

SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
EMERGENCY BUSINESS MEETING – JULY 16, 2024, AT 5:00PM

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An Emergency Business Meeting of the Smithfield Township Board of Supervisors was held on July 16, 2024, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim (via Zoom), and Michael Albert, Conservation & Recreation Director Alex Jackson, and Township Manager Julia Heilakka.

**1. Chair Jacob Pride calls the meeting to order at 5:02PM.**

**2. New Business**

**a. Consider: Emergency Finding re: Real or Potential Damage to Property and Life.**

The Board establishes that unauthorized swimming, excessive garbage, and damage to Township parks creates a real threat to Smithfield Township property. Michael Albert motions to state the above emergency as reason for this meeting, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.

**b. Consider: Resolution No. 562 – Parks Admissions Fees.**

Michael Albert motions to adopt Resolution No. 562, Robert Lovenheim seconds. The proposed resolution establishes park admissions fees for Minisink Park and Marshalls Falls. These parks will be free for residents of Monroe County, but out-of-county visitors will be charged. The Board discusses an honor system for collection of funds during the week, having both parks staffed over the weekends, and a mobile pay application.

Michael Albert discusses immediately needing personnel at the parks for the upcoming weekend. Passing this resolution will enable the Township to act immediately. The Board discusses charging fees by carload or person, implementing an honor system during the weekdays, and adding a gate to Minisink Park so the park can be closed. Robert Lovenheim discusses concerns with swimming, which is not allowed per the Township's insurance company for liability reasons. Michael Albert states charging fees will allow the township to protect its parks. Vote: all in favor; motion carries.

**3. Public Comments:** None.

**4. Adjournment:** There being no other business before the Board, Michael Albert motions to adjourn, Robert Lovenheim seconds. Vote: all in favor; meeting adjourned at 5:30PM.

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Minutes Recorded by Julia Heilakka

Respectfully submitted,

  
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Julia Heilakka  
Township Secretary