

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING – MARCH 11, 2025 AT 6:00PM

**AGENDA**

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
  - a. Standing Executive Session from 5:30 p.m. to 5:\_\_\_p.m. re:\_\_\_\_\_.
  - b. Smithfield Township’s Hop & Hunt on April 19, 2025 from 1 p.m. to 3 p.m.
  - c. Community Garden & Apiary Locations Available.
5. Minutes:
  - a. None.
6. Bills & Obligations: \$144,933.87
  - a. Ratify: \$46,832.65 (General Fund: \$46,568.65, Capital Improvement Grant Fund: \$264.00).
  - b. Consider: 3/11/2025 – \$98,101.22 (General Fund: \$91,069.57, Escrow Fund: \$7,031.65).
7. Reports:
  - a. Solicitor’s Report.
  - b. Engineer’s Report.
  - c. Township Manager’s Report.
  - d. Environmental Advisory Council Report.
  - e. I-80/SR 611 Report.
  - f. Supervisors’ Comments.
8. Old Business:
  - a. None.

9. New Business:

- a. Consider: Approve Consent Agenda.
  - i. Consider: Adopt Resolution No. 590 – Fee Schedule Update.
  - ii. Consider: Adopt Resolution No. 591 – Snipe Sign Removal.
  - iii. Consider: Request Planning Commissions Review: Section 27-705 Procedural Clarification Draft Ordinance.
  - iv. Consider: Authorization to Advertise: Spring Cleanup Bid.
- b. Consider: Adopt Resolution No. 592 – Update to Act 537 Plan re: Manwalamink.
- c. Consider: Grant Special Event Permit – River of the Year Festival.

10. Public Comment.

11. Adjournment.

**Upcoming Township Meetings**

**Board of Supervisors March 25<sup>th</sup> at 6 p.m.**  
**Planning Commission March 13<sup>th</sup> at 7 p.m.**  
**Environmental Advisory Council March 18<sup>th</sup> at 7 p.m.**  
**River's Edge Bike Park Committee March 26<sup>th</sup> at 6 p.m.**

**Smithfield Township**  
**Unpaid Bills**  
As of March 11, 2025

**BILL PACK - TOTAL: \$144,933.87**

**BILL PACK - RATIFY TOTAL: \$46,832.65**

**BILL PACK - APPROVE TOTAL: \$98,101.22**

**BILL PACK -CAPITAL IMPROVEMENT & GRANT FUND - RATIFY: \$ 264.00**

	Type	Date	Num	Open Balance
<b>T&amp;M Associates</b>				
	Bill	02/25/2025	JRM479833	264.00
Total T&M Associates				264.00
<b>TOTAL</b>				<b>264.00</b>

**BILL PACK -GENERAL FUND - RATIFY: \$ 46,568.65**

	Type	Date	Num	Open Balance
<b>Met-Ed</b>				
	Bill	03/07/2025	Acct. 009 (1/27-2/25)	860.97
	Bill	03/07/2025	Acct. 801 (2/5-3/5)	2,128.51
	Bill	03/07/2025	Acct. 959 - (March 2025)	32.07
	Bill	03/07/2025	Acct. 552 (2/5-3/5)	248.82
	Bill	03/07/2025	Acct. 115 (2/5-3/5)	25.69
Total Met-Ed				3,296.06
<b>Monroe County Tax Claim Bureau</b>				
	Bill	02/27/2025	16.3A.1.17	135.77
Total Monroe County Tax Claim Bureau				135.77
<b>Payroll - ADP</b>				
	Bill	03/06/2025	Pay Date 3/6/2025	34,514.88
Total Payroll - ADP				34,514.88
<b>Ramp Credit Card</b>				
	Bill	02/20/2025	Jan 21-Feb 20 STMT	8,621.94
Total Ramp Credit Card				8,621.94
<b>TOTAL</b>				<b>46,568.65</b>

**BILL PACK - PROFESSIONAL ESCROW FUND - APPROVE: \$ 7,031.65**

	Type	Date	Num	Open Balance
<b>Sharon Gerberich</b>				
	Bill	03/01/2025	16.7.1.6-1	5.02
	Bill	03/01/2025	16.7.1.5-3-1	120.86
	Bill	03/01/2025	16.7.1.8-1-1	122.09
Total Sharon Gerberich				247.97

