

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – SEPTEMBER 10, 2024, AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Moment of Silence & Pledge of Allegiance.
3. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. Save the Date: Smithfield Township Trunk or Treat & Fall Fest to be held October 26, 2024 from 1 p.m. to 4 p.m.
 - c. Upcoming meetings will be listed at the bottom of future agendas.
4. Minutes:
 - a. August 27, 2024 Regular Meeting.
5. Bills & Obligations:
 - a. Ratify: 08/25/2024 – \$46,946.07 - (General Fund: \$46,486.07, Escrow Fund: \$460.00).
 - b. Consider: 9/10/2024 – \$156,671.91 - (General Fund: \$100,595.88, Liquid Fuels Fund: \$46,476.03, Capital Improvement Grant Fund: \$9,500.00)
6. Reports:
 - a. Solicitor’s Report.
 - b. Engineer’s Report.
 - c. Township Manager’s Report.
 - d. Supervisors’ Comments.
7. Old Business:
 - a. Consider: Request Planning Commission Reviews of Draft Lighting Ordinance.
8. New Business:
 - a. Consider: Approve Consent Agenda.
 - i. Consider: Authorize Complaint in Civil Enforcement in re: *Smithfield Township v. Michael Ellis*.

- b. Discussion: Smithfield Gateway Status Update.
 - c. Consider: Authorize Advertisement of Draft Ordinance No. 253 – Revisions to Nuisance Ordinance.
 - d. Consider: Select Date for Joint Session with Planning Commission re: Signage Revisions.
9. Public Comment.
10. Adjournment.

Upcoming Township Meetings

Board of Supervisors September 24th at 6 p.m.
Planning Commission September 12th at 7 p.m.
Environmental Advisory Council September 17th at 7 p.m.
River's Edge Bike Park Committee September 18th at 7 p.m.

Smithfield Township
Unpaid Bills Detail
As of September 10, 2024

BILL PACK - TOTAL: \$203,617.98

BILL PACK - GENERAL FUND - RATIFY: \$ 46,486.07

	Type	Date	Num	Open Balance
Joseph DeBartolo - Constable				
	Bill	07/31/2024	JulyInvoices	3,405.00
Total Joseph DeBartolo - Constable				<u>3,405.00</u>
Karasek Law Offices LLC				
	Bill	08/25/2024	1869681601	690.00
	Bill	08/25/2024	1869681599	180.00
	Bill	08/25/2024	1869681598	1,600.00
	Bill	08/25/2024	1869681593	1,870.00
	Bill	08/25/2024	1869681596	1,420.00
	Bill	08/25/2024	1869681595	380.00
Total Karasek Law Offices LL				<u>6,140.00</u>
Payrolls Unlimited/ExecuPay				
	Bill	09/05/2024	Chk Date 9/5/2024	36,941.07
Total Payrolls Unlimited/Execupay				<u>36,941.07</u>
TOTAL				<u><u>46,486.07</u></u>

BILL PACK - PROFESSIONAL ESCROW FUND - RATIFY: \$ 460.00

	Type	Date	Num	Open Balance
Karasek Law Offices LLC				
	Bill	08/25/2024	1869681594	100.00
	Bill	08/25/2024	1869681597	60.00
	Bill	08/25/2024	1869681600	300.00
Total Karasek Law Offices LL				<u>460.00</u>
TOTAL				<u><u>460.00</u></u>

BILL PACK - CAPITAL IMPROVEMT & GRANT FUND - APPROVE: \$ 9,500.00

	Type	Date	Num	Open Balance
SCANTEK				
	Bill	08/31/2024	25436	9,500.00
Total SCANTEK				<u>9,500.00</u>
TOTAL				<u><u>9,500.00</u></u>

BILL PACK - LIQUID FUELS HIGHWAY FUND - APPROVE: \$ 46,576.03

	Type	Date	Num	Open Balance
EUREKA STONE QUARRY, INC.				
	Bill	08/21/2024	620876	423.05
	Bill	08/22/2024	621020	8,739.09
	Bill	08/23/2024	621284	8,131.88

Smithfield Township
Unpaid Bills Detail
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Type	Date	Num	Open Balance
Bill	08/26/2024	621661	13,479.35
Bill	08/28/2024	622079	15,802.66
Total EUREKA STONE QUARRY, INC.			46,576.03

