

MS-4 STATUS REPORT

**SMITHFIELD TOWNSHIP
MONROE COUNTY, PA**

JULY 1, 2020 – JUNE 30, 2021

Project No. 1632168

Prepared For:

Smithfield Township
1155 Red Fox Road
East Stroudsburg, 18301

Prepared By:



Boucher & James, Inc.
CONSULTING ENGINEERS

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ANNUAL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

STATUS REPORT

FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021

GENERAL INFORMATION					
Permittee Name:	Smithfield Township	NPDES Permit No.:	PAI132266		
Mailing Address:	1155 Red Fox Road	Effective Date:	09/01/2018		
City, State, Zip:	East Stroudsburg, PA 18301	Expiration Date:	08/31/2023		
MS4 Contact Person:	Jacob A. Pride	Renewal Due Date:	09/01/2023		
Title:	Chairman, Board of Supervisors	Municipality:	Smithfield		
Phone:	(570) 223-5082	County:	Monroe		
Email:	jacob@smithfieldtownship.net				
Co-Permittees (if applicable):					
Appendix(ces) that permittee is subject to (select all that apply):					
<input type="checkbox"/> Appendix A <input checked="" type="checkbox"/> Appendix B <input type="checkbox"/> Appendix C <input type="checkbox"/> Appendix D <input checked="" type="checkbox"/> Appendix E <input type="checkbox"/> Appendix F					
WATER QUALITY INFORMATION					
Are there any discharges to waters within the Chesapeake Bay Watershed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Identify all surface waters that receive stormwater discharges from the permittee's MS4 and provide the requested information (see instructions).					
Receiving Water Name	Ch. 93 Class.	Impaired?	Cause(s)	TMDL?	WLA?
Brodhead Creek	TSF	Yes	Pathogens	No	No
Sambo Creek	CWF	Yes	Siltation	No	No
Delaware River	WWF	No	N/A	No	No

GENERAL MINIMUM CONTROL MEASURE (MCM) INFORMATION

Have you completed all MCM activities required by the permit for this reporting period? ☒ Yes ☐ No

List the current entity responsible for implementing each MCM of your SWMP, along with contact name and phone number.

MCM	Entity Responsible	Contact Name	Phone
#1 Public Education and Outreach on Storm Water Impacts	Smithfield Township	Jacob A. Pride	570-223-5082
#2 Public Involvement/Participation	Smithfield Township	Jacob A. Pride	570-223-5082
#3 Illicit Discharge Detection and Elimination (IDD&E)	Smithfield Township	Jacob A. Pride	570-223-5082
#4 Construction Site Storm Water Runoff Control	Smithfield Township	Jacob A. Pride	570-223-5082
#5 Post-Construction Storm Water Management in New Development and Redevelopment	Smithfield Township	Jacob A. Pride	570-223-5082
#6 Pollution Prevention / Good Housekeeping	Smithfield Township	Jacob A. Pride	570-223-5082

MCM #1 – PUBLIC EDUCATION AND OUTREACH ON STORM WATER IMPACTS

BMP #1: Develop, implement and maintain a written Public Education and Outreach Program.

1. For new permittees only, has the written PEOP been developed and implemented within the first year of permit coverage?

☒ Yes ☐ No

2. Date of latest annual review of PEOP: June 30, 2021 Were updates made? ☒ Yes ☐ No

3. What were the plans and goals for public education and outreach for the reporting period?

Communication Channels

- a. The Smithfield Township website shall include a tab designated for Municipal Stormwater.
The website will provide Municipal Stormwater related material for residents, homeowners, and business owners within the Township.
- b. Smithfield Township shall provide copies of educational material related to Municipal Stormwater within their Municipal Building lobby. These documents may include brochures, pamphlets, fact sheets, and/or recreational guides not only related to municipal stormwater, but also related to golfing, hiking, climbing, fishing, camping, etc.
- c. Smithfield Township will distribute municipal stormwater related material in the Municipal Building lobby, through social media outlets, via the Township newsletter and website, and by text/email alerts.
- d. A list of distributed public educational materials will be provided with each yearly report.

Proof of the Municipal Stormwater documents distributed via the Township's website and newsletter, within the Municipal Building's lobby, through social media, and by text/email alerts will be provided with each annual MS-4 report. The above items shall be completed prior to June 30th of each year.

Target Audience

The target audience includes all residents, homeowners, and business owners that have access to the Municipal Building lobby, the Township website and newsletter, social media, and email/text alerts.

Information Sources and Distribution

- a. Smithfield Township Website – www.smithfieldtownship.com
- b. Smithfield Township Municipal Building lobby
1155 Red Fox Road, East Stroudsburg, PA 18301
- c. Smithfield Township Facebook

4. Did the MS4 achieve its goal(s) for the PEOp during the reporting period? ☒ Yes ☐ No

5. Identify specific plans and goals for public education and outreach for the upcoming year:

Communication Channels

- a. Smithfield Township has included an MS-4 tab on the Township website. Smithfield Township will continue to provide municipal stormwater related material to the target audience through this designated tab.
- b. Smithfield Township will continue to provide copies of educational material related to Municipal Stormwater through the distribution methods listed below.
- c. Proof of the Municipal Stormwater documents distributed through the methods listed below will be provided with each annual MS-4 report.
- d. The above items will be completed prior to June 30th of each year.

Target Audience

The target audience includes all residents, property owners, and business owners that have signed up for and/or access to the Municipal Building lobby, the Township website and newsletter, social media, and email/text alerts.

Distribution Methods

- a. Smithfield Township Website – www.smithfieldtownship.com
- b. Smithfield Township Municipal Building lobby
1155 Red Fox Road, East Stroudsburg, PA 18301
- c. Smithfield Township Facebook
- d. Smithfield Township Newsletter

e. Texts and Email Alerts

BMP #2: Develop and maintain lists of target audience groups present within the areas served by your MS4.

1. For new permittees only, have the target audience lists been developed and implemented within the first year of permit coverage?

☒ Yes ☐ No

2. Date of latest annual review of target audience lists: June 30, 2021 Were updates made? ☒ Yes ☐ No

BMP #3: Annually publish at least one educational item on your Stormwater Management Program.

1. For new permittees only, were stormwater educational and informational items produced and published in print and/or on the Internet within the first year of permit coverage?

☒ Yes ☐ No

2. Date of latest annual review of educational materials: June 30, 2021 Were updates made? ☒ Yes ☐ No

3. Do you have a municipal website? ☒ Yes ☐ No (URL: <https://smithfieldtownship.com/>)

If Yes, what MS4-related material does it contain?

Year 1 and Year 2 Status Reports, EPA Stormwater Phase II Final Rule, Protect Our Watershed-Summer Tips, What Is MS-4?, Stormwater Management Pamphlet.

4. Describe any other method(s) used during the reporting period to provide information on stormwater to the public: Facebook, Newsletter distributed via email and website, and paper copies of material in the Municipal Building Lobby.

5. Identify specific plans for the publication of stormwater materials for the upcoming year:
Continue to distribute stormwater related material to the target audience through the distribution methods listed under BMP #1.

BMP #4: Distribute stormwater educational materials to the target audiences.

Identify the two additional methods of distributing stormwater educational materials during the previous reporting period (e.g., displays, posters, signs, pamphlets, booklets, brochures, radio, local cable TV, newspaper articles, other advertisements, bill stuffers, posters, presentations, conferences, meetings, fact sheets, giveaways, or storm drain stenciling).

Stormwater educational material was distributed through five (5) outlets; the Township website, Facebook, monthly newsletter (via email and website), text and email alerts, and in the Municipal Building lobby.

MCM #1 Comments:

The PEOP will continue to be implemented.

MCM #2 – PUBLIC INVOLVEMENT/PARTICIPATION

BMP #1: Develop, implement and maintain a written Public Involvement and Participation Program (PIPP)

1. For new permittees only, was the PIPP developed and implemented within one year of permit coverage?

☒ Yes ☐ No

2. Date of latest annual review of PIPP: 6/30/2021

Were updates made? ☒ Yes ☐ No

BMP #2: Advertise to the public and solicit public input on ordinances, SOPs, Pollutant Reduction Plans (PRPs) (if applicable) and TMDL Plans (if applicable), including modifications thereto, prior to adoption or submission to DEP:

1. Was an MS4-related ordinance, SOP, PRP or TMDL Plan developed during the reporting period? ☐ Yes ☒ No
2. If Yes, describe how you advertised the draft document(s) and how you provided opportunities for public review, input and feedback:

3. If an ordinance, SOP or plan was developed or amended during the reporting period, provide the following information:

The Stormwater Management Ordinance was reviewed against the Model 2022 Ordinance, and revised. It is anticipated the amendment will be advertised and adopted during the Year 4 reporting period.

Ordinance / SOP / Plan Name	Date of Public Notice	Date of Public Hearing	Date Enacted or Submitted to DEP

BMP #3: Regularly solicit public involvement and participation from the target audience groups using available distribution and outreach methods.

1. At least one public meeting or other MS4 event must be held during the 5-year permit coverage period to solicit participation and feedback from target audience groups. Was this meeting or event held during the reporting period?
☒ Yes ☐ No | If Yes, Date of Meeting or Event: | April 27, 2021
2. Report instances of cooperation and participation in MS4 activities; presentations the permittee made to local watershed and conservation organizations; and similar instances of participation or coordination with organizations in the community.

The Township is a municipal partner with the Brodhead Watershed Association.

3. Report activities in which members of the public assisted or participated in the meetings and in the implementation of the SWMP, including education activities or efforts such as cleanups, monitoring, storm drain stenciling, or others.

Christmas Tree Disposal
Spring Leaf Pick Up
Waste Authority Public Recycling Day
Pick Up Pennsylvania - March 1, 2020
Township Clean Up - September 16-20, 2020, and July 4th Holiday of 2021
Pick up the Poconos Day - September 28, 2019
Leaf Pick Up - October 13 - November 22, 2019
Marshall's Creek Road Clean Up - December 8, 2019

MCM #2 Comments:

The PIPP will continue to be implemented.

MCM #3 – ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDD&E)

BMP #1: Develop and implement a written program for the detection, elimination, and prevention of illicit discharges into the regulated small MS4.

1. For new permittees only, was the written IDD&E program developed within one year of permit coverage?

☒ Yes ☐ No

2. Date of latest annual review of IDD&E program: June 30, 2021 Were updates made? ☒ Yes ☐ No

BMP #2: Develop and maintain map(s) that show permittee and urbanized area boundaries, the location of all outfalls and, if applicable, observation points, and the locations and names of all surface waters that receive discharges from those outfalls. Outfalls and observation points shall be numbered on the map(s).

1. Have you completed a map(s) that includes all components of BMP #2? ☒ Yes ☐ No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed: N/A

2. Date of last update or revision to map(s): 06/30/17

3. Total No. of Outfalls in MS4: 2 Total No. of Outfalls Mapped: 2

4. Total No. of Observation Points: 14 Total No. of Observation Points Mapped: 14

5. During the reporting period, have you identified any existing outfalls that have not been previously reported to DEP in an NOI, application or annual report, or are any new MS4 outfalls proposed for the next reporting period?

☐ Yes ☒ No If Yes, select: ☐ Existing Outfall(s) Identified ☐ New Outfall(s) Proposed

BMP #3: In conjunction with the map(s) created under BMP #2 (either on the same map or on a different map), the permittee shall develop and maintain map(s) that show the entire storm sewer collection system within the permittee's jurisdiction that are owned or operated by the permittee (including roads, inlets, piping, swales, catch basins, channels, and any other components of the storm sewer collection system), including privately-owned components of the collection system where conveyances or BMPs on private property receive stormwater flows from upstream publicly-owned components.

1. Have you completed a map(s) that includes all components of BMP #3? ☒ Yes ☐ No

If Yes and you are a new permittee and have not submitted the map(s) previously, attach the map(s) to this report.

If No, date by which permittee expects map(s) to be completed: N/A

2. If Yes to #1, is the map(s) on the same map(s) as for outfalls and receiving waters? ☒ Yes ☐ No

3. Date of last update or revision to map(s): 06/30/17

BMP #4: Conduct dry weather screenings of MS4 outfalls to evaluate the presence of illicit discharges. If any illicit discharges are present, the permittee shall identify the source(s) and take appropriate actions to remove or correct any illicit discharges. The permittee shall also respond to reports received from the public or other agencies of suspected or confirmed illicit discharges associated with the storm sewer system, as well as take enforcement action as necessary. The permittee shall immediately report to DEP illicit discharges that would endanger users downstream from the discharge, or would otherwise result in pollution or create a danger of pollution or would damage property.

For new permittees, all identified outfalls (and if applicable observation points) must be screened during dry weather at least twice within the 5-year period following permit coverage. For existing permittees, all identified outfalls (and if applicable observation points) must be screen during dry weather at least once within the 5-year period following permit coverage and, for

areas where past problems have been reported or known sources of dry weather flows occur on a continual basis, outfalls must be screened annually during each year of permit coverage.

How many unique outfalls (and if applicable observation points) were screened during the reporting period?

None were observed during this reporting period. Will be observed during the Year 4 reporting period.

Indicate the percentage of all outfalls screened in the past five years. %

3. Indicate the percent of outfalls screened during the reporting period that revealed dry weather flows: %

4. Did any dry weather flows reveal color, turbidity, sheen, odor, floating or submerged solids? ☐ Yes ☐ No

5. If Yes for #4, attach all sample results to this report with a map identifying the sample location. Explain the corrective action(s) taken in the attachment.

6. Do you use the MS4 Outfall Field Screening Report form (3800-FM-BCW0521) provided in the permit?

☐ Yes ☐ No

If No, attach a copy of your screening report form.

BMP #5: Enact a Stormwater Management Ordinance or SOP to implement and enforce a stormwater management program that includes prohibition of non-stormwater discharges to the regulated small MS4.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that prohibits non-stormwater discharges? ☒ Yes ☐ No

If Yes, indicate the date of the ordinance or SOP: 12/8/15

If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) with respect to authorized non-stormwater discharges? ☐ Yes ☒ No

The Stormwater Management Ordinance was reviewed against the Model 2022 Ordinance, and revised. It is anticipated the amendment will be advertised and adopted during the Year 4 reporting period.

If Yes to #2 and the ordinance or SOP has not been submitted to DEP previously, attach the ordinance or SOP.

3. Were there any violations of the ordinance or SOP during the reporting period? ☐ Yes ☒ No

If Yes to #3, complete the table below (attach additional sheets as necessary).

Violation Date	Nature of Violation	Responsible Party	Enforcement Taken

4. Did you approve any waiver or variance during the reporting period that allowed an exception to non-stormwater discharge provisions of an ordinance or SOP? ☐ Yes ☒ No

If Yes to #4, identify the entity that received the waiver or variance and the type of non-stormwater discharge approved.

BMP #6: Provide educational outreach to public employees, business owners and employees, property owners, the general public and elected officials (i.e., target audiences) about the program to detect and eliminate illicit discharges.

1. Was IDD&E-related information distributed to public employees, businesses, and the general public during the reporting period? ☐ Yes ☒ No

If Yes, what was distributed?

2. Is there a well-publicized method for employees, businesses and the public to report stormwater pollution incidents?
☒ Yes ☐ No
3. Do you maintain documentation of all responses, action taken, and the time required to take action? ☒ Yes ☐ No

MCM #3 Comments:

The IDD&E will continue to be implemented.

MCM #4 – CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Are you relying on PA's statewide program for stormwater associated with construction activities to satisfy this MCM?

☒ Yes ☐ No

(If Yes, respond to questions for BMP Nos. 1, 2 and 3 only in this section. If No, respond to questions for all BMPs in this section)

BMP #1: The permittee may not issue a building or other permit or final approval to those proposing or conducting earth disturbance activities requiring an NPDES permit unless the party proposing the earth disturbance has valid NPDES Permit coverage (i.e., not expired) under 25 Pa. Code Chapter 102.

During the reporting period, did you comply with 25 Pa. Code § 102.43 (relating to withholding building or other permits or approvals until DEP or a county conservation district (CCD) has approved NPDES permit coverage)?

☒ Yes ☐ No ☐ Not Applicable (no building permit applications received)

BMP #2: A municipality or county which issues building or other permits shall notify DEP or the applicable CCD within 5 days of the receipt of an application for a permit involving an earth disturbance activity consisting of one acre or more, in accordance with 25 Pa. Code § 102.42.

During the reporting period, did you comply with 25 Pa. Code § 102.42 (relating to notifying DEP/CCD within 5 days of receiving an application involving an earth disturbance activity of one acre or more)?

☒ Yes ☐ No ☐ Not Applicable (no building permit applications received)

BMP #3: Enact, implement and enforce an ordinance or SOP to require the implementation and maintenance of E&S control BMPs, including sanctions for non-compliance, as applicable.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of E&S control BMPs? ☒ Yes ☐ No

If Yes, indicate the date of the ordinance or SOP: 10/11/2016

If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☒ Yes ☐ No

Submitted with the Year 1 Status Report

If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

BMP #4: Review Erosion and Sediment (E&S) control plans to ensure that such plans adequately consider water quality impacts and meet regulatory requirements.

Specify the number of E&S Plans you reviewed during the reporting period:

BMP #5: Conduct inspections regarding installation and maintenance of E&S control measures during earth disturbance activities. Maintain records of site inspections, including dates and inspection results, in accordance with the record retention requirements in this permit.

Specify the number of E&S inspections you completed during the reporting period:

BMP #6: Conduct enforcement when installation and maintenance of E&S control measures during earth disturbance activities does not comply with permit and/or regulatory requirements.

Specify the number of enforcement actions you took during the reporting period for improper E&S:

BMP #7: Develop and implement requirements for construction site operators to control waste at construction sites that may cause adverse impacts to water quality. The permittee shall provide education on these requirements to construction site operators.

Specify the method(s) by which you are educating construction site operators on controlling waste at construction sites:

BMP #8: Develop and implement procedures for the receipt and consideration of public inquiries, concerns, and information submitted by the public to the permittee regarding local construction activities.

1. A tracking system has been established for receipt of public inquiries and complaints. ☐ Yes ☐ No N/A
2. Specify the number of inquiries and complaints received during the reporting period: |

MCM #4 Comments:

The Stormwater Management Ordinance was reviewed and revised per the Model 2022 Ordinance. It is anticipated that the amendment will be advertised and adopted during the Year 4 reporting period.

MCM #5 – POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP #1: Enact, implement and enforce an ordinance or SOP to require post-construction stormwater management from new development and redevelopment projects, including sanctions for non-compliance.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that requires implementation and maintenance of post-construction stormwater management (PCSM) BMPs? ☒ Yes ☐ No.

If Yes, indicate the date of the ordinance or SOP: 10/11/2016

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☒ Yes ☐ No

Submitted with the Year 1 Status Report.

If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

BMP #2: Develop and implement measures to encourage and expand the use of Low Impact Development (LID) in new development and redevelopment. Measures should also be included to encourage retrofitting LID into existing development. Enact ordinances consistent with LID practices and repeal sections of ordinances that conflict with LID practices.

1. Do you have an ordinance (municipal) or SOP or other mechanism (non-municipal) that encourages and expands the use of LID in new development and redevelopment? ☐ Yes ☒ No

If Yes, indicate the date of the ordinance or SOP:

The Stormwater Management Ordinance was reviewed against the Model 2022 Ordinance, and revised. It is anticipated the amendment will be advertised and adopted during the Year 4 reporting period.

2. If Yes to #1, is the ordinance or SOP consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j)? ☐ Yes ☐ No

3. If Yes to #2 and the ordinance or SOP has not been submitted previously, attach a copy of the ordinance or SOP.

BMP #3: Ensure adequate O&M of all post-construction stormwater management BMPs that have been installed at development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale.

1. Do you have an inventory of all PCSM BMPs that were installed to meet requirements in NPDES Permits for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003? ☒ Yes ☐ No

If Yes to #1, complete Table 1 on the next page.

2. Has proper O&M occurred during the reporting period for all PCSM BMPs? ☒ Yes ☐ No
3. If No to #2, explain what action(s) the permittee has taken or plans to take to ensure proper O&M.

BMP #4: Require the implementation of a combination of structural and/or non-structural BMPs that are appropriate to the local community, that minimize water quality impacts, and that are designed to maintain pre-development runoff conditions.

1. Specify the number of PCSM Plans reviewed during the reporting period for projects disturbing greater than or equal to one acre (including projects less than one acre that are part of a larger common plan of development or sale):
2. Has a tracking system been established and maintained to record qualifying projects and their associated BMPs?

☐ Yes ☐ No

PCSM BMP INVENTORY

Table 1. To complete the information needed for MCM #5, BMP #3, list all existing structural BMPs that discharge stormwater to the permittee's MS4 that were installed to satisfy PCSM requirements for earth disturbance activities under Chapter 102, and provide the requested information (see instructions).

BMP No.	BMP Name	DA (ac)	Entity Responsible for O&M	Latitude	Longitude	Date Installed	O&M Requirements	NPDES Permit No.
1 2	Dollar General - Basin 1 Dollar General - Basin 2	0.90 0.52	Dollar General	41°02'17"	75°08'13"	11/2016	<ul style="list-style-type: none"> •All catch basins, culverts, and outlet structures shall be inspected and cleaned at least two times per year and immediately after runoff events. •While vegetation is being established, pruning and weeding will be performed as necessary. Weeds are to be removed thereafter by hand. •Detritus may also need to be removed approximately twice per year. •Inspection shall be made at least twice yearly for sediment build-up, erosion, vegetative conditions, etc. •If the basins have standing water after 72 hours, the plugged caps installed in the outlet structures should be removed and an engineer should be contacted in order to correct basin 	PAG2004515001

								should be removed from the basin. • Vegetated areas should be inspected annually for erosion. • Vegetated areas should be inspected annually for unwanted growth of exotic/invasive species. • Vegetative cover should be maintained at a minimum of 95 percent. If vegetative cover has been reduced by 10%, vegetation should be reestablished.	
4	Life Storage- Detention Bed A	0.46	Life Storage	41°02'02"	75°08'31"	04/2016	N/A	<ul style="list-style-type: none"> • All basin structures expected to received and/or trap debris and sediment should be inspected for clogging and excessive debris and sediment accumulation at least four times per year, as well as after every storm greater than 1 inch. • Structures include basin bottoms, trash racks, outlets structures, riprap or gabion structures, and inlets. • Sediment removal should be conducted when the basin is completely dry. Sediment should be conducted when the 	

								basin is completely dry. Sediment should be disposed of properly and once sediment is removed, disturbed areas need to be immediately stabilized and revegetated. • Mowing and/or trimming of vegetation should be performed as necessary to sustain the system, but all detritus should be removed from the basin. • Vegetated areas should be inspected annually for erosion. • Vegetated areas should be inspected annually for unwanted growth of exotic/invasive species. • Vegetative cover should be maintained at a minimum of 95 percent. If vegetative cover has been reduced by 10%, vegetation should be reestablished.	
5	Life Storage- Swale 1	0.45	Life Storage	41°02'02"	75°08'31"	04/2016	Maintenance activities to be done annually and within 48 hours after every major storm event (>1 inch rain fall depth): • Inspect and correct erosion problems, damage to vegetation, and sediment and debris	N/A	

							<p>may be required in the spring to restore soil structure and moisture capacity and to reduce the impacts of deicing agents.</p> <ul style="list-style-type: none"> •Use nontoxic organic deicing agents, applied either as blended, magnesium chloride-based liquid products or as pretreated salt. •Use salt-tolerant vegetation in swales.
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6	Detention Beds A & B	0.77	Medical Road	41°02'12"	75°08'13"	01/2099	<ul style="list-style-type: none">•All stormwater facilities are to be checked for damage quarterly, and after each major storm event. All facilities that are damaged, clogged or no longer function as intended shall be cleaned, repaired and/or replaced.•All sediment removed from the inlet pumps shall be disposed of in a manner that will not cause erosion or sediment pollution.•Any permanent seeded areas that become eroded or disturbed shall have the topsoil replaced, the grass re-sown and mulch applied, or sod may be installed.•The site shall be kept clean of trash and debris. Weekly inspections of the grounds should be performed to collect and remove trash and debris in an approved manner.	PAG2004506002
7	Detention Bed D	0.30	Professional Building					
8	Detention Bed C	1.03						
9	Regraded Depression	19.37						
10				0 1 10	0 1 10			
11				0 1 10	0 1 10			
12				0 1 10	0 1 10			
13				0 1 10	0 1 10			

BMP #5: Ensure that controls are installed that shall prevent or minimize water quality impacts. The permittee shall inspect all qualifying development or redevelopment projects during the construction phase to ensure proper installation of the approved structural PCSM BMPs. A tracking system (e.g., database, spreadsheet, or written list) shall be implemented to track the inspections conducted and to track the results of the inspections (e.g., BMPs were, or were not, installed properly).