**Smithfield Township  
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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>T&amp;M Associates</b>				
	Bill	02/12/2025	JRM479832	733.40
	Bill	02/12/2025	JRM479840	3,494.05
	Bill	02/12/2025	JRM479841	21.26
	Bill	02/12/2025	JRM479842	78.00
	Bill	02/12/2025	JRM479843	170.03
	Bill	02/12/2025	JRM479844	982.17
	Bill	02/12/2025	JRM479845	324.85
	Bill	02/12/2025	JRM479846	419.22
	Bill	02/12/2025	JRM479847	560.70
Total T&M Associates				<u>6,783.68</u>
<b>TOTAL</b>				<u><b>7,031.65</b></u>
<b>BILL PACK - GENERAL FUND - APPROVE: \$ 91,069.57</b>				
	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>ABE LABORATORIES</b>				
	Bill	02/25/2025	49734	100.00
Total ABE LABORATORIES				<u>100.00</u>
<b>Ace Hardware</b>				
	Bill	03/03/2025	4426/1	338.12
Total Ace Hardware				<u>338.12</u>
<b>BASE ENGINEERING, INC.</b>				
	Bill	02/27/2025	BldgPermit	1,080.00
Total BASE ENGINEERING, INC.				<u>1,080.00</u>
<b>Blue Ridge Lumber</b>				
	Credit	01/02/2025	27359	-31.42
	Bill	03/03/2025	337435	280.83
	Bill	03/07/2025	338754	19.96
Total Blue Ridge Lumber				<u>269.37</u>
<b>BRADCO SUPPLY COMPANY</b>				
	Bill	03/03/2025	246668	524.43
	Bill	03/03/2025	246661	456.37
Total BRADCO SUPPLY COMPANY				<u>980.80</u>
<b>BROWN &amp; BROWN OF LEHIGH VALLEY, INC</b>				
	Bill	02/26/2025	19531923	1,750.00
Total BROWN & BROWN OF LEHIGH VALLEY, INC				<u>1,750.00</u>
<b>Central Jersey Equipment</b>				
	Bill	02/27/2025	1516145	125.94
	Bill	02/27/2025	1516140	176.26
	Bill	03/05/2025	1517008	100.98
Total Central Jersey Equipment				<u>403.18</u>
<b>CENTRAL PA TEAMSTERS HEALTH &amp; WELFARE FUN</b>				
	Bill	02/27/2025	L24786	15,430.05
	Bill	02/27/2025	L24380	6,123.70
Total CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				<u>21,553.75</u>
<b>Claude S. Cyphers, Inc.</b>				
	Bill	02/27/2025	754670	246.33
	Bill	02/27/2025	754685	168.67
	Bill	03/03/2025	754790	429.58
	Bill	03/07/2025	754947	57.59
Total Claude S. Cyphers, Inc.				<u>902.17</u>