TOTAL

46,576.03

BILL PACK - GENERAL FUND - APPROVE: \$ 100,595.88

Type	Date	Num	Open Balance
ABC TROPHY STROUDSBURG			
Bill	09/04/2024	20240904	87.50
Total ABC Trophy Stroudsburg			87.50
ABE LABORATORIES			
Bill	08/31/2024	44819	92.00
Total ABE LABORATORIES			92.00
BRADCO SUPPLY COMPANY			
Bill	08/27/2024	241268 (Pd. Via Credit 240467 (-1,063.82))	375.92
Total BRADCO SUPPLY COMPANY			375.92
Bradley Mann - PA State Constable			
Bill	07/31/2024	JulyInvoice	517.15
Total Bradley Mann - PA State Constable			517.15
Brent Lebar - Park Staff			
Bill	07/31/2024	JulyInvoice	455.00
Total Brent Lebar - Park Staff			455.00
CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN			
Bill	09/01/2024	L21837	15,099.85
Bill	09/01/2024	L21649	8,937.58
Total CENTRAL PA TEAMSTERS HEALTH & WELFARE FUN			24,037.43
Christopher Magee - Park Staff			
Bill	07/31/2024	JulyInvoice	2,011.00
Total Christopher Magee - Park Staff			2,011.00
Claude S. Cyphers, Inc.			
Bill	08/28/2024	748980	172.55
Total Claude S. Cyphers, Inc.			172.55
DEMPSEY UNIFORM & LINEN SUPPLY			
Bill	08/28/2024	18574531	196.49
Bill	09/03/2024	18582214	198.49
Total DEMPSEY UNIFORM & LINEN SUPPLY			394.98
EUREKA STONE QUARRY, INC.			
Bill	08/20/2024	620398	657.93
Bill	08/27/2024	621809	3,142.29
Total EUREKA STONE QUARRY, INC.			3,800.22
Gatehouse Media PA Holdings - LocalIQ			
Bill	09/01/2024	6606103	168.02
Total Gatehouse Media PA Holdings - LocalIQ			168.02
Gotta Go Potties, Inc.			
Bill	08/14/2024	I6323	212.50
Total Gotta Go Potties, Inc.			212.50

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HUNTER KEYSTONE PETERBILT, L.P.				
	Bill	08/26/2024	R210017810:01	458.95
Total HUNTER KEYSTONE PETERBILT, L.P.				458.95
Ian Rosario - Park Staff				
	Bill	07/31/2024	JulyInvoice	3,411.75
Total Ian Rosario - Park Staff				3,411.75
INDUSTRIAL COMMUNICATIONS CO.				
	Bill	09/01/2024	974	360.00
Total INDUSTRIAL COMMUNICATIONS CO.				360.00
KEYSTONE FIRE PROTECTION CO.				
	Bill	01/30/2024	363039	926.00
Total KEYSTONE FIRE PROTECTION CO.				926.00
Mathew Ertle - Park Staff				
	Bill	07/31/2024	JulyInvoice	1,368.35
Total Mathew Ertle - Park Staff				1,368.35
Met Ed				
	Credit	07/16/2024	Acct. 959 SP	-0.55
	Bill	08/14/2024	Acc 989	127.70
	Bill	09/05/2024	Acct. 959 SP	29.45
	Bill	09/06/2024	Acct. 009	740.92
Total Met Ed				897.52
MIDLANTIC MARKING, INC.				
	Bill	08/27/2024	16685	40,445.36
Total MIDLANTIC MARKING, INC.				40,445.36
MONROE COUNTY CONTROL CENTER				
	Bill	09/01/2024	7589	9,860.54
Total MONROE COUNTY CONTROL CENTER				9,860.54
NEWMAN, WILLIAMS, MISHKIN, ET.AL.				
	Bill	09/03/2024	128085	675.00
Total NEWMAN, WILLIAMS, MISHKIN, ET.AL.				675.00
P&S GARAGE				
	Bill	08/28/2024	108118	333.90
Total P&S GARAGE				333.90
PENNSYLVANIA ONE CALL SYSTEM, INC.				
	Bill	08/31/2024	1067937 (Pd. By 2023 CM Refund \$128.87)	21.92
Total PENNSYLVANIA ONE CALL SYSTEM, INC.				21.92
Primrose Landscaping LLC				
	Bill	09/03/2024	16424	302.10
Total Primrose Landscaping LLC				302.10
PSATS CDL PROGRAM				
	Bill	08/22/2024	INV-158405-Z0T8	70.00
Total PSATS CDL PROGRAM				70.00
Richard L. Porvaznik - Deputy Constable				
	Bill	08/26/2024	20240826	848.75
	Bill	09/04/2024	20240904	1,356.25
Total Richard L. Porvaznik - Deputy Constable				2,205.00
Ryan Bis - Park Staff				
	Bill	07/31/2024	JulyInvoice	2,084.35
Total Ryan Bis - Park Staff				2,084.35

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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
STRAUSER NATURE'S HELPERS				
	Bill	08/31/2024	145545	1,176.00
	Bill	08/31/2024	145472	1,692.50
	Bill	08/31/2024	145473	588.00
Total STRAUSER NATURE'S HELPERS				3,456.50
Tiffany Keeling				
	Bill	09/03/2024	ParkDepositRefund	100.00
Total Tiffany Keeling				100.00
TULPEHOCKEN SPRING WATER				
	Bill	08/04/2024	7393377	73.99
	Bill	08/16/2024	7395335	130.99
Total TULPEHOCKEN SPRING WATER				204.98
Twin Lake Estates POA				
	Bill	09/06/2024	520	308.98
	Bill	09/06/2024	514	100.00
	Bill	09/06/2024	519	400.00
Total Twin Lake Estates POA				808.98
Warnick Welding & Fabrication L.L.C.				
	Bill	08/27/2024	2801	495.00
Total Warnick Welding & Fabrication L.L.C.				495.00
WEX Bank				
	Credit	08/30/2024	Aug Rebates	-26.87
	Bill	08/02/2024	9044603	69.82
	Bill	08/19/2024	205989	36.47
	Bill	08/19/2024	9045836	88.59
	Bill	08/23/2024	292794	15.24
Total WEX Bank				183.25
TOTAL				100,595.88