

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – JANUARY 28, 2025 AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. River’s Edge Bike Park Survey is reopened. Next meeting is March 26th at 6 p.m.
5. Minutes:
 - a. November 12, 2024 Regular Meeting.
 - b. November 14, 2024 Joint Session.
6. Bills & Obligations: \$243,168.54
 - a. Ratify: 1/6/2025 – \$168,433.23 (General Fund: \$99,485.62, Capital Improvement Grant Fund: \$4,600.00, EMS Tax Fund: \$22,234.04, Fire Tax Fund: 42,113.57).
 - b. Consider: 1/28/2025 – \$74,735.31 (General Fund: \$62,606.01, Escrow Fund: \$7,978.83, Capital Improvement Grant Fund: \$4,150.47)
7. Reports:
 - a. Solicitor’s Report.
 - b. Engineer’s Report.
 - c. Township Manager’s Report.
 - d. Environmental Advisory Council Report.
 - e. I-80/SR 611 Report.
 - f. Supervisors’ Comments.
8. Old Business:
 - a. Consider: Table Transient Business Ordinance Revisions.

9. New Business:

a. Consider: Approve Consent Agenda.

- i. Consider: Adopt Resolution No. 586 – Fire Tax Disbursements.
- ii. Consider: Adopt Resolution No. 587 – EMS Tax Disbursements.
- iii. Consider: Adopt Resolution No. 588 – Appointing an Independent CPA Firm for FY2024.
- iv. Consider: Adopt Resolution No. 589 – Waiving Appropriations Limitation for EMS Tax per Act 140 of 2024.
- v. Consider: Purchase EM Kutz Plow Truck Body – \$99,834.00 per 2025 Capital Budget.

b. Consider: Match Commitment Letter for One for Nature Grant Application.

10. Public Comment.

11. Adjournment.

Upcoming Township Meetings

Board of Supervisors February 11th at 6 p.m.
Board of Supervisors Lodging Discussion February 13th at 6 p.m.
Planning Commission February 13th at 7 p.m.
Environmental Advisory Council February 18th at 7 p.m.

Smithfield Township
Unpaid Bills
As of January 28, 2025

BILL PACK - TOTAL: \$243,168.54

BILL PACK - RATIFY TOTAL: \$168,433.23

BILL PACK - APPROVE TOTAL: \$74,735.31

BILL PACK -GENERAL FUND - RATIFY: \$ 99,485.62

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Ace Hardware				
	Bill	01/07/2025	4338/1	35.94
Total Ace Hardware				35.94
Ace Trucking & Repairs, Inc.				
	Bill	01/06/2025	27706	71.94
Total Ace Trucking & Repairs, Inc.				71.94
Claude S. Cyphers, Inc.				
	Bill	01/03/2025	752918	115.80
	Bill	01/08/2025	753055	1,763.72
	Bill	01/09/2025	753098	467.22
Total Claude S. Cyphers, Inc.				2,346.74
DEMPSEY UNIFORM & LINEN SUPPLY				
	Bill	12/30/2024	18710269	199.40
	Bill	01/06/2025	18717347	201.40
Total DEMPSEY UNIFORM & LINEN SUPPLY				400.80
FITZPATRICK LENTZ & BUBBA, P.C.				
	Bill	08/02/2024	689376	82.50
	Bill	01/08/2025	696730	385.00
Total FITZPATRICK LENTZ & BUBBA, P.C.				467.50
FIVE STAR EQUIPMENT				
	Bill	12/12/2024	E02443	8,000.00
Total FIVE STAR EQUIPMENT				8,000.00
Gatehouse Media PA Holdings - LocalIQ				
	Bill	12/31/2024	690424	310.29
Total Gatehouse Media PA Holdings - LocalIQ				310.29
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	01/01/2025	1389	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				360.00
Lawson Products, Inc.				
	Bill	01/02/2025	9312112371	127.20
Total Lawson Products, Inc.				127.20
Leon Clapper, Inc.				
	Bill	01/06/2025	35405	348.00
Total Leon Clapper, Inc.				348.00

