

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
NOVEMBER 23, 2022

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A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on November 23, 2022, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride and Robert Lovenheim, and Township Manager Julia Heilakka. Supervisor Brian Barrett, Solicitor Ronold Karasek, and Engineer Jon Tresslar are not present.

Also present are Desiree Siena and Tim Snow.

1. Chair Jacob Pride calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements
  - a. The Board held an executive session on November 9, 2022 from 6:45PM - 7:03PM regarding auditor litigation.
4. Minutes
  - a. Robert Lovenheim motions to approve the minutes from the November 9, 2022 budget and regular meetings, Jacob Pride seconds. Vote: all in favor; minutes accepted.
5. Reports
  - a. Solicitor's Report – none.
  - b. Engineer's Report – none.
6. New Business
  - a. Consent Agenda
    - i. Consider: Resolution No. 514 – Disposition of Records.
    - ii. Consider: Distribute Radio Funds to Marshalls Creek Fire Company.
    - iii. Consider: Hire William Steele to Roadcrew.
    - iv. Consider: Board of Auditor's Settlement.
    - v. Consider: Authorize Advertisements for Township Board & Commission Appointments.


Robert Lovenheim motions to approve the consent agenda, Jacob Pride seconds. Vote: all in favor; motion carries.

- b. Consider: Reschedule Second December Meeting to 12/21/22. The Board would like to avoid meeting during the holidays in December. Jacob Pride motions to reschedule the second regular meeting to December 21, 2022 at 6PM, Robert Lovenheim seconds. Vote: all in favor; motion carries.
  - c. Discuss: Appoint New Auditor. The Board is looking for someone to fill the auditor vacancy. Any candidate must be a current resident and must have been a resident for Smithfield Township for at least 1 year. Anyone interested should contact the Board.
7. Board of Supervisors Report – none.
8. Bills
- a. Approve: \$99,896.63 (General Fund - \$99,746.39, Escrow Fund - \$150.24). Robert Lovenheim motions to pay the bills, Jacob Pride seconds. Tim Snow asks what the annual budget is, Jacob Pride replies about \$3 million. Vote: all in favor; motion carries.
9. Public Comment
- a. Desiree Siena believes leaf pickup has cost the township closer to \$7,500 - \$10,000. The current agreement needs to be renewed every year.
  - b. Tim Snow thanks the township for picking up leaves in Delaware Water Gap.
10. Jacob Pride motions to adjourn, Robert Lovenheim seconds; meeting adjourned at 6:07PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:



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Julia Heilakka, Assistant Secretary