1. During the reporting period have you inspected all qualifying development and redevelopment projects during the construction phase to ensure proper installation of approved structural BMPs?
☐ Yes ☐ No ☐ Not Applicable (no qualifying projects during reporting period)
2. Has a tracking system been established and maintained to record results of inspections?
☐ Yes ☐ No

BMP #6: Develop a written procedure that describes how the permittee shall address all required components of this MCM.

Have you developed a written plan that addresses: 1) minimum requirements for use of structural and/or non-structural BMPs in plans for development and redevelopment; 2) criteria for selecting and standards for sizing stormwater BMPs; and 3) implementation of an inspection program to ensure that BMPs are properly installed? ☐ Yes ☐ No

MCM #5 Comments:

The Stormwater Management Ordinance was reviewed and revised per the Model 2022 Ordinance. It is anticipated that the amendment will be advertised and adopted during the Year 4 reporting period.

MCM #6 – POLLUTION PREVENTION / GOOD HOUSEKEEPING

BMP #1: Identify and document all operations that are owned or operated by the permittee and have the potential for generating pollution in stormwater runoff to the MS4. This includes activities conducted by contractors for the permittee.

1. Have you identified all facilities and activities owned and operated by the permittee that have the potential to generate stormwater runoff into the MS4? ☒ Yes ☐ No The township public works building and other facilities have been identified. Additional facilities will be identified during this reporting period. Refer to the Smithfield Township MS-4 Facilities Map dated April 29, 2020.
2. When was the inventory last reviewed? 6/30/2021
3. When was it last updated? 6/30/2021

BMP #2: Develop, implement and maintain a written O&M program for all operations that could contribute to the discharge of pollutants from the MS4, as identified under BMP #1. This program shall address stormwater collection or conveyance systems within the regulated MS4.

1. Have you developed a written O&M program for the operations identified in BMP #1? ☐ Yes ☒ No
2. Date of last review or update to written O&M program: N/A

BMP #3: Develop and implement an employee training program that addresses appropriate topics to further the goal of preventing or reducing the discharge of pollutants from operations to the regulated small MS4. All relevant employees and contractors shall receive training.

1. Have you developed an employee training program? ☒ Yes ☐ No
2. Date of last review or update to training program: 6/30/2021 Date of latest training: 3/15/2021

3. Training topics covered:

See attached.

4. Name(s) of training presenter(s):

See attached.

5. Names of training attendees:

See attached.

MCM #6 Comments:

Public works training will continue during the Year 4 reporting period and an operation and maintenance program will be discussed.

POLLUTANT CONTROL MEASURES (PCMs)

Indicate the status of implementing PCMs in Appendices A, B and/or C by completing the table below. Skip this section if PCMs are not applicable.

Task	Date Completed	Attached	Anticipated Completion Date
Storm Sewershed Map(s)	06/30/2017	<input type="checkbox"/>	
Source Inventory	06/30/2021	<input checked="" type="checkbox"/>	
Investigation of Suspected Sources		<input type="checkbox"/>	09/30/2022
Ordinance/SOP for Controlling Animal Wastes	06/22/2004	<input checked="" type="checkbox"/>	

PCM Comments:

The Storm Sewershed Map was previously provided. Should storm sewer change, a revised map will be provided at that time.

POLLUTANT REDUCTION PLANS (PRPs) AND TMDL PLANS

1. Complete this section if the development and submission of a PRP and/or TMDL Plan was required as an attachment to the latest NOI or application or was required by the permit, regardless of whether DEP has approved the plan(s).

Type of Plan	Submission Date	DEP Approval Date	Surface Waters Addressed by Plan
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			
<input checked="" type="checkbox"/> Impaired Waters PRP (Appendix E)	06/20/18	08/21/18	Brodhead Creek and Sambo Creek
<input type="checkbox"/> TMDL Plan (Appendix F)			
<input type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP			
<input type="checkbox"/> Combined PRP / TMDL Plan			

☐ Joint Plan (if checked, list the name of the MS4 group or names of all entities participating in the joint plan below)

Joint Plan Participants:

2. Identify the pollutants of concern and pollutant load reduction requirements under the permit (see instructions).

Type of Plan	TSS Load Reduction (lbs/yr)	TP Load Reduction (lbs/yr)	TN Load Reduction (lbs/yr)
<input type="checkbox"/> Chesapeake Bay PRP (Appendix D)			
<input checked="" type="checkbox"/> Impaired Waters PRP (Appendix E)	75,428		
<input type="checkbox"/> TMDL Plan (Appendix F)			
<input type="checkbox"/> Combined Chesapeake Bay / Impaired Waters PRP			
<input type="checkbox"/> Combined PRP / TMDL Plan			

3. Date Final Report Demonstrating Achievement of Pollutant Load Reductions Due: 08/31/2023

4. Have any modifications to the plan(s) occurred since DEP approval? ☐ Yes ☒ No

If Yes to #4, was the updated plan(s) submitted to DEP? ☐ Yes ☐ No

If Yes to #4, did you comply with the public participation requirements of the applicable appendix? ☐ Yes ☐ No

If Yes to #4, describe the plan modifications.

5. Summary of progress achieved during reporting period.

A partial reduction of the required sediment loading will be achieved through the construction of proposed best management practices.

6. Anticipated activities for next reporting period.

Investigation of potential sites for best management practices required to reduce the sediment load will be completed.

PRP/TMDL Plan Comments:

NEW BMPs FOR PRP/TMDL PLAN IMPLEMENTATION

Table 2. List all new structural BMPs installed and ongoing non-structural BMPs implemented during the reporting period that are being used toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed or Implemented	Planning Area?	Ch. 102?	Annual Sediment Load Reduction (lbs/yr)
						0 1 2	0 1 2		<input type="checkbox"/>	<input type="checkbox"/>	
						0 1 2	0 1 2		<input type="checkbox"/>	<input type="checkbox"/>	
						0 1 2	0 1 2		<input type="checkbox"/>	<input type="checkbox"/>	
						0 1 2	0 1 2		<input type="checkbox"/>	<input type="checkbox"/>	
						0 1 2	0 1 2		<input type="checkbox"/>	<input type="checkbox"/>	

BMP INVENTORY FOR PRP/TMDL PLAN IMPLEMENTATION

Table 3. List all existing structural BMPs that have been installed in prior reporting periods and are eligible to use toward achieving load reductions in the permittee's PRP and/or TMDL Plan (see instructions).

BMP No.	BMP Name	DA (ac)	% Imp.	BMP Extent	Units	Latitude	Longitude	Date Installed	Annual Sediment Load Reduction (lbs/yr)	Date of Latest Inspection	Satisfactory?
						0 1 2	0 1 2				<input type="checkbox"/>
						0 1 2	0 1 2				<input type="checkbox"/>
						0 1 2	0 1 2				<input type="checkbox"/>
						0 1 2	0 1 2				<input type="checkbox"/>
						0 1 2	0 1 2				<input type="checkbox"/>
						0 1 2	0 1 2				<input type="checkbox"/>

CERTIFICATION

For PAG-13 Permittees: I have read the latest PAG-13 General Permit issued by DEP and agree and certify that (1) the permittee continues to be eligible for coverage under the PAG-13 General Permit and (2) the permittee will continue to comply with the conditions of that permit, including any modifications thereto. I understand that if I do not agree to the terms and conditions of the PAG-13 General Permit, I will apply for an individual permit within 90 days of publication of the General Permit. I also acknowledge that any facility construction needed to comply with the General Permit requirements shall be designed, built, operated, and maintained in accordance with operative laws and regulations.

For All Permittees: I certify under penalty of law that this report was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

Jacob A. Pride

Name of Responsible Official

(570) 223-5082

Telephone No.

Signature

Date

Minimum Control Measure #1

Public Education and Outreach on Stormwater Impacts

Minimum Control Measure #1
Public Education and Outreach on Stormwater Impacts

Smithfield Township
1632168
June 30, 2021

Communication Channels

1. Smithfield Township has included an MS-4 tab on the Township website. Smithfield Township will continue to provide municipal stormwater related material to the target audience through this designated tab.
2. Smithfield Township will continue to provide copies of educational material related to Municipal Stormwater through the distribution methods listed below.
3. Proof of the Municipal Stormwater documents distributed through the methods listed below will be provided with each annual MS-4 report.
4. The above items will be completed prior to June 30th of each year.

Target Audience

The target audience includes all residents, property owners, and business owners that have signed up for and/or access to the Municipal Building lobby, the Township website and newsletter, social media, and email/text alerts.

Distribution Methods

1. Smithfield Township Website – www.smithfieldtownship.com
2. Smithfield Township Municipal Building lobby
1155 Red Fox Road, East Stroudsburg, PA 18301
3. Smithfield Township Facebook
4. Smithfield Township Newsletter
5. Texts and Email Alerts

Minimum Control Measure #1						Smithfield Township 1632168 June 30, 2021	
Public Education and Outreach on Stormwater Impacts							
Document	Website	Newsletter	Facebook	Municipal Lobby			
Brodhead Watershed Association Stormwater Mitigation			x				
Composting			x				
How Stormwater Affects Your Rivers			x				
#LeaveNoTrace			x				
Brodhead Watershed Association Rain Barrels			x				
Recycle? Webinar			x				
Recycling in Smithfield Townships			x				
Protect Your Watershed, Winter Tips			x				
Public Presentation, Smithfield Township's MS-4 Program	x	x	x				
World Water Day, March 22nd	x	x	x				
What is MS-4?	x						
Protect Our Watershed, Summer Tips	x						
EPA Stormwater Phase II Final Rule	x						
Stormwater Management Pamphlet	x						

Minimum Control Measure #1		Smithfield Township
Target Audience List		1632168 June 30, 2021
Property Owner's Name	Address	Parcel ID
EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA OF THE STATE & SYSTEM OF HIGHER EDUCATION	562 INDEPENDENCE RD EAST STROUDSBURG, PA 18301	16.110956
RMMI, INC	561 INDEPENDENCE RD EAST STROUDSBURG PA 18301	16.8.2.21-7
S & K HOSPITALITY, LLC	838 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.8.2.21-4
CJD PROPERTY MANAGEMENT, LLC	832 SEVEN BRIDGE RD MOUNT BETHEL PA 18343	16.110011
POCONO GAS STATIONS, INC	834 SEVEN BRIDGE RD STROUDSBURG PA 18360	16.8.2.21-5
JAMES D MORRISSEY, INC	831 SEVEN BRIDGE RD PHILADELPHIA PA 19114	16.8.2.21-6
DEPG MOSIER ASSOCIATES, LP	824 SEVEN BRIDGE RD CONSHOHOCKEN PA 19428	16.8.2.7
DEPG SEVEN BRIDGE ASSOCIATES	815 SEVEN BRIDGE RD CONSHOHOCKEN PA 19428	16.8.2.29
805 SEVEN BRIDGE ASSOCIATES, LLC	805 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.8.2.30-2
RICCOBONO, FRANK J	791 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.8.2.30-4
BURAK, DAVID B & TRUDI A	808 SEVEN BRIDGE RD DINGMANS FERRY PA 18328	16.8.2.6
THE SEVEN BRIDGES GROUP	804 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.8.2.5
DEPG MOSIER ASSOCIATES, LP	112 HOUSERVILLE LN CONSHOHOCKEN PA 19428	16.8.2.4-1
DEPG MOSIER ASSOCIATES, LP	106 HOUSERVILLE LN CONSHOHOCKEN PA 19428	16.8.2.4-2
RICCOBONO, FRANK J	789 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.8.2.30-5
DEPG MOSIER ASSOCIATES, LP	758 SEVEN BRIDGE RD CONSHOHOCKEN PA 19428	16.8.2.1
RICCOBONO, FRANK J	765 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.93759
KENBAR INVESTMENT GROUP	104 MUSIC CENTER DR MARSHALLS CREEK PA 18335	16.7.3.39
LEVINE, JEFFREY C, ETAL	110 MUSIC CENTER DR EAST STROUDSBURG PA 18301	16.7.3.40
GERRY, JOSEPH A, SR	709 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.8.1.3-1
PIERCE, DAVID W & LEONA F	115 LANDING LN E STROUDSBURG PA 18301	16.8.1.49
BMJ MORTGAGES, LP	696 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.8.1.2
STROUDSBURG BUS TERMINAL, INC	545 INDEPENDENCE RD WILKES BARRE PA 18773	16.8.2.21
BOBALU INVESTMENTS, LLC	526 INDEPENDENCE RD STROUDSBURG PA 18360	16.8.2.20-1
HP/III LEHIGH VALLEY 511, LLC	511 VNA RD MILWAUKEE WI 53202	16.94462
EDINGER, PAUL A, ETAL	500 VNA RD STROUDSBURG PA 18360	16.8.2.16
DSP II LP	232 INDEPENDENCE RD EAST STROUDSBURG PA 18301	16.119498
DSP II, LP	230 INDEPENDENCE RD EAST STROUDSBURG PA 18301	16.8.2.13-1
IBOLIT, LLC	228 INDEPENDENCE RD EAST STROUDSBURG PA 18301	16.119497
HANNIG, CHARLES M & JOAN L	200 PLAZA CT CRESCO PA 18326	16.113922
POCONO MEDICAL CENTER	PLAZA CT /RT 447 EAST STROUDSBURG PA 18301	16.94798
IDOX, LLC	300 PLAZA CT EAST STROUDSBURG PA 18301	16.113926
PBPC PROPERTIES, L L C	600 PLAZA CT E STROUDSBURG PA 18301	16.113924
PIMS PROPERTIES, LP	500 PLAZA CT LAKEWOOD RANCH FL 34211	16.113925
DEIN PROPERTIES, LP	100 PLAZA CT STROUDSBURG PA 18360	16.7.2.69
SMITH, ANDREW J & DEBRA M	210 INDEPENDENCE RD ANALOMINK PA 18320	16.7.2.68-1
ST LUKE'S HOSPITAL-MONROE CAMPUS	3 PARKINSONS RD BETHLEHEM PA 18015	16.93115
HP/III LEHIGH VALLEY 5050, LLC	PA RT 447 MILWAUKEE WI 53202	16.8.2.10
HP/III LEHIGH VALLEY 505, LLC	505 INDEPENDENCE RD MILWAUKEE WI 53202	16.8.2.12

METROPOLITAN EDISON, CO	231 INDEPENDENCE RD MORRISTOWN NJ 07962	16.8.2.13-2
POCONO MEDICAL CENTER	400 PLAZA CT EAST STROUDSBURG PA 18301	16.93085
POCONO MEDICAL CENTER	400 PLAZA CT EAST STROUDSBURG PA 18301	16.93084
EMMES 36TH CO, LLC	PLAZA CT PIERMONT NY 10968	16.113923
ARCH, GERALD G	PA RT 447 FLANDERS NJ 07836	16.8.2.13-4
MANAGIT, LLC	215 INDEPENDENCE RD STROUDSBURG PA 18360	16.7.2.70
POCONO MEDICAL CENTER D/B/A LEHIGH VALLEY HOSPITAL	179 INDEPENDENCE RD EAST STROUDSBURG PA 18301	16.7.2.72-1
EAST STROUDSBURG, UNIVERSITY OF	400 E BROWN ST EAST STROUDSBURG PA 18301	16.8.2.24
COLUMBIA GAS	416 E BROWN ST CHARLESTON W VA 25314	16.8.2.25
EAST STROUDSBURG UNIVERSITY	412 E BROWN ST EAST STROUDSBURG PA 18301	16.94043
391 EAST BROWN STREET, LLC	393 E BROWN ST EAST STROUDSBURG PA 18301	16.8.2.24-2
KENBAR INVESTMENT GROUP	383 E BROWN ST MARSHALLS CREEK PA 18335	16.8.2.43
SMITH, CHESTER L, JR MD	371 E BROWN ST EAST STROUDSBURG PA 18301	16.110164
KOTCO ASSOCIATES, LP	367 E BROWN ST BETHLEHEM PA 18020	16.8.2.44
THE COMMONWEALTH OF PENNSYLVAN	125 FINE ARTS DR HARRISBURG PA 17125	05-1.4.1.29
ROCK-TENN CONVERTING COMPANY	242 PAPER MILL RD DULUTH GA 30096	16.8.2.38
ROCK-TENN CONVERTING COMPANY	PA RT 402 PAPER MILL RD DULUTH GA 30096	16.8.2.31-10
THE MANWALAMINK WATER CO	123 RIVER RD SHAWNEE ON DELAWARE PA 18356	16.8.1.20-17
HAVE A HAPPY DAY, INC	110 POST OFFICE RD SHAWNEE ON DELAWARE PA 18356	16.8.1.15
LICHTY, MARK, ETAL	103 FIVE STAR LN EAST STROUDSBURG PA 18301	16.8.1.40
LICHTY, MARK, ETAL	107 FIVE STAR LN EAST STROUDSBURG PA 18301	16.8.1.40-3
EAST STROUDSBURG AREA SCHOOL DISTRICT	245 RIVER RD EAST STROUDSBURG PA 18301	16.8.1.32
SHAWNEE COMMONS CORPORATION	1200 BUTTERMILK FALLS RD SHAWNEE ON DELAWARE PA 18356	16.92243
SHAWNEE SQUARE, LP	106 SHAWNEE SQUARE DR SE SHAWNEE ON DELAWARE PA 18356	16.3.2.37
SHAWNEE SQUARE, LP	RIVER RD T 663 SHAWNEE ON DELAWARE PA 18356	16.113533
SHAWNEE SQUARE, LP	107 SHAWNEE SQUARE DR SE SHAWNEE ON DELAWARE PA 18356	16.113532
LIGHT OF THE WORLD CHURCH, INC	114 ACADEMY DR SHAWNEE ON DELAWARE PA 18356	16.2.1.16-1
DEPUY I, I LP	266 RIVER RD SHAWNEE ON DELAWARE PA 18356	16.94115
SHAWNEE HOLDING, INC	LR 45061 SHAWNEE ON DELAWARE PA 18356	16.2.1.1-3
UNITED STATES OF AMERICA	MAPLE ST WASHINGTON DC 20000	16.2.2.1
SHAWNEE HOLDING, INC	MAPLE ST SHAWNEE ON DEL PA 18356	16.2.2.42-1
SHAWNEE HOLDING, INC	S OF MAPLE ST SHAWNEE ON DELAWARE PA 18356	16.2.2.42
UNITED STATES OF AMERICA	S OF MAPLE ST WASHINGTON DC 20000	16.2.2.45
UNITED STATES OF AMERICA	S OF MAPLE ST WASHINGTON DC 20000	16.2.2.43
UNITED STATES OF AMERICA	S OF MAPLE ST WASHINGTON DC 20000	16.2.2.44
UNITED STATES OF AMERICA	S OF MAPLE ST WASHINGTON DC 20000	16.2.2.41
UNITED STATES OF AMERICA	DELAWARE AVE WASHINGTON DC 20000	16.2.2.25
SHAWNEE HOLDING, INC	DELAWARE AVE SHAWNEE ON DELAWARE PA 18356	16.2.2.42-2
UNITED STATES OF AMERICA	E OF DELAWARE AVE WASHINGTON DC 20000	16.2.2.23
BOROUGH OF E STROUDSBURG	WOODS RD E STROUDSBURG PA 18301	16.7B.3.34
CALVERY BIBLE CHURCH OF EAST	9 3 POINT GARDEN RD E STROUDSBURG PA 18301	16.7.2.41

GANGEMI, NICOLA	65 INDEPENDENCE RD RANDOLPH NJ 07869	16.7.2.53
EAST STROUDSBURG AREA SCHOOL DISTRICT	93 INDEPENDENCE RD EAST STROUDSBURG PA 18301	16.94217
EAST STROUDSBURG AREA SCHOOL	2000 MILFORD RD E STROUDSBURG PA 18301	16.7.2.31
MWR ENTERPRISES, LLC	800 MILFORD RD TEANECK NJ 07666	16.10.1.23-7
CROMPTON, JAMES H, SR & TERESA	799 MILFORD RD E STROUDSBURG PA 18301	16.10.1.17
COBB PROPERTIES, LLC	2003 MILFORD RD EAST STROUDSBURG PA 18301	16.10.1.25
COBB, RICK	1993 MILFORD RD EAST STROUDSBURG PA 18301	16.10.1.24
HALTERMAN, JAMES W & SHIRLEY M	510 FAWN RD SAYLORSBURG PA 18353	17.3.1.66
MILFORD COMMONS APARTMENTS, LLC	302 COMMONS CT EAST STROUDSBURG PA 18301	16.10.1.35
SMITHFIELD SEWER AUTHORITY	117 IVY LN EAST STROUDSBURG PA 18301	16.10.2.24-4
PROSSER, DAVID & SHIRLEY	118 BLUEBELL DR EAST STROUDSBURG PA 18301	16.10.1.32-5
BRODHEADSVILLE STORAGE, LP	2035 MILFORD RD BANGOR PA 18013	16.10.1.32-1
DENG, ALEX	1178 VALHALLA DR EAST STROUDSBURG PA 18301	16.10.1.32-3
E STBG CONGREGATION	2036 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.13
BRODHEADSVILLE STORAGE, LP	2044 MILFORD RD BANGOR PA 18013	16.7.1.15
BURNLEY NOEL, BRUCE, JR & JILL ANN	2072 MILFORD RD ANALOMINK PA 18320	16.7.1.21
2080 MILFORD, LLC	2080 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.21-1
MT TOM ROAD PROPERTIES, LLC	1027 MT TOM RD EAST STROUDSBURG PA 18301	16.7.1.23
R FAMILY UNIT, LLC	2111 MILFORD RD BANGOR PA 18013	16.7.1.25
D ROMAN PROPERTIES, LLC	2115 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.25-1
THE GHC GROUP, LLC	1057 MT TOM RD EAST STROUDSBURG PA 18301	16.7.1.27
SGS PRIME, LLC	2199 MILFORD RD E STROUDSBURG PA 18302	16.7.1.26
PARIVAR, LLC	2220 MILFORD RD E STROUDSBURG PA 18301	16.7.1.28
COAL REALTY, LLC	2203 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.26-4
SMITHFIELD VETERINARY PROPERTY	2230 MILFORD RD MILFORD PA 18337	16.7.1.29-1
MT TOM ROAD PROPERTIES, LLC	2261 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.32
RR2 AIRPORT ROAD, LLC	119 AIRPORT RD EAST STROUDSBURG PA 18301	16.7.1.35
RR 2 AIRPORT ROAD, LLC	127 AIRPORT RD EAST STROUDSBURG PA 18301	16.117447
RR2 AIRPORT ROAD, LLC	139 AIRPORT RD EAST STROUDSBURG PA 18301	16.7.1.38
PITTALA, RICHARD E	T 536 BLAIRSTOWN NJ 07825	16.7.1.5-5
RR 2 AIRPORT ROAD, LLC	146 AIRPORT RD EAST STROUDSBURG PA 18301	16.93107
BROWN, ROBERT G & ANNIE	2275 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.41
PANG, DANNY & YUK LAN	1140 MT TOM RD EAST STROUDSBURG PA 18301	16.7.1.43
MUIR, ERROL W	2291 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.40
MUIR, ERROL W	2295 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.46
2309 MILFORD RD, LLC	2309 MILFORD RD LANCASTER PA 17603	16.7.1.39
LIFE STORAGE, LP	104 JOEL ST WILLIAMSVILLE NY 14221	16.7C.1.50
LIFE STORAGE, LP	LAWTON RD WILLIAMSVILLE NY 14221	16.7C.1.47
SCHUCHMAN, PAUL & JUDITH E, ETAL	2487 MILFORD RD MARSHALLS CREEK PA 18335	16.7.1.64
BABY BEAR ENTERPRISE, LLC	2490 MILFORD RD BLACKWOOD NJ 08012	16.7.2.9-1
POCONO 57 MANAGEMENT COR,P LLC	9091 FRANKLIN HILL RD BLACKWOOD NJ 08012	16.7.2.9

