

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING – AUGUST 27, 2024, AT 6:00PM

AGENDA

1. Call Meeting to Order: Chair Jacob A. Pride.
2. Pledge of Allegiance.
3. Announcements:
 - a. Standing Executive Session from 5:30 p.m. to 5:___p.m. re:_____.
 - b. River’s Edge Bike Park Committee Meeting to be held August 28, 2024 at 6 p.m.
 - c. Save the Date: Smithfield Township Trunk or Treat & Fall Fest to be held October 26, 2024 from 1 p.m. to 4 p.m.
 - d. Board of Supervisors schedule is now 2nd and 4th Tuesday of each month.
4. Minutes:
 - a. July 16, 2024 Emergency Meeting.
 - b. August 13, 2024 Regular Meeting.
5. Bills & Obligations:
 - a. Ratify: 8/22/2024 – \$35,108.01 - (General Fund: \$35,108.01).
 - b. Consider: 8/27/2024 – \$329,805.71 - (General Fund: \$45,302.22, Liquid Fuels Fund: \$28,521.03, Escrow Fund: \$6,079.46, Capital Improvement Grant Fund: \$214,794.99)
6. Reports:
 - a. Solicitor’s Report.
 - b. Engineer’s Report.
 - c. Township Manager’s Report.
 - d. Supervisors’ Comments.
7. Old Business:
 - a. Discuss: Road Safety Easements & Liquid Fuels Funding.
 - b. Consider: Request Planning Commission Reviews of Draft Lighting Ordinance.

8. New Business:

a. Consider: Approve Consent Agenda.

- i. Consider: Adopt Official Zoning Map Per Ordinance No. 251.
- ii. Consider: Approve Waiver Request by Bushkill Emergency Corps. for 2023-2024 Audit.
- iii. Consider: Adopt Resolution No. 567 – Designation Procedure for Noise Control Officers.
- iv. Approve: Solicitor Correspondence to Blue Ridge Cable.
- v. Approve: Resolution No. 568 – Fee Schedule Update.

b. Consider: Adopt Resolution No. 569 – Lot Joinder for Saruhan Properties, LLC.

c. Consider: Execute Contract for Laserfiche.

9. Public Comment.

10. Adjournment.

Smithfield Township
Unpaid Bills Detail
As of August 27, 2024

BILL PACK - TOTAL: \$329,805.71

BILL PACK -GENERAL FUND - RATIFY: \$ 35,108.01

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Payrolls Unlimited/ExecuPay				
	Bill	08/22/2024	Chk Date 8/22/2024	35,108.01
Total Payrolls Unlimited/Execupay				<u>35,108.01</u>
TOTAL				<u><u>35,108.01</u></u>

BILL PACK - CAPITAL IMPROVEMT & GRANT FUND - APPROVE: \$ 214,794.99

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
Middle Smithfield Township				
	Bill	08/15/2024	GLG GrantReimb	214,794.99
Total MIDDLE SMITHFIELD TOWNSHIP				<u>214,794.99</u>
TOTAL				<u><u>214,794.99</u></u>

BILL PACK - PROFESSIONAL ESCROW FEES FUND - APPROVE: \$ 6,079.46

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
HANOVER ENGINEERING ASSOCIATES, INC.				
	Bill	08/05/2024	193029	859.34
	Bill	08/05/2024	193027	271.37
	Bill	08/05/2024	193026	338.60
	Bill	08/05/2024	193024	47.50
	Bill	08/05/2024	193028	23.75
Total HANOVER ENGINEERING ASSOCIATES, INC.				<u>1,540.56</u>
T&M Associates				
	Bill	08/05/2024	JRM468151	2,022.61
	Bill	08/05/2024	JRM468152	351.06
	Bill	08/05/2024	JRM468156	278.61
	Bill	08/05/2024	JRM468157	1,183.00
	Bill	08/05/2024	JRM468158	549.62
	Bill	08/05/2024	JRM468159	154.00
Total T&M Associates				<u>4,538.90</u>
TOTAL				<u><u>6,079.46</u></u>

BILL PACK - LIQUID FUELS HIGHWAY FUND - APPROVE: \$ 28,521.03

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Open Balance</u>
EUREKA STONE QUARRY, INC.				
	Bill	08/13/2024	619405	15,020.41
	Bill	08/14/2024	619544	7,023.54

