

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING – NOVEMBER 12, 2024, AT 6:00PM

**AGENDA**

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Announcements:
  - a. Standing Executive Session from 5:30 p.m. to 5:\_\_\_p.m. re:\_\_\_\_\_.
  - b. Trunk or Treat was a success. Thank you for support and participation!
  - c. Leaf Collection now through December 1<sup>st</sup>.
  - d. First Energy Road Closure - River Rd between Hollow Rd and Waring Dr from November 19<sup>th</sup> through 20<sup>th</sup>. Rain dates November 21<sup>st</sup> and 22<sup>nd</sup>.
4. Minutes:
  - a. October 22, 2024 Regular Meeting.
5. Bills & Obligations: \$181,182.83
  - a. Ratify: \$37,367.31 (General Fund: \$37,367.31).
  - b. Consider: 11/12/2024 – \$143,815.52 - (General Fund: \$68,123.02, Escrow Fund: \$71.25, Capital Improvement Grant Fund: \$15,621.25, Fire Tax: \$60,000.00)
6. Reports:
  - a. Solicitor’s Report.
  - b. Engineer’s Report.
  - c. Township Manager’s Report.
  - d. Environmental Advisory Council Report.
  - e. I-80/SR 611 Report.
  - f. Supervisors’ Comments.
7. Old Business:
  - a. Discuss: Discuss: Data Center Criteria.

- b. Consider: Continue Smithfield Township Affiliation with Brodhead Watershed Association.
  - c. Discuss: Potential Transient Business Ordinance Revisions.
8. New Business:
- a. Consider: Approve Consent Agenda.
    - i. Consider: Ratify Repeal of Cabin Per 2024 Capital Improvements Budget.
    - ii. Consider: Green Light GO Pay Application No. 4.
    - iii. Consider: Ratify Special Event Permit - Meat Sale.
    - iv. Consider: Approve Beekeeping Form.
    - v. Consider: Accept 2023 Township Audit.
    - vi. Consider: File Green Mountain Dr Easements.
  - b. Discuss FY 2025 Budget.
  - c. Discuss: Audit and Sewer Authority for FY2024.
  - d. Consider: Letter of Support for Pocono Mountains Industries PennDOT MTF Application – re: Smithfield Gateway.
9. Public Comment.
10. Adjournment.

**Upcoming Township Meetings**

**Board of Supervisors** November 19<sup>th</sup> at 6 p.m.  
**Planning Commission** November 14<sup>th</sup> at 7 p.m. (incl. Joint Session – Signage)  
**Environmental Advisory Council** November 20<sup>th</sup> at 7 p.m.  
**River’s Edge Bike Park Committee** December 11<sup>th</sup> at 7 p.m.

**Smithfield Township  
Unpaid Bills Detail  
As of November 12, 2024**

**BILL PACK - TOTAL:     \$181,182.83**

**BILL PACK - RATIFY TOTAL:     \$37,367.31**

**BILL PACK - APPROVE TOTAL:     \$143,815.52**

**BILL PACK - GENERAL FUND - RATIFY: \$     37,367.31**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Met-Ed</b>				
	Bill	11/06/2024	Acct. 115 (10/4-11/4)	48.22
	Bill	11/06/2024	Acct. 801 (10/4-11/4)	1,349.27
	Bill	11/06/2024	Acct. 959 (10/4-11/5)	29.53
	Bill	11/06/2024	Acct. 552 (10/4-11/4)	57.61
	Bill	11/06/2024	Acct. 009 (9/25-10/27)	829.30
Total Met-Ed				<u>2,313.93</u>
<b>Payrolls Unlimited/ExecuPay</b>				
	Bill	10/31/2024	Chk Date 10/31/2024	35,053.38
Total Payrolls Unlimited/Execupay				<u>35,053.38</u>
<b>TOTAL</b>				<u><u>37,367.31</u></u>

**BILL PACK - CAPITAL IMPROVEMENT & GRANTS - APPROVE: \$     15,621.25**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>Tate Stucco &amp; Stone, LLC</b>				
	Bill	11/06/2024	110524	3,900.00
Total Telco, Inc.				<u>3,900.00</u>
<b>Telco, Inc.</b>				
	Bill	10/22/2024	100224	11,721.25
Total Telco, Inc.				<u>11,721.25</u>
<b>TOTAL</b>				<u><u>15,621.25</u></u>