RPC STROUDSBURG, LLC	9073 FRANKLIN HILL RD DALLAS TX 75380	16.9271
SCHRENKO, LOUIS S JR & PAMELA H	2523 MILFORD RD EAST STROUDSBURG PA 18301	16.7.1.64-2
MCGWYNE MANAGEMENT, LLC	9090 FRANKLIN HILL RD EAST STROUDSBURG PA 18301	16.7.2.7
DREISBACH, W SCOTT & KATHERINE J	9080 FRANKLIN HILL RD MARSHALLS CREEK PA 18335	16.7.2.8
SATH, LLC	9070 FRANKLIN HILL RD EAST STROUDSBURG PA 18301	16.7.2.8-1
KOUTRAKO, S GREGORY	2506 MILFORD RD EAST STROUDSBURG PA 18301	16.7.2.5
SCHUCHMAN, PAUL & JUDITH E, ETAL	2525 MILFORD RD MARSHALLS CREEK PA 18335	16.7.1.80
NIJI SHAKTI, LLC	2535 MILFORD RD FLEMINGTON NJ 08822	16.7.1.80-2
MECI PROPERTIES, LLC	2575 MILFORD RD ROYERSFORD PA 19468	16.6.1.47
RUSIECKI, ROMAN & GRAZYNA	2583 MILFORD RD WEST ISLIP NY 11795	16.5.1.19
RUSIECKI, ROMAN & GRAZYNA	2585 MILFORD RD WEST ISLIP NY 11795	16.5.1.19-1
MAULA, ANTHONY & MARLENE	2591 MILFORD RD STROUDSBURG PA 18360	16.5.1.17
AMERICA'S BUSINESS SOLUTION LLC	2600 MILFORD RD BOCA RATON FL 33432	16.5.1.20
MC VILLAGE, LP	2610 MILFORD RD PITTSBURGH PA 15260	16.5.1.21
MC VILLAGE, LP	2610 MILFORD RD PITTSBURGH PA 15260	16.5.1.20-1
PANDA'S PUB, LLC	2601 MILFORD RD ALLENTOWN PA 18103	16.5.1.6
RPC STROUDSBURG, LLC	202 DARTMOUTH DR DALLAS TX 75380	16.5.2.2
RICCOBONO, FRANK J	149 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.5.1.23
HELLSTROM, VICTOR & TONE M	123 COLUMBIA DR MARSHALLS CREEK PA 18335	16.5.2.14
RICCOBONO, FRANK J	151 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.5.2.13
J PARK PLAZA, LLC	106 COLUMBIA DR EAST STROUDSBURG PA 18301	16.5.2.11
RPC STROUDSBURG, LLC	324 DARTMOUTH DR DALLAS TX 75380	16.5.2.10
METROPOLITAN EDISON CO	185 SEVEN BRIDGE RD MORRISTOWN NJ 07962	16.5.1.22-1
HELLSTROM, VICTOR & TONE M	123 COLUMBIA DR MARSHALLS CREEK PA 18335	16.5.2.14
SUNBURST CORP	208 DARTMOUTH DR ARCHBALD PA 18403	16.5.2.15
TREIBLE, RUSSELL E & NANCY	201 DARTMOUTH DR MARSHALLS CREEK PA 18335	16.117138
SWOREN, JOSEPH A	207 DARTMOUTH DR MARSHALLS CREEK PA 18335	16.5.2.3
CAPPA, JOSEPH C	217 DARTMOUTH DR MARSHALLS CREEK PA 18335	16.5.2.4
MOUNTAIN STREAM BAPTIST CHURCH, INC	305 DARTMOUTH DR BUSHKILL PA 18324	16.5.2.6
FISH, PATRICIA B	309 DARTMOUTH DR EAST STROUDSBURG PA 18301	16.5.2.7
315 DARTMOUTH DR, LLC	315 DARTMOUTH DR HAVERSTRAW NY 10927	16.5.2.8
SMITH, FRANK	323 DARTMOUTH DR MARSHALLS CREEK PA 18335	16.5.2.9
RICCOBONO, FRANK J	186 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.11285
RICCOBONO, FRANK J	RT 209 MARSHALLS CREEK PA 18335	16.7.2.1
KUEHN, CHARLES G & EMIKO	124 SAWMILL CT EAST STROUDSBURG PA 18301	16.112986
CIECIORKO, MARIUSZ, ETUX	149 SAWMILL CT E STROUDSBURG PA 18302	16.9263
THE TOWNSHIP OF SMITHFIELD	1155 RED FOX RD E STROUDSBURG PA 18301	16.3.2.1
ALBERT, RUSSELL C, II & JAYNE P	144 TWIN FALLS RD MARSHALLS CREEK PA 18335	16.3.2.2
PECK, JEAN YETTER	218 TWIN FALLS RD EAST STROUDSBURG PA 18301	16.110554
JACOBI, JOHN A	398 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.3.2.21-5
JACOBI, JOHN	RTE 209 MARSHALLS CREEK PA 18335	16.93371

JACOBI, JOHN & DAVID	422 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.3.2.21-4
LOWRIS, JOHN J, JR ETUX	424 SEVEN BRIDGE RD MARSHALLS CREEK PA 18335	16.3.2.21-3
BILIANIS, SPIROS, ETAL	480 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.3A.1.38
MT TOM ROAD PROPERTIES, LLC	501 SEVEN BRIDGE RD EAST STROUDSBURG PA 18301	16.3.2.22-5
DLP PROFESSIONAL BUILDING, LLC	528 SEVEN BRIDGE RD BETHLEHEM PA 18017	16.3.2.36
DLP BUILDING NORTH, LLC	529 SEVEN BRIDGE RD BETHLEHEM PA 18017	16.3.2.36-1
THE SHAWNEE INN RECEPTION CENTE,R LLC	629 SEVEN BRIDGE RD TUNKHANNOCK PA 18657	16.8.1.61
KAUSHAL REALTY, LLC	639 SEVEN BRIDGE RD EAST STROUDSBURG PA 18302	16.8.1.60-1
YASENCHAK, ANTHONY DALE & MERCEDES, REVOCABLE TRUST	657 SEVEN BRIDGE RD STROUDSBURG PA 18360	16.8.1.59
WATER GAP ACQUISITIONS PARTNERS LLC	296 MOUNTAIN RD EDGEHURST PA 19028	16.9.1.26
MARKI ROBERT L SR	TOTTS GAP RD STROUDSBURG PA 18360	16.9.1.33-3
MARKI LEWIS ETUX	1537 TOTTS GAP RD STROUDSBURG PA 18360	16.9.1.33-2
MARKI ROBERT L	1531 TOTTS GAP RD STROUDSBURG PA 18360	16.9.1.33-1
WATER GAP ACQUISITIONS PARTNERS LLC	T 383 EDGEHURST PA 19028	16.9.1.22
METROPOLITAN EDISON CO	3221 GODFREY RIDGE DR MORRISTOWN NJ 07962	16.11.1568
PENNSYLVANIA POWER & LIGHT CO	3174 GODFREY RIDGE DR ALLENSTOWN PA 18101	17.6.1.11
HELLER LINDA	PA RT 611 STROUDSBURG PA 18360	16.8.3.29
HELLER LINDA R	1040 FOXTOWN HILL RD STROUDSBURG PA 18360	16.8.3.28
HELLER LINDA R	105 MAPLE AVE STROUDSBURG PA 18360	16.8.3.27
STATE OF PENNA	RT 611 HARRISBURG PA 17105	04.1.3.25
STATE OF PENNA	HARRISBURG PA 17105	16.8.2.31-1
STATE OF PENNA	18 RIVER RD HARRISBURG PA 17105	16.8.2.31-2
STATE OF PENNA	HARRISBURG PA 17105	16.8.2.32
ZOLDAN FAMILY OHIO LP	119 BROAD ST YOUNGSTOWN OH 44505	16.8.2.33-1
FAIRMOUNT HOSPITALITY LLC	109 BROAD ST MONROE TOWNSHIP NJ 08831	04.2.1.1
POCONO GAS STATIONS INC	93 BROAD ST STROUDSBURG PA 18360	04.2.1.3
DEL WATER GAP MUNICIPAL AUTH	E OF BRD ST DELAWARE WATER GAP PA 18327	04.2.1.1-3
DEL WATER GAP MUNICIPAL AUTH	E OF BRD ST DEL WATER GAP PA 18327	16.9.2174
P&R REAL ESTATE LLC	136 SHELTING RD BATH PA 18014	04.2.1.7
THE TOWNSHIP OF SMITHFIELD	44 RIVER RD E STROUDSBURG PA 18301	16.8.2.31-11
THE MANWALAMINK WATER CO	123 RIVER RD SHAWNEE ON DELAWARE PA 18356	16.8.1.20-17
HAVE A HAPPY DAY INC	RIVER PLZ SHAWNEE ON DELAWARE PA 18356	16.8.1.19
MILLER JOAN ETAL	242 ACRES RD SHAWNEE ON DELAWARE PA 18356	16.2.1.15
SHAWNEE DEVELOPMENT INC	1123 BUTTERMILK FALLS RD ORLANDO FL 32821	16.3.2.34
SHAWNEE COMMONS CORP	111 RIDGE TOP RD NW SHAWNEE ON DEL PA 18356	16.9.2544
SHAWNEE DEVELOPMENT INC	LR 45011 ORLANDO FL 32821	16.3.2.28-7
KOTCO ASSOCIATES LP	367 E BROWN ST BETHLEHEM PA 18020	16.8.2.44
SMITH CHESTER L JR MD	371 E BROWN ST EAST STROUDSBURG PA 18301	16.11.0164
FEDERATION OF JEWISH PHILANTHROPIES	418 CRAIGS MEADOW RD BROOKLYN NY 11219	16.6.1.2-1C
VAUGHAN ERNEST F & EILEEN B	415 TAYLOR DR EAST STROUDSBURG PA 18301	16.6.1.15-3
SCOTT RUSSELL D III & CRAIG N	162 MARSHALLS CREEK RD MARSHALLS CREEK PA 18335	16.6.1.42

CLA LLC	2581 MILFORD RD MARSHALLS CREEK PA 18335	16.5.1.18
MARSHALLS CREEK VOLUNTEER FIRE CO	112 MARSHALLS CREEK RD MARSHALLS CREEK PA 18335	16.5.1.8
BRP PROPERTIES LLC	105 MARSHALLS CREEK RD MARSHALLS CREEK PA 18335	16.5.1.13
PANDA'S PUB LLC	2601 MILFORD RD ALLENTOWN PA 18103	16.5.1.6
SKI SHAWNEE INC	186 GOLDSMITH LN SHAWNEE ON DEL PA 18356	16.1.1.8-3
SKI SHAWNEE INC	SHAWNEE ON DEL PA 18356	16.1.1.6
SKI SHAWNEE INC	MOSIER KNOB RD T 515 SHAWNEE ON DEL PA 18356	16.1.1.13-3
SKI SHAWNEE INC	MOSIER KNOB RD T 515 SHAWNEE ON DEL PA 18356	16.1.1.13-2
UNITED STATES OF AMERICA	403 MOSIERS KNOB RD WASHINGTON DC 20000	16.1.1.1
SHAWNEE VALLEY OWNERS ASSOC	1110 UPPER RIDGE VIEW DR SHAWNEE ON DEL PA 18356	16.119217
AHNERT W PETER JR ETAL	4494 MILFORD RD MARSHALLS CREEK PA 18335	09.9.2.14-1
V F W HOME ASSOC OF MONROE CO	546 FAWN RD EAST STROUDSBURG PA 18301	16.111908
PRIMROSE TIMOTHY R JR & ADRIENNE L	344 AIRPORT RD EAST STROUDSBURG PA 18301	16.6.1.13
PRIMROSE TIMOTHY R JR & ADRIENNE L	318 AIRPORT RD EAST STROUDSBURG PA 18301	16.6.1.12-10
STROUDSBURG POCONO AIRPARK LLC	136 AIRSTRIIP RD EAST STROUDSBURG PA 18301	16.7.1.6
PAPILLON MARVIN & PATSY ANN	116 AIRSTRIIP RD STROUDSBURG PA 18360	89999
Y NOT TONY'S CO	AIRPORT RD BLAKESLEE PA 18610	16.113768
PAPILLON MARVIN & PATSY ANN	106 AIRSTRIIP RD STROUDSBURG PA 18360	90001
STROUDSBURG POCONO AIRPARK LLC	140 AIRSTRIIP RD EAST STROUDSBURG PA 18301	16.7.1.8-1
RR 2 AIRPORT ROAD LLC	146 AIRPORT RD EAST STROUDSBURG PA 18301	16.93107
ST PAULS LUTHERAN CHURCH	139 CRAIGS MEADOW RD E STROUDSBURG PA 18301	16.7.1.71



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Municipal Center

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[Pay Sewer Authority Fees](#)



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Upcoming Events

Read about what will be going on in our town

Board of Supervisors Work Session

on March 9, 2021 4:00 pm

Board of Auditors Special Meeting

on March 9, 2021 5:00 pm

Planning Commission Regular Meeting

on March 11, 2021 7:00 pm

[SHOW MORE EVENTS](#)

Featured Articles & News

March 2021 Newsletter

MARCH 3, 2021

March Newsletter Hiring: Road Crew
Smithfield Township is accepting applications for an experienced full-time employee for the road crew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and a valid

February 2021 eNewsletter

FEBRUARY 10, 2021

February Newsletter Smithfield Township
Supervisor Meetings More changes have come to Smithfield's supervisor sessions since broadcasting. Instead of weekly meetings, our board will have two monthly meetings as follows:
Work Session (non-voting)- 2nd Tuesday at 4 pm

EAST
STROUDSBURG
WEATHER

57°F
dear sky

Tue	Wed	Thu	Fri	Sat	Sun	Mon
57°F 32°F	52°F 28°F	64°F 36°F	59°F 43°F	45°F 27°F	39°F 23°F	43°F 21°F

CDL license (minimum Class B). All candidates ...
[READ MORE »](#)

Regular Meeting- 4th Tuesday at 7 pm You ...
[READ MORE »](#)

Township History

More than 25 years before the United States Declaration of Independence, Smithfield Township was created - not born - as a political decision of the Bucks County Commissioners and Court. Many times since then, some authority's political decision has shaped the scope, boundaries, and social forces operating on this Township.

MORE ABOUT US

**COVID-19
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PUBLIC NOTICES

**TAX
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HELPFUL LINKS ^

 1155 Red Fox Road
East Stroudsburg, PA 18301

 [\(570\) 223-5082](tel:(570)223-5082) Phone
[\(570\) 223-5086](tel:(570)223-5086) Fax

 Monday - Friday, 8:00AM to 4:30PM





1



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Smithfield Township PA

August 11, 2020 · 





1



Brodhead Watershed Association

August 6, 2020 ·

#tbt to a late spring view of the Brodhead creek, compared to the aftermath of hurricane Isaias. The BWA can offer guidance on how you can start to mitigate stormwater runoff, and do your part to protect the watershed. <https://brodheadwatershed.org/green-infrastructure/>

:

Our members are the first to know about clean water programming and more! BECOME A MEMBER TODAY: <https://brodheadwatershed.org/become-a-member/> #greeninfrastructure #isaias #stormwatermanagement



2



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Write a comment...



OTHER POSTS



Smithfield Township PA

1h ·



Smithfield Township Seeking Roadcrew Applicants

Smithfield Township is accepting applications for experienced full-time employees for the roadcrew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. A... **See More**





Smithfield Township PA

September 9, 2020 ·



Check out our community garden composter! Composting saves kitchen scraps from the garbage and helps you make your own nutritious soil for your garden 🌱

Monroe County Waste Management Authority has their own composting class for residents to learn all about the process! TheWasteAuthority.com



2

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Smithfield Township PA

August 24, 2020 · 



AMERICANRIVERS.ORG

How Stormwater Affects Your Rivers | American Rivers



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Smithfield Township PA

November 13, 2020 · ■





#LeaveNoTrace



Pennsylvania Department of Environmental Protection

November 13, 2020 ·

Rainwater carries litter to streams and rivers. Please dispose of masks, gloves, and other trash properly!

#MaskUpPA 🤝 and #LeaveNoTrace



1



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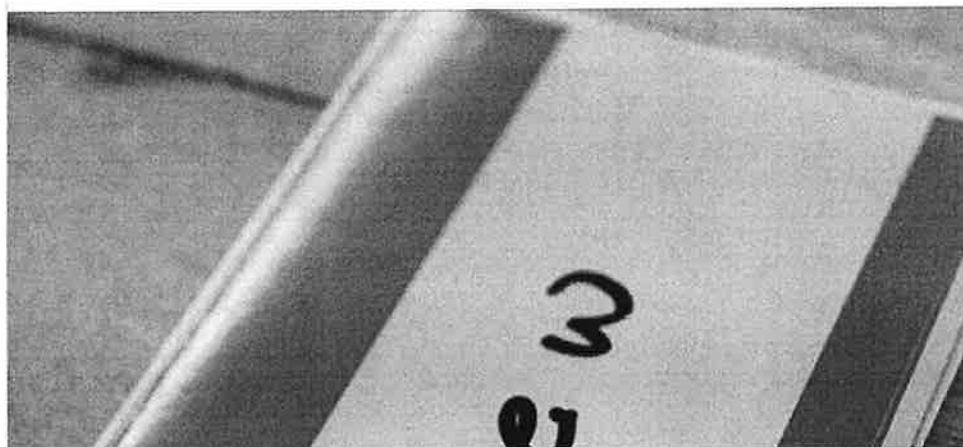


Smithfield Township PA

1h ·

Smithfield Township Seeking Roadcrew Applicants

Smithfield Township is accepting applications for experienced full-time employees for the roadcrew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. A... [See More](#)





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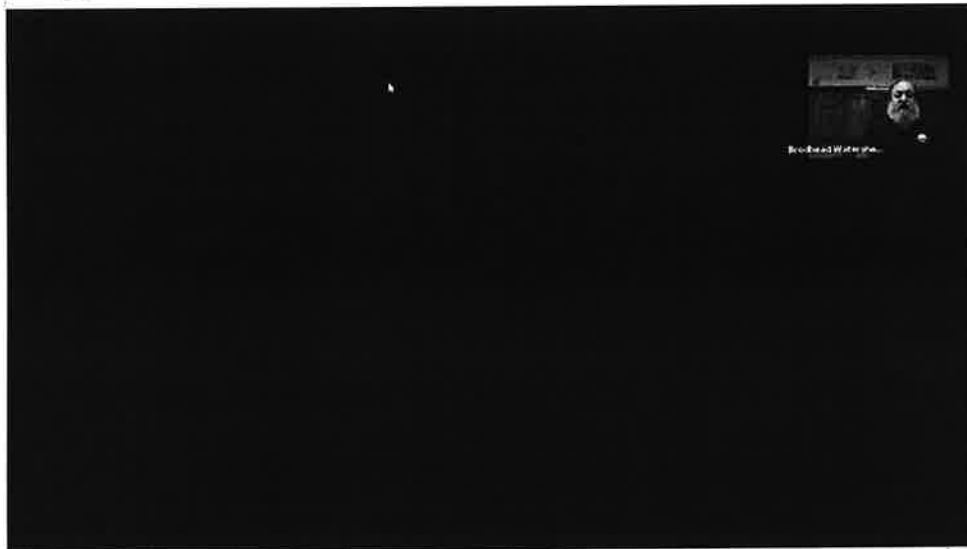
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Smithfield Township PA

August 12, 2020 · 



Brodhead Watershed Association





Have you ever wished for a more efficient way to water your garden, keep your car clean and save money all while helping the environment? A rain barrel can do all this and more.

On July 25, 2020, Brodhead Watershed Association, in partnership with Monroe County Conservation District (Kettle Creek Environmental Education Center), hosted a webinar showing what rain barrels do, how to install one and to decorate it.

In this online workshop, part of BWA's Greening Mountainhome program, Darryl Speicher talked about this method of collecting rainwater for many uses around the house as well as its pollution prevention abilities.



2



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OTHER POSTS



Smithfield Township PA

1h · 

Smithfield Township Seeking Roadcrew Applicants

Smithfield Township is accepting applications for experienced full-time employees for the roadcrew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. A... [See More](#)





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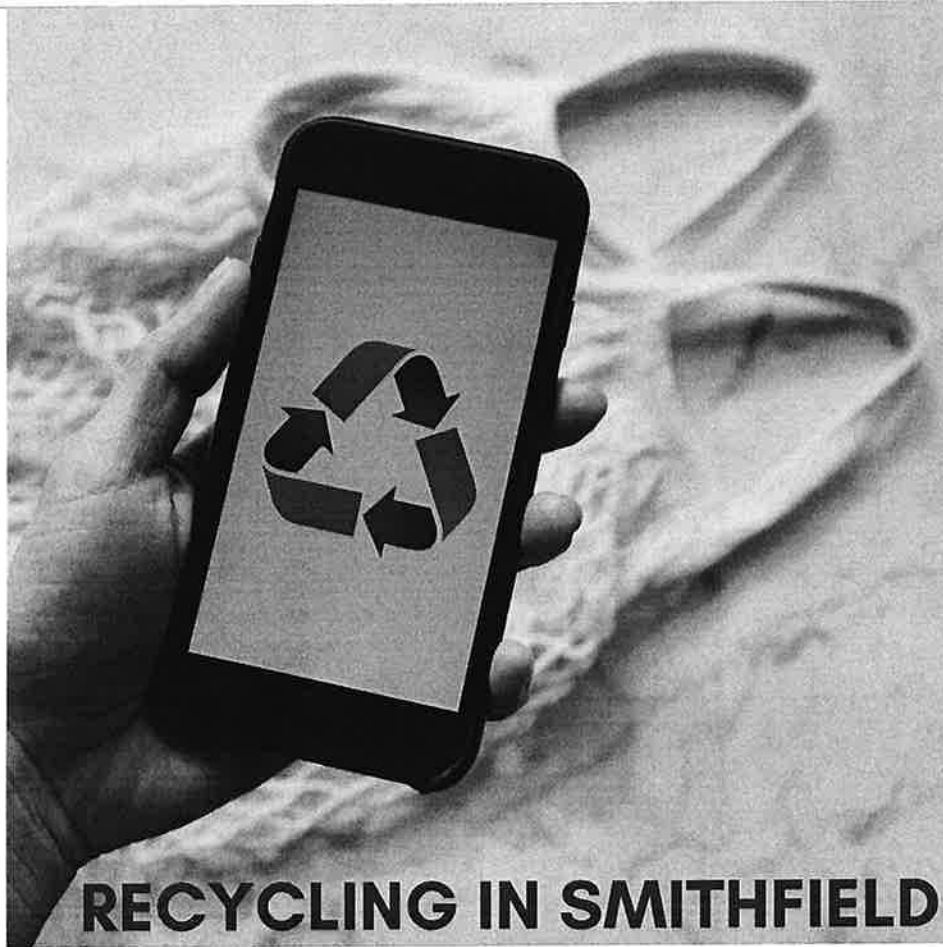


Smithfield Township PA

November 12, 2020 · 

Refresh your knowledge about recycling! What you can do to be a responsible recycler 





RECYCLING IN SMITHFIELD



Smithfield Township PA

July 14, 2020 ·

We have a plan to bring efficient recycling right here to Smithfield Township! Learn more on our YouTube page, link in bio



2

1 Comment

Like

Comment

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Most Relevant



Pam Barrett

Do you really want trucks full of trash coming and going in Smithfield Twp. I would not want to be recipient of trash from NY,NJ and other Pa towns.

Plus since China refuses our recyclables there is no place economical to send it.

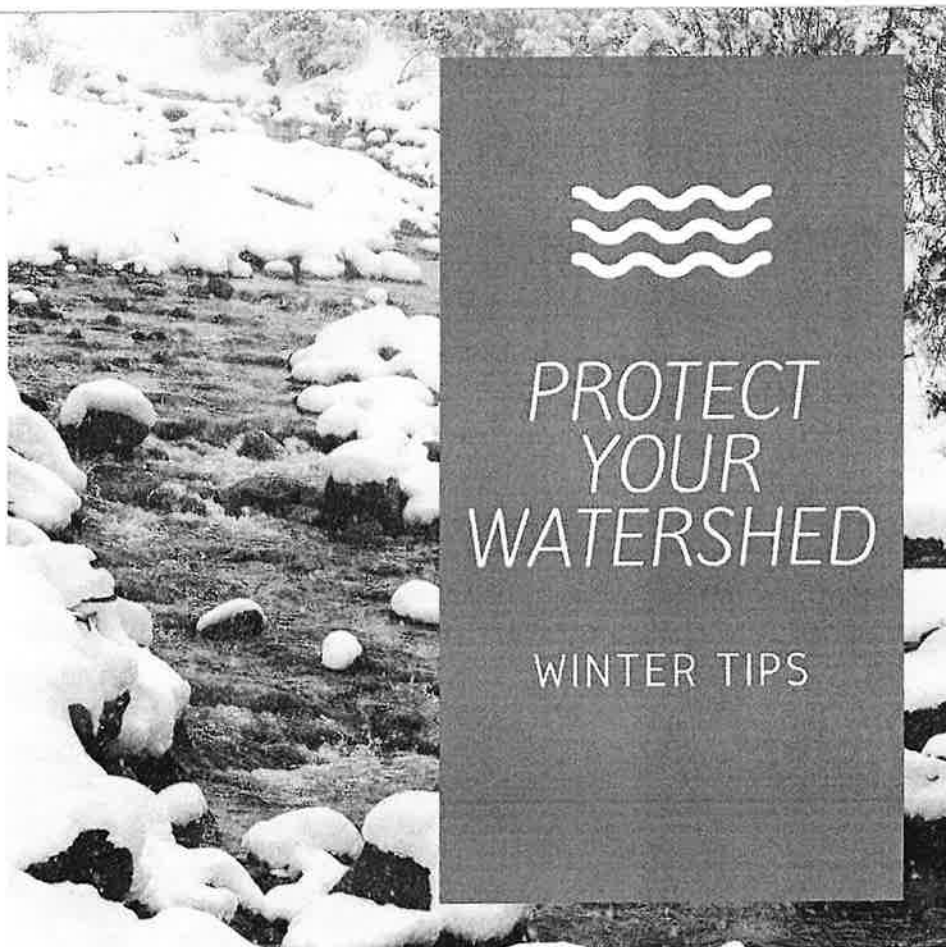
Now you should know... [See More](#)

Like · Reply · 32w




Write a comment...





