

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JULY 27, 2022

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on July 27, 2022, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim (via Zoom), and Brian Barrett (via Zoom), Solicitor Ronold Karasek, Engineer Jon Tresslar, Budget & Finance Manager Lucas DeBartolo, and Office Manager Julia Heilakka.

Also present are Bryan Smith, Ralph Matergia.

1. Chair Jacob Pride calls the meeting to order at 6:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements
 - a. This meeting has been advertised in accordance with the Sunshine Law.
4. Minutes
 - a. Robert Lovenheim motions to table the minutes from the July 13, 2022 regular meeting, Brian Barrett seconds. Vote: all in favor; minutes tabled.
5. Reports
 - a. Solicitor's Report
 - i. Eagle Valley Self Storage Matter. The Board took official action and provided development approval, but did not act on nineteen SALDO waivers, which were all approved by the Planning Commission except for one, which shifts plantings because the required number couldn't fit around a stormwater basin. The applicant agreed to relocate the trees to along the road. Brian Barrett motions to accept the PC's recommendation of waivers, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.
 - b. Engineer's Report
 - i. The question of controller signals at Gateway is resolved.
 - ii. The township has not heard from Pioneer Construction regarding construction of the fishing pier. After discussion, Jon Tresslar will issue a letter to the contractor.
 - iii. The township received the permit from DEP for the Kings Pond Rd. culvert.

6. New Business

- a. Consent Agenda. Jacob Pride explains the concept of a consent agenda. Ron Karasek states Upper Mount Bethel also does a consent agenda; if someone wants something to be placed on the regular agenda, it may be shifted. Items on the consent agenda include:
- i. Ratify RSVP Sponsorship Request (\$80).
 - ii. Ratify Letter of Support for Delaware Water Gap DCED-MTF Application.
 - iii. Authorize Proclamation for Sophie Best's Eagle Scout Achievement.
 - iv. Authorize Letter of Support for Township-affiliated Organizations.

Robert Lovenheim motions to adopt the consent agenda, Brian Barrett seconds. No public comment. Vote: all in favor; motion carries.

- b. Discuss: Marshalls Falls Phase 1 Funding. The Township received three complete bids for the project. Kobalt Construction was the low bid at \$989,330.50, alt1 (alternate foundation) - \$0, and alt2 (alternate decking composite) - \$25,000, for a total of \$1,014,330.50. Hazelton Site Contractors bid \$1,248,842.00, alt1 - \$0, alt2 - \$1,000, for a total of \$1,249,842. James T. O'Hara, Inc. bid \$1,288,000, alt1 - deduct \$40,000, alt 2 - \$46,000, for a total of \$1,294,000. Initial funding for this project from DCNR and DCED totaled \$389,138. The township has an additional \$340,000 for Phase II, which can hopefully shift to fund Phase I, but still needs \$285,192.50 to fund the project. Bryan Smith recommends requesting additional funds from DCNR and using DCED funding as match. Eight firms attended the prebid meeting. Brian Barrett motions to table the bid award until the next meeting, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries. The Township will send a letter to DCNR.
- c. Orchard BJK Company Public Hearing – Scheduling. Ralph Matergia presents a map amendment petition to shift parcels 16.6.1.42, 16.6.1.28, 16.6.2.28-1, and 16.6.1.28-2 into the ED zone to accommodate a dry warehouse. The Board discusses the property and advertising requirements. Robert Lovenheim motions to schedule the hearing on September 28th during the regular meeting, Brian Barrett seconds. No public comment. Vote: Robert Lovenheim and Brian Barrett in favor, Jacob Pride opposed: motion carries. Jacob Pride believes September 14th is sufficient.
- d. Consider: Release of Balance of Conditional Use Fees – Stratz Conditional Use. Mr. Stratz paid the \$1,500 flat fee for a conditional use hearing and expended \$1,374.00 before withdrawing the hearing application. Brian Barrett motions to return the unexpended funds, Jacob Pride seconds. Vote: all in favor; motion carries.
- e. Authorization Twin Lake Estates Sweetwater Dam. Twin Lakes Estates is interested in applying for a dam grant and requires a letter from the township; the solicitor approved the letter. This will not cost the township additional funds. Robert Lovenheim motions to approve the letter. Brian Barrett believes the township should not be involved in the dam

at all; the Board discusses the history of the site. Brian Barrett seconds the motion. No public comment. Vote: all in favor; motion carries.

7. Board of Supervisors Report

- a. Brian Barrett welcomes Lucas DeBartolo to the Township team.

8. Bills

- a. Ratify: \$71,156.20 (General Fund - \$50,529.87, Highway Fund – \$20,626.33). Brian Barrett motions to pay the bills, Robert Lovenheim seconds. Vote: all in favor; motion carries.

9. Public Comment – none.

10. Brian Barrett motions to adjourn, Robert Lovenheim seconds; meeting adjourned at 6:37PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:



Julia Heilakka, Assistant Township Secretary