**BILL PACK - PROFESSIONAL ESCROW FUND - APPROVE: \$     71.25**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
<b>HANOVER ENGINEERING ASSOCIATES, INC.</b>				
	Bill	10/10/2024	194132	47.50
	Bill	10/10/2024	194131	23.75
Total HANOVER ENGINEERING ASSOCIATES, INC.				<u>71.25</u>
<b>TOTAL</b>				<u><u>71.25</u></u>

# Smithfield Township Unpaid Bills Detail

As of November 12, 2024  
Type Date

Num

Open Balance

**BILL PACK - FIRE TAX FUND - APPROVE: \$ 60,000.00**

	Type	Date	Num	Open Balance
<b>MARSHALLS CREEK FIRE COMPANY</b>				
	Bill	10/28/2024	Ins. Allocation Return	60,000.00
Total Telco, Inc.				60,000.00
<b>TOTAL</b>				<b>60,000.00</b>

**BILL PACK - GENERAL FUND - APPROVE: \$ 68,123.02**

	Type	Date	Num	Open Balance
<b>ABE LABORATORIES</b>				
	Bill	10/15/2024	46372	92.00
Total ABE LABORATORIES				92.00
<b>Ace Hardware</b>				
	Bill	10/31/2024	4281/1	31.99
Total Ace Hardware				31.99
<b>Blue Ridge Lumber</b>				
	Credit	11/04/2024	27522	-19.96
	Bill	10/23/2024	301320	84.33
	Bill	10/30/2024	303912	376.38
	Bill	11/04/2024	305709	66.66
	Bill	11/04/2024	305722	79.96
	Bill	11/04/2024	305742	16.16
Total Blue Ridge Lumber				603.53
<b>BRADCO SUPPLY COMPANY</b>				
	Credit	07/30/2024	240467	-687.90
	Credit	10/23/2024	242841	-1,064.79
	Credit	10/31/2024	243102	-227.87
	Credit	10/31/2023	243103	-201.45
	Bill	09/03/2024	241443	1,064.79
	Bill	09/20/2024	241959	379.52
	Bill	09/23/2024	242014	227.87
	Bill	10/21/2024	242787	507.78
	Bill	10/25/2024	242938	76.53
	Bill	10/29/2024	243008	1,064.79
	Bill	10/29/2024	243024	722.46
Total BRADCO SUPPLY COMPANY				1,861.73
<b>CANFIELDS PET &amp; FARM</b>				
	Bill	10/16/2024	144223	22.00
Total CANFIELDS PET & FARM				22.00
<b>CENTRAL PA TEAMSTERS HEALTH &amp; WELFARE FUN</b>				
	Bill	11/05/2024	L24376	8,937.58
	Bill	11/05/2024	L24782	15,099.85
Total CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN				24,037.43

# Smithfield Township Unpaid Bills Detail

As of November 12, 2024

	Type	Date	Num	Open Balance
<b>Claude S. Cyphers, Inc.</b>				
	Credit	10/21/2024	750731	-15.40
	Bill	10/18/2024	750645	79.15
Total Claude S. Cyphers, Inc.				63.75
<b>CODE PUBLISHING, INC.</b>				
	Bill	10/25/2024	GC00127547	1,595.00
Total CODE PUBLISHING, INC.				1,595.00
<b>DAILEY RESOURCES, LTD.</b>				
	Bill	09/30/2024	4012119	14.00
Total DAILEY RESOURCES, LTD.				14.00
<b>DEMPSEY UNIFORM &amp; LINEN SUPPLY</b>				
	Bill	10/15/2024	18626877	199.39
	Bill	10/21/2024	18634415	199.39
	Bill	10/28/2024	18641817	199.39
Total DEMPSEY UNIFORM & LINEN SUPPLY				598.17
<b>Denise Clouse Cleaning Service</b>				
	Bill	10/31/2024	10312024 June-Oct	1,620.00
Total Denise Clouse Cleaning Service				1,620.00
<b>DES-CPR, INC.</b>				
	Bill	09/17/2024	68696	208.00
Total DES-CPR, INC.				208.00
<b>E.M. Kutz, Inc.</b>				
	Bill	10/09/2024	42865	141.75
Total E.M. Kutz, Inc.				141.75
<b>EUREKA STONE QUARRY, INC.</b>				
	Bill	10/08/2024	629962	10,480.33
	Bill	10/11/2024	630607	1,074.25
	Bill	10/16/2024	631429	2,016.17
	Bill	10/16/2024	630121	434.28
	Bill	10/17/2024	631664	1,135.96
Total EUREKA STONE QUARRY, INC.				15,140.99
<b>Gatehouse Media PA Holdings - LocalIQ</b>				
	Bill	11/06/2024	6721126	102.22
Total Gatehouse Media PA Holdings - LocalIQ				102.22
<b>Gotta Go Potties, Inc.</b>				
	Bill	10/22/2024	18674	62.50
	Bill	10/23/2024	18737	87.50
Total Gotta Go Potties, Inc.				150.00
<b>Hanover Engineering</b>				
	Bill	10/10/2024	194129	237.50
	Bill	10/10/2024	194130	285.00
Total Hanover Engineering				522.50