Smithfield Township PA

December 7, 2020 · 



Winter tips to protect our local waterways:

- Dispose of snow in vegetated areas; avoid dumping in streets or streams.
- Store salt piles under a roof.
- Avoid over salting your sidewalk or driveway.



1 Share

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 Comment

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Write a comment...



Melissa Prugar

From: Smithfield Township <smithfieldtownship@gmail.com>
Sent: Tuesday, June 8, 2021 8:00 AM
To: Melissa Prugar
Subject: June Newsletter



NEW Playground at Waterfront Park

Just in time for summer, a brand-new playground is open at Waterfront Park. A huge thank you is due to the Township's roadcrew, who removed the old playground and installed the new one.

The playground is designed for children 2 to 12 years old, and includes slides,

climbing features, a new swing set, and new mulch surrounding the play features. Stop by the park today and check it out!



Waterfront Wellness Park Grant Award for the Vision Loss Trail

It is mind-stretching to think that our little township might be on the cutting edge of world-wide innovation in parks. We just received notice from our State Representative, Rosemary Brown, that we have been awarded a grant to build the next phase of our Waterfront Park. The grant is for our "Vision Loss Trail." This will be a forest path featuring full-size sculptures of local animals and birds. When you reach the animal sculpture you can climb, hide, and play.

Vision Loss Trail is the third grant we have successfully won to develop our park (in partnership with LVHN-Pocono). The earlier grants will pay for an all-access, wheelchair accessible fishing dock on Marshalls Creek and a new waterfront trail leading to an activities area (these will be installed this summer). When the

Wellness Park is completed, it will be a series of forest paths leading to a series of play and recreation areas that are accessible to children, adults, seniors, and people with disabilities. The LVHN-Poconos rehab staff is working with us to plan equipment and uses that will also aid post-operative strengthening and recovery. The grant is for about \$146,000, of which the township will pay about \$12,700.





Municipal Separate Storm Sewer System (MS-4)

MS-4 is a collection of stormwater channels funneling into local streams without prior treatment. This program raises awareness to keep our streams clean.

[View Presentation»](#)



River's Edge Bike Park is Open

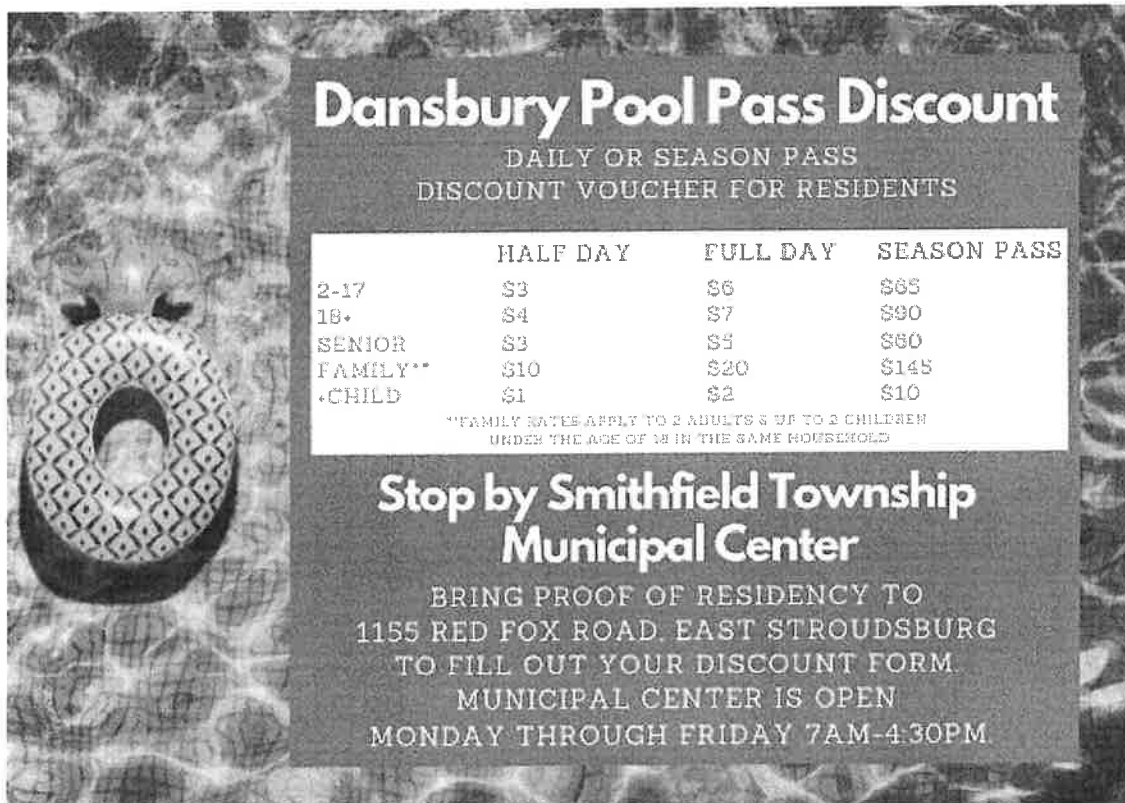
Delaware Water Gap's bike pump track is now open! Located on River Road next to Minisink Park, there is plenty of fun to be had next to the Broadhead!

[Directions »](#)



The Smithfield Township
Board of Supervisors declares
June 2021

LGBTQIA+
Pride Month



Dansbury Pool Pass Discount

DAILY OR SEASON PASS
DISCOUNT VOUCHER FOR RESIDENTS

	HALF DAY	FULL DAY	SEASON PASS
2-17	\$3	\$6	\$65
18+	\$4	\$7	\$90
SENIOR	\$3	\$5	\$80
FAMILY**	\$10	\$20	\$145
*CHILD	\$1	\$2	\$10

**FAMILY RATES APPLY TO 2 ADULTS & UP TO 2 CHILDREN
UNDER THE AGE OF 18 IN THE SAME HOUSEHOLD

Stop by Smithfield Township Municipal Center

BRING PROOF OF RESIDENCY TO
1155 RED FOX ROAD, EAST STROUDSBURG
TO FILL OUT YOUR DISCOUNT FORM.
MUNICIPAL CENTER IS OPEN
MONDAY THROUGH FRIDAY 7AM-4:30PM



Learning to Drive a Big Yellow Bus

by Robert Lovenheim

Has this past year left you unemployed or seeking a career change? Every time I pass Smithfield Elementary and see the sign "Bus Drivers Wanted," I think,

could this be me? Years ago, in another life, I produced a TV movie called, “Long Journey Back” starring Cloris Leachman. It was based on the true story of a girl who lost her leg when her school bus was hit by a train. To shoot the shot of the school bus being hit by the train and have the bus actually collapse and get destroyed, my crew worked for weeks removing steel supports from the bus. School buses are built like brick...excuse me, like tanks.

I've always been curious about getting behind the wheel of a bus. Signing up for East Stroudsburg School District bus driving class was easy. Within days I got a call asking if I could start the class the following week. There I met a dozen fellow students and our instructors, Ed and Lorraine. The first phase is 14 hours of classroom instruction including a few hours of in-bus training. For 3.5 hours every night for four nights, we went over safety, and safety, and safety — interrupted only by DVDs about safety.

Next, I must pass a physical and then take the written DMV test for my CDL-B driver's license permit. After that, it is at least six hours of one-on-one driving instruction, and then back to the DMV for a test. On an evening when we rode the buses with Ed and Lorraine, we practiced school bus pick up stops and railroad crossings. I always thought the extension bar that comes out on the front was to hold back traffic. Its actual purpose is to keep kids from crossing too close in front of the bus where the driver can't see them over the hood.

The last video of our class was a montage of terrible crashes between school buses and trains. I kept looking for a segment stolen from my film. But these were not staged Hollywood crashes, these were all real. It was sobering. The program's message is clear: we don't want you driving our kids unless we are sure you can do it safely. If you think this may be a career for you, give the training course a try. My physical exam is in a few weeks. Will I pass?



MONROE COUNTY COVID-19 COMMUNITY VACCINATION CLINIC

We've partnered up with NCC and
Wind Gap Community Pharmacy
for a COVID-19 Community
Vaccination Clinic

WHAT?

Moderna Vaccine

AGE LIMIT: 18 YEARS OR OLDER

WHERE?

**Northampton Community College
2411 PA-715, Tannersville, PA 18372**

No pre-registration required.

WHEN?

1st Dose:	2nd Dose:
May 21st & 22nd	June 18th & 19th
June 4th & 5th	July 9th & 10th
June 11th & 12th	July 16th & 17th
June 18th & 19th	July 30th & 31st
July 9th & 10th	August 6th & 7th
July 16th & 17th	August 13th & 14th

The clinic will be open from 8 a.m. - 8 p.m. each date

FOLLOW THE MONROE COUNTY'S OFFICE OF
EMERGENCY MANAGEMENT'S FACEBOOK PAGE
@MCPAOEM FOR UPDATES AND INFORMATION.

#MONROECOUNTYPA
#HEALTHSTARTSHERE
#CANCELCOVID

NORTHAMPTON
COMMUNITY COLLEGE



The clinic will be held at the Northampton Community College, Monroe Campus.
Located at 2411 PA-715, Tannersville, PA 18372
Operating from 8am – 8pm offering the Moderna vaccine on the dates above.



This email was sent to mprugar@bjengineers.com

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Smithfield Township · 1155 Red Fox Rd · East Stroudsburg, PA 18301-9106 · USA



**SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING – APRIL 27, 2021 – 7:00 P.M.**

AGENDA

- 1) CALL MEETING TO ORDER:**
- 2) PRESENT:**
- 3) PLEDGE OF ALLEGIANCE:**
- 4) MINUTES:** March 23, 2021 - Regular Meeting
April 13, 2021 - Regular Work Session
- 5) PUBLIC COMMENTS ON THE AGENDA.**
- 6) PUBLIC HEARINGS:** None
- 7) PLANS TO ACT ON:**
 - 1) Jones-Zaplishny- Minor Subdivision & Lot Line adjustment.**
 - 2) Manovski – Minor Subdivision Plan**
- 8) NEW BUSINESS:**
 - a) Smithfield Gateway Update.**
 - 1. Discuss Project Updates & TE-160 Forms/OP Condition Statement.**
 - 2. Resolution No. 472 – Authorize Chair to Sign TE-160 for 209 and Mosier Farm Dr.**
 - 3. Resolution No. 473 – Authorize Chair to Sign TE-160 for 209 and 447.**
 - b) MS-4 (Municipal Separate Storm Sewer System) Presentation by Melisa Prugar.**
 - c) Consider: Resolution No. 474 – Amending the Township Septic Fees.**
 - d) Consider: Resolution No. 475 – Amending the Township Fee Schedule.**
 - e) Consider: Resolution No. 476 – Lot Consolidation for St Paul’s Lutheran Church.**
 - f) Discuss: Marshalls Falls DCNR Grant Update.**
 - g) Consider: Commitment Letter re: Marshalls Falls Demolition, Phase 1 Grant.**
 - h) Consider: Frank Riccobono – Special Event Permit Application.**

i) Consider: Award Waterfront Wellness Park Phase II Contract.

j) Consider: Award 2021 Spring Clean-Up Contract.

k) Consider: Award 2021 Ground Maintenance Contract.

l) Discuss & Consider: 527 Seven Bridge Road Appraisal.

**9) BILLS: Ratify 03/30/2021 – Payment of Bills - \$1,977.16 General Fund – Total (\$1,977.16)
Ratify 04/14/2021 – Payment of Bills - \$61,486.44 General fund - \$7,449.55 Highway
Fund – Total (\$68,935.99).
Bills to be paid: \$77,261.24 General Fund - \$1,515.31 Highway Fund – Total
(\$78,776.55).**

10) PUBLIC COMMENTS:

11) MEETING ADJOURNED:

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
APRIL 27, 2021

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on April 27, 2021, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, Brian Barrett (via Zoom), Solicitor Ronold Karasek, Engineers Jon Tresslar and Melissa Prugar, and Office Manager Julia Heilakka.

Also present are Doug Olmstead, Jim DePetris, and Frank Riccobono.

1. Chair Jacob Pride calls the meeting to order at 7:03PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Minutes
 - a. Brian Barrett motions to approve the minutes of the March 23, 2021 Regular meeting and the April 13, 2021 Work Session, Robert Lovenheim seconds. Vote: all in favor; minutes accepted.
4. Public Comments on the Agenda – none.
5. Plans to Act On
 - a. Jones-Zaplishny Minor Subdivision & Lot Line adjustment. Jon Tresslar issued a review letter on April 14th, in which the zoning comments are unsubstantial, but the SALDO comments still need to be addressed. He supports the requested waiver regarding the applicant not providing a title report, but the applicant needs to be present. Ron Karasek states he has a 90-day extension from a February 19th letter. Ron Karasek suggests tabling this matter. Jacob Pride moves to table this item until May 11th, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - b. Manovski Minor Subdivision Plan. Julia Heilakka explains that the township had the test results, but no longer has them. Because of this, the township SEO has suggested waiving the fees associated with retesting. Robert Lovenheim motions to waive the testing fees, Brian Barrett seconds. Vote: all in favor; motion carries.

Ron Karasek states he still does not have the conditional approval forms for this parcel. Julia Heilakka is directed to reach out to the Manovskis.
6. New Business
 - a. Smithfield Gateway Update.

- i. Discuss Project Updates & TE-160 Forms/HOP Condition Statement. Doug Olmstead explains PennDOT wants the TE-160s on an older version of the form. The HOP condition statement was previously signed by Pocono Mountain Industries (PMI) because the overall HOP is in PMI's name. Now, because the road intersection is in the name of DEPG, PennDOT wants the forms resigned with DEPG as the cosigner. Additionally, the indemnification agreement has changed. Jon Tresslar states the TE-160s are what the Board already approved except they are on a different form. Ron Karasek confirms this and reminds the Board they are responsible if the project fails.
 - ii. Resolution No. 472 – Authorize Chair to Sign TE-160 for 209 and Mosier Farm Dr. Robert Lovenheim motions to authorize the Chair to sign the form, Brian Barrett seconds. Vote: all in favor; motion carries.
 - iii. Resolution No. 473 – Authorize Chair to Sign TE-160 for 209 and 447. Jacob Pride motions to authorize the Chair to sign the TE-160 for 209 and 447, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - iv. HOP Condition Statement & Indemnification Agreement. Robert Lovenheim motions to approve the HOP condition statement, Brian Barrett seconds. Vote: all in favor; motion carries. Robert Lovenheim motions to approve the Indemnification Agreement subject to review by the township solicitor, Jacob Pride seconds. Vote: all in favor; motion carries.
 - v. Jim DePetrakis states construction on the St. Luke's building starts in June and the HOP and NPDES permit should arrive soon. The development agreement will be issued in a week to 10 days. PennDOT approved the pipe under SR 209. Doug Olmstead will have a schedule for road improvements by May 11th.
- b. MS-4 (Municipal Separate Storm Sewer System) Presentation by Melisa Prugar. Melissa Prugar presents an update on MS-4 and the six minimum control measures: public education and outreach, public participation and involvement, illicit discharge detection and elimination, construction site stormwater runoff controls, post-construction runoff controls, and pollution prevention and good housekeeping for municipal facilities. Additional MS-4 materials are available on the website.
- c. [Item h] Consider: Frank Riccobono – Special Event Permit Application. Frank Riccobono asks the Board to table his special event permit until the next meeting. Jacob Pride motions to table the permit until the May 11th meeting, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- d. [Item c] Consider: Resolution No. 474 – Amending the Township Septic Fees. This resolution shifts septic fees to escrow. Robert Lovenheim motions to adopt Resolution No. 474, Brian Barrett seconds. Vote: all in favor; motion carries.

- e. [Item d] Consider: Resolution No. 475 – Amending the Township Fee Schedule. This resolution incorporates changes from the septic fees and the Office of Open Records into the fee schedule. Brian Barrett motions to adopt Resolution No. 475, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- f. [Item e] Consider: Resolution No. 476 – Lot Consolidation for St Paul’s Lutheran Church. Jacob Pride states he has a conflict of interest; he is a member of the church and his mother is the president. Ron Karasek states the Board can adopt the resolution on the condition that a new deed is reviewed by the solicitor and engineer. Brian Barrett motions to approve Resolution No. 476 subject to the consolidation deed being presented to the solicitor and engineer for review, and that the township waives associated fees with the permit, Robert Lovenheim seconds. Vote: Robert Lovenheim and Brian Barrett in favor, Jacob Pride abstains; motion carries.
- g. [Item f] Discuss: Marshalls Falls DCNR Grant Update. Julia Heilakka discusses collateral for the loan the Township used to purchase 274 Marshalls Creek Rd. Ron Karasek believes the loan does not hold the property as collateral but will check tomorrow. The Board will consider paying off the loan once the loan’s collateral is determined.
- h. [Item g] Funding Commitment Letter – Demo Fund Application. Julia Heilakka states the quote from Possinger arrived on April 26th, and the grant application for demolishing three outbuildings on 274 Marshalls Creek Road is ready for submittal, pending a commitment letter for \$11,950. Brian Barrett motions to authorize the Chair to sign the commitment letter for the Marshalls Falls Demolition Grant, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- i. Consider: Award Waterfront Wellness Park Phase 2 Contract. Barry Isett handled bidding, and the low bidder is Pioneer Construction at \$109,106 with no alternate. Robert Lovenheim motions to award the Waterfront Wellness Park Phase 2 contract to Pioneer Construction with no alternate. Brian Barrett confirms with Ron Karasek that he does not need to recuse himself. Brian Barrett seconds. Vote: all in favor; motion carries.
- j. Consider: Award 2021 Spring Clean-Up Contract. The Township received one bid from Waste Management at \$1,455 per container. Robert Lovenheim motions to accept the bid from Waste Management, Brian Barrett seconds. Vote: all in favor; motion carries.
- k. Consider: Award 2021 Ground Maintenance Contract. The low bidder is Strauser Nature’s Helpers at \$17,162. Robert Lovenheim motions to approve the contract. Brian Barrett recuses himself because his son-in-law owns the business. Jacob Pride seconds. Vote: Jacob Pride and Robert Lovenheim in favor, Brian Barrett abstains; motion carries.
- l. Discuss & Consider: 528 Seven Bridge Road Appraisal. Robert Lovenheim discusses the Board appraising this property to continue negotiations with DLP related to the Green Mountain Bridge repair or possible creation of a new access to Green Mountain Drive.

Brian Barrett motions to engage Howard Mantle for up to \$1,500 to appraise 528 Seven Bridge Road, Robert Lovenheim seconds. Vote: all in favor; motion carries. Ron Karasek states Mantle must be approved and certified under the Real Estate Appraisal Act. Brian Barrett amends motion to include the certification, Robert Lovenheim amends his second. Vote: all in favor; motion carries. Ron Karasek confirms Howard Mantle has no interest in this property.

- m. [Return to Item i] Award Waterfront Wellness Park Phase 2 Contract. Julia Heilakka states the project has exceeded its budget by \$26,000. The Township can ask DCNR for additional funds at a 1:1 match, but there is no guarantee money is available. The Township must commit to a \$13,000 cash match. Jacob Pride motions to authorize signing a letter requesting assistance from DCNR, Robert Lovenheim seconds. Vote: all in favor; motion carries.

7. Bills to be Paid

- a. Ratify 03/30/2021 – \$1,977.16 (\$1,977.16 General Fund). Ratify 04/14/2021 - \$68,935.99 (\$61,486.44 General Fund - \$7,449.55 Highway Fund). Approve 04/27/2021 – \$78,776.55 (\$77,261.24 General Fund - \$1,515.31 Highway Fund).

Jacob Pride explains the total bills for April are \$149,689.70, which includes two payrolls, the entire yearly contribution to Oak Grove, and an emergency payment for a downed wire at Minisink Park. Robert Lovenheim motions to approve the bills at \$149,689.70, Brian Barrett seconds. Vote: all in favor; motion carries.

8. Public Comment – none.

- 9. Brian Barrett and Robert Lovenheim both motion to adjourn, Jacob Pride seconds; meeting adjourned at 8:15PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:

Brian Barrett, Secretary

Smithfield Township's MS4 Program

(Municipal Separate Storm Sewer System)

Presentation provided by:



Boucher & James, Inc.
CONSULTING ENGINEERS

An Employee Owned Company



MS4 Program

- An MS4 is a collection of storm sewer structures, including basins, ditches, inlets, and piping that are designed to collect and discharge stormwater into streams without prior treatment.
- In 2016 the Township was required to apply for a permit through the Pennsylvania Department of Environmental Protection due to the existing high quality streams, such as the Sambo and Brodhead Creeks, and the population density. This permit has an effective date of September 1, 2018 and expires August 31, 2023.

Minimum Control Measures (MCM)

- The permit requires the Township to meet six Minimum Control Measures. Through these measures, residents, businesses, and Township staff can learn more about keeping the local streams and environment clean, participate in activities to clean up their communities, and help in preventing and eliminating illicit discharges.
- Status report filed with the Pennsylvania Department of Environmental Protection each year to show compliance with the Minimum Control Measures.

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination
- #4 - Construction Site Stormwater Runoff Controls

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination
- #4 - Construction Site Stormwater Runoff Controls
- #5 - Post Construction Runoff Controls

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination
- #4 - Construction Site Stormwater Runoff Controls
- #5 - Post Construction Runoff Controls
- #6 - Pollution Prevention and Good Housekeeping for

Municipal Facilities

MCM #1 – Public Education and Outreach

Information regarding keeping existing streams clean is distributed in various ways, some include:

- Public meeting
- Township website
- Educational material available at municipal building
- Newsletters/Emails
- Social media



MCM #2 – Public Participation and Involvement

- Volunteer opportunities for public involvement are advertised through the Township's social media, newsletter/emails, website, and municipal building lobby.
- Community and roadside cleanups are volunteer opportunities that have recently occurred.
- The Township has an affiliation with the Brodhead Watershed Association. A link is provided on the Township's website.



MCM #3 – Illicit Discharge and Elimination

- Illicit Discharges can be caused by a variety of sources:
 - Untreated sewage or septic discharges
 - Dumping of hazardous materials to stormwater inlets
 - Industrial discharges
 - Careless vehicle maintenance
- Illicit discharge education is distributed through the Township's social media, newsletter/emails, website, and municipal building lobby.
- Observation of outfalls are performed twice during the 5-year permit period.



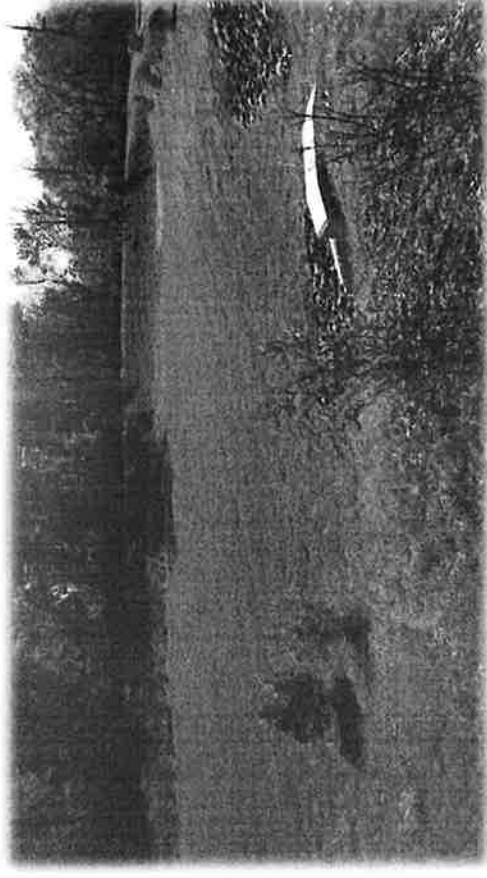
MCM #4 – Construction Site Stormwater Runoff Control

- Township ordinances follow the Pennsylvania Department of Environmental Protection Chapter 102 requirements for erosion and sedimentation controls.
- Projects over 1-acre are required to submit to the Monroe County Conservation District for a review.



MCM #5 – Post-Construction Stormwater Management

- Township has a current Stormwater Management Ordinance that requires stormwater management to address peak flows, water quality, and infiltration/groundwater recharge.
- Projects over 1-acre are required to submit to the Monroe County Conservation District for a review.



MCM #6 – Pollution Prevention and Good Housekeeping

The Township distributes an operation and maintenance outline to their public works department yearly. The outline discusses the following:

- Awareness of illicit discharges and illegal dumping.
- Excessive sediment, use of erosion and sedimentation controls, and the improper containment of trash on active construction projects.
- Maintenance of existing stormwater management facilities.
- Vehicle maintenance
- Hazardous materials



Questions and Comments

Additional MS4 educational materials can be found on the Township's the Pennsylvania Department of Environmental Protection's websites.





