



1155 Red Fox Road | East Stroudsburg | Pennsylvania 18301  
Ph: 570-223-5082 | Fax: 570-223-5086  
Email: ken@smithfieldtownship.com | www.smithfieldtownship.com

### Zoning/Building Permit Application

Application is hereby made for a permit in conformance with the requirements of the Smithfield Township Zoning Ordinance. All new construction must comply with the PA Building Energy Conservation Act 222. All applicants are advised that the requirements of the Township's Stormwater Ordinance #181 may apply to this application.

Property Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Location of Property: \_\_\_\_\_

Parcel # 16/ \_\_\_\_\_ Tax PIN #16- \_\_\_\_\_ Zoning District: \_\_\_\_\_

Proposed Use of Property or Improvement: \_\_\_\_\_

Permit to: ☐ Erect a Structure Estimated Cost \$ \_\_\_\_\_

☐ Alter a Structure Building Area (square feet): \_\_\_\_\_

☐ Repair a Structure Building Height (feet) \_\_\_\_\_

☐ Establish a Use Lot Area (Net) \_\_\_\_\_

Sq. Footage of Impervious Surface: \_\_\_\_\_

Wetland: ☐ Yes ☐ No

Flood Zone: ☐ Yes ☐ No

Sewage Disposal: ☐ on site system ☐ central sewer ☐ community system

Water Supply: ☐ on site ☐ central ☐ community well

\*\*\*\*\*

Contractor Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Certificate of Insurance Attached: ☐

\*\*\*\*\*

I hereby certify that the above information is true and accurate to the best of my knowledge:

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: ☐ Owner ☐ Contractor ☐ Other (Please Explain): \_\_\_\_\_

# Completing Your Plot Plan

Plot plans are required for any new construction, including but not limited to: homes, decks, accessory structures, additions, etc. All plot plans are required to be drawn to scale and include the following:

## Lot Size:

Width and depth of lot

Square footage of lot

## Improvements:

Location & dimensions of home

Location & dimensions of any additions

Location & dimensions of any accessory structures

Location & dimensions of septic and drain field

## Setbacks:

Clearly marked distances from property line to new structure or addition:

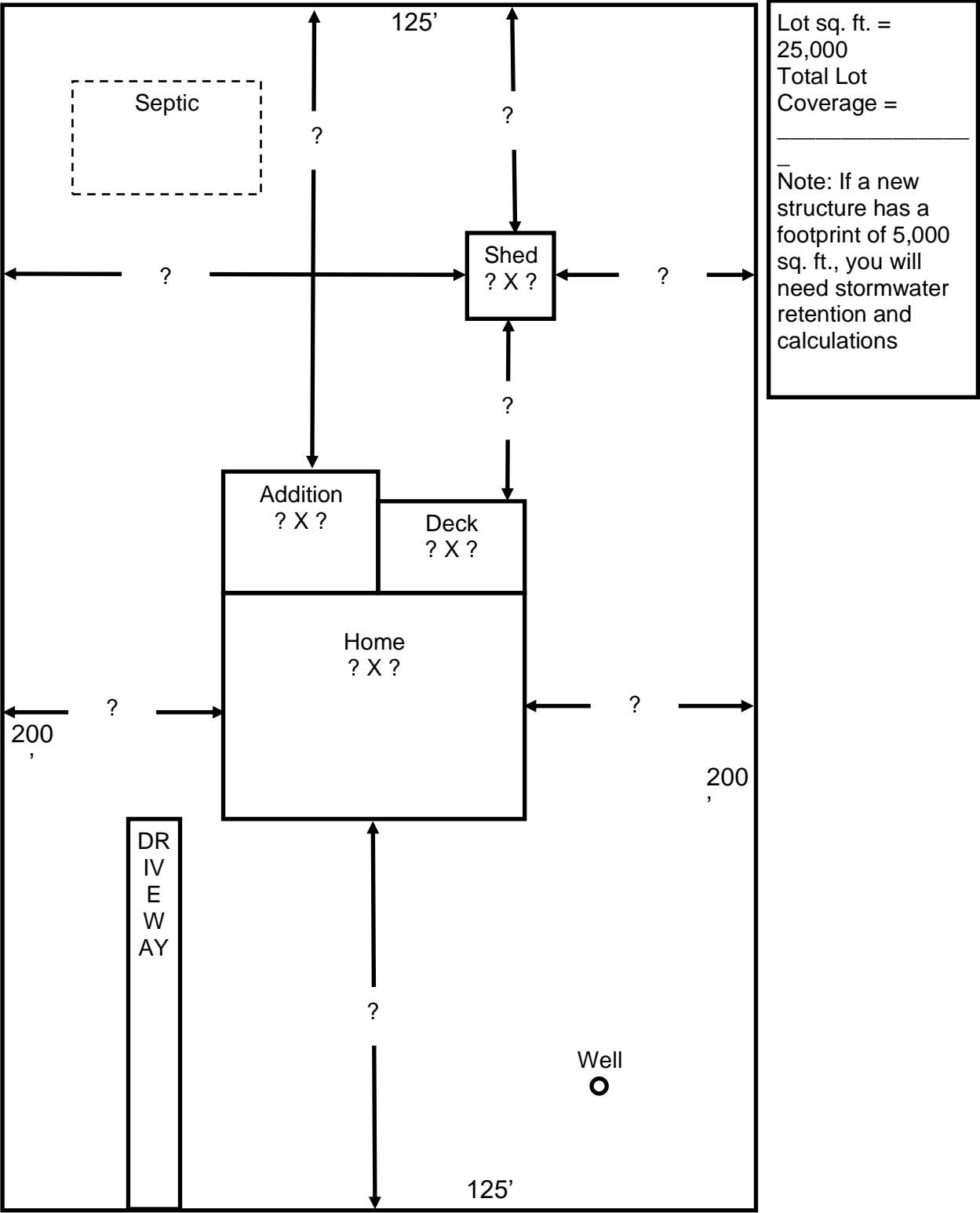
- Front property line
- Side property line
- Rear property line
- (If an accessory structure) Distance to any surrounding structures on property

**Stormwater** calculations and specifications: \*\*Required for all new structures of 5,000 sq. ft. or more \*\*

Show stormwater retention location and size

Calculations used to determine retention (shown on plot plan or separate sheet)

# EXAMPLE PLOT PLAN



Lot sq. ft. =  
25,000  
Total Lot  
Coverage =

---

Note: If a new structure has a footprint of 5,000 sq. ft., you will need stormwater retention and calculations

ROAD NAME

25' = 1 inch