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	Bill	08/15/2024	619859	6,477.08
Total EUREKA STONE QUARRY, INC.				28,521.03

TOTAL 28,521.03

BILL PACK - GENERAL FUND - APPROVE: \$ 45,302.22

	Type	Date	Num	Open Balance
Ace Hardware				
	Bill	08/21/2024	4199/1	36.96
Total Ace Hardware				36.96
Ace Trucking & Repairs, Inc.				
	Bill	08/16/2024	26880	82.08
Total Ace Trucking & Repairs, Inc.				82.08
DEMPSEY UNIFORM & LINEN SUPPLY				
	Bill	08/12/2024	18559755	181.03
	Bill	08/19/2024	18567043	196.49
Total DEMPSEY UNIFORM & LINEN SUPPLY				377.52
E.M. Kutz, Inc.				
	Bill	08/09/2024	42558	376.00
Total E.M. Kutz, Inc.				376.00
Gatehouse Media PA Holdings - LocalIQ				
	Bill	08/01/2024	6547078	179.46
	Bill	08/19/2024	6485585	507.64
Total Gatehouse Media PA Holdings - LocalIQ				687.10
Gotta Go Potties, Inc.				
	Bill	08/15/2024	15871	97.50
Total Gotta Go Potties, Inc.				97.50
Hanover Engineering				
	Bill	08/05/2024	193025	718.60
Total Hanover Engineering				718.60
Met Ed				
	Bill	08/07/2024	Acct. 801	1,742.58
	Bill	08/14/2024	Acc 367	51.61
Total Met Ed				1,794.19
Monore County Clean Water Fund				
	Bill	08/22/2024	Applications	1,500.00
Total Monore County Clean Water Fund				1,500.00
MONROE COUNTY CONSERVATION DISTRICT				
	Bill	08/22/2024	email08222024	8,050.00
	Bill	08/22/2024	email08212024	800.00
Total MONROE COUNTY CONSERVATION DISTRICT				8,850.00
Pennsylvania Municipal Retirement System				
	Bill	08/20/2024	Aug2024Employee	4,211.09
Total Pennsylvania Municipal Retirement System				4,211.09
Pennsylvannia Clean Water Fund				

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	Bill	08/22/2024	Disturbed AcreageFee	1,000.00
Total Pennsylvania Clean Water Fund				1,000.00
QUILL CORPORATION				
	Bill	08/14/2024	40037037	69.99
Total QUILL CORPORATION				69.99
Richard L. Porvaznik - Deputy Constable				
	Credit	08/08/2024	06302024	-27.45
	Bill	07/21/2024	20240721	437.50
	Bill	07/28/2024	20240728	148.75
	Bill	08/05/2024	20240805	297.00
	Bill	08/13/2024	20240813	262.50
Total Richard L. Porvaznik - Deputy Constable				1,118.30
Sealmaster Allentown				
	Bill	08/19/2024	2079983	241.50
Total Sealmaster Allentown				241.50
SELECTIVE INSURANCE				
	Bill	08/12/2024	S 2481348	1,129.00
	Bill	08/20/2024	Acc 431 Joint Parks	6,183.00
Total SELECTIVE INSURANCE				7,312.00
T&M Associates				
	Bill	08/05/2024	JRM468153	277.00
	Bill	08/05/2024	JRM468155	7,506.58
	Bill	08/05/2024	JRM468154	244.00
Total T&M Associates				8,027.58
Teamsters Local 773				
	Bill	08/22/2024	Aug2024Dues	406.00
Total Teamsters Local 773				406.00
Warnick Welding & Fabrication L.L.C.				
	Bill	08/18/2024	2791	285.00
	Bill	08/18/2024	2790	6,500.00
Total Warnick Welding & Fabrication L.L.C.				6,785.00
Waste Management of Pennsylvania Inc.				
	Bill	08/19/2024	3863318-0203-6	798.86
	Bill	08/19/2024	3862843-0203-4	172.02
Total Waste Management of Pennsylvania Inc.				970.88
ZERO WASTE USA				
	Bill	08/15/2024	724287	639.93
Total ZERO WASTE USA				639.93
TOTAL				45,302.22