Smithfield Township PA

March 3 at 8:58 AM ·



March Newsletter - <https://mailchi.mp/8ee250389e42/march-newsletter>

Like

Comment

Share



Write a comment...



Melissa Prugar

From: Smithfield Township <smithfieldtownship@gmail.com>
Sent: Wednesday, March 3, 2021 8:58 AM
To: Melissa Prugar
Subject: March Newsletter



March Newsletter



Hiring: Road Crew

Smithfield Township is accepting applications for an experienced full-time employee for the road crew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and

a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. Applications will be accepted at the Smithfield Township Municipal Center, 1155 Red Fox Road, East Stroudsburg, PA 18301 or by email at ed@smithfieldtownship.com until March 19, 2021 at 3:30PM.

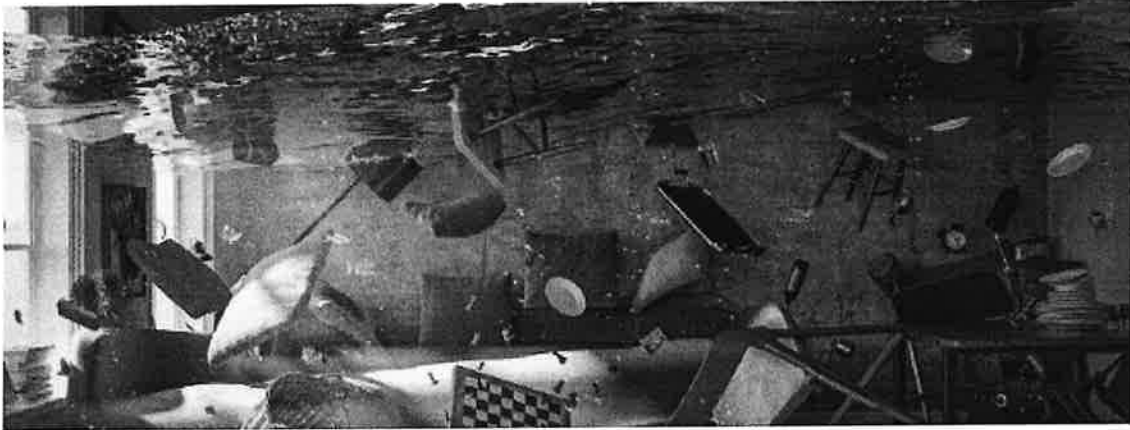
APPLY NOW



Volunteer: Smithfield's Zoning Hearing Board

Smithfield Township is in need of volunteers to serve on the Zoning Hearing Board. Members cannot serve on any other Township boards, or be officials of the Township in any other capacity. The Zoning Hearing Board is charged with hearing requests for variances or special exemptions per the Township Zoning Ordinance. Applicants must be residents of Smithfield Township. The regular Zoning Hearing Board meetings are held the 1st Tuesday of the month, as needed, at 7 p.m. Meetings can be conducted by hybrid or electronic (Zoom) means.

If you are interested, please email Lois at lois@smithfieldtownship.com.



When Spring Snow Melts: Home Flood Protection

This year we have faced an abundance of snow. Though beautiful, the after-effects can cause damage to your home. Just one inch of water can cause thousands of dollars worth of property damage with even more costly damage to your home's foundation. So far, East Stroudsburg has gotten 35 inches of snow. 10 inches of snow equates to 1 inch of water!

Most homeowners and renters insurance policies do not include flood protection with few automatically renewing. Even if you are not in a flood prone area, with changes in the weather, it may pay off to get the extra protection.

[**LEARN MORE**](#)



World Water Day: March 22nd

Fresh water is an incredibly important resource. Our goal in Smithfield Township is to reduce the sediment, or runoff, in the Brodhead Creek and Reservoir Run. This goal is achieved within the standards set by our MS-4 program, Municipal Separate Storm Sewer System. A collection of structures, including retention basins, ditches, roadside inlets, and underground pipes, are designed to collect storm water and discharge it into streams. Having healthy waterways is important to our community!

#WorldWaterDay

[MORE INFO](#)





To Spot a Spotted Lanternfly

In addition to damaging trees, the spotted lanternfly is a HUGE THREAT to PA agriculture; infecting grape, hops, apple, and hardwood industries.

Spotted Lanternfly Alert



How YOU Can Help Bees

In the last 20 years, the bumblebee population has declined 87% because of habitat loss, use of pesticides, and disease. They help pollinate our food and flowers, let's help them back!

10 Ways to Save the Bees



Uncollected waste?

If you have reported your missed collection and it was not resolved, send us your complaint in writing.



In recent days Township staff has been made aware of delays in trash collection. Under Smithfield Township Ordinances, the Township is authorized to investigate these delays and consider enforcement actions. If you have a complaint about your trash not being collected and you have already contacted your waste hauler, please submit your complaint to the Township in writing.

Email is preferred and encouraged, but hand delivery is also accepted. Please send your email to lois@smithfieldtownship.com. Please include your name, street address, and waste hauler. If you would like to hand deliver your complaint,

please do so at our Municipal Center, located at 1155 Red Fox Rd, East Stroudsburg, PA 18301.



Keep Pennsylvania Beautiful

As the snow melts, more than our local wildlife will emerge; bottles, cans, plastic wrappers, fast food bags, and more will start popping up. All this month through April, we're encouraging our residents to take to the streets and participate in local trash collection. The Pick Up Pennsylvania initiative is more than roadside litter pick up; try planting a flower or tree, participating in local public education programs, or getting involved in a local recycling program!

Estimated on our roadways:

500 million pieces of litter

37% cigarette butts

30% plastic items

To participate, register at gacofpa.org. Contact Michelle Dunn, program coordinator, with questions at 877-772-3673, ext. 113, or mdunn@keeppabeautiful.org. Also, when visiting their website, check out

"video contest" for details on a cash prize! Meanwhile, follow our Smithfield Township event on [Facebook](#) for local updates and resources!



This email was sent to mprugar@bjengineers.com

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Smithfield Township · 1155 Red Fox Rd · East Stroudsburg, PA 18301-9106 · USA



WHAT IS MS-4?

MS-4 is short for *Municipal Separate Storm Sewer System*

A separate storm sewer system is a collection of structures, including retention basins, ditches, roadside inlets and underground pipes, designed to gather stormwater from built-up areas and discharge it, without treatment, into local streams. It's called a separate system because it is not connected to the sanitary sewer system which drains wastewater from inside a home to a sewage treatment facility or private septic system.

Many rural developments have stormwater management structures, not only communities that the United States Census Bureau classifies as *Urbanized Areas* based on population density, are required to become part of the MS-4 program. Urbanized Areas contain plenty of commercial and residential development which produce large amounts of stormwater runoff. Large institutions, like college campuses and hospital complexes, are also part of the MS-4 program because they also contain the type of dense development that produces concentrated stormwater flows. Finally, PennDOT and the Pennsylvania Turnpike Commission are in the MS-4 program because of the many separate storm sewer systems they maintain along roads and highways.

Pennsylvania's first two MS-4's were Pittsburgh and Philadelphia which have been in the program since the 1990's. The state's remaining MS-4's, around 950 in 2018, started getting enrolled in the early 2000's. The program is managed by the Pennsylvania Department of Environmental Protection (PADEP), which fulfills this role to comply with federal mandates under the Clean Water Act. The Environmental Protection Agency (EPA) has an oversight role because they are the federal agency charged with implementing the Clean Water Act.

The authorization that MS-4 communities get from PADEP to legal discharge stormwater into local streams is called an *NPDES* permit which stands for National Pollution Discharge Elimination system. These particular NPDES permits are also commonly called, *MS-4 Permits*. To meet the terms of the NPDES Permit, the Township needs to develop what is called a *Stormwater Management Program* (SWMP). Communities that discharge into any water that PADEP identifies as *impaired* are also required to develop a *Pollutant Reduction Plan* (PRP).

Because every MS-4 faces unique stormwater challenges each management plan is unique. But every SWMP includes the same six focus areas that the EPA considers essential for success. These areas are called *Minimum Control Measures* (MCM) and include the following:

MCM #1 – Public Education and Outreach

MCM #2 – Public Participation and Involvement

MCM #3 – Illicit Discharge Detection and Elimination

MCM #4 – Construction Site Erosion Control

MCM #5 – Post Construction Stormwater Management

MCM #6 – Pollution Prevention and Good Housekeeping

PROTECT OUR WATERSHED

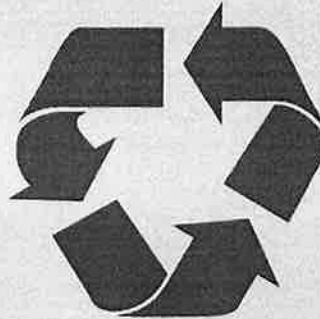
SUMMER TIPS

MEASURE



Always follow directions to use proper amounts of fertilizer and herbicides. Too much can wash off your property into storm drains and harm aquatic life.

REUSE



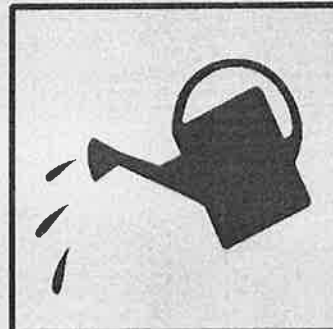
Keep grass at least 3" to promote healthy root growth. Dispose of clippings in a compost pile or yard waste bag so they do not wash into storm drains and then our streams. Clippings also make great natural mulch.

CARE



Have a spill kit handy to immediately clean up any spills in your driveway like gas or oil leaks. Report any major spills to the Township.

CONSERVE



Watch your watering! Lawns only need about 1" of rain per week. Overwatering can result in runoff, which can carry fertilizers and herbicides along with it. Avoid watering during mid-day.

CLEANUP



Get involved in a local stream or neighborhood cleanup.

WASH



Wash cars at commercial car washes, where wash water is connected to sanitary sewers and treated. At home, wash your car on the grass, not the driveway, so that soapy water doesn't wash into storm drains.



Stormwater Phase II Final Rule

Public Education and Outreach Minimum Control Measure

Stormwater Phase II Final Rule Fact Sheet Series

Overview

1.0 – Stormwater Phase II Final Rule: An Overview

Small MS4 Program

2.0 – Small MS4 Stormwater Program Overview

2.1 – Who's Covered? Designation and Waivers of Regulated Small MS4s

2.2 – Urbanized Areas: Definition and Description

Minimum Control Measures

2.3 – Public Education and Outreach

2.4 – Public Participation/Involvement

2.5 – Illicit Discharge Detection and Elimination

2.6 – Construction Site Runoff Control

2.7 – Post-Construction Runoff Control

2.8 – Pollution Prevention/Good Housekeeping

2.9 – Permitting and Reporting: The Process and Requirements

2.10 – Federal and State-Operated MS4s: Program Implementation

Construction Program

3.0 – Construction Program Overview

3.1 – Construction Rainfall Erosivity Waiver

Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

This fact sheet profiles the Public Education and Outreach minimum control measure, one of six measures an operator of a Phase II-regulated small municipal separate storm sewer system (MS4) is required to include in its stormwater management program to meet the conditions of its National Pollutant Discharge Elimination System (NPDES) stormwater permit. This fact sheet outlines the Phase II Final Rule requirements and offers some general guidance on how to satisfy them. It is important to keep in mind that the regulated small MS4 operator has a great deal of flexibility in choosing exactly how to satisfy the minimum control measure requirements.

Why Is Public Education and Outreach Necessary?

An informed and knowledgeable community is crucial to the success of a stormwater management program since it helps to ensure the following:

- **Greater support** for the program as the public gains a greater understanding of the reasons why it is necessary and important. Public support is particularly beneficial when operators of small MS4s attempt to institute new funding initiatives for the program or seek volunteers to help implement the program; and
- **Greater compliance** with the program as the public becomes aware of the personal responsibilities expected of them and others in the community, including the individual actions they can take to protect or improve the quality of area waters.

What Is Required?

To satisfy this minimum control measure, the operator of a regulated small MS4 needs to:

- ☐ Implement a public education program to distribute educational materials to the community, or conduct equivalent outreach activities about the impacts of stormwater discharges on local waterbodies and the steps that can be taken to reduce stormwater pollution; and
- ☐ Determine the appropriate best management practices (BMPs) and measurable goals for this minimum control measure. Some program implementation approaches, BMPs (i.e., the program actions/activities), and measurable goals are suggested below.

What Are Some Guidelines for Developing and Implementing This Measure?

Three main action areas are important for successful implementation of a public education and outreach program:

① **Forming Partnerships**

Operators of regulated small MS4s are encouraged to utilize partnerships with other governmental entities to fulfill this minimum control measure's requirements. It is generally more cost-effective to use an existing program, or to develop a new regional or state-wide education program, than to have numerous operators developing their own local programs. Operators also are encouraged to seek assistance from non-governmental organizations (e.g., environmental, civic, and industrial organizations), since many already have educational materials and perform outreach activities.

② **Using Educational Materials and Strategies**

Operators of regulated small MS4s may use stormwater educational information provided by their State, Tribe, EPA Region, or environmental, public interest, or trade organizations instead of developing their own materials. Operators should strive to make their materials and activities relevant to local situations and issues, and incorporate a variety of strategies to ensure maximum coverage. Some examples include:

- ***Brochures or fact sheets*** for general public and specific audiences;
- ***Recreational guides*** to educate groups such as golfers, hikers, paddlers, climbers, fishermen, and campers;
- ***Alternative information sources***, such as web sites, bumper stickers, refrigerator magnets, posters for bus and subway stops, and restaurant placemats;
- ***A library of educational materials*** for community and school groups;
- ***Volunteer citizen educators*** to staff a ***public education task force***;
- ***Event participation*** with educational displays at home shows and community festivals;
- ***Educational programs*** for school-age children;
- ***Storm drain stenciling*** of storm drains with messages such as "Do Not Dump - Drains Directly to Lake;"
- ***Stormwater hotlines*** for information and for citizen reporting of polluters;
- ***Economic incentives*** to citizens and businesses (e.g., rebates to homeowners purchasing mulching lawnmowers or biodegradable lawn products); and
- ***Tributary signage*** to increase public awareness of local water resources.

③ **Reaching Diverse Audiences**

The public education program should use a mix of appropriate local strategies to address the viewpoints and concerns of a variety of audiences and communities, including minority and disadvantaged communities, as well as children. Printing posters and brochures in more than one language or posting large warning signs (e.g., cautioning against fishing or swimming) near storm sewer outfalls are methods that can be used to reach audiences less likely to read standard materials. Directing materials or outreach programs toward specific groups of commercial, industrial, and institutional entities likely to have significant stormwater impacts is also recommended. For example, information could be provided to restaurants on the effects of grease clogging storm drains and to auto garages on the effects of dumping used oil into storm drains.

What Are Appropriate Measurable Goals?

Measurable goals, which are required for each minimum control measure, are intended to gauge permit compliance and program effectiveness. The measurable goals, as well as the BMPs, should reflect the needs and characteristics of the operator and the area served by its small MS4. Furthermore, they should be chosen using an integrated approach that fully addresses the requirements and intent of the minimum control measure. Finally, they should allow the MS4 to make improvements to its program over each 5-year permit term by providing data on program successes and shortfalls.

EPA has developed a Measurable Goals Guidance for Phase II MS4s that is designed to help program managers comply with the requirement to develop measurable goals. The guidance presents an approach for MS4 operators to develop measurable goals as part of their stormwater management plan. For example, an MS4 could develop a stormwater public education campaign for radio and television. The goal of the campaign might be to increase the number of dog owners who pick up after their pets. To measure the program's progress towards this goal, the program manager might perform a stormwater public awareness survey at the beginning, during, and at the end of the permit term to gauge any change in pet owner behavior over time. As another example, an MS4 might want to encourage "do-it-yourselfers" to recycle used motor oil by establishing and advertising a municipal drop-off center. The MS4 could measure progress toward this goal by tracking the amount of motor oil collected and correlating those data to the timing of public service announcements and other advertisements to see if their message is being received.

For Additional Information

Contacts

- ☛ U.S. EPA Office of Wastewater Management
<http://www.epa.gov/npdes/stormwater>
Phone: 202-564-9545

- ☛ Your NPDES Permitting Authority. Most States and Territories are authorized to administer the NPDES Program, except the following, for which EPA is the permitting authority:

Alaska	Guam
District of Columbia	Johnston Atoll
Idaho	Midway and Wake Islands
Massachusetts	Northern Mariana Islands
New Hampshire	Puerto Rico
New Mexico	Trust Territories
American Samoa	

- ☛ A list of names and telephone numbers for each EPA Region and State is located at <http://www.epa.gov/npdes/stormwater> (click on "Contacts").

Reference Documents

- ☛ EPA's Stormwater Web Site
<http://www.epa.gov/npdes/stormwater>
- Stormwater Phase II Final Rule Fact Sheet Series
 - Stormwater Phase II Final Rule (64 FR 68722)
 - National Menu of Best Management Practices for Stormwater Phase II
 - Measurable Goals Guidance for Phase II Small MS4s
 - Stormwater Case Studies
 - Stormwater Month Materials
 - And many others
- ☛ Getting In Step
<http://www.epa.gov/owow/watershed/outreach/documents/getnstep.pdf>



Stormwater Phase II Final Rule

Public Participation/ Involvement Minimum Control Measure

Stormwater Phase II Final Rule Fact Sheet Series

Overview

1.0 – Stormwater Phase II Final Rule: An Overview

Small MS4 Program

2.0 – Small MS4 Stormwater Program Overview

2.1 – Who's Covered? Designation and Waivers of Regulated Small MS4s

2.2 – Urbanized Areas: Definition and Description

Minimum Control Measures

2.3 – Public Education and Outreach

2.4 – Public Participation/ Involvement

2.5 – Illicit Discharge Detection and Elimination

2.6 – Construction Site Runoff Control

2.7 – Post-Construction Runoff Control Minimum Control Measure

2.8 – Pollution Prevention/Good Housekeeping

2.9 – Permitting and Reporting: The Process and Requirements

2.10 – Federal and State-Operated MS4s: Program Implementation

Construction Program

3.0 – Construction Program Overview

3.1 – Construction Rainfall Erosivity Waiver

Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

This fact sheet profiles the Public Participation/Involvement minimum control measure, one of six measures the operator of a Phase II regulated small municipal separate storm sewer system (MS4) is required to include in its stormwater management program to meet the conditions of its National Pollutant Discharge Elimination System (NPDES) permit. This fact sheet outlines the Phase II Final Rule requirements and offers some general guidance on how to satisfy them. It is important to keep in mind that the small MS4 operator has a great deal of flexibility in determining how to satisfy the minimum control measure requirements.

Why Is Public Participation and Involvement Necessary?

EPA believes that the public can provide valuable input and assistance to a regulated small MS4's municipal stormwater management program and, therefore, suggests that the public be given opportunities to play an active role in both the development and implementation of the program. An active and involved community is crucial to the success of a stormwater management program because it allows for:

- **Broader public support** since citizens who participate in the development and decision making process are partially responsible for the program and, therefore, may be less likely to raise legal challenges to the program and more likely to take an active role in its implementation;
- **Shorter implementation schedules** due to fewer obstacles in the form of public and legal challenges and increased sources in the form of citizen volunteers;
- **A broader base of expertise and economic benefits** since the community can be a valuable, and free, intellectual resource; and
- **A conduit to other programs** as citizens involved in the stormwater program development process provide important cross-connections and relationships with other community and government programs. This benefit is particularly valuable when trying to implement a stormwater program on a watershed basis, as encouraged by EPA.

What Is Required?

To satisfy this minimum control measure, the operator of a regulated small MS4 must:

- ☐ Comply with applicable State, Tribal, and local public notice requirements; and
- ☐ Determine the appropriate best management practices (BMPs) and measurable goals for this minimum control measure. Possible implementation approaches, BMPs (i.e., the program actions and activities), and measurable goals are described below.

What Are Some Guidelines for Developing and Implementing This Measure?

Operators of regulated small MS4s should include the public in developing, implementing, updating, and reviewing their stormwater management programs. The public participation program should make every effort to reach out and engage all economic and ethnic groups. EPA recognizes that there are challenges associated with public involvement. Nevertheless, EPA strongly believes that these challenges can be addressed through an aggressive and inclusive program. Challenges and example practices that can help ensure successful participation are discussed below.

Implementation Challenges

The best way to handle common notification and recruitment challenges is to know the audience and think creatively about how to gain its attention and interest. Traditional methods of soliciting public input are not always successful in generating interest, and subsequent involvement, in all sectors of the community. For example, municipalities often rely solely on advertising in local newspapers to announce public meetings and other opportunities for public involvement. Since there may be large sectors of the population who do not read the local press, the audience reached may be limited. Therefore, alternative advertising methods should be used whenever possible, including radio or television spots, postings at bus or subway stops, announcements in neighborhood newsletters, announcements at civic organization meetings, distribution of flyers, mass mailings, door-to-door visits, telephone notifications, and multilingual announcements. These efforts, of course, are tied closely to the efforts for the public education and outreach minimum control measure (see Fact Sheet 2.3).

In addition, advertising and soliciting help should be targeted at specific population sectors, including ethnic, minority, and low-income communities; academia and educational institutions; neighborhood and community groups; outdoor recreation groups; and business and industry. The goal is to involve a diverse cross-section of people who can offer a multitude of concerns, ideas, and connections during the program development process.

Possible BMPs

There are a variety of practices that could be incorporated into a public participation and involvement program, such as:

- **Public meetings/citizen panels** allow citizens to discuss various viewpoints and provide input concerning appropriate stormwater management policies and BMPs;
- **Volunteer water quality monitoring** gives citizens first-hand knowledge of the quality of local water bodies and provides a cost-effective means of collecting water quality data;

- **Volunteer educators/speakers** who can conduct workshops, encourage public participation, and staff special events;
- **Storm drain stenciling** is an important and simple activity that concerned citizens, especially students, can do;
- **Community clean-ups** along local waterways, beaches, and around storm drains;
- **Citizen watch groups** can aid local enforcement authorities in the identification of polluters; and
- **“Adopt A Storm Drain” programs** encourage individuals or groups to keep storm drains free of debris and to monitor what is entering local waterways through storm drains.

What Are Appropriate Measurable Goals?

Measurable goals, which are required for each minimum control measure, are intended to gauge permit compliance and program effectiveness. The measurable goals, as well as the BMPs, greatly depend on the needs and characteristics of the operator and the area served by the small MS4. Furthermore, they should be chosen using an integrated approach that fully addresses the requirements and intent of the minimum control measure.

EPA has developed a Measurable Goals Guidance for Phase II MS4s that is designed to help program managers comply with the requirement to develop measurable goals. The guidance presents an approach for MS4 operators to develop measurable goals as part of their stormwater management plan. For example, an MS4 could conclude as part of its Illicit Discharge Detection and Elimination program that a certain section of town has a high incidence of used motor oil dumping. The watershed has numerous automotive businesses including small repair shops, large auto dealerships, gas stations, and body shops. In addition, there are several large apartment complexes with areas that could be used as “do-it-yourself” oil change areas. The MS4 organizes a public meeting in the watershed to not only educate residents about stormwater issues and permit requirements, but also to ask for input regarding possible dumping areas and to determine if the community needs an oil recycling facility or some other way to safely dispose of used motor oil. In this way, the MS4 might better understand who the target audience is for illegal dumping control while implementing a valuable service for the watershed community.

For Additional Information

Contacts

☞ U.S. EPA Office of Wastewater Management
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Stormwater Phase II Final Rule

Illicit Discharge Detection and Elimination Minimum Control Measure

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Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

This fact sheet profiles the Illicit Discharge Detection and Elimination minimum control measure, one of six measures the operator of a Phase II regulated small municipal separate storm sewer system (MS4) is required to include in its stormwater management program to meet the conditions of its National Pollutant Discharge Elimination System (NPDES) permit. This fact sheet outlines the Phase II Final Rule requirements and offers some general guidance on how to satisfy them. It is important to keep in mind that the small MS4 operator has a great deal of flexibility in choosing exactly how to satisfy the minimum control measure requirements.

What Is An "Illicit Discharge"?

Federal regulations define an illicit discharge as "...any discharge to an MS4 that is not composed entirely of stormwater..." with some exceptions. These exceptions include discharges from NPDES-permitted industrial sources and discharges from fire-fighting activities. Illicit discharges (see Table 1) are considered "illicit" because MS4s are not designed to accept, process, or discharge such non-stormwater wastes.

Why Are Illicit Discharge Detection and Elimination Efforts Necessary?

Discharges from MS4s often include wastes and wastewater from non-stormwater sources. A study conducted in 1987 in Sacramento, California, found that almost one-half of the water discharged from a local MS4 was not directly attributable to precipitation runoff. A significant portion of these dry weather flows were from illicit and/or inappropriate discharges and connections to the MS4.

