

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – FEBRUARY 11, 2025 AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. Executive Session held February 5, 2025 from 9:02 a.m. to 9:19 a.m. re: real property in Twin Lakes Estates.
5. Minutes:
 - a. December 10, 2024 Regular Meeting.
 - b. December 17, 2024 Regular Meeting.
 - c. January 6, 2025 Reorganization Meeting.
6. Bills & Obligations: \$101,523.93
 - a. Ratify: \$41,912.88 (General Fund: \$41,629.99, River’s Edge Bike Park Fund: \$282.89).
 - b. Consider: 2/11/2025 – \$59,611.05 - (General Fund: \$51,639.16, Escrow Fund: \$4,418.99, Capital Improvement Grant Fund: \$3,552.90).
7. Reports:
 - a. Solicitor’s Report.
 - b. Engineer’s Report.
 - c. Township Manager’s Report.
 - d. Environmental Advisory Council Report.
 - e. I-80/SR 611 Report.
 - f. Supervisors’ Comments.

8. Old Business:

a. None.

9. New Business:

a. Consider: Approve Consent Agenda.

i. Consider: Conditionally Approve Green Light Go Pay Application No. 5 – \$62,429.20 to Satisfaction of T&M Associates Letter of 2.10.2025.

b. Public Hearing: Draft Ordinance No. 253 – Allowing PMRS Amendment by Resolution.

c. Consider: Adopt Draft Ordinance No. 253 – Allowing PMRS Amendment by Resolution.

10. Public Comment.

11. Adjournment.

Upcoming Township Meetings

Board of Supervisors February 13th at 6 p.m.
Planning Commission February 13th at 7 p.m.
Environmental Advisory Council February 18th at 7 p.m.

Smithfield Township
Unpaid Bills
As of February 11, 2025

BILL PACK - TOTAL: \$101,523.93

BILL PACK - RATIFY TOTAL: \$41,912.88

BILL PACK - APPROVE TOTAL: \$59,611.05

BILL PACK - GENERAL FUND - RATIFY: \$ 41,629.99

	Type	Date	Num	Open Balance
Met-Ed				
	Bill	02/05/2025	Acct. 009 (12/27-1/26) - Street Lights & Traffic Signals	903.71
	Bill	02/05/2025	Acct. 959 - WaterFront Park Street Pole (February 2025)	32.07
	Bill	02/06/2025	Acct. 801 Municipal Building (1/7-2/4)	2,288.27
	Bill	02/06/2025	Acct. 115 WaterFront Park 1 Garage (1/7-2/4)	25.86
	Bill	02/06/2025	Acct. 552 WaterFront Park 2 (1/7-2/4)	75.13
Total Met-Ed				3,325.04
Payrolls Unlimited/ExecuPay				
	Bill	02/06/2025	Chk Date 2/6/2025	38,304.95
Total Payrolls Unlimited/Execupay				38,304.95
TOTAL				41,629.99

BILL PACK - RIVER'S EDGE BIKE PARK FUND - RATIFY: \$ 282.89

	Type	Date	Num	Open Balance
Smithfield Twp. General Fund				
	Bill	01/28/2025	JE01282025	282.89
Total Smithfield Twp. General Fund				282.89
TOTAL				282.89

BILL PACK - CAPITAL IMPROVEMENT/GRANT FUND - APPROVE: \$ 3,552.90

	Type	Date	Num	Open Balance
Bayer Electric Solutions				
	Bill	01/30/2025	76	890.00
Total Bayer Electric Solutions				890.00
Dunkelberger's Tree Service LLC				
	Bill	01/29/2025	10715	2,400.00
Total Dunkelberger's Tree Service LLC				2,400.00
Jim's Drywall Supplies, Inc.				
	Bill	01/29/2025	9715	262.90
Total Jim's Drywall Supplies, Inc.				262.90
TOTAL				3,552.90

Smithfield Township Unpaid Bills

As of February 11, 2025

	Type	Date	Num	Open Balance
BILL PACK - PROFESSIONAL ESCROW FUND - APPROVE: \$ 4,418.99				
Mt. Tom Road Properties, LLC - 250.005				
	Bill	01/31/2025	Acct Closed - Check Replacement	1,132.00
Total Mt. Tom Road Properties, LLC - 250.005				1,132.00
HANOVER ENGINEERING ASSOCIATES, INC.				
	Bill	11/14/2024	194861	142.50
	Bill	01/28/2025	196028	308.75
	Bill	01/28/2025	196022	986.25
	Bill	01/28/2025	196027	807.50
	Bill	01/28/2025	196024	47.50
	Bill	01/28/2025	196025	522.50
	Bill	01/28/2025	196026	47.50
Total HANOVER ENGINEERING ASSOCIATES, INC.				2,862.50
Katherine Cartwright - 260.031				
	Bill	02/07/2025	Acct. Closed - Escrow/Refund	424.49
Total Katherine Cartwright - 260.031				424.49
TOTAL				4,418.99

