

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
NOVEMBER 9, 2022

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on September 28, 2022, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, and Brian Barrett (via Zoom), Solicitor Ronold Karasek, Engineer Jon Tresslar, and Township Manager Julia Heilakka.

Also present are Geoff Worthington, Nate Oiler, Yasin Khan, and Desiree Siena.

1. Chair Jacob Pride calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements
 - a. The Board held an executive session on October 26, 2022 from 6:51PM-7:10PM to discuss litigation with the elected auditors.
 - b. The Board will hold an executive session after today's meeting on November 9, 2022 to discuss litigation with the elected auditors.
4. Minutes
 - a. Robert Lovenheim motions to approve the minutes from the October 26, 2022 budget and regular meetings, Brian Barrett seconds. No public comment. Vote: all in favor; minutes accepted.
5. Reports
 - a. Solicitor's Report - Ron Karasek confirms that the zoning amendment change request for BJK Company is December 14, 2022. The Planning Commission will review the matter on December 8th, so the 14th is the closest Board meeting.
 - b. Engineer's Report – none.
6. New Business
 - a. Consider: Consent Agenda.
 - i. Consider: Part-time Employee Holiday Policy.
 - ii. Consider: Resolution No. 511 – TNR Reimbursement Program.
 - iii. Consider: Resolution No. 512 – Amendment to Shawnee Holdings, Inc. Conditional Use Decision.

iv. Consider: Accept Resignation of Auditor Vicky Ozgun.

Robert Lovenheim motions to adopt the consent agenda, Brian Barrett seconds. No public comment. Vote: all in favor; motion carries.

- b. Discuss: Multimodal Grant Application. Geoff Worthington requests a delay in discussing this; his client has not arrived. [See item 6.f]
- c. Discuss: Draft Solar Ordinance. Julia Heilakka explains the draft solar ordinance and discusses a timeframe for adoption. Ron Karasek will provide the supervisors with a model ordinance for warehouses. Robert Lovenheim motions to send the draft solar ordinance to both planning commissions for feedback, Jacob Pride seconds. No public comment. Vote: all in favor; motion carries. Brian Barrett confirms the zoning ordinance mentions solar regarding the Appalachian Trail.
- d. Consider: Smithfield Sewer Authority (SSA) Request for Funds. The SSA requested \$100,000. The Board considers committing \$100,000 to the SSA if they receive a grant. Robert Lovenheim has spoken to the SSA, and they are okay with this. Robert Lovenheim motions to authorize the commitment letter, Brian Barrett seconds. No public comment. Vote: all in favor; motion carries.
- e. Consider: Kings Pond Road Bid. The township received eight bids for the project: EF Possinger & Sons - \$76,244.23, Wayco - \$79,440, Pioneer Construction - \$93,268, Grace Industries - \$96,327.92, Northeast Site Contractors - \$105,801, Lindy Corp - \$108,118, Professional Construction Contractors Inc - \$114,490, James T. O'Hara Inc - \$119,780., M&J Excavating Inc - \$131,720. The apparent low bidder is Possinger. Robert Lovenheim motions to award the bid to Possinger subject to the township engineer's review and recommendation of the submitted information, Brian Barrett seconds. No public comment. Vote: all in favor; motion carries.
- f. Return to Item b – Discuss: Multimodal Grant Application. Geoff Worthington's client, Dr. Khan, is interested in a multimodal grant to realign Franklin Hill Rd to a traffic light. The match for the grant is 30%, and Dr. Khan will finance the match of \$314,000. Dr. Khan is in discussions with the SSA and will pay the application fee. Realigning the road will improve safety at the intersection and allow Dr. Khan the option of developing a parcel he owns, but that proposed development will be a separate project.

Julia Heilakka asks about grant administration and potential overages for the grant. Ron Karasek states if the township receives the grant, the township will need to discuss details with Dr. Kahn. Brian Barrett asks if the township is responsible for the improvements if the township does not receive the grant. Ron Karasek replies no; the township is only considering a resolution to apply for the grant, not committing to the project.

Jacob Pride motions to approve Resolution No. 513 with the provision that the grant amount is updated to \$1,043,750, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.

7. Board of Supervisor Report – none.

8. Bills

a. Approve: \$63,416.72 (General Fund). Robert Lovenheim motions to pay the bills, Brian Barrett seconds. No public comment. Vote: all in favor; motion carries.

9. Public Comment

a. Desiree Siena states leaf pick up took six hours and they missed the mayor's house.

b. Ron Karasek confirms the township will keep the original commitment letters from the multimodal grant.

10. Robert Lovenheim motions to adjourn, Brian Barrett seconds; meeting adjourned at 6:37PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:

Julia Heilakka, Assistant Secretary