

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING – FEBRUARY 25, 2025 AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
  - a. Standing Executive Session from 5:30 p.m. to 5:\_\_\_p.m. re:\_\_\_\_\_.
  - b. River’s Edge Bike Park Survey Closes February 28, 2025.
  - c. Save the Date: Smithfield Township’s Hop & Hunt – April 19, 2025.
5. Minutes:
  - a. January 6, 2025 Regular Meeting.
  - b. January 28, 2025 Regular Meeting.
6. Bills & Obligations: \$137,191.63
  - a. Ratify: \$52,847.60 (General Fund: \$52,847.60).
  - b. Consider: 2/25/2025 – \$84,344.03 (General Fund: \$76,989.93, Escrow Fund: \$4,454.10, Capital Improvement Grant Fund: \$2,900.00).
7. Reports:
  - a. Solicitor’s Report.
  - b. Engineer’s Report.
  - c. Township Manager’s Report.
  - d. Environmental Advisory Council Report.
  - e. I-80/SR 611 Report.
  - f. Supervisors’ Comments.
8. Old Business:
  - a. None.

9. New Business:

- a. Consider: Approve Consent Agenda.
  - i. Consider: Right-of-Way Agreement with Blue Ridge Cable Technologies.
  - ii. Consider: Franklin Hill Manor Subdivision Sewage Planning Module.
  - iii. Consider: Authorize Advertisement for Grounds Maintenance Contract Bid.
- b. Public Hearing: Draft Ordinance No. 254 – Providing for Special Exception Criteria.
- c. Consider: Adopt Draft Ordinance No. 254 – Providing for Special Exception Criteria.

10. Public Comment.

11. Adjournment.

**Upcoming Township Meetings**

**Board of Supervisors March 11<sup>th</sup> at 6 p.m.**  
**Board of Supervisors & Planning Commission Joint Session (Signage) February 27<sup>th</sup> at 6 p.m.**  
**Planning Commission March 13<sup>th</sup> at 7 p.m.**  
**Environmental Advisory Council March 18<sup>th</sup> at 7 p.m.**

**Smithfield Township**  
**Unpaid Bills**  
As of February 25, 2025

**BILL PACK - TOTAL: \$137,191.63**

**BILL PACK - RATIFY TOTAL: \$52,847.60**

**BILL PACK - APPROVE TOTAL: \$84,344.03**

**BILL PACK - GENERAL FUND - RATIFY: \$ 52,847.60**

	Type	Date	Num	Open Balance
<b>Base Engineering</b>				
	Bill	02/12/2025	Bldg. Permit Fee pd. To ST	150.00
Total Base Engineering				150.00
<b>Lawn Specialties</b>				
	Bill	02/12/2025	031167	1,616.98
Total Lawn Specialties				1,616.98
<b>Met-Ed</b>				
	Bill	02/13/2025	Acct. 989 DWG Roundabout Street Lights (12/12-1/12)	195.54
	Bill	02/13/2025	Acct 367 Minisink Park (1/13-2/11)	39.63
Total Met-Ed				235.17
<b>Payrolls Unlimited/ExecuPay</b>				
	Bill	02/20/2025	Chk Date 2/20/2025	47,093.33
Total Payrolls Unlimited/ExecuPay				47,093.33
<b>Ramp Credit Card</b>				
	Bill	01/20/2025	January Statement	3,752.12
Total Ramp Credit Card				3,752.12
<b>TOTAL</b>				<b>52,847.60</b>

**BILL PACK - CAPITAL IMPROVEMENT/GRANT FUND - APPROVE: \$ 2,900.00**

	Type	Date	Num	Open Balance
<b>Robert J. Clark</b>				
	Bill	02/10/2025	INV0146	800.00
	Bill	02/17/2025	INV0147	1,600.00
	Bill	02/20/2025	INV0149	500.00
Total Robert J. Clark				2,900.00
<b>TOTAL</b>				<b>2,900.00</b>

**BILL PACK - PROFESSIONAL ESCROW FUND - APPROVE: \$ 4,454.10**

	Type	Date	Num	Open Balance
<b>HANOVER ENGINEERING ASSOCIATES, INC.</b>				
	Bill	02/18/2025	196340	23.75
	Bill	02/18/2025	196335	49.50
	Bill	02/18/2025	196337	24.75
	Bill	02/18/2025	196338	120.75
	Bill	02/18/2025	196339	330.60
	Bill	02/18/2025	196341	74.25
	Bill	02/18/2025	196342	2,320.50
Total HANOVER ENGINEERING ASSOCIATES, INC.				2,944.10

## Smithfield Township Unpaid Bills

As of February 25, 2025

	Type	Date	Num	Open Balance
<b>Karasek Law Offices, LLC</b>				
	Bill	02/13/2025	1869681761	320.00
	Bill	02/13/2025	1869681764	190.00
	Bill	02/13/2025	1869681766	100.00
	Bill	02/13/2025	1869681767	180.00
Total Karasek Law Offices, LLC				790.00
<b>Schaefer Land Holdings LLC</b>				
	Bill	02/24/2025	EscrowRefund	502.50
Total Schaefer Land Holdings LLC				502.50
<b>Pavel Efremenko</b>				
	Bill	02/13/2025	EscrowRefund	217.50
Total Pavel Efremenko				217.50
<b>TOTAL</b>				<b>4,454.10</b>