Illicit discharges enter the system through either direct connections (e.g., wastewater piping either mistakenly or deliberately connected to the storm drains) or indirect connections (e.g., infiltration into the MS4 from cracked sanitary systems, spills collected by drain outlets, or paint or used oil dumped directly into a drain). The result is untreated discharges that contribute high levels of pollutants, including heavy metals, toxics, oil and grease, solvents, nutrients, viruses, and bacteria to receiving waterbodies. Pollutant levels from these illicit discharges have been shown in EPA studies to be high enough to significantly degrade receiving water quality and threaten aquatic, wildlife, and human health.

Table 1

Sources of Illicit Discharges

Sanitary wastewater
Effluent from septic tanks
Car wash wastewaters
Improper oil disposal
Radiator flushing disposal
Laundry wastewaters
Spills from roadway accidents
Improper disposal of auto and household toxics

What Is Required?

Recognizing the adverse effects illicit discharges can have on receiving waters, the Phase II Final Rule requires an operator of a regulated small MS4 to develop, implement and enforce an illicit discharge detection and elimination program. This program must include the following:

- ☐ A storm sewer system map, showing the location of all outfalls and the names and location of all waters of the United States that receive discharges from those outfalls;
- ☐ Through an ordinance, or other regulatory mechanism, a prohibition (to the extent allowable under State, Tribal, or local law) on non-stormwater discharges into the MS4, and appropriate enforcement procedures and actions;
- ☐ A plan to detect and address non-stormwater discharges, including illegal dumping, into the MS4;
- ☐ The education of public employees, businesses, and the general public about the hazards associated with illegal discharges and improper disposal of waste; and
- ☐ The determination of appropriate best management practices (BMPs) and measurable goals for this minimum control measure. Some program implementation approaches, BMPs (i.e., the program actions/activities), and measurable goals are suggested below.

Does This Measure Need to Address All Illicit Discharges?

No. The illicit discharge detection and elimination program does not need to address the following categories of non-stormwater discharges or flows unless the operator of the regulated small MS4 identifies them as significant contributors of pollutants to its MS4:

- ☐ Water line flushing;
- ☐ Landscape irrigation;
- ☐ Diverted stream flows;
- ☐ Rising ground waters;
- ☐ Uncontaminated ground water infiltration;
- ☐ Uncontaminated pumped ground water;
- ☐ Discharges from potable water sources;
- ☐ Foundation drains;
- ☐ Air conditioning condensation;
- ☐ Irrigation water;
- ☐ Springs;
- ☐ Water from crawl space pumps;

- ☐ Footing drains;
- ☐ Lawn watering;
- ☐ Individual residential car washing;
- ☐ Flows from riparian habitats and wetlands;
- ☐ Dechlorinated swimming pool discharges; and
- ☐ Street wash water.

What Are Some Guidelines for Developing and Implementing This Measure?

The objective of the illicit discharge detection and elimination minimum control measure is to have regulated small MS4 operators gain a thorough awareness of their systems. This awareness allows them to determine the types and sources of illicit discharges entering their system; and establish the legal, technical, and educational means needed to eliminate these discharges. Permittees could meet these objectives in a variety of ways depending on their individual needs and abilities, but some general guidance for each requirement is provided below.

The Map

The storm sewer system map is meant to demonstrate a basic awareness of the intake and discharge areas of the system. It is needed to help determine the extent of discharged dry weather flows, the possible sources of the dry weather flows, and the particular waterbodies these flows may be affecting. An existing map, such as a topographical map, on which the location of major pipes and outfalls can be clearly presented demonstrates such awareness.

EPA recommends collecting all existing information on outfall locations (e.g., review city records, drainage maps, storm drain maps), and then conducting field surveys to verify locations. It probably will be necessary to walk (i.e., wade through small receiving waters or use a boat for larger waters) the streambanks and shorelines for visual observation. More than one trip may be needed to locate all outfalls.

Legal Prohibition and Enforcement

EPA recognizes that some permittees may have limited authority under State, Tribal or local law to establish and enforce an ordinance or other regulatory mechanism prohibiting illicit discharges. In such a case, the permittee is encouraged to obtain the necessary authority, if possible.

The Plan

The plan to detect and address illicit discharges is the central component of this minimum control measure. The plan is dependant upon several factors, including the permittee's available resources, size of staff, and degree and character of its illicit discharges. As guidance only, the four steps of a recommended plan are outlined below:

1 Locate Problem Areas

EPA recommends that priority areas be identified for detailed screening of the system based on the likelihood of illicit connections (e.g., areas with older sanitary sewer lines). Methods that can locate problem areas include: visual screening; water sampling from manholes and outfalls during dry weather; the use of infrared and thermal photography, cross-training field staff to detect illicit discharges, and public complaints.

2 Find the Source

Once a problem area or discharge is found, additional efforts usually are necessary to determine the source of the problem. Methods that can find the source of the illicit discharge include: dye-testing buildings in problem areas; dye- or smoke-testing buildings at the time of sale; tracing the discharge upstream in the storm sewer; employing a certification program that shows that buildings have been checked for illicit connections; implementing an inspection program of existing septic systems; and using video to inspect the storm sewers.

3 Remove/Correct Illicit Connections

Once the source is identified, the offending discharger should be notified and directed to correct the problem. Education efforts and working with the discharger can be effective in resolving the problem before taking legal action.

4 Document Actions Taken

As a final step, all actions taken under the plan should be documented. This illustrates that progress is being made to eliminate illicit connections and discharges. Documented actions should be included in annual reports and include information such as: the number of outfalls screened; any complaints received and corrected; the number of discharges and quantities of flow eliminated; and the number of dye or smoke tests conducted.

Educational Outreach

The Center for Watershed Protection and Robert Pitt (2004) researched the most cost-effective and efficient techniques that can be employed to identify and correct inappropriate discharges. Data from Montgomery County, Maryland, was analyzed and it was determined that staff identify and correct about six inappropriate discharges per year as a result of regular screening. By contrast, over 185 inappropriate discharges are corrected each year in Montgomery County as a direct result of citizen complaints and calls to a storm water compliant hotline. Public education and labeling of outfalls and other storm drain infrastructure is an important element of establishing a successful citizen hotline. Outreach to public employees, businesses, property owners, the general public, and elected officials regarding ways to detect and eliminate illicit discharges is an integral part of this minimum measure.

Suggested educational outreach efforts include:

- Developing *informative brochures, and guidances* for specific audiences (e.g., carpet cleaning businesses) and school curricula;
- Designing a program to *publicize and facilitate public reporting* of illicit discharges;
- *Coordinating volunteers* for locating, and visually inspecting, outfalls or to stencil storm drains; and
- Initiating *recycling programs* for commonly dumped wastes, such as motor oil, antifreeze, and pesticides.

What Are Appropriate Measurable Goals?

Masurable goals, which are required for each minimum control measure, are intended to gauge permit compliance and program effectiveness. The measurable goals, as well as the BMPs, should reflect the needs and characteristics of the operator and the area served by its small MS4. Furthermore, they should be chosen using an integrated approach that fully addresses the requirements and intent of the minimum control measure.

EPA has developed a Measurable Goals Guidance for Phase II MS4s that is designed to help program managers comply with the requirement to develop measurable goals. The guidance presents an approach for MS4 operators to develop measurable goals as part of their stormwater management plan. For example, an MS4 could establish a measurable goal of responding to all complaints received by the citizen complaint hotline within 24 hours to minimize water quality impacts or recurrent dumping. A complaint tracking system could be used to log response and enforcement activity.

The educational outreach measurable goals for this minimum control measure could be combined with the measurable goals for the Public Education and Outreach minimum control measure (see Fact Sheet 2.3).

Sources

Center for Watershed Protection and R. Pitt. 2004. Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessments. Center for Watershed Protection, Ellicott City, MD, and University of Alabama, Birmingham, AL.

Maryland Department of the Environment, Water Management Administration. 1997. *Dry Weather Flow and Illicit Discharges in Maryland Storm Drain Systems*. Baltimore, Maryland.

U.S. EPA Office of Water. 1993. *Investigation of Inappropriate Pollutant Entries into Storm Drainage Systems: A User's Guide*. EPA/600/R-92/238. Washington, D.C.

Wayne County Rouge River National Wet Weather Demonstration Project. 1997. *Guidance for Preparing a Program for the Elimination of Illicit Discharges*. Wayne County, Michigan.

For Additional Information

Contacts

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☞ Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessments
http://www.cwp.org/idde_verify.htm



Stormwater Phase II Final Rule

Construction Site Runoff Control Minimum Control Measure

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Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

This fact sheet profiles the Construction Site Runoff Control minimum control measure, one of six measures that the operator of a Phase II regulated small municipal separate storm sewer system (MS4) is required to include in its stormwater management program to meet the conditions of its National Pollutant Discharge Elimination System (NPDES) permit. This fact sheet outlines the Phase II Final Rule requirements and offers some general guidance on how to satisfy them. It is important to keep in mind that the small MS4 operator has a great deal of flexibility in choosing exactly how to satisfy the minimum control measure requirements.

Why Is The Control of Construction Site Runoff Necessary?

Polluted stormwater runoff from construction sites often flows to MS4s and ultimately is discharged into local rivers and streams. Of the pollutants listed in Table 1, sediment is usually the main pollutant of concern. According to the 2000 National Water Quality Inventory, States and Tribes report that sedimentation is one of the most widespread pollutants affecting assessed rivers and streams, second only to pathogens (bacteria). Sedimentation impairs 84,503 river and stream miles (12% of the assessed river and stream miles and 31% of the impaired river and stream miles). Sources of sedimentation include agriculture, urban runoff, construction, and forestry. Sediment runoff rates from construction sites, however, are typically 10 to 20 times greater than those of agricultural lands, and 1,000 to 2,000 times greater than those of forest lands. During a short period of time, construction sites can contribute more sediment to streams than can be deposited naturally during several decades. The resulting siltation, and the contribution of other pollutants from construction sites, can cause physical, chemical, and biological harm to our nation's waters. For example, excess sediment can quickly fill rivers and lakes, requiring dredging and destroying aquatic habitats.

Table 1

Pollutants Commonly Discharged From Construction Sites

Sediment
Solid and sanitary wastes
Phosphorous (fertilizer)
Nitrogen (fertilizer)
Pesticides
Oil and grease
Concrete truck washout
Construction chemicals
Construction debris

What Is Required?

The Phase II Final Rule requires an operator of a regulated small MS4 to develop, implement, and enforce a program to reduce pollutants in stormwater runoff to their MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. The small MS4 operator is required to:

- ☐ Have an ordinance or other regulatory mechanism requiring the implementation of proper erosion and sediment controls, and controls for other wastes, on applicable construction sites;
- ☐ Have procedures for site plan review of construction plans that consider potential water quality impacts;

- ☐ Have procedures for site inspection and enforcement of control measures;
- ☐ Have sanctions to ensure compliance (established in the ordinance or other regulatory mechanism);
- ☐ Establish procedures for the receipt and consideration of information submitted by the public; and
- ☐ Determine the appropriate best management practices (BMPs) and measurable goals for this minimum control measure. Suggested BMPs (i.e., the program actions/activities) and measurable goals are presented below.

What Are Some Guidelines for Developing and Implementing This Measure?

Further explanation and guidance for each component of a regulated small MS4's construction program is provided below.

Regulatory Mechanism

Through the development of an ordinance or other regulatory mechanism, the small MS4 operator must establish a construction program that controls polluted runoff from construction sites with a land disturbance of greater than or equal to one acre. Because there may be limitations on regulatory legal authority, the small MS4 operator is required to satisfy this minimum control measure only to the maximum extent practicable and allowable under State, Tribal, or local law.

Site Plan Review

The small MS4 operator must include in its construction program requirements for the implementation of appropriate BMPs on construction sites to control erosion and sediment and other waste at the site. To determine if a construction site is in compliance with such provisions, the small MS4 operator should review the site plans submitted by the construction site operator before ground is broken.

Site plan review aids in compliance and enforcement efforts since it alerts the small MS4 operator early in the process to the planned use or non-use of proper BMPs and provides a way to track new construction activities. The tracking of sites is useful not only for the small MS4 operator's recordkeeping and reporting purposes, which are required under their NPDES stormwater permit (see Fact Sheet 2.9), but also for members of the public interested in ensuring that the sites are in compliance.

Inspections and Penalties

Once construction commences, BMPs should be in place and the small MS4 operator's enforcement activities should begin. To ensure that the BMPs are properly installed, the small MS4 operator is required to develop procedures for site inspection and enforcement of control measures to deter infractions. Procedures could include steps to identify priority sites for inspection and enforcement based on the nature and extent of the construction activity, topography, and the characteristics of soils and receiving water quality. Inspections give the MS4 operator an opportunity to provide additional guidance and education, issue warnings, or assess penalties. In early 2002, EPA's Office of Compliance established a national workgroup to address issues related to the construction industry. The workgroup has developed a construction industry compliance assistance Web site as a tool for builders and developers (www.cicacenter.org). Inspectors can use the Web site to find plain language explanations of the major environmental laws affecting the construction industry as well as guidance that can be distributed developers and construction site operators.

To conserve staff resources, one possible option for small MS4 operators is to have inspections performed by the same inspector that visits the sites to check compliance with health and safety building codes.

Information Submitted by the Public

A final requirement of the small MS4 program for construction activity is the development of procedures for the receipt and consideration of public inquiries, concerns, and information submitted regarding local construction activities. This provision is intended to further reinforce the public participation component of the regulated small MS4 stormwater program (see Fact Sheet 2.4) and to recognize the crucial role that the public can play in identifying instances of noncompliance.

The small MS4 operator is required only to *consider* the information submitted, and may not need to follow-up and respond to every complaint or concern. Although some form of enforcement action or reply is not required, the small MS4 operator is required to demonstrate acknowledgment and consideration of the information submitted. A simple tracking process in which submitted public information, both written and verbal, is recorded and then given to the construction site inspector for possible follow-up will suffice.

What Are Appropriate Measurable Goals?

Measurable goals, which are required for each minimum control measure, are intended to gauge permit compliance and program effectiveness. The measurable goals, as well as the BMPs, should reflect the needs and characteristics of the operator and the area served by its small MS4. Furthermore, they should be chosen using an integrated approach that fully addresses the requirements and intent of the minimum control measure.

EPA has developed a Measurable Goals Guidance for Phase II MS4s that is designed to help program managers comply with the requirement to develop measurable goals. The guidance presents an approach for MS4 operators to develop measurable goals as part of their stormwater management plan. For example, an MS4 program goal might be to educate at least 80 percent of all construction site operators and contractors about proper selection, installation, inspection, and maintenance of BMPs by the end of the permit term, which will help to ensure compliance with erosion and sediment control requirements. This goal could be tracked by documenting attendance at local, State, or Federal training programs. Attendance can be encouraged by decreasing permitting fees for those contractors who have been trained and provide proof of attendance when applying for permits.

Are Construction Sites Covered Under the NPDES Stormwater Program?

Yes. On March 10, 2003, Phase II NPDES regulations came into effect that extended coverage to construction sites that disturb one to five acres in size, including smaller sites that are part of a larger common plan of development or sale (see Fact Sheet 3.0 for information on the Phase II construction program). Sites disturbing five acres or more were regulated previously. Most states have been authorized to implement the NPDES stormwater program and have issued, or are developing state-specific construction general permits. EPA remains the permitting authority in a few states, territories, and on most land in Indian Country, however. For construction (and other land disturbing activities) in areas where EPA is the permitting authority, operators must meet the requirements of the EPA Construction General Permit (CGP). Permitting authority information can be found in Appendix B of the CGP. CGP permit requirements include the submission of a Notice of Intent and the development of a stormwater pollution prevention plan (SWPPP). The SWPPP must include a site description and measures and controls to prevent or minimize pollutants in stormwater discharges.

Even though all construction sites that disturb more than one acre are covered by national NPDES regulations, the construction site runoff control minimum measure for the small MS4 program is needed to induce more localized site regulation and enforcement efforts, and to enable operators of regulated small MS4s to more effectively control construction site discharges into their MS4s.

To aid operators of regulated construction sites in their efforts to comply with both local requirements and their NPDES permit, the Phase II Final Rule includes a provision that allows the NPDES permitting authority to reference a “qualifying State, Tribal or local program” in the NPDES general permit for construction. This means that if a construction site is located in an area covered by a qualifying local program, then the construction site operator’s compliance with the local program constitutes compliance with their NPDES permit. A regulated small MS4’s stormwater program for construction could be a “qualifying program” if the MS4 operator requires a SWPPP, in addition to the requirements summarized in this fact sheet.

The ability to reference other programs in the NPDES permit is intended to reduce confusion between overlapping and similar local and NPDES permitting authority requirements, while still providing for both local and national regulatory coverage of the construction site. The provision allowing NPDES permitting authorities to reference other programs has no impact on, or direct relation to, the small MS4 operator’s responsibilities under the construction site runoff control minimum measure profiled here.

Is a Small MS4 Required to Regulate Construction Sites that the Permitting Authority has Waived from the NPDES Construction Program?

No. If the NPDES permitting authority waives requirements for stormwater discharges associated with small construction activity (see 40 CFR § 122.26(b)(15)(i)), the small MS4 operator is not required to develop, implement, and/or enforce a program to reduce pollutant discharges from such construction sites.

For Additional Information

Contacts

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- And many others
- EPA Construction General Permit and Fact Sheet www.epa.gov/npdes/stormwater/cgp
- EPA Stormwater Management for Construction Activities and Best Management Practices: Developing Pollution Prevention Plans Guidance

- ☛ Construction Industry Compliance Assistance Center. <http://www.cicacenter.org/>



Stormwater Phase II Final Rule

Post-Construction Runoff Control Minimum Control Measure

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Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

This fact sheet profiles the Post-Construction Runoff Control minimum control measure, one of six measures that the operator of a Phase II regulated small municipal separate storm sewer system (MS4) is required to include in its stormwater management program in order to meet the conditions of its National Pollutant Discharge Elimination System (NPDES) permit. This fact sheet outlines the Phase II Final Rule requirements for post-construction runoff control and offers some general guidance on how to satisfy those requirements. It is important to keep in mind that the small MS4 operator has a great deal of flexibility in choosing exactly how to satisfy the minimum control measure requirements.

Why Is The Control of Post-Construction Runoff Necessary?

Post-construction stormwater management in areas undergoing new development or redevelopment is necessary because runoff from these areas has been shown to significantly affect receiving waterbodies. Many studies indicate that prior planning and design for the minimization of pollutants in post-construction stormwater discharges is the most cost-effective approach to stormwater quality management.

There are generally two forms of substantial impacts of post-construction runoff. The first is caused by an increase in the type and quantity of pollutants in stormwater runoff. As runoff flows over areas altered by development, it picks up harmful sediment and chemicals such as oil and grease, pesticides, heavy metals, and nutrients (e.g., nitrogen and phosphorus). These pollutants often become suspended in runoff and are carried to receiving waters, such as lakes, ponds, and streams. Once deposited, these pollutants can enter the food chain through small aquatic life, eventually entering the tissues of fish and humans. The second kind of post-construction runoff impact occurs by increasing the quantity of water delivered to the waterbody during storms. Increased impervious surfaces (e.g., parking lots, driveways, and rooftops) interrupt the natural cycle of gradual percolation of water through vegetation and soil. Instead, water is collected from surfaces such as asphalt and concrete and routed to drainage systems where large volumes of runoff quickly flow to the nearest receiving water. The effects of this process include streambank scouring and downstream flooding, which often lead to a loss of aquatic life and damage to property.

What Is Required?

The Phase II Final Rule requires an operator of a regulated small MS4 to develop, implement, and enforce a program to reduce pollutants in post-construction runoff to their MS4 from new development and redevelopment projects that result in the land disturbance of greater than or equal to 1 acre. The small MS4 operator is required to:

- ☐ Develop and implement strategies which include a combination of structural and/or non-structural best management practices (BMPs);
- ☐ Have an ordinance or other regulatory mechanism requiring the implementation of post-construction runoff controls to the extent allowable under State, Tribal or local law;

- ☐ Ensure adequate long-term operation and maintenance of controls;
- ☐ Determine the appropriate best management practices and measurable goals for this minimum control measure.

What Is Considered a “Redevelopment” Project?

The Phase II Final Rule applies to “redevelopment” projects that alter the “footprint” of an existing site or building in such a way that there is a disturbance of equal to or greater than 1 acre of land. Redevelopment projects do not include such activities as exterior remodeling. Because redevelopment projects may have site constraints not found on new development sites, the Phase II Final Rule provides flexibility for implementing post-construction controls on redevelopment sites that consider these constraints.

What Are Some Guidelines for Developing and Implementing This Measure?

This section includes some non-structural and structural BMPs that could be used to satisfy the requirements of the post-construction runoff control minimum measure. It is important to recognize that many BMPs are climate-specific, and not all BMPs are appropriate in every geographic area. Because the requirements of this measure are closely tied to the requirements of the construction site runoff control minimum measure (see Fact Sheet 2.6), EPA recommends that small MS4 operators develop and implement these two measures in tandem.

☐ Non-Structural BMPs

- **Planning Procedures.** Runoff problems can be addressed efficiently with sound planning procedures. Local master plans, comprehensive plans, and zoning ordinances can promote improved water quality in many ways, such as guiding the growth of a community away from sensitive areas to areas that can support it without compromising water quality.
- **Site-Based BMPs.** These BMPs can include buffer strip and riparian zone preservation, minimization of disturbance and imperviousness, and maximization of open space.

☐ Structural BMPs

- **Stormwater Retention/Detention BMPs.** Retention or detention BMPs control stormwater by gathering runoff in wet ponds, dry basins, or multichamber catch basins and slowly releasing it to receiving waters or drainage systems. These practices can be designed to both control stormwater volume and settle out particulates for pollutant removal.

- **Infiltration BMPs.** Infiltration BMPs are designed to facilitate the percolation of runoff through the soil to ground water, and, thereby, result in reduced stormwater runoff quantity and reduced mobilization of pollutants. Examples include infiltration basins/trenches, dry wells, and porous pavement.

- **Vegetative BMPs.** Vegetative BMPs are landscaping features that, with optimal design and good soil conditions, remove pollutants, and facilitate percolation of runoff, thereby maintaining natural site hydrology, promoting healthier habitats, and increasing aesthetic appeal. Examples include grassy swales, filter strips, artificial wetlands, and rain gardens.

What Are Appropriate Measurable Goals?

Measurable goals, which are required for each minimum control measure, are intended to gauge permit compliance and program effectiveness. The measurable goals, as well as the BMPs, should reflect needs and characteristics of the operator and the area served by its small MS4. Furthermore, the measurable goals should be chosen using an integrated approach that fully addresses the requirements and intent of the minimum control measure.

EPA has developed a Measurable Goals Guidance for Phase II MS4s that is designed to help program managers comply with the requirement to develop measurable goals. The guidance presents an approach for MS4 operators to develop measurable goals as part of their stormwater management plan. For example, an MS4 program goal might be to reduce by 30 percent the road surface areas directly connected to storm sewer systems (using traditional curb and gutter infrastructure) in new developments and redevelopment areas over the course of the first permit term. Using “softer” stormwater conveyance approaches, such as grassy swales, will increase infiltration and decrease the volume and velocity of runoff leaving development sites. Progress toward the goal could be measured by tracking the linear feet of curb and gutter not installed in development projects that historically would have been used.

For Additional Information

Contacts

- ☞ U.S. EPA Office of Wastewater Management
<http://www.epa.gov/npdes/stormwater>
Phone: 202-564-9545

- ☞ Your NPDES Permitting Authority. Most States and Territories are authorized to administer the NPDES Program, except the following, for which EPA is the permitting authority:

Alaska	Guam
District of Columbia	Johnston Atoll
Idaho	Midway and Wake Islands
Massachusetts	Northern Mariana Islands
New Hampshire	Puerto Rico
New Mexico	Trust Territories
American Samoa	

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Reference Documents

- ☞ EPA's Stormwater Web Site
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- Stormwater Phase II Final Rule Fact Sheet Series
 - Stormwater Phase II Final Rule (64 FR 68722)
 - National Menu of Best Management Practices for Stormwater Phase II
 - Measurable Goals Guidance for Phase II Small MS4s
 - Stormwater Case Studies
 - And many others
- ☞ Other EPA Web sites
- Ordinance Database
www.epa.gov/owow/nps/ordinance
 - Urban Nonpoint Source Guidance
www.epa.gov/owow/nps/urbanmm/index.html
 - Low Impact Development Web site
www.epa.gov/owow/nps/lid



Stormwater Phase II Final Rule

Pollution Prevention/Good Housekeeping Minimum Control Measure

Stormwater Phase II Final Rule Fact Sheet Series

Overview

1.0 – Stormwater Phase II Final Rule: An Overview

Small MS4 Program

2.0 – Small MS4 Stormwater Program Overview

2.1 – Who's Covered? Designation and Waivers of Regulated Small MS4s

2.2 – Urbanized Areas: Definition and Description

Minimum Control Measures

2.3 – Public Education and Outreach

2.4 – Public Participation/Involvement

2.5 – Illicit Discharge Detection and Elimination

2.6 – Construction Site Runoff Control

2.7 – Post-Construction Runoff Control

2.8 – Pollution Prevention/Good Housekeeping

2.9 – Permitting and Reporting: The Process and Requirements

2.10 – Federal and State-Operated MS4s: Program Implementation

Construction Program

3.0 – Construction Program Overview

3.1 – Construction Rainfall Erosivity Waiver

Industrial "No Exposure"

4.0 – Conditional No Exposure Exclusion for Industrial Activity

This fact sheet profiles the Pollution Prevention/Good Housekeeping for Municipal Operations minimum control measure, one of six measures the operator of a Phase II regulated small municipal separate storm sewer system (MS4) is required to include in its storm water management program to meet the conditions of its National Pollutant Discharge Elimination System (NPDES) permit. This fact sheet outlines the Phase II Final Rule requirements and offers some general guidance on how to satisfy them. It is important to keep in mind that the small MS4 operator has a great deal of flexibility in choosing exactly how to satisfy the minimum control measure requirements.