Smithfield Township
Unpaid Bills
As of January 28, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Met-Ed				
	Bill	01/07/2025	Acct. 959 (WaterFront Park Street Pole (January 2025))	20.31
	Bill	01/08/2025	Acct. 009 (11/26-12/26) - Street Lights & Traffic Signals	810.54
	Bill	01/08/2025	Acct. 552 WaterFront Park 2 (12/5-1/6)	66.70
	Bill	01/08/2025	Acct. 959 (Acct. 959 - WaterFront Park Street Pole (January 2025))	2,040.70
	Bill	01/09/2025	Acct. 115 WaterFront Park 1 Garage (12/5-1/6)	21.32
	Bill	01/15/2025	Acct 367 Minisink Park (12/12-1/12)	33.42
	Bill	01/15/2025	Acct. 989 DWG Roundabout Street Lights (12/12-1/12)	204.06
Total Met-Ed				<u>3,197.05</u>
NAPA Auto Parts				
	Bill	01/08/2025	310665	86.98
	Bill	01/08/2025	310666	233.93
	Bill	01/09/2025	310859	31.16
Total NAPA Auto Parts				<u>352.07</u>
Payrolls Unlimited/ExecuPay				
	Bill	01/09/2025	Chk Date 1/9/2025	41,653.96
	Bill	01/23/2025	Chk Date 1/23/2025	37,325.15
Total Payrolls Unlimited/Execupay				<u>78,979.11</u>
Pennsylvania Municipal Health Insurance				
	Bill	01/08/2025	201523-0	67.14
Total Pennsylvania Municipal Health Insurance				<u>67.14</u>
PENNSYLVANIA ONE CALL SYSTEM, INC.				
	Bill	12/31/2024	1082900	20.72
Total PENNSYLVANIA ONE CALL SYSTEM, INC.				<u>20.72</u>
Pennsylvannia Clean Water Fund				
	Bill	01/07/2025	EDApplicationFee	300.00
Total Pennsylvannia Clean Water Fund				<u>300.00</u>
Strauser's Natures Helpers				
	Bill	12/31/2024	153225	147.00
Total Strauser's Natures Helpers				<u>147.00</u>
TransEdge Truck Centers - Interstate Bill				
	Bill	01/09/2025	11078S4	31.20
Total TransEdge Truck Centers - Interstate Bill				<u>31.20</u>
TULPEHOCKEN SPRING WATER				
	Bill	12/05/2024	7423865	87.99
	Bill	12/19/2024	7424067	109.99
Total TULPEHOCKEN SPRING WATER				<u>197.98</u>
VEN-MAR SALES, INC.				
	Bill	12/30/2024	12-92550	118.28
Total VEN-MAR SALES, INC.				<u>118.28</u>
Verizon				
	Bill	01/06/2025	Acc 0001-74 JAN St	44.07
	Bill	01/06/2025	Acc 0001-77 JAN St	510.73
Total Verizon				<u>554.80</u>

Smithfield Township
Unpaid Bills
As of January 28, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
West End Equipment				
	Bill	01/02/2025	154014	561.12
Total West End Equipment				561.12
World Fuel Services, Inc.				
	Bill	01/02/2025	3052104-41525	2,490.74
Total World Fuel Services, Inc.				2,490.74
TOTAL				99,485.62

BILL PACK - CAPITAL IMPROVEMENT/GRANTS FUND - RATIFY: \$ 4,600.00

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Barry Isett & Associates Inc.				
	Bill	01/09/2025	196364	4,600.00
Total Barry Isett & Associates Inc.				4,600.00
TOTAL				4,600.00

BILL PACK - EMS TAX FUND - RATIFY: \$ 22,234.04

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Bushkill Emergency Corp.				
	Bill	12/31/2024	EMS Tax Dist. No. 2	18,120.72
Total Bushkill Emergency Corp.				18,120.72
Marshalls Creek Fire Company EMS				
	Bill	12/31/2024	EMS Tax Dist. No. 2	444.68
Total Marshalls Creek Fire Company EMS				444.68
Suburban EMS				
	Bill	12/31/2024	EMS Tax Dist. No. 2	3,668.64
Total Suburban EMS				3,668.64
TOTAL				22,234.04

BILL PACK - FIRE TAX FUND - RATIFY: \$ 42,113.57

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Delaware Water Gap Fire Company				
	Bill	12/31/2024	Fire Tax Dist. No. 2	3,484.76
Total Delaware Water Gap Fire Company				3,484.76
Marshalls Creek Fire Company				
	Bill	12/31/2024	Fire Tax Dist. No. 2	21,972.52
Total Marshalls Creek Fire Company				21,972.52
Shawnee Fire Company				
	Bill	12/31/2024	Fire Tax Dist. No. 2	16,656.29
Total Shawnee Fire Company				16,656.29
TOTAL				42,113.57

**Smithfield Township
Unpaid Bills
As of January 28, 2025**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
BILL PACK - CAPITAL IMPROVEMENT/GRANTS FUND - APPROVE: \$ 4,150.47				
	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Blue Ridge Lumber				
	Bill	01/22/2025	327426	385.18
	Bill	01/23/2025	327635	111.79
Total Blue Ridge Lumber				496.97
Jim's Drywall Supplies, Inc.				
	Bill	01/24/2025	9711	362.00
Total Jim's Drywall Supplies, Inc.				362.00
Robert J. Clark				
	Bill	01/16/2025	INV0143	1,400.00
	Bill	01/17/2025	INV0144	1,600.00
	Bill	01/17/2025	INV0145	200.00
Total Robert J. Clark				3,200.00
T&M Associates				
	Bill	01/09/2025	JRM477626	91.50
Total T&M Associates				91.50
TOTAL				4,150.47

