

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – DECEMBER 17, 2024, AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Members Present.
4. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. River’s Edge Bike Park Master Site Plan Survey Available Online.
 - c. Letters of Interest for Eastern Monroe Public Library Board and Smithfield Township Planning Commission Due by December 29th.
5. Minutes:
 - a. None.
6. Bills & Obligations: \$78,098.20
 - a. Ratify: 11/27/2024 – 12/05/2024 – \$36,449.19 - (General Fund: \$36,449.19).
 - b. Consider: 12/17/2024 – \$41,649.01 - (General Fund: \$34,136.80, Fire Fund: \$163.83, EMS Fund: \$88.22, Capital Improvement Grant Fund: \$39.83, Professional Escrow Fund: \$7,220.33).
7. Reports:
 - a. Solicitor’s Report.
 - b. Engineer’s Report.
 - c. Township Manager’s Report.
 - d. Environmental Advisory Council Report.
 - e. I-80/SR 611 Report.
 - f. Supervisors’ Comments.
8. Old Business:
 - a. Consider: Approve Township Audit FY 2023.

- b. Discuss: Special Exception Use Criteria.
 - c. Discuss: Transient Business Ordinance Revisions.
9. New Business:
- a. Consider: Approve Consent Agenda.
 - i. None.
 - b. Consider: Adopt Resolution No. 576 – 2024 Budget Adjustments.
 - c. Consider: Adopt Resolution No. 577 – 2025 Budget.
 - d. Consider: Adopt Resolution No. 578 – 2025 Tax Rates.
 - e. Consider: Shawnee Valley Planned Residential Development Annual Update.
 - f. Consider: Schedule Meeting Date for Lodging Discussion.
 - g. Consider: Conditional Approval of Act 537 Update Re: Manwalamink Acquisition.
 - h. Consider: Authorize Advertisement of Draft Ordinance No. 253 – Pension Procedures.
10. Public Comment.
11. Adjournment.

Upcoming Township Meetings

Environmental Advisory Council December 18th at 7 p.m.

Smithfield Township
Unpaid Bills
As of December 17, 2024

BILL PACK - TOTAL: \$78,098.20

BILL PACK - RATIFY TOTAL: \$36,449.19

BILL PACK - APPROVE TOTAL: \$41,649.01

BILL PACK -GENERAL FUND - RATIFY: \$ 36,449.19

	Type	Date	Num	Open Balance
Met-Ed				
	Bill	12/05/2024	Acct. 009 (10/28--11/25)	791.64
Total Met-Ed				<u>791.64</u>
Payrolls Unlimited/ExecuPay				
	Bill	11/27/2024	Chk Date 11/27/2024	35,657.55
Total Payrolls Unlimited/Execupay				<u>35,657.55</u>
TOTAL				<u><u>36,449.19</u></u>

BILL PACK -FIRE TAX FUND - APPROVE: \$ 163.83

	Type	Date	Num	Open Balance
Lynn Ames - Volunteer Tax Credit				
	Bill	12/13/2024	2024VSTaxCredit	73.53
Total Lynn Ames - Volunteer Tax Credit				<u>73.53</u>
Noreen Manda - Volunteer Tax Credit				
	Bill	12/13/2024	2024VSTaxCredit	90.30
Total Noreen Manda - Volunteer Tax Credit				<u>90.30</u>
TOTAL				<u><u>163.83</u></u>

BILL PACK -EMS TAX FUND - APPROVE: \$ 88.22

	Type	Date	Num	Open Balance
Lynn Ames - Volunteer Tax Credit				
	Bill	12/13/2024	2024VSTaxCredit	39.60
Total Lynn Ames - Volunteer Tax Credit				<u>39.60</u>
Noreen Manda - Volunteer Tax Credit				
	Bill	12/13/2024	2024VSTaxCredit	48.62
Total Noreen Manda - Volunteer Tax Credit				<u>48.62</u>
TOTAL				<u><u>88.22</u></u>

**Smithfield Township
Unpaid Bills**

As of December 17, 2024

Type	Date	Num	Open Balance
BILL PACK - CAPITAL IMPROVEMENT/GRANTS FUND - APPROVE: \$ 39.83			
Type	Date	Num	Open Balance
T&M Associates			
Bill	12/10/2024	JRM475855	39.83
Total T&M Associates			39.83
TOTAL			39.83

Type	Date	Num	Open Balance
BILL PACK - PROFESSIONAL ESCROW FUND - APPROVE: \$ 7,220.33			
Type	Date	Num	Open Balance
Karasek Law Offices, LLC			
Bill	12/13/2024	1869681718	300.00
Bill	12/13/2024	1869681717	840.00
Bill	12/13/2024	1869681713	110.00
Bill	12/13/2024	1869681709	200.00
Bill	12/13/2024	1869681716	1,400.00
Total Karasek Law Offices, LLC			2,850.00
T&M Associates			
Bill	12/10/2024	JRM475865	19.61
Bill	12/10/2024	JRM475869	527.25
Bill	12/10/2024	JRM475867	174.17
Bill	12/10/2024	JRM475866	875.16
Bill	12/10/2024	JRM475864	141.00
Bill	12/10/2024	JRM475863	1,330.20
Bill	12/10/2024	JRM475854	1,302.94
Total T&M Associates			4,370.33
TOTAL			7,220.33

