

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, November 14, 2022 at 4:30 pm at the Smithfield Township Municipal Building with the following members present; Russell C. Albert II (Chairman), Marianne Bridges, (Treasurer), Robert Lovenheim, (Secretary), Terri Timko, (Assistant Secretary), Ben Kutz, (Engineer), Robert Kidwell, (Solicitor)

Mr. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the meeting held on Monday, October 12, 2022, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Albert and carried unanimously.

SOLICITOR REPORT –

Introduction took place of Mr. Robert Kidwell as Authority Solicitor.

ENGINEERS REPORT

SANITARY SEWER – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

Status of bidding the pump station refurbishment at the WWTP was discussed. Certain items in the Project Manual will need to be reviewed by Mr. Kidwell

447 STORM PIPE – Hanover Engineering –Mike Muffley – nothing to report

SYSTEM OPERATOR’S REPORT: -Copy of report reviewed by Mr. Albert.

Mr. Albert informed the Board that 2 pump stations are waiting on pump replacements. Will follow up with AJ Smith on and estimated time on delivery.

UNFINISHED BUSINESS:

Mr. Albert informed the Board that the Gateway project document information is still pending, but they are in the process of working on these outstanding items.

Mr. Albert informed the Board that the Future Capacity Study is ongoing. Mr. Albert stopped at the Borough on 10/12/2022 and was informed that an Engineer was hired to perform a flow study for possible increase in capacity at 3rd Street connection.

Mr. Albert informed the Board that RKR Hess has completed GIS surveying in numerous developments in our area and information has been provided to Gilmore and Associates.

Mr. Albert informed the Board that the Seven Bridge Road Extension is subject to funding prior to starting the design.

Mr. Albert informed the Board we are waiting for answer from Board of Supervisors regarding the additional \$100,000.00 from the ARPA funds, that was initially requested at the 3/23/2022 Board of Supervisors meeting. Mr. Lovenheim stated that the Board of Supervisors agreed to a second disbursement of \$100,000.00 and will be providing a Commitment Letter to that effect.

Mr. Albert informed the Board that the request for funding with the Local Share Account was approved by MCIDA on 8/24/2022 and will now go before the County Commissioners.

A motion was made by Mr. Lovenheim adopting Resolution 4-2022 for a grant submission through PA H2O in the amount of \$500,000.00. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Ms. Bridges adopting Resolution 5-2022 for a grant submission through PA Small Water and Sewer Program in the amount of \$225,000.00. Seconded by Ms. Timko and carried unanimously.

NEW BUSINESS:

A motion was made by Ms. Bridges to ratify the release of invoice payments through email approval in the amount of \$23,780.56. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to pay the Sewer Authority bills through November 14, 2022 in the amount of \$72,198.26. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Mr. Lovenheim to approve the repurchase of 1 EDU, located at 145 Lilac Drive in the amount of \$1,200.00. 2 EDUs are no longer needed at that property. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Ms. Timko to ratify the release of letter sent to the Supervisors regarding Authority property for relocation of Franklin Hill Road. Seconded by Mr. Albert and carried. Mr. Lovenheim recused himself.

A motion was made by Ms. Bridges to advertise Part-Time Assistant Position. Seconded by Mr. Albert and carried unanimously.

Mr. Albert reviewed the 2023 Stormwater and Sewer budgets.

A motion was made by Mr. Albert to go into Executive Session at 5:40 pm to discuss possible land acquisition. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Mr. Lovenheim to return to Regular Session at 6:00pm. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Mr. Lovenheim to authorize the Chairman to discuss with property owner the purchase of 115 Twin Falls Road and negotiate up to the cost discussed in Executive Session. Seconded by Ms. Bridges and carried unanimously.

There was no further business to discuss. A motion was made by Mr. Lovenheim the meeting be adjourned at 6:15pm. Seconded by Ms. Timko and carried unanimously.

Respectfully submitted,
Terri Timko, Assistant Secretary
Smithfield Sewer Authority
November 14, 2022