**Smithfield Township**  
**Unpaid Bills**  
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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Cooper Electric</b>				
	Bill	09/26/2024	SS055122854.001	221.24
	Bill	09/26/2024	S056499293.001	120.75
	Bill	12/25/2024	S057334210.001	5.13
	Bill	02/25/2025	S057876899.001	5.13
Total Cooper Electric				<u>352.25</u>
<b>DEMPSEY UNIFORM &amp; LINEN SUPPLY</b>				
	Bill	02/24/2025	18768796	203.30
	Bill	03/03/2025	18776159	217.30
Total DEMPSEY UNIFORM & LINEN SUPPLY				<u>420.60</u>
<b>Denise Clouse Cleaning Service</b>				
	Bill	02/27/2025	Jan-Feb2025	740.00
Total Denise Clouse Cleaning Service				<u>740.00</u>
<b>Dingmans Ferry Stone, Inc.</b>				
	Bill	02/18/2025	15224-15240	6,638.08
Total Dingmans Ferry Stone, Inc.				<u>6,638.08</u>
<b>Dunkelberger's Professional Tree Service</b>				
	Bill	03/03/2025	10729	4,900.00
Total Dunkelberger's Professional Tree Service				<u>4,900.00</u>
<b>Durney, Worthington &amp; Madden, LLC</b>				
	Bill	03/05/2025	27461	570.00
	Bill	03/05/2025	27460	120.00
Total Durney, Worthington & Madden, LLC				<u>690.00</u>
<b>E.M. Kutz, Inc.</b>				
	Bill	02/20/2025	44820	1,424.54
	Bill	02/20/2025	44821	242.59
Total E.M. Kutz, Inc.				<u>1,667.13</u>
<b>Gatehouse Media PA Holdings - LocalIQ</b>				
	Bill	02/28/2025	6950321	662.78
Total Gatehouse Media PA Holdings - LocalIQ				<u>662.78</u>
<b>INDUSTRIAL COMMUNICATIONS CO.</b>				
	Bill	03/01/2025	1571	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				<u>360.00</u>
<b>KEYSTONE FIRE PROTECTION CO.</b>				
	Bill	02/26/2025	388659	1,284.00
	Bill	02/28/2025	389337	1,472.31
Total Keystone Fire Protection Co.				<u>2,756.31</u>
<b>KISTLER O'BRIEN FIRE PROTECTION</b>				
	Bill	02/26/2025	293424	144.14
Total KISTLER O'BRIEN FIRE PROTECTION				<u>144.14</u>
<b>Lawson Products, Inc.</b>				
	Bill	02/20/2025	9312246924	207.64
	Bill	02/28/2025	9312271378	174.63
Total Lawson Products, Inc.				<u>382.27</u>
<b>MARSHALLS CREEK QUARRY</b>				
	Bill	02/15/2025	001 B-101M-0005048	363.20
	Bill	02/25/2025	001 B-101M-0005063	376.00
	Bill	02/28/2025	001 B-101M-0005071	297.60
Total MARSHALLS CREEK QUARRY				<u>1,036.80</u>
<b>MONROE COUNTY CONTROL CENTER</b>				
	Bill	03/01/2025	2025-090	10,846.60
Total MONROE COUNTY CONTROL CENTER				<u>10,846.60</u>

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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>NAPA Auto Parts</b>				
	Bill	03/05/2025	319602	110.99
Total NAPA Auto Parts				110.99
<b>P&amp;S GARAGE</b>				
	Bill	02/26/2025	109626	1,467.85
Total P&S GARAGE				1,467.85
<b>Pennsylvania Municipal Health Insurance</b>				
	Bill	03/07/2025	208359-0	99.66
Total Pennsylvania Municipal Health Insurance				99.66
<b>PSATS CDL PROGRAM</b>				
	Bill	02/27/2025	INV-168450-T4V4	260.00
Total PSATS CDL PROGRAM				260.00
<b>QUILL CORPORATION</b>				
	Bill	10/23/2024	41203326	894.96
	Bill	10/25/2024	41257290	98.97
Total QUILL CORPORATION				993.93
<b>Silvi Group</b>				
	Bill	02/24/2025	51045454	3,548.96
	Bill	02/25/2025	51045516	18,778.82
Total Silvi Group				22,327.78
<b>T&amp;M Associates Inc.</b>				
	Bill	02/12/2025	JRM479838	146.54
	Bill	02/12/2025	JRM479837	2,719.09
	Bill	02/12/2025	JRM479834	525.05
	Bill	02/12/2025	JRM479835	920.93
	Bill	02/12/2025	JRM479836	339.69
	Bill	02/12/2025	JRM479839	861.95
Total T&M Associates Inc.				5,513.25
<b>Teamsters Local 773</b>				
	Bill	03/04/2025	March2025Dues	498.00
Total Teamsters Local 773				498.00
<b>Verizon</b>				
	Bill	03/06/2025	Acc 0001-77 MAR St	522.12
	Bill	03/06/2025	Acc 0001-74 MAR St	44.07
Total Verizon				566.19
<b>WEX Bank</b>				
	Bill	02/28/2025	419209	67.66
Total WEX Bank				67.66
<b>ZERO WASTE USA</b>				
	Bill	02/12/2025	750679	189.91
Total ZERO WASTE USA				189.91
<b>TOTAL</b>				<b>91,069.57</b>