Why Is Pollution Prevention/Good Housekeeping Necessary?

The Pollution Prevention/Good Housekeeping for municipal operations minimum control measure is a key element of the small MS4 stormwater management program. This measure requires the small MS4 operator to examine and subsequently alter their own actions to help ensure a reduction in the amount and type of pollution that: (1) collects on streets, parking lots, open spaces, and storage and vehicle maintenance areas and is discharged into local waterways; and (2) results from actions such as environmentally damaging land development and flood management practices or poor maintenance of storm sewer systems.

While this measure is meant primarily to improve or protect receiving water quality by altering municipal or facility operations, it also can result in a cost savings for the small MS4 operator, since proper and timely maintenance of storm sewer systems can help avoid repair costs from damage caused by age and neglect.

What Is Required?

Recognizing the benefits of pollution prevention practices, the rule requires an operator of a regulated small MS4 to:

- ☐ Develop and implement an operation and maintenance program with the ultimate goal of preventing or reducing pollutant runoff from municipal operations into the storm sewer system;
- ☐ Include employee training on how to incorporate pollution prevention/good housekeeping techniques into municipal operations such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance. To minimize duplication of effort and conserve resources, the MS4 operator can use training materials that are available from EPA, their State or Tribe, or relevant organizations;
- ☐ Determine the appropriate best management practices (BMPs) and measurable goals for this minimum control measure. Some program implementation approaches, BMPs (i.e., the program actions/activities), and measurable goals are suggested below.

What Are Some Guidelines for Developing and Implementing This Measure?

The intent of this control measure is to ensure that existing municipal, State or Federal operations are performed in ways that will minimize contamination of stormwater discharges. EPA encourages the small MS4 operator to consider the following components when developing their program for this measure:

- *Maintenance activities, maintenance schedules, and long-term inspection procedures* for structural and non-structural controls to reduce floatables and other pollutants discharged from the separate storm sewers;
- *Controls for reducing or eliminating the discharge of pollutants* from areas such as roads and parking lots, maintenance and storage yards (including salt/sand storage and snow disposal areas), and waste transfer stations. These controls could include programs that promote recycling (to reduce litter), minimize pesticide use, and ensure the proper disposal of animal waste;
- *Procedures for the proper disposal of waste* removed from separate storm sewer systems and areas listed in the bullet above, including dredge spoil, accumulated sediments, floatables, and other debris; and
- *Ways to ensure that new flood management projects assess the impacts on water quality* and examine existing projects for incorporation of additional water quality protection devices or practices. EPA encourages coordination with flood control managers for the purpose of identifying and addressing environmental impacts from such projects.

The effective performance of this control measure hinges on the proper maintenance of the BMPs used, particularly for the first two bullets above. For example, structural controls, such as grates on outfalls to capture floatables, typically need regular cleaning, while non-structural controls, such as training materials and recycling programs, need periodic updating.

What Are Appropriate Measurable Goals?

Measurable goals, which are required for each minimum control measure, are meant to gauge permit compliance and program effectiveness. The measurable goals, as well as the BMPs, should consider the needs and characteristics of the operator and the area served by its small MS4. The measurable goals should be chosen using an integrated

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EPA has developed a Measurable Goals Guidance for Phase II MS4s that is designed to help program managers comply with the requirement to develop measurable goals. The guidance presents an approach for MS4 operators to develop measurable goals as part of their stormwater management plan. For example, an MS4 program goal might be to incorporate the use of road salt alternatives for highway deicing and reduce traditional road salt use by 50 percent in the first year of the permit term.

For Additional Information

Contacts

☞ U.S. EPA Office of Wastewater Management

<http://www.epa.gov/npdes/stormwater>

Phone: 202-564-9545

☞ Your NPDES Permitting Authority. Most States and Territories are authorized to administer the NPDES Program, except the following, for which EPA is the permitting authority:

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- Measurable Goals Guidance for Phase II Small MS4s
- Stormwater Case Studies
- And many others

Minimum Control Measure #2
Public Involvement/Participation

Minimum Control Measure #2
Public Involvement and Participation

Smithfield Township
1632168
June 30, 2021

1. Smithfield Township shall discuss Municipal Stormwater during one (1) public meeting each year of the permit period.

The Township Planning Commission meets on the 2nd Thursday of the month and the Board of Supervisors meets on the 2nd and 4th Tuesdays of the month. All meetings provide an opportunity for the public to comment on Township business, including Municipal Stormwater.

Proof of the Municipal Stormwater discussions during an advertised meeting will be provided.

2. Smithfield Township will continue to solicit participation throughout the year through the Distribution Methods listed under Minimum Control Measure #1.
 - a. Leaf Pick Up
 - b. Pick Up PA
 - c. Pick Up the Poconos
 - d. Recycling
 - e. Township Holiday Clean Up
3. Smithfield Township is currently a River Steward of the Brodhead Watershed Association and will continue the affiliation. A link to the Brodhead Watershed Association is provided under the MS-4 tab on the Township's website.
4. Each annual MS-4 Report will be provided on the Township website.
5. The public will be given the opportunity to review and comment on the updated Stormwater Management Ordinance prior to its adoption.

Minimum Control Measure #2		Smithfield Township 1632168 June 30, 2021			
Public Involvement and Participation					
Document	Website	Newsletter	Facebook	Municipal Building	
Pick Up Pennsylvania, March 1, 2020	x	x	x		
Pick Up the Poconos, September 26, 2020			x		
Township Cleanup, July 4th Holiday			x		
Township Cleanup Event, September 16 through September 20, 2020	x	x	x		
Waste Authority Public Recycling Day	x	x	x		
Leaf Pick Up	x	x	x		
Christmas Tree Disposal	x	x	x		
MS-4 Presentation	x		x		
Spring Leaf Pick Up		x			
Annual MS-4 Status Reports, Years 1 and 2	x				



1

MAR 1 AT 9 AM EST – MAR 15 AT 10 AM EST

Pick Up Pennsylvania: Smithfield Township

Free · Online Event

About

Discussion



Interested



Going



Invite



Details



6 people responded



Event by **Smithfield Township PA**



Online Event



Mar 1 at 9 AM EST – Mar 15 at 10 AM EST



Price: Free · Duration: 14 days



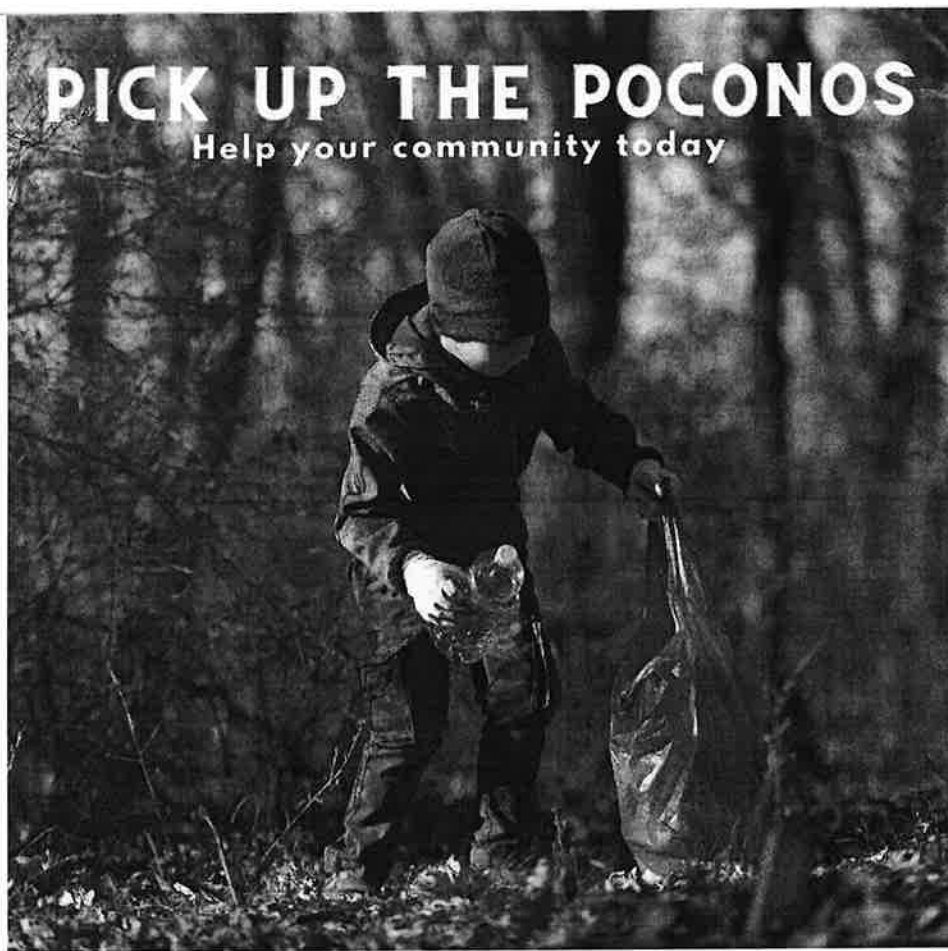
Public · Anyone on or off Facebook

As the snow melts, more than our local wildlife will emerge; bottles, cans, plastic wrappers, fast food bags, and more will start popping up. All this month through April, we're en... [See More](#)

Causes

Online





Smithfield Township PA
September 26, 2020 ·

Today is the day to Pick Up The Poconos! Even if you missed signing up this year, you can still get out and help pick up your community. Share your efforts!

4

3 Shares

Like Comment Share



Write a comment...





Smithfield Township PA

@SmithfieldTownshipPA · Government Organization

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 smithfieldtownship.com

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Smithfield Township PA

September 28, 2020 · 

Thank you to the Pick Up The Pocono crews of this weekend for cleaning up and making sure to raise awareness with these anti-littering signs. Keep PA Beautiful!!
Monroe County Municipal Waste Management Authority Pocono Mountains Visitors Bureau





11

1 Comment 2 Shares



Like



Comment



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Most Relevant 



Write a comment...



Pocono Mountains Visitors Bureau

Thank you for all of your support every year too!

Like · Reply · 23w

OTHER POSTS



Smithfield Township PA

1h · 

Smithfield Township Seeking Roadcrew Applicants

Smithfield Township is accepting applications for experienced full-time employees for the roadcrew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. A... [See More](#)





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Smithfield Township PA

August 26, 2020 · 



SAT, SEP 26, 2020

Pick Up the Poconos Day

 Interested





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Smithfield Township PA

September 27, 2020 · 





Delaware Water Gap National Recreation Area

September 27, 2020 ·

THANK YOU! In honor of #NationalPublicLandsDay on Saturday, September 26, local community members and the East Stroudsburg University football team participated in the annual #PickUpThePoconos event sponsored by the #PoconoMountainVisitorBureau. This was the first year that the annual PMVB litter clean-up event has included sites within Delaware Water Gap National Recreation Area and we plan to expand to more sites and more volunteers next year.

Rather than tackling their opponents on the football field on a Saturday afternoon in September, this team of Warriors was tackling litter and trash in the park instead. The team and their coach were joined by ESU alum currently working at the park, including Park Ranger Michael Macksoud, who played football for ESU while he was a student there. The team collected 25 bags of trash from the Point of Gap overlook and riverbank!

THANK YOU #PoconoMountainVisitorBureau for including the park this year and THANK YOU to all of those who came out to help #PickUpThePark! The park and our local communities appreciate your efforts to help us keep the park clean.



12

2 Shares



Like



Comment



Share



Write a comment...



OTHER POSTS



Smithfield Township PA


1h ·

Smithfield Township Seeking Roadcrew Applicants

Smithfield Township is accepting applications for experienced full-time employees for the roadcrew. Applicants must have experience working



Smithfield Township PA

March 3 at 8:58 AM · 



March Newsletter - <https://mailchi.mp/8ee250389e42/march-newsletter>

 Like

 Comment

 Share



Write a comment...



Melissa Prugar

From: Smithfield Township <smithfieldtownship@gmail.com>
Sent: Wednesday, March 3, 2021 8:58 AM
To: Melissa Prugar
Subject: March Newsletter



March Newsletter



Hiring: Road Crew

Smithfield Township is accepting applications for an experienced full-time employee for the road crew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and

a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. Applications will be accepted at the Smithfield Township Municipal Center, 1155 Red Fox Road, East Stroudsburg, PA 18301 or by email at ed@smithfieldtownship.com until March 19, 2021 at 3:30PM.

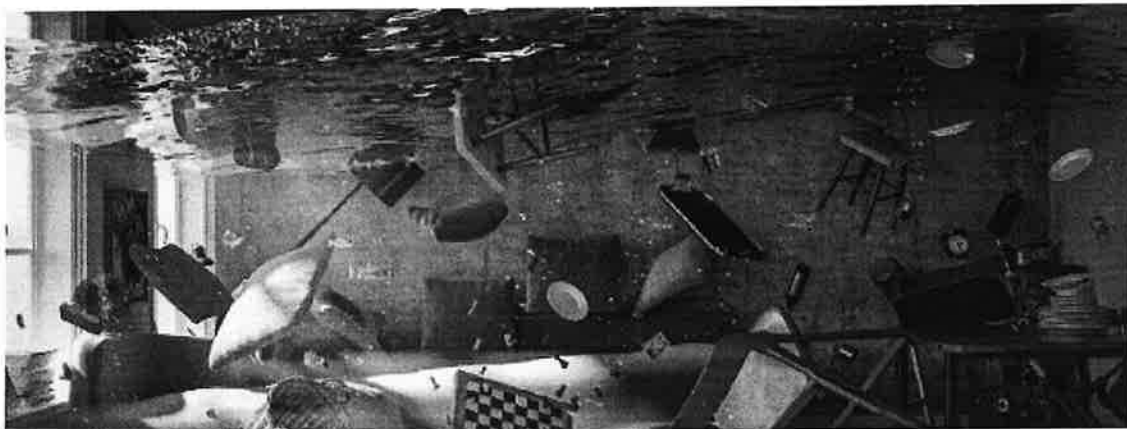
APPLY NOW



Volunteer: Smithfield's Zoning Hearing Board

Smithfield Township is in need of volunteers to serve on the Zoning Hearing Board. Members cannot serve on any other Township boards, or be officials of the Township in any other capacity. The Zoning Hearing Board is charged with hearing requests for variances or special exemptions per the Township Zoning Ordinance. Applicants must be residents of Smithfield Township. The regular Zoning Hearing Board meetings are held the 1st Tuesday of the month, as needed, at 7 p.m. Meetings can be conducted by hybrid or electronic (Zoom) means.

If you are interested, please email Lois at lois@smithfieldtownship.com.



When Spring Snow Melts: Home Flood Protection

This year we have faced an abundance of snow. Though beautiful, the after-effects can cause damage to your home. Just one inch of water can cause thousands of dollars worth of property damage with even more costly damage to your home's foundation. So far, East Stroudsburg has gotten 35 inches of snow. 10 inches of snow equates to 1 inch of water!

Most homeowners and renters insurance policies do not include flood protection with few automatically renewing. Even if you are not in a flood prone area, with changes in the weather, it may pay off to get the extra protection.

[LEARN MORE](#)



World Water Day: March 22nd

Fresh water is an incredibly important resource. Our goal in Smithfield Township is to reduce the sediment, or runoff, in the Brodhead Creek and Reservoir Run. This goal is achieved within the standards set by our MS-4 program, Municipal Separate Storm Sewer System. A collection of structures, including retention basins, ditches, roadside inlets, and underground pipes, are designed to collect storm water and discharge it into streams. Having healthy waterways is important to our community!

#WorldWaterDay

MORE INFO

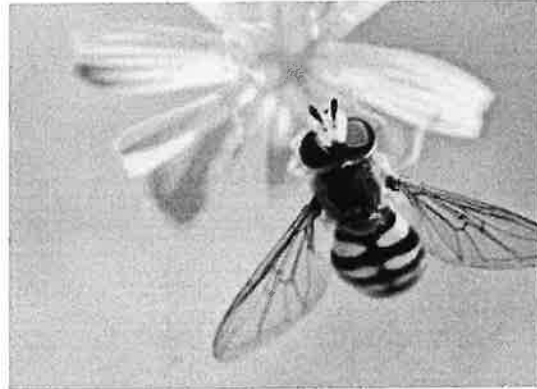




To Spot a Spotted Lanternfly

In addition to damaging trees, the spotted lanternfly is a HUGE THREAT to PA agriculture; infecting grape, hops, apple, and hardwood industries.

Spotted Lanternfly Alert



How YOU Can Help Bees

In the last 20 years, the bumblebee population has declined 87% because of habitat loss, use of pesticides, and disease. They help pollinate our food and flowers, let's help them back!

10 Ways to Save the Bees



Uncollected waste?

If you have reported your missed collection and it was not resolved, send us your complaint in writing.



In recent days Township staff has been made aware of delays in trash collection. Under Smithfield Township Ordinances, the Township is authorized to investigate these delays and consider enforcement actions. If you have a complaint about your trash not being collected and you have already contacted your waste hauler, please submit your complaint to the Township in writing.

Email is preferred and encouraged, but hand delivery is also accepted. Please send your email to lois@smithfieldtownship.com. Please include your name, street address, and waste hauler. If you would like to hand deliver your complaint,

please do so at our Municipal Center, located at 1155 Red Fox Rd, East Stroudsburg, PA 18301.



Keep Pennsylvania Beautiful

As the snow melts, more than our local wildlife will emerge; bottles, cans, plastic wrappers, fast food bags, and more will start popping up. All this month through April, we're encouraging our residents to take to the streets and participate in local trash collection. The Pick Up Pennsylvania initiative is more than roadside litter pick up; try planting a flower or tree, participating in local public education programs, or getting involved in a local recycling program!

Estimated on our roadways:

500 million pieces of litter

37% cigarette butts

30% plastic items

To participate, register at gacofpa.org. Contact Michelle Dunn, program coordinator, with questions at 877-772-3673, ext. 113, or mdunn@keeppabeautiful.org. Also, when visiting their website, check out

"video contest" for details on a cash prize! Meanwhile, follow our Smithfield Township event on [Facebook](#) for local updates and resources!



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Smithfield Township · 1155 Red Fox Rd · East Stroudsburg, PA 18301-9106 · USA



mailchimp



March 2021 Newsletter

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March 2021 Newsletter



March Newsletter



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[MORE INFO](#)



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[LIST:ADDRESSLINE][REWARDS]



1155 Red Fox Road
East Stroudsburg, PA 18301

(570) 223-5082 Phone
(570) 223-5086 Fax

Monday - Friday, 8:00AM to 4:30PM





Township Clean-Up September 16-20, 2020 8 a.m. to 5 p.m.

16

SEP 16, 2020 AT 8 AM EDT – SEP 20, 2020 AT 5 PM EDT

Smithfield Township Clean-Up

Free · 1155 Red Fox Rd, East Stroudsburg, PA 18301-9106, United States

About

Discussion

Details

- 18 people responded
- Event by Smithfield Township PA
- 1155 Red Fox Rd, East Stroudsburg, PA 18301-9106, United States
- Sep 16, 2020 at 8 AM EDT – Sep 20, 2020 at 5 PM EDT
- Price: Free · Duration: 4 days
- Public · Anyone on or off Facebook

The annual Township Clean-Up is from September 16th through 20th, beginning at 8 a.m. and ending at 5 p.m.



1



Smithfield Township PA

@SmithfieldTownshipPA · Government Organization

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■ smithfieldtownship.com

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Smithfield Township PA

September 14, 2020 · ■

Our Township Clean-Up is rapidly approaching! Check out the fees and acceptable items below

Smithfield Township Clean-Up

#communitycleanup #trashpickup #smithfieldtownship

1155 Red Fox Rd
East Stroudsburg, PA 18301



Ph: 570-223-5082
Fax: 570-223-5086
www.smithfieldtownship.com

Township Clean-Up
Sept. 16 through 20, 2020
Hours: 8:00 a.m. to 5:00 p.m.

Township Clean-Up is for Smithfield Township residents only. Commercial disposal is forbidden.
You must bring proof of residence, such as a driver's license, tax bill, voter card, etc. All



Vehicle	Fee Per Load
Car	\$10
Mini Van	\$10
Pick-up Truck	\$15
Utility Trailer 1 axle	\$15
Utility Trailer 2 axle	\$25
U-Haul 6 to 9 ft	\$15
U-Haul 10 to 14 ft	\$50
Small Dump Truck	\$50
Large Dump Truck	\$100

Type	Cost Per Tire
Car	\$6
Truck	\$10
Large Tractor	\$15
* Maximum of 12 total tires per household ** No tires on rims – rims accepted separately *** No commercial truck tires	

Items for Disposal:

Acceptable
Furniture, mattresses, toys, washers, dryers, stoves, bicycles, lawn mowers, water heaters, car & truck batteries, nails & screws (in a closed container), electronics (computers, TVs, networking devices, printers, power supplies, computer accessories, wire & cables, computer hardware), home appliances (including with freon), audio/video devices, surge protectors, lab/test devices, cartridges, cell phones/radios, batteries, fire alarms, gas-powered equipment, fax machines, lawn equipment, copiers, typewriters.
* Appliances requiring freon removal are accepted with a \$20 fee
Not Acceptable
Household garbage, automobiles, paint cans with contents, thinners, pesticides, herbicides, liquids, or any other hazardous materials, trailers (campers or others), construction or demolition waste, liquids.
** No liquids are accepted



3

4 Comments 11 Shares

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Most Relevant



Write a comment...



Diane Golden

My HOA contact stated this is for October 1st. Is this 16th of September the new date?

Like · Reply · 25w



1



Author

Smithfield Township PA

Diane, thank you for reaching out. The Township Clean-Up is scheduled for 9/16 through 9/20. Your HOA may have their own clean-up scheduled for 10/1. Feel free to contact us if you have additional questions.

Like · Reply · 25w



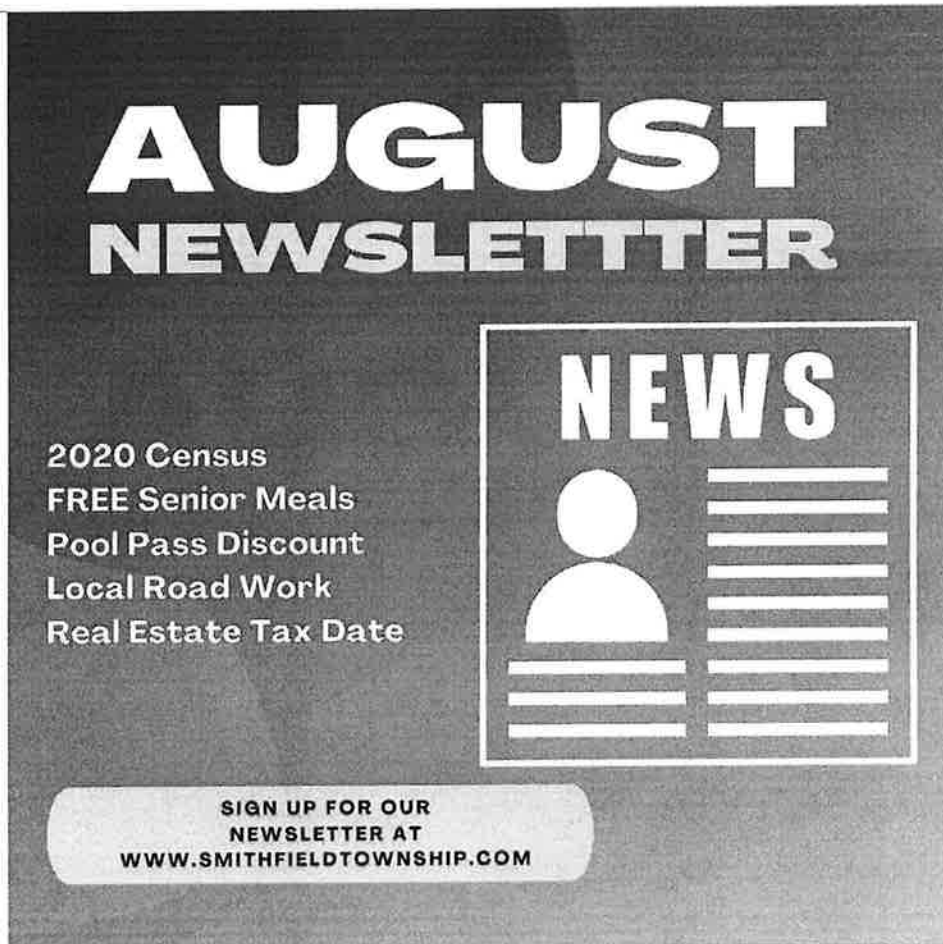
Lisa Gillon-Kolcun

Is there a fee for the first load? In previous years the first load was free to drop off?