Type	Date	Num	Open Balance
BILL PACK - GENERAL FUND - APPROVE: \$ 34,136.80			
Type	Date	Num	Open Balance
Ace Hardware			
Bill	12/11/2024	4319/1	27.94
Total Ace Hardware			27.94
Claude S. Cyphers, Inc.			
Bill	12/10/2024	752317	44.23
Total Claude S. Cyphers, Inc.			44.23
DAILEY RESOURCES, LTD.			
Bill	11/29/2024	1012759	97.10
Total DAILEY RESOURCES, LTD.			97.10
DEMPSEY UNIFORM & LINEN SUPPLY			
Bill	12/09/2024	18687532	199.40
Total DEMPSEY UNIFORM & LINEN SUPPLY			199.40
Durney, Worthington & Madden, LLC			
Bill	12/03/2024	27154	90.00
Total Durney, Worthington & Madden, LLC			90.00

Smithfield Township Unpaid Bills

As of December 17, 2024

	Type	Date	Num	Open Balance
E.M. Kutz, Inc.				
	Bill	12/03/2024	43376	372.92
Total E.M. Kutz, Inc.				372.92
FIVE STAR EQUIPMENT				
	Bill	11/12/2024	W17208	1,520.88
Total FIVE STAR EQUIPMENT				1,520.88
Gotta Go Potties, Inc.				
	Bill	12/04/2024	I10415	212.50
	Bill	12/05/2024	I10433	62.50
Total Gotta Go Potties, Inc.				275.00
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	12/01/2024	1281	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				360.00
Karasek Law Offices, LLC				
	Bill	12/13/2024	1869681708	3,630.00
	Bill	12/13/2024	1869681714	830.00
	Bill	12/13/2024	1869681715	830.00
	Bill	12/13/2024	1869681712	1,380.00
	Bill	12/13/2024	1869681710	180.00
	Bill	12/13/2024	1869681711	394.50
Total Karasek Law Offices, LLC				7,244.50
Locust Ridge Quarry				
	Bill	11/25/2024	001 B-119M-0008117	2,101.88
Total Locust Ridge Quarry				2,101.88
Lynn Ames - Volunteer Tax Credit				
	Bill	12/13/2024	2024VSTaxCredit	260.88
Total Lynn Ames - Volunteer Tax Credit				260.88
MARSHALLS CREEK QUARRY				
	Bill	11/25/2024	001 B-101M-0004939	292.91
	Bill	11/30/2024	001 B-101M-0004948	254.20
Total MARSHALLS CREEK QUARRY				547.11
NAPA Auto Parts				
	Bill	12/06/2024	306133	102.99
Total NAPA Auto Parts				102.99
Noreen Manda - Volunteer Tax Credit				
	Bill	12/13/2024	2024VSTaxCredit	320.34
Total Noreen Manda - Volunteer Tax Credit				320.34
P&S GARAGE				
	Bill	12/05/2024	108986	516.25
	Bill	12/05/2024	108990	211.95
Total P&S GARAGE				728.20
Reliable Sign & Striping				
	Bill	12/04/2024	6060	460.00
Total Reliable Sign & Striping				460.00
SHARON J. GERBERICH				
	Bill	12/12/2024	20241212	126.04
Total SHARON J. GERBERICH				126.04
Strauser's Natures Helpers				
	Bill	11/30/2024	151221	441.00
	Bill	11/30/2024	151222	294.00

**Smithfield Township
Unpaid Bills**

As of December 17, 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Total Strauser's Natures Helpers				735.00
SUPER HEAT INC.				
	Bill	12/04/2024	12659	1,022.00
	Bill	12/12/2024	120772	332.32
	Bill	12/12/2024	120771	579.73
Total SUPER HEAT INC.				1,934.05
T&M Associates				
	Bill	12/10/2024	JRM475857	1,584.29
	Bill	12/10/2024	JRM475862	2,036.18
	Bill	12/10/2024	JRM475868	30.00
	Bill	12/10/2024	JRM475859	6,112.00
	Bill	12/10/2024	JRM475861	623.14
	Bill	12/10/2024	JRM475856	4,729.88
	Bill	12/10/2024	JRM475860	885.88
	Bill	12/10/2024	JRM475858	38.50
Total T&M Associates				16,039.87
Verizon				
	Bill	12/06/2024	Acc 0001-77 DEC St	505.69
	Bill	12/06/2024	Acc 0001-74 DEC St	42.78
Total Verizon				548.47
TOTAL				34,136.80