<b>BILL PACK - GENERAL FUND - APPROVE: \$ 76,989.93</b>
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	Type	Date	Num	Open Balance
<b>Ace Hardware</b>				
	Bill	02/12/2025	4398/1	49.99
	Bill	02/13/2025	4403/1	79.97
Total Ace Hardware				129.96
<b>ADVANCE AUTO PARTS</b>				
	Bill	02/19/2025	6952505051159	108.04
Total ADVANCE AUTO PARTS				108.04
<b>Claude S. Cyphers, Inc.</b>				
	Bill	02/13/2025	754232	209.15
	Bill	02/19/2025	754387	182.51
	Bill	02/21/2025	754463	27.66
Total Claude S. Cyphers, Inc.				419.32
<b>CLEVELAND BROTHERS INC.</b>				
	Bill	02/07/2025	SERV8009734	1,151.85
Total CLEVELAND BROTHERS INC.				1,151.85
<b>DEMPSEY UNIFORM &amp; LINEN SUPPLY</b>				
	Bill	02/10/2025	18753985	208.30
	Bill	02/17/2025	18761364	203.30
Total DEMPSEY UNIFORM & LINEN SUPPLY				411.60
<b>Dingmans Ferry Stone, Inc.</b>				
	Bill	02/04/2025	33931-33956	12,265.28
	Bill	02/05/2025	33967	723.52
Total Dingmans Ferry Stone, Inc.				12,988.80
<b>DOUBLE M PRODUCTIONS</b>				
	Bill	02/17/2025	39449	4,117.80
Total DOUBLE M PRODUCTIONS				4,117.80
<b>FITZPATRICK LENTZ &amp; BUBBA, P.C.</b>				
	Bill	02/10/2025	698277	228.00
Total FITZPATRICK LENTZ & BUBBA, P.C.				228.00
<b>FIVE STAR EQUIPMENT</b>				
	Bill	01/08/2025	P41022	77.45
	Bill	02/18/2025	W17846	298.60
Total FIVE STAR EQUIPMENT				376.05

**Smithfield Township**  
**Unpaid Bills**  
**As of February 25, 2025**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>FP MAILING SOLUTIONS INC.</b>				
	Bill	10/14/2024	R1106408728	56.85
Total FP MAILING SOLUTIONS INC.				56.85
<b>Gatehouse Media PA Holdings - LocalIQ</b>				
	Bill	02/01/2025	6896254	511.36
Total Gatehouse Media PA Holdings - LocalIQ				511.36
<b>Gotta Go Potties, Inc.</b>				
	Bill	02/12/2025	112747	87.50
Total Gotta Go Potties, Inc.				87.50
<b>Hanover Engineering</b>				
	Bill	02/18/2025	196336	148.50
	Bill	02/18/2025	196343	255.02
Total Hanover Engineering				403.52
<b>Karasek Law Offices, LLC</b>				
	Bill	02/13/2025	1869681760	2,310.00
	Bill	02/13/2025	1869681765	100.00
	Bill	02/13/2025	1869681763	1,790.00
	Bill	02/13/2025	1869681762	1,240.25
	Bill	02/13/2025	1869681768	480.00
Total Karasek Law Offices, LLC				5,920.25
<b>KEYSTONE FIRE PROTECTION CO.</b>				
	Bill	02/17/2025	388216	728.98
	Bill	02/17/2025	388200	851.91
Total KEYSTONE FIRE PROTECTION CO.				1,580.89
<b>NAPA Auto Parts</b>				
	Bill	02/19/2025	317413	74.99
Total NAPA Auto Parts				74.99
<b>Pennsylvania Municipal Retirement System</b>				
	Bill	02/18/2025	Feb2025Employee	6,640.05
Total Pennsylvania Municipal Retirement System				6,640.05
<b>R&amp;S Doors Inc.</b>				
	Bill	02/14/2025	21425	907.50
Total R&S Doors Inc.				907.50
<b>Reliable Sign &amp; Striping</b>				
	Bill	02/18/2025	6160	434.50
Total Reliable Sign & Striping				434.50
<b>Robert J. Clark</b>				
	Bill	02/17/2025	INV 0148	150.00
Total Riley and Company, Inc.				150.00
<b>Riley and Company, Inc.</b>				
	Bill	02/06/2025	52775	5,760.00
Total Riley and Company, Inc.				5,760.00
<b>SHARON J. GERBERICH</b>				
	Bill	02/13/2025	20250213	500.00
Total SHARON J. GERBERICH				500.00

**Smithfield Township**  
**Unpaid Bills**  
**As of February 25, 2025**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Silvi Group / Riverside Const</b>				
	Bill	02/04/2025	51044573	1,824.50
	Bill	02/05/2025	51044695	3,669.50
	Bill	02/06/2025	51044818	3,553.06
	Bill	02/07/2025	51044938	3,471.88
	Bill	02/10/2025	51045114	5,219.30
	Bill	02/11/2025	51045016	3,434.98
	Bill	02/12/2025	51045160	1,772.02
	Bill	02/13/2025	51045217	5,225.86
Total Silvi Group / Riverside Const				28,171.10
<b>SUPER HEAT INC.</b>				
	Bill	02/21/2025	121734	602.00
Total SUPER HEAT INC.				602.00
<b>Teamsters Local 773</b>				
	Bill	02/10/2025	Feb2025Dues	470.00
Total Teamsters Local 773				470.00
<b>Verizon</b>				
	Bill	02/06/2025	Acc 0001-74 FEB St	44.07
	Bill	02/06/2025	Acc 0001-77 FEB St	549.55
Total Verizon				593.62
<b>Waste Management of Pennsylvania Inc.</b>				
	Bill	02/19/2025	3904063-0203-9	653.65
Total Waste Management of Pennsylvania Inc.				653.65
<b>World Fuel Services, Inc.</b>				
	Bill	02/14/2025	3089396-41525	3,540.73
Total World Fuel Services, Inc.				3,540.73
<b>TOTAL</b>				<b>76,989.93</b>