Like · Reply · 25w



2



Smithfield Township PA

August 5, 2020 ·

Check out our August Newsletter - <https://mailchi.mp/efcd846ef6ce/august-newsletter>
Fill out the 2020 Census! Real estate tax dates coming up!

1 Share

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Write a comment...





August eNewsletter

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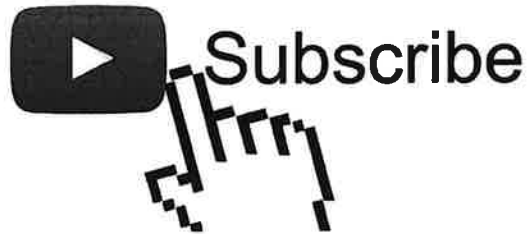
August eNewsletter



August Newsletter

Smithfield Township's Local News and Updates

The Smithfield Township office is open Monday through Friday from 8am to 4:30pm. Board of Supervisors Regular Business Meetings are the second and fourth Tuesday of the month at 7pm, and Work Sessions are every Wednesday at 4pm. All meetings are held at the Municipal Center and streamed on Zoom and YouTube. Subscribe to our YouTube channel **Smithfield Township** for notifications and updates.



*East Stroudsburg Area
School District*
Offering FREE Senior/Adult Meals

Available to anyone over the age of 18 at South HS, North HS, and Middle Smithfield Elementary.
11:30AM to 1:00PM



*Dansbury Discount for
Smithfield Residents*

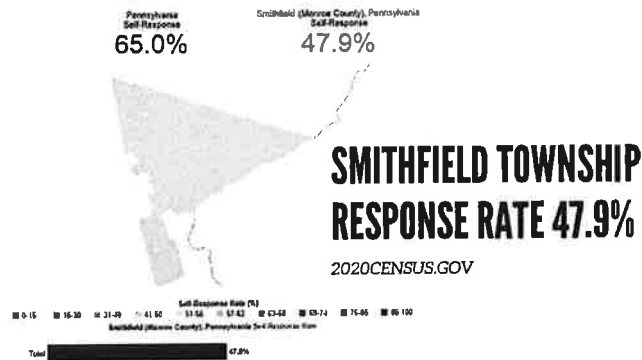
Visit the Smithfield Township Municipal Center for your discount voucher. Have your ID ready!

[More about the pool »](#)

2020 Census

.gov





47.9% of Smithfield Township properties have responded to the 2020 Census. Get counted!

The 2020 Census determines congressional representation, informs hundreds of billions in federal funding every year, and provides data that will impact communities for the next decade. Your response benefits:

- School Lunch Programs
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- And More!

RESPOND

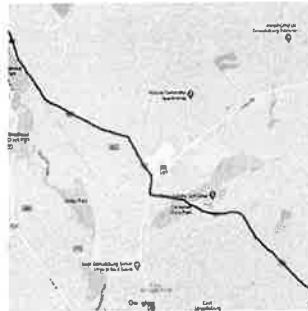
A message from one of your Smithfield Supervisors:

Let's talk crisis. The US Census rolled out in the spring with great plans to go door-to-door to get responses, but it didn't work out that way. Now we are faced with only half the residents of Smithfield Township having completed the 2020 Census.

The Census is MONEY. The more statistics we have on our population, the more money organizations receive from the State to pave roads and provide services. The more children that are accurately counted, the more money our local schools receive for free and reduced lunch programs. The Census is IMPORTANT. Some people think they are making a political statement by not completing the Census. What statement? That there are fewer of us? That we deserve LESS representation, fewer seats in the State Senate or House? This is not a partisan issue. I can't stress enough how important it is to respond to the 2020 Census. Even if you received a form at a vacation home, it's still important to respond and state that no one lives there because it's a second home. Now is the time to text your friends, talk to your neighbors, and shout it from the rooftops: respond to the 2020 Census!

Thanks, Robert Lovenheim

robert@smithfieldtownship.com



PennDOT will be paving Route 447 from Seven Bridge Road to North 5th Street.
Night work: 7pm – 7am.
Tentative start date of August 4th.



Electronic Recycling Day

Wednesday, August 19th

7:30am to 3:30pm

The Waste Authority is hosting an electronic collection day at their Military Road drop-off location for Monroe County residents.

[Click here for more information!](#)

REAL ESTATE TAX DATES MOVED

The millage rates are as follows:



County/Municipal/Library – 4.012313 mills

Discount Period ends 8/31/2020. Base Period ends 12/31/2020.

Penalty Period Begins 1/1/2021

East Stroudsburg Area School District - 30.72 mills

Discount Period ends 9/30/2020. Base Period ends 11/30/2020.

Penalty Period begins 12/1/2020.

For the CML and school tax bill, multiply your property's assessed value by

034732313. In an example with a house assessed at \$140,000:

$\$140,000 \times 0.034732313 = \$4,862.52$ in taxes

If you are unsure of your property's assessed value, the following link leads to Monroe County's Property Reassessment Search. Search for a property, then click the "Values" tab on the left column.

What have you done for me lately?

That's a fair question to ask of your Township. Municipal government is from the Sanskrit word "muni" meaning "us", at least that's what Google says. It is especially important this summer when most of us are making travel plans that don't go further than the supermarket. Maybe this is the summer (what's left of it) to start up some activities to dispel the belief that Smithfielders won't join any club that would have them for members. How about we organize a stargazing night at Waterfront Park led by someone who knows what's up? Or a bring-your-own picnic concert on the Mt. Nebo Park lawn? Or a kids kayaking day on the Delaware? I hike along the canyon on Brodhead Creek? A socially distanced pot luck along Cherry Creek? Maybe you've got some favorites you can suggest to us. I know we all miss major league sports on TV, but do you know there is a world-class Ecuadorian volleyball tournament just about every Sunday on the basketball court in Waterfront Park? And the soccer teams are back practicing at Minisink Park.

Let's use this summer to get to know what's around us and get to know each other. Give us a call. Brian, Jacob, Robert — your Supervisors at the Township.

Smithfield Township Municipal Center
1155 Red Fox Road
East Stroudsburg, PA 18301
Phone: (570) 223-5082
Fax: (570) 223-5086



📍 **1155 Red Fox Road**
East Stroudsburg, PA 18301

📞 **(570) 223-5082** Phone
(570) 223-5086 Fax

🕒 **Monday - Friday, 8:00AM to 4:30PM**





Smithfield Township PA

@SmithfieldTownshipPA · Government Organization

 Sign Up

 smithfieldtownship.com

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More 

 Liked

 Message



Smithfield Township PA

July 10, 2020 · 

We are grateful for the community's help! Thank you Pocono Mountains Visitors Bureau and Monroe County Municipal Waste Management Authority.

<https://www.wnep.com/.../523-dbca5ede-b916-46b1-8ef8...>





WNEP.COM

Local groups organize to clean up after long holiday weekend

11

1 Comment 1 Share



Like



Comment



Share

Most Relevant



Write a comment...



Elizabeth Burnett

I noticed the little Hickory valley park area past the golf course has removed the picnic table and posted a no picnicking sign. The last time we were there garbage was everywhere and we didn't have anything to pick it up and feel safe. I don't under... [See More](#)

1

Like · Reply · 34w · Edited

OTHER POSTS

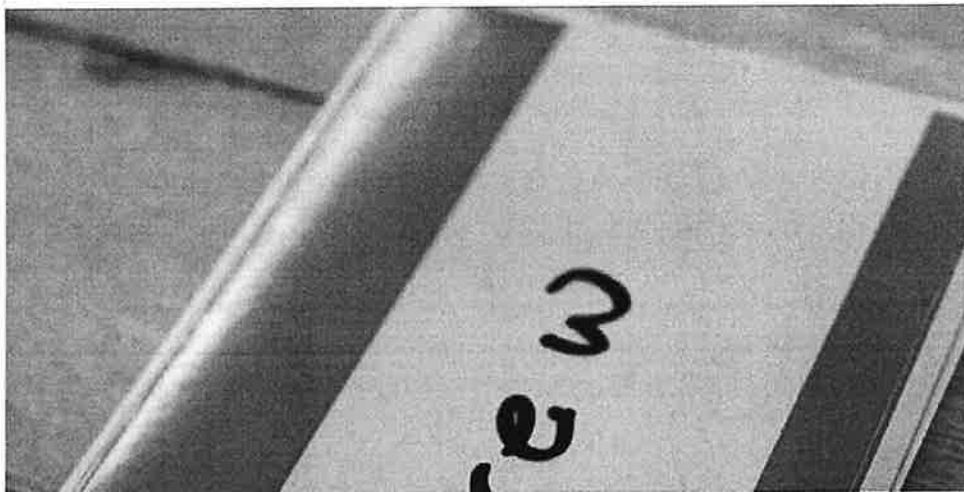


Smithfield Township PA

1h ·

Smithfield Township Seeking Roadcrew Applicants

Smithfield Township is accepting applications for experienced full-time employees for the roadcrew. Applicants must have experience working on roads, snow plowing, and operating equipment, and have a valid PA driver's license and a valid CDL license (minimum Class B). All candidates are subject to passing random drug and alcohol testing. This position provides a competitive wage, paid time off, and fully paid family benefits. A... [See More](#)





Smithfield Township PA

@SmithfieldTownshipPA · Government Organization

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■ Message



Smithfield Township PA

July 8, 2020 · ■

Thank you to the Pocono Mountains Visitors Bureau for helping clean up our local parks, Monroe County Municipal Waste Management Authority for picking up all the bags, and of course our own road crew for doing the brunt of the work this past weekend 🙌 great job all!!!

#littercleanup #keepitbeautiful #monroecounty #poconoproud
#pickupthepoconos #littercrew #smithfieldtownship





+4

28

3 Comments

Like

Comment

Share

Most Relevant



Write a comment...



Manny Oyola

Great job. Personally I volunteer for the picking up the Poconos each year and is good to know that people like you clean up after the out of towners come and mess up a good thing

Like · Reply · 34w · Edited



Wanda Leap

The forgotten spot is North of the bridge up to the paper mill

Like · Reply · 34w



Tricia Newhouse Briegel

Thank you!!!

Like · Reply · 34w

OTHER POSTS



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Melissa Prugar

From: Smithfield Township <smithfieldtowship@gmail.com>
Sent: Wednesday, September 9, 2020 9:00 AM
To: Melissa Prugar
Subject: September Newsletter



September Newsletter

Smithfield has a New Website

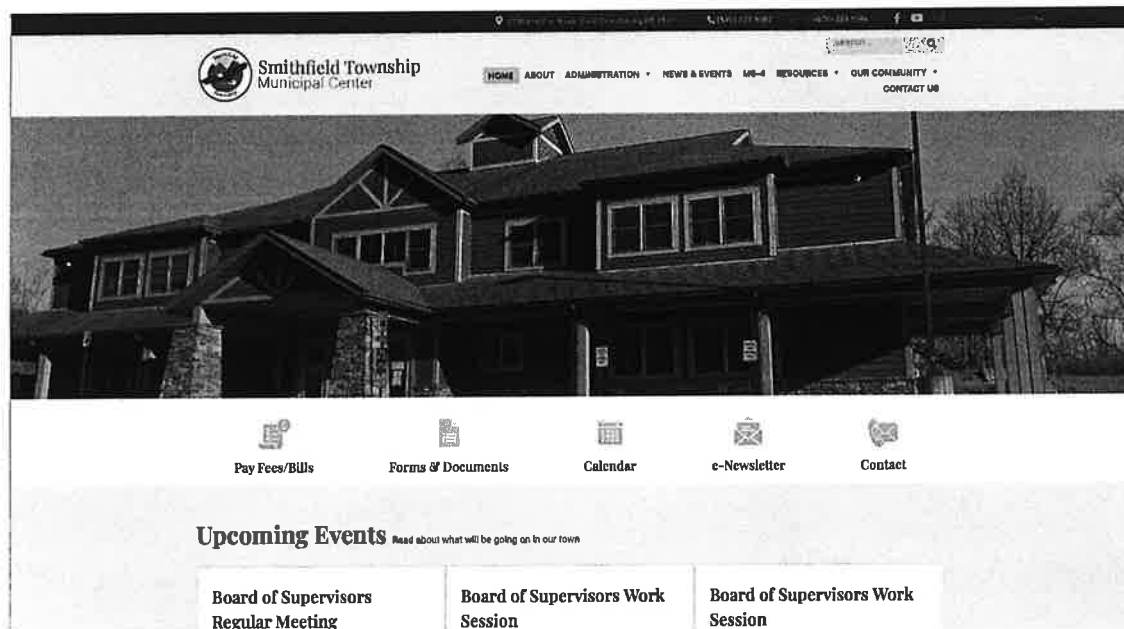
by Jacob Pride

Over the last several months, many on our staff and the professionals at CreativeWorks have been carefully crafting our new website. With changes in how government works due to COVID-19 and the ever-evolving world of technology, the new website includes many needed upgrades and new features. There are three upgrades or new features in particular that we are excited about.

1. All Forms Can Be Completed Online

Perhaps the most exciting new feature is the ability to complete Township forms online, helping residents save time. Be it applications for construction

related permits, family celebrations in the park, or public hearings, all forms are digitalized for easy completion.



2. All Fees Can Be Paid Online

With permit applications and other municipal services now online -- so is the payment process. With our new site, residents may log onto ezNetPay and pay by card for various services.

Online Payment Procedure

Here's the easy way to use ezNetPay:

1. Determine with Township officials which fee(s) must be paid.
2. Go to www.smithfieldtownship.com.
3. Click on "Pay Fees/Bills" in the queue of shortcuts.
4. Based on the fee(s) you are told you must pay (or are certain you must pay), select a category on the drop-down menu and click "Continue":
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d. Subdivision and Land Development (SALDO) Fee

5. Enter your contact information. Select from the fee you are paying drop-down menu.
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7. Review that your information is correct, then enter your email address and accept the terms and conditions of eNetPay. The fee you pay will include the nominal service charge due to the vendor.
8. Enter your Credit/Debit Card information and billing address. Click "Verify."
9. Show your payment receipt to the clean-up attendant.

The screenshot shows a web form for Smithfield Township. On the left is a sidebar with two buttons: "Home" and "Back". The main content area is titled "Smithfield Township" and contains a form with the following fields: "Last Name: *" with a text input; "First Name: *" with a text input; "Select Fee: *" with a dropdown menu showing "1 - Standard Zoning Permit Application"; "Address: *" with a text input; "City: *" with a text input; "State: *" with a text input; "Zip Code: *" with a text input; "eMail Address: *" with a text input; and "Daytime Phone Number: *" with a text input. Below these fields is a section for payment, containing "Payment Amount:" with a text input and "Card Type:" with a dropdown menu showing "MasterCard".

3. Meeting Information is Easily Accessible

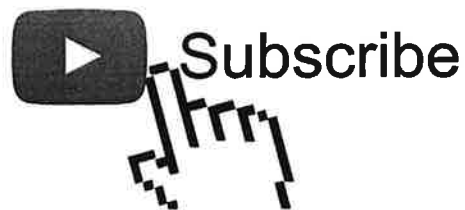
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Upcoming Events

today August 2020 < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5 4:00 pm Board of Supervisors Work Session	6	7	8
9	10	11 7:00 pm Board of Supervisors Regular Meeting	12 4:00 pm Board of Supervisors Work Session	13	14	15
16	17	18	19 7:30 am Electronics Recycling Day 4:00 pm Board of Supervisors Work Session	20	21	22
23	24	25 7:00 pm Board of Supervisors Regular Meeting	26 4:00 pm Board of Supervisors Work Session	27	28	29
30	31		1 4:00 pm Board of Supervisors Work Session	2	3	4

As you look over the site, you may notice it is not yet perfect, but we are working hard each day to ensure usability and accuracy in information. We welcome your feedback and hope you will use the new site to keep up with our Township -- and perhaps even express your interest in serving in a volunteer capacity.



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Township Clean-Up September 16-20, 2020 8 a.m. to 5 p.m.

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- **Venue:** Smithfield Township Municipal Center
- **Upcoming Dates:**
 - September 16, 2020 8:00 am – 5:00 pm
 - September 17, 2020 8:00 am – 5:00 pm
 - September 18, 2020 8:00 am – 5:00 pm
 - September 19, 2020 8:00 am – 5:00 pm
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For Fees and Acceptable Items

Visit: <https://www.smithfieldtownship.com/events/event/township-clean-up/>

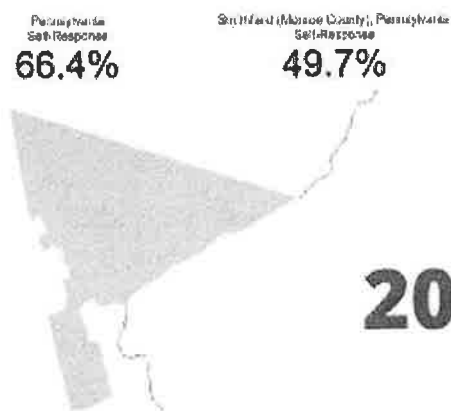
ONLINE PAYMENT AVAILABLE

Service Charge Fee Schedule:

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Any single transaction totaling \$1.00 through \$100	\$3.00
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Census Response

Final Push to Reach Census Response Goal of 60%



2020Census.gov

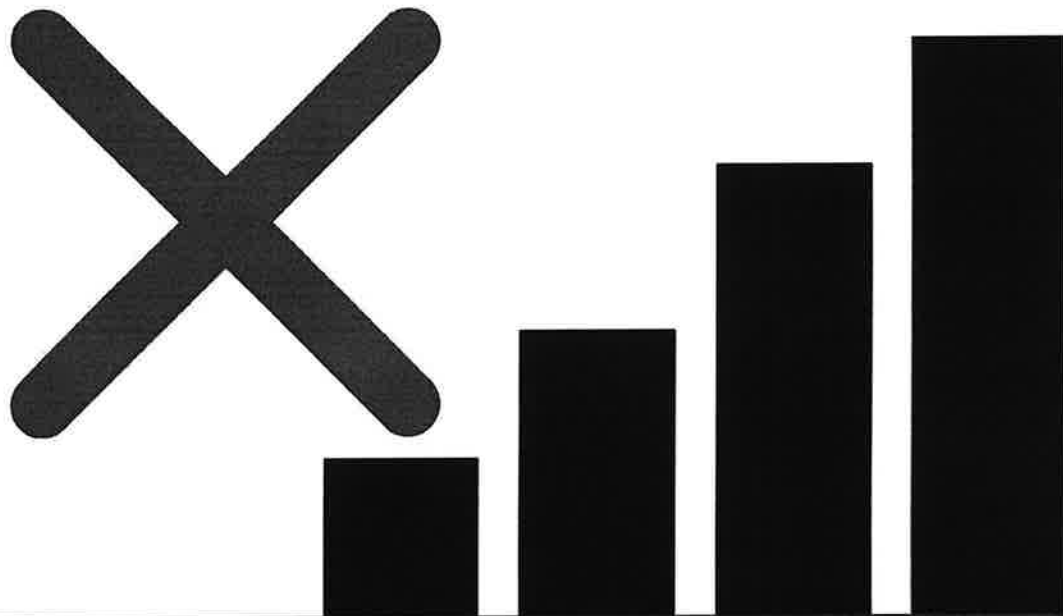
Respond

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Resident Survey: <https://arcg.is/1jy8TT>

Business Survey: <https://arcg.is/faG8L>

Pick up your Community

Local opportunities to pick up trash in your area.



Trash Dash September 20th

- Who: Anyone
- When: Sunday, Sept. 20, 2020
- Where: Anywhere
- Share on Instagram #TrashDash #DoBeautifulThings

[More about Trash Dash](#)

Pick Up The Poconos September 26th

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Sign up for Pick Up The Poconos

The deadline to sign up is September 12, 2020 by 5:00 p.m.



Recycle

MRF PROJECT

SMITHFIELD TOWNSHIP



Confessions of a Reformed Recycler

By Robert Lovenheim

I grew up assuming everything in America was tossed in a trash barrel and after that, it was not my problem. I had vague notions of what happened once trash was picked up by the garbage truck; my hometown had an incinerator for a while, and then a dump. Nobody thought much about it.

About a year ago I started to think seriously about what happens to all the stuff I tossed in the garbage all my life. Why? It was one of those life revelations that you never think about until you think about it, like when it suddenly hits you that all those black circles you see on the sidewalk in big cities are gum. Yeatch!

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The company I visited hauls a lot of the trash in Monroe County. After the tour, I started thinking about what happens to everything I had been tossing out all my

life and realized I couldn't treat it the same way anymore. If you see a landfill, you'll realize there's a limit to the places we can find to bury stuff; the landfill I visited is almost full.

How long can this go on? One day, we're going to have shortages of raw materials. Every plastic egg carton, strawberry box, dish liquid bottle, and plastic bag we throw away is vanishing into the earth for eternity. Think of that the next time you lift the lid of your garbage container and throw something in. You are committing something valuable to eternal life at the bottom of billions of pounds of garbage. The simple act of throwing a plastic jar into the garbage rather than the recycling bin, even if you have to wash a little food out of it first, is your decision to bury it forever.

The recycling process is not exactly the saint to the garbage dump sinners, but more about that another time. If you want to see the video we made about this, check out the [MRF Project in Smithfield Township](#).



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September eNewsletter

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September eNewsletter



September Newsletter

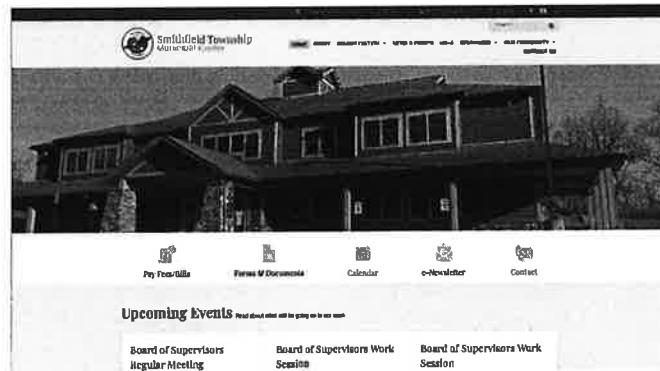
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[Home](#)
[Back](#)

Smithfield Township

Last Name:

First Name:

Select Fee:

Address:

City:

State:

Zip Code:

eMail Address:

Daytime Phone Number:

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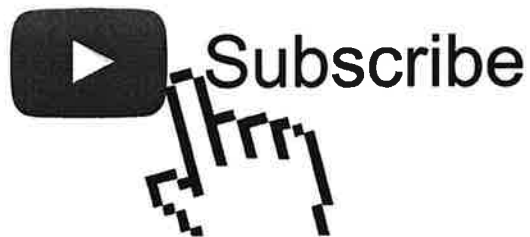
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www.SmithfieldTownship.com



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Perkins
Sub-Response
66.4%

Byland
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2020Census.gov

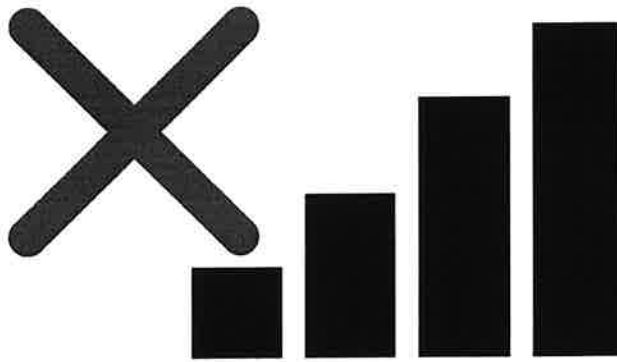
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 **1155 Red Fox Road**
East Stroudsburg, PA 18301

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 **Monday - Friday, 8:00AM to 4:30PM**



Melissa Prugar

From: Smithfield Township <info@smithfieldtownship.com>
Sent: Wednesday, August 5, 2020 9:28 AM
To: Melissa Prugar
Subject: August Newsletter



August Newsletter

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*East Stroudsburg Area
School District*
Offering FREE Senior/Adult Meals

Available to anyone over the age of
18 at South HS, North HS, and
Middle Smithfield Elementary.
11:30AM to 1:00PM