	Type	Date	Num	Open Balance
BILL PACK - GENERAL FUND - APPROVE: \$ 51,639.16				
ABE LABORATORIES				
	Bill	01/28/2025	49000	100.00
Total ABE LABORATORIES				100.00
Ace Hardware				
	Bill	01/24/2025	4370/1	95.51
	Bill	01/27/2025	4373/1	259.99
	Bill	02/03/2025	4386/1	44.17
	Bill	02/07/2025	4392/1	105.89
Total Ace Hardware				505.56
AMERIGAS PROPANE, LP				
	Bill	02/02/2025	3173839649	3,550.16
Total AMERIGAS PROPANE, LP				3,550.16
BROWN & BROWN OF LEHIGH VALLEY, INC				
	Bill	01/28/2025	19153784	17,719.00
Total BROWN & BROWN OF LEHIGH VALLEY, INC				17,719.00
Claude S. Cyphers, Inc.				
	Bill	01/29/2025	753735	94.47
	Bill	01/30/2025	753803	192.05
	Bill	02/07/2025	754048	322.51
Total Claude S. Cyphers, Inc.				609.03
DEMPSEY UNIFORM & LINEN SUPPLY				
	Bill	01/27/2025	18739316	208.46
	Bill	02/03/2025	18746590	206.50
Total DEMPSEY UNIFORM & LINEN SUPPLY				414.96
Durney, Worthington & Madden, LLC				
	Bill	02/04/2025	27331	450.00
Total Durney, Worthington & Madden, LLC				450.00

Smithfield Township
Unpaid Bills
As of February 11, 2025

	Type	Date	Num	Open Balance
FIVE STAR EQUIPMENT				
	Bill	01/24/2025	P41566	365.38
Total FIVE STAR EQUIPMENT				365.38
FP MAILING SOLUTIONS				
	Bill	01/13/2025	RI106511530	56.85
Total FP MAILING SOLUTIONS				56.85
Gotta Go Potties, Inc.				
	Bill	01/29/2025	112309	212.50
	Bill	01/30/2025	112396	62.50
Total Gotta Go Potties, Inc.				275.00
Hanover Engineering				
	Bill	01/28/2025	196023	229.00
Total Hanover Engineering				229.00
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	02/01/2025	1468	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				360.00
Lawson Products, Inc.				
	Credit	01/10/2025	9500298031	-111.18
	Bill	01/08/2025	9312126366	693.98
Total Lawson Products, Inc.				582.80
Leon Clapper, Inc.				
	Bill	01/27/2025	35543	190.00
Total Leon Clapper, Inc.				190.00
Monroe County Treasurer's Office				
	Bill	07/31/2024	2025 County/Mun Tax	2,891.43
	Bill	10/11/2024	InterimA&BTaxBills	3.18
Total Monroe County Treasurer's Office				2,894.61
P&S GARAGE				
	Bill	01/16/2025	109315	61.32
Total P&S GARAGE				61.32
PA DEPT OF LABOR & INDUSTRY - E				
	Bill	12/30/2024	717024	90.17
Total PA DEPT OF LABOR & INDUSTRY - E				90.17
Pennsylvania Municipal Health Insurance				
	Bill	03/01/2025	205008-0	132.18
Total PENNSYLVANIA MUNICIPAL HEALTH INSURANCE				132.18
POCONO MOUNTAINS COG				
	Bill	01/27/2025	2025MemFee	350.00
Total POCONO MOUNTAINS COG				350.00
PSATS				
	Bill	01/31/2025	INV-167192-B6K4	55.00
	Bill	01/31/2025	INV-167193-T1B2	55.00
Total PSATS				110.00
R&S Doors Inc.				
	Bill	02/03/2025	11725	1,398.65
Total R&S Doors Inc.				1,398.65
Reliable Sign & Striping				
	Bill	01/31/2025	6144	298.00
Total Reliable Sign & Striping				298.00
Silvi Group / Riverside Const				
	Bill	01/23/2025	51044041 Salt	15,010.32
Total Silvi Group / Riverside Const				15,010.32

Smithfield Township
Unpaid Bills
As of February 11, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
TULPEHOCKEN SPRING WATER				
	Bill	01/02/2025	7424258	123.99
	Bill	01/31/2025	7433927	131.49
Total TULPEHOCKEN SPRING WATER				<u>255.48</u>
Twin Lake Estates POA				
	Bill	01/28/2025	551	116.67
Total Twin Lake Estates POA				<u>116.67</u>
VEN-MAR SALES, INC.				
	Bill	01/27/2025	01-92635	219.24
Total VEN-MAR SALES, INC.				<u>219.24</u>
Versalift East				
	Bill	01/31/2025	879512	698.65
Total Versalift East				<u>698.65</u>
WEX Bank				
	Bill	01/09/2025	582091	73.77
	Bill	01/22/2025	481620	23.72
	Bill	01/22/2025	519606	29.56
	Bill	01/27/2025	684156	44.28
Total WEX Bank				<u>171.33</u>
World Fuel Services, Inc.				
	Bill	01/27/2025	3068848-41525	2,234.68
	Bill	01/29/2025	3072715-41525	2,190.12
Total World Fuel Services, Inc.				<u>4,424.80</u>
TOTAL				<u><u>51,639.16</u></u>