56.85
Total FP MAILING SOLUTIONS INC.			56.85
Gotta Go Potties, Inc.			
Bill	04/08/2025	114687	150.00
Total Gotta Go Potties, Inc.			150.00
Julia Heilakka			
Bill	04/18/2025	Emp Reimbursment	44.98
Total Julia Heilakka			44.98

Smithfield Township
Unpaid Bills
As of April 22, 2025

	Type	Date	Num	Open Balance
Monroe County Treasurer's Office				
	Bill	03/10/2025	16-INTA-2025	5.36
	Bill	04/07/2025	16-CM-2025	3,078.18
Total Monroe County Treasurer's Office				3,083.54
National Highway Products, Inc.				
	Bill	04/16/2025	SO122016	1,842.50
Total National Highway Products, Inc.				1,842.50
NJ E-ZPass				
	Bill	04/03/2025	B202540592826	6.00
Total NJ E-ZPass				6.00
Pennsylvania Municipal Health Insurance				
	Bill	04/07/2025	211863-0	99.66
Total Pennsylvania Municipal Health Insurance				99.66
Pennsylvania Municipal Retirement System				
	Bill	04/30/2025	April 2025 Employee Contribution	5,989.47
Total Pennsylvania Municipal Retirement System				5,989.47
RED WING BUSINESS ADVANTAGE ACCOUNT				
	Bill	04/10/2025	20250410108379	392.77
Total RED WING BUSINESS ADVANTAGE ACCOUNT				392.77
SERVICE TIRE TRUCK CENTERS				
	Bill	04/10/2025	25-0845631-026	44.50
Total SERVICE TIRE TRUCK CENTERS				44.50
STEPHENSON EQUIPMENT, INC.				
	Bill	03/25/2025	15063213	383.68
	Bill	04/09/2025	P0016901	2,430.00
Total STEPHENSON EQUIPMENT, INC.				2,813.68
T&M Associates Inc.				
	Bill	04/10/2025	JRM483480	81.07
	Bill	04/10/2025	JRM483479	8,572.92
	Bill	04/10/2025	JRM483477	1,468.50
	Bill	04/14/2025	JRM483835	1,165.53
	Bill	04/14/2025	JRM483834	1,253.90
Total T&M Associates Inc.				12,541.92
Verizon				
	Bill	04/06/2025	Acc 0001-77 APR St	558.66
	Bill	04/06/2025	Acc 0001-74 APR St	44.07
Total Verizon				602.73
Warnick Welding & Fabrication L.L.C.				
	Bill	04/16/2025	2953	310.00
Total Warnick Welding & Fabrication L.L.C.				310.00
WILMINGTON TRUST COMPANY				
	Bill	03/31/2025	20250331-58687-A	780.00
Total WILMINGTON TRUST COMPANY				780.00
TOTAL				39,203.48