

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – APRIL 8, 2025 AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. Hop & Hunt on April 19th from 1 p.m. to 3 p.m.
 - c. Spring Leaf Pickup is April 14th through April 25th.
 - d. Spring Clean-Up to be held April 30th through May 3rd from 8 a.m. to 5 p.m.
 - e. Community Garden & Apiary Locations Available.
5. Minutes:
 - a. February 13, 2025 Special Meeting.
 - b. March 25, 2025 Regular Meeting.
 - c. March 26, 2025 Special Meeting.
6. Bills & Obligations: \$75,377.44
 - a. Ratify: \$44,349.45 - (General Fund: \$44,349.45).
 - b. Consider: 4/8/2025 – \$31,027.99 - (General Fund: \$30,427.99, Capital Improvement Grant Fund: \$600.00).
7. Reports:
 - a. Solicitor’s Report.
 - b. Engineer’s Report.
 - c. Township Manager’s Report.
 - d. Environmental Advisory Council Report.
 - e. I-80/SR 611 Report.

- f. Supervisors' Comments.
- 8. Old Business:
 - a. None.
- 9. New Business:
 - a. Consider: Approve Consent Agenda.
 - i. Consider: Fire Alarm Repair Project.
 - ii. Consider: Authorize Advertisement of Bid for Marshalls Falls House Demolition.
 - iii. Consider: Authorize Advertisement of Bid for Post Office Bridge Repair.
 - iv. Consider: Execute Audit Engagement Letter with Riley & Company.
 - v. Consider: Grant Special Event Permit – Shawnee Mt. Food Truck Festival.
 - vi. Consider: Grant Special Event Permit – Shawnee Mt. Independence Day Fireworks.
 - vii. Consider: Fee Waiver for Twin Falls Zoning Hearing Board Application.
 - b. Discuss: Westfield Commons Project.
 - c. Consider: Approve Paving Cost to East Stroudsburg Borough for Smithfield Township Portion of East Broad St.
 - d. Consider: Approve Purchase of Armadillo Traffic Counter with Middle Smithfield Township.
 - e. Discuss: Self-Storage Facility Regulations.
 - f. Discuss: Transient Business Regulations.
- 10. Public Comment.
- 11. Adjournment.

Upcoming Township Meetings

Board of Supervisors April 22nd at 6 p.m.
Zoning Hearing Board May 6th at 7 p.m.
Planning Commission April 10th at 7 p.m.
Environmental Advisory Council April 15th at 7 p.m.

Smithfield Township
Unpaid Bills
As of April 8, 2025

BILL PACK - TOTAL: \$75,377.44

BILL PACK - RATIFY TOTAL: \$44,349.45

BILL PACK - APPROVE TOTAL: \$31,027.99

BILL PACK - GENERAL FUND - RATIFY: \$ 44,349.45

	Type	Date	Num	Open Balance
Ramp Credit Card				
	Bill	03/21/2025	2/21/2025 thru 3/20/2025	2,430.16
Total Ramp Credit Card				2,430.16
Payroll - ADP				
	Bill	04/03/2025	Pay Date 4/3/2025	41,919.29
Total Payroll - ADP				41,919.29
TOTAL				44,349.45

BILL PACK - CAPITAL IMPROVEMENT / GRANTS FUND - APPROVE: \$ 600.00

	Type	Date	Num	Open Balance
Robert J Clark				
	Bill	04/01/2025	INV0154	600.00
Total Robert J Clark				600.00
TOTAL				600.00

BILL PACK - GENERAL FUND - APPROVE: \$ 30,427.99

	Type	Date	Num	Open Balance
ABE LABORATORIES				
	Bill	03/31/2025	50432	100.00
Total ABE LABORATORIES				100.00
Ace Hardware				
	Credit	03/17/2025	44451/1	-57.00
	Bill	03/17/2025	4449/1	56.99
	Bill	03/26/2025	4468/1	120.97
	Bill	04/01/2025	4476/1	1.39
Total Ace Hardware				122.35
Beiler Hydraulics Inc.				
	Bill	03/31/2025	1341560	638.85
Total Beiler Hydraulics Inc.				638.85
Blue Ridge Lumber				
	Credit	03/31/2025	30810	-37.04
	Bill	03/28/2024	345130	455.96
	Bill	03/31/2025	345714	153.46
	Bill	03/31/2025	345719	26.56
Total Blue Ridge Lumber				598.94

Smithfield Township
Unpaid Bills
As of April 8, 2025

	Type	Date	Num	Open Balance
Central Jersey Equipment				
	Bill	02/27/2025	1516142	60.00
	Bill	03/25/2025	1520532	8.23
Total Central Jersey Equipment				68.23
CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				
	Bill	03/28/2025	L24381	6,123.70
	Bill	03/28/2025	L24787	15,430.05
Total CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				21,553.75
Claude S. Cyphers, Inc.				
	Bill	03/25/2025	755539	67.95
Total Claude S. Cyphers, Inc.				67.95
Cooper Electric				
	Bill	04/03/2025	S058055090.001	650.00
Total Cooper Electric				650.00
DEMPSEY UNIFORM & LINEN SUPPLY				
	Bill	03/24/2025	18798609	215.30
	Bill	03/31/2025	18806052	215.30
Total DEMPSEY UNIFORM & LINEN SUPPLY				430.60
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	04/01/2025	1666	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				360.00
Julia Puma				
	Bill	03/25/2025	DepositRefund	100.00
Total Julia Puma				100.00
Leon Clapper, Inc.				
	Bill	04/03/2025	35938	810.00
Total Leon Clapper, Inc.				810.00
Marki Rolloff Container, Inc				
	Bill	04/01/2025	13809	600.00
Total Marki Rolloff Container, Inc				600.00
MARSHALLS CREEK QUARRY				
	Bill	04/03/2025	1782	260.80
Total MARSHALLS CREEK QUARRY				260.80
QUILL CORPORATION				
	Bill	04/04/2025	43591955	294.60
Total QUILL CORPORATION				294.60
Robert J Clark				
	Bill	04/01/2025	INV0153	1,000.00
Total Robert J Clark				1,000.00
STEPHENSON EQUIPMENT, INC.				
	Bill	03/19/2025	15063114	721.13
	Bill	03/20/2025	15063123	1,012.92
Total STEPHENSON EQUIPMENT, INC.				1,734.05
Teamsters Local 773				
	Bill	04/01/2025	April2025Dues	498.00
Total Teamsters Local 773				498.00
TULPEHOCKEN SPRING WATER				
	Bill	03/27/2025	7444246	110.49
Total TULPEHOCKEN SPRING WATER				110.49
Twin Lake Estates POA				
	Bill	03/21/2025	22025	316.67
Total Twin Lake Estates POA				316.67

Smithfield Township
Unpaid Bills
 As of April 8, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
WEX Bank				
	Bill	03/07/2025	9045858	73.65
	Bill	03/14/2025	9030811	39.06
Total WEX Bank				<u>112.71</u>
TOTAL				<u><u>30,427.99</u></u>