BILL PACK - PROFESSIONAL ESCROW FUND - APPROVE: \$ 7,978.83				
	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Karasek Law Offices, LLC				
	Bill	01/24/2025	1869681744	180.00
	Bill	01/24/2025	1869681747	270.00
	Bill	01/24/2025	1869681749	350.00
	Bill	01/24/2025	1869681751	150.00
	Bill	01/24/2025	1869681750	260.00
Total Karasek Law Offices, LLC				1,210.00
T&M Associates				
	Bill	01/09/2025	JRM477635	136.44
	Bill	01/09/2025	JRM477638	52.25
	Bill	01/09/2025	JRM477634	2,242.59
	Bill	01/09/2025	JRM477632	1,442.88
	Bill	01/09/2025	JRM477633	534.50
	Bill	01/09/2025	JRM477637	727.00
	Bill	01/09/2025	JRM477636	1,633.17
Total T&M Associates				6,768.83
TOTAL				7,978.83

BILL PACK - GENERAL FUND - APPROVE: \$ 62,606.01				
	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Ace Hardware				
	Bill	01/16/2025	4356/1	163.97
Total Ace Hardware				163.97

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As of January 28, 2025

	Type	Date	Num	Open Balance
BRODHEAD CREEK REGIONAL AUTHORITY				
	Bill	01/07/2025	2025 Acct 09002-0	34.00
Total BRODHEAD CREEK REGIONAL AUTHORITY				34.00
CEFALI & ASSOCIATES, PC				
	Bill	01/16/2025	34065	800.00
Total CEFALI & ASSOCIATES, PC				800.00
Central Jersey Equipment				
	Bill	01/23/2025	1511697	278.77
Total Central Jersey Equipment				278.77
CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				
	Bill	01/23/2025	L24785	15,099.85
	Bill	01/23/2025	L24379	5,989.87
Total CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				21,089.72
Claude S. Cyphers, Inc.				
	Bill	01/16/2025	753314	188.64
Total Claude S. Cyphers, Inc.				188.64
DAILEY RESOURCES, LTD.				
	Bill	12/31/2024	4015043	21.00
Total DAILEY RESOURCES, LTD.				21.00
DEMPSEY UNIFORM & LINEN SUPPLY				
	Bill	01/13/2025	18724676	204.29
	Bill	01/21/2025	18731992	209.67
Total DEMPSEY UNIFORM & LINEN SUPPLY				413.96
Durney, Worthington & Madden, LLC				
	Bill	01/08/2025	27273	435.00
Total Durney, Worthington & Madden, LLC				435.00
East Coast Network Services				
	Bill	01/01/2025	25-18717	735.24
Total East Coast Network Services				735.24
Ehrlich				
	Bill	01/13/2025	72022531	163.72
Total Ehrlich				163.72
Gotta Go Potties, Inc.				
	Bill	01/01/2025	I11379	212.50
	Bill	01/02/2025	I11480	62.50
	Bill	01/14/2025	I11838	62.50
	Bill	01/15/2025	I11836	87.50
Total Gotta Go Potties, Inc.				425.00
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	01/17/2025	1486	50.00
	Bill	01/17/2025	1485	204.03
Total INDUSTRIAL COMMUNICATIONS CO.				254.03
Karasek Law Offices, LLC				
	Bill	01/24/2025	1869681743	3,380.00
	Bill	01/24/2025	1869681745	1,158.00
	Bill	01/24/2025	1869681746	1,610.00
	Bill	01/24/2025	1869681748	80.00
Total Karasek Law Offices, LLC				6,228.00
Klara Golab				
	Bill	01/09/2025	2025.001	60.00
Total Klara Golab				60.00

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Lawson Products, Inc.				
	Bill	01/14/2025	9312143400	87.56
Total Lawson Products, Inc.				87.56
NAPA Auto Parts				
	Bill	01/19/2025	312596	89.91
Total NAPA Auto Parts				89.91
Pennsylvania Municipal Retirement System				
	Bill	01/22/2025	Jan2025Employee	4,533.14
Total Pennsylvania Municipal Retirement System				4,533.14
Silvi Group / Riverside Const				
	Bill	01/13/2025	51043196	8,925.00
	Bill	01/14/2025	51043270	5,361.98
	Bill	01/15/2025	51043321	1,731.02
Total Silvi Group / Riverside Const				16,018.00
T&M Associates Inc.				
	Bill	01/09/2025	JRM477630	1,128.00
	Bill	01/09/2025	JRM477629	1,971.58
	Bill	01/09/2025	JRM477627	1,116.50
	Bill	01/09/2025	JRM477631	1,620.98
	Bill	01/09/2025	JRM477628	2,525.04
Total T&M Associates Inc.				8,362.10
Teamsters Local 773				
	Bill	01/22/2025	Jan2025Dues	466.00
Total Teamsters Local 773				466.00
Terry's Drivetrain				
	Bill	01/14/2025	01142025	670.00
Total Terry's Drivetrain				670.00
W. S. Peeney, Inc.				
	Bill	01/15/2025	660697	510.15
Total W. S. Peeney, Inc.				510.15
Waste Management of Pennsylvania Inc.				
	Bill	01/21/2025	3897888-0203-8	578.10
Total Waste Management of Pennsylvania Inc.				578.10
TOTAL				62,606.01