

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING - JANUARY 6, 2025, AT 6:00PM

A Regular Meeting of the Smithfield Township Board of Supervisors was held on January 6, 2025, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Michael Albert, and Robert Lovenheim, Administrative Coordinator Dyana Salvi, and Township Manager Julia Heilakka. Engineer Jon Tresslar and Solicitor Ronold Karasek are absent.

Also present are Jean Turn, Brett Cartwright, Kristine Karol, and Robert Tortoriello.

1. Chair Jacob Pride calls the meeting to order at 6:13PM. A quorum is present.

2. The Pledge of Allegiance is recited.

3. Announcements:

- a. The Board held an Executive Session on January 6, 2025, from 5:40PM to 5:58PM regarding personnel.
- b. The Rivers Edge Bike Park Master Site Plan Survey is available online.

4. Minutes:

- a. December 11, 2024, Special Meeting.
- b. December 12, 2024, Joint Session.

Robert Lovenheim motions to approve the minutes, Michael Albert seconds. Vote: all in favor; motion carries.

5. Bills & Obligations:

- a. Ratify: 12/20/2024 – 12/31/2024 – \$65,809.89 (General Fund: \$65,809.89).
- b. Consider: 1/6/2025 – \$328,846.10 (General Fund: \$326,356.67, Professional Escrow Fund: \$2,489.43).

Robert Lovenheim motions to approve the bills, Michael Albert seconds. Michael Albert clarifies the elevator costs. Vote: all in favor; motion carries.

6. Reports:

- a. Solicitor's Report- None.
- b. Engineer's Report- None.

- c. Township Managers Report- None.
- d. Environmental Advisory Council- None.
- e. I-80/SR 611 Report- None.
- f. Supervisors' Comments- Jacob Pride thanks his colleagues for the support as Chairman and is hopeful for the upcoming year.

7. Old Business: None.

8. New Business:

a. Consider: Approve Consent Agenda

- i. Consider: Order of 2026 Peterbilt Plow Truck - \$138,893.00.

Michael Albert motions to approve the consent agenda, Robert Lovenheim seconds.
Vote: all in favor; motion carries.

b. Consider: Appointments to Township Boards & Commissions.

- i. Environmental Advisory Council: Appoint Pat Owens as Chair, Term Ending January 5, 2026; Robert Lovenheim as the Supervisor Member, Term Ending January 5, 2026; & Ken LeSure, Term Ending January 3, 2028.
- ii. Sewer Authority: Michael Albert to Term Ending January 5, 2026 & Terri Timko, Term Ending January 6, 2030.
- iii. Planning Commission: Scott Amori & Jean Turn, Terms Ending January 1, 2029.
- iv. Zoning Hearing Board: Resolution No. 585 Appointing Marianne Cannell to a Term Ending January 7, 2030.
- v. Recommend Jason Phillips as Board Member of the Eastern Monroe Public Library Board of Trustees as Representative for the Library of the Smithfields.

Robert Lovenheim motions to approve the appointments, Michael Albert seconds. Jacob Pride explains library funding systems. Jean Turn clarifies the Zoning Hearing Board deliberation process. Brett Cartwright asks how the decisions are made; Jacob Pride states the Zoning Hearing Board's duty is to interpret the zoning ordinance. Vote: all in favor; motion carries.

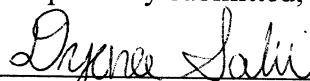
9. Public Comment:

- a. Robert Tortoriello asks for an update on the complaint procedure. Jacob Pride states that a meeting is scheduled with Bureau Veritas to discuss zoning matters.
- b. Brett Cartwright asks for clarification regarding solicitor compensation.
- c. Kristine Karol asks for agenda items planned for the January 14, 2025, meeting.

10. Adjournment: Michael Albert motions to adjourn, Robert Lovenheim seconds. Vote: all in favor; meeting adjourned at 6:35PM.

Minutes Recorded by Dyana Salvi

Respectfully submitted,



Dyana Salvi

Assistant Township Secretary