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	Type	Date	Num	Open Balance
<b>INDUSTRIAL COMMUNICATIONS CO.</b>				
	Bill	10/18/2024	1190	142.00
	Bill	11/01/2024	1163	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				502.00
<b>Morley Athletic Supply Co. Inc.</b>				
	Bill	10/23/2024	AM-123	1,361.15
Total Morley Athletic Supply Co. Inc.				1,361.15
<b>Nagle Elevator Inspection &amp; Testing</b>				
	Bill	10/17/2024	24649	95.00
Total Nagle Elevator Inspection & Testing				95.00
<b>P&amp;S GARAGE</b>				
	Bill	10/30/2024	108721	193.07
Total P&S GARAGE				193.07
<b>Pennsylvania Municipal Retirement System</b>				
	Bill	10/31/2024	Oct2024Employee	6,515.25
Total Pennsylvania Municipal Retirement System				6,515.25
<b>PENNSYLVANIA ONE CALL SYSTEM, INC.</b>				
	Credit	04/03/2024	2023Refund	-12.50
	Bill	08/31/2024	1067937	34.42
	Bill	09/30/2024	1071662	40.00
	Bill	10/31/2024	1075396	32.20
Total PENNSYLVANIA ONE CALL SYSTEM, INC.				94.12
<b>Primrose Landscaping LLC</b>				
	Bill	10/25/2024	16506	450.00
	Bill	11/01/2024	16524	402.80
Total Primrose Landscaping LLC				852.80
<b>QUILL CORPORATION</b>				
	Bill	10/31/2024	41341270	373.97
Total QUILL CORPORATION				373.97
<b>Reliable Sign &amp; Striping</b>				
	Bill	10/22/2024	5965	261.50
Total Reliable Sign & Striping				261.50
<b>SHARON J. GERBERICH</b>				
	Bill	10/28/2024	20241028	792.00
Total SHARON J. GERBERICH				792.00
<b>SIGNAL SERVICE, INC.</b>				
	Bill	10/31/2024	56701	4,734.90
Total SIGNAL SERVICE, INC.				4,734.90
<b>Stephen Manhart - Employee</b>				
	Bill	11/03/2024	2024 Boots Reimburse	288.00
Total Stephen Manhart - Employee				288.00
<b>STEPHENSON EQUIPMENT, INC.</b>				
	Bill	10/28/2024	15061440	83.51
Total STEPHENSON EQUIPMENT, INC.				83.51

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As of November 12, 2024

	Type	Date	Num	Open Balance
<b>Strauser's Natures Helpers</b>				
	Bill	10/31/2024	149531	294.00
	Bill	10/31/2024	149530	1,445.50
	Bill	10/31/2024	149563	588.00
Total Strauser's Natures Helpers				2,327.50
<b>Teamsters Local 773</b>				
	Bill	10/31/2024	Oct2024Dues	584.00
Total Teamsters Local 773				584.00
<b>TULPEHOCKEN SPRING WATER</b>				
	Bill	10/10/2024	7401012	143.99
Total TULPEHOCKEN SPRING WATER				143.99
<b>Warehouse Battery Outlet, Inc.</b>				
	Bill	10/24/2024	INV763683	191.92
Total Warehouse Battery Outlet, Inc.				191.92
<b>Waste Management of Pennsylvania Inc.</b>				
	Bill	10/18/2024	3876778-0203-6	176.62
	Bill	10/18/2024	3877278-0203-6	822.18
	Bill	10/18/2024	3876809-0203-9	171.62
Total Waste Management of Pennsylvania Inc.				1,170.42
<b>WEX Bank</b>				
	Bill	10/04/2024	533040	26.54
	Bill	10/07/2024	60016	19.34
	Bill	10/25/2024	9043322	71.33
Total WEX Bank				117.21
<b>Whitmore's Garage</b>				
	Bill	10/28/2024	81249	635.65
Total Whitmore's Garage				635.65
<b>TOTAL</b>				<b>68,123.02</b>