



1155 Red Fox Road | East Stroudsburg | Pennsylvania 18301
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www.smithfieldtownship.com

August 29, 2023

Healthy Minds Partners, LLC
Attn: Daniel Harvey, CEO
57 South Point Drive, Unit 1003
Miami, FL 33139

RE: Application for Conditional Use – Healthy Minds Treatment Center
Application Deemed Complete

Please accept this correspondence as a response to the application for a Conditional Use of Healthy Minds Treatment Center, which was submitted to the Township on August 23, 2023, and supplemented with additional documents on August 29, 2023.

Smithfield Township is in receipt of the following documents:

- Letter of Transmittal prepared by Barry Isett & Associates, Inc., dated August 22, 2023.
- Application for Public Hearing.
- Project Narrative for Healthy Minds Treatment Center dated August 22, 2023.
- Trip Generation Assessment prepared by Barry Isett & Associates, Inc., dated August 18, 2023.
- Wetland Presence/Absence Evaluation prepared by Barry Isett & Associates, Inc., dated August 14, 2023.
- Soil Feasibility Evaluation prepared by Barry Isett & Associates, Inc., dated August 1, 2023.
- Lease Agreement between Water Gap Acquisitions Partners, LLC and Healthy Minds Partners, LLC.
- Architectural Plans and Elevations (2 sheets) prepared by Dansbury Design & Drafting, dated July 12, 2023.
- Conditional Use Plans (6 sheets) prepared by Barry Isett & Associates, Inc., dated August 22, 2023.

- Check #1159 for \$3,000.00
- Check #1160 for \$300.00
- Completed escrow agreement
- Deed for Parcels 16.9.1.26, 16.9.1.22, 16.98063, 04.3.2.17, 04.3.2.18, and 04.3.1.51-7
- W-9 for Dew Gap, LLC

With the additional documents provided on August 29, 2023, the application is now considered complete.

Please plan to attend the Board of Supervisors meeting on Wednesday, September 13th at 6PM to discuss dates for the conditional use hearing. If you would like to attend the meeting via Zoom, information to do so may be found here: <https://smithfieldtownship.com/boards-and-commissions/board-of-supervisors-2023/>

If you have further questions, please don't hesitate to contact me at 570-223-5082 ext. 9.

Sincerely,



Julia Heilakka
Township Manager
Smithfield Township

Cc: Ron J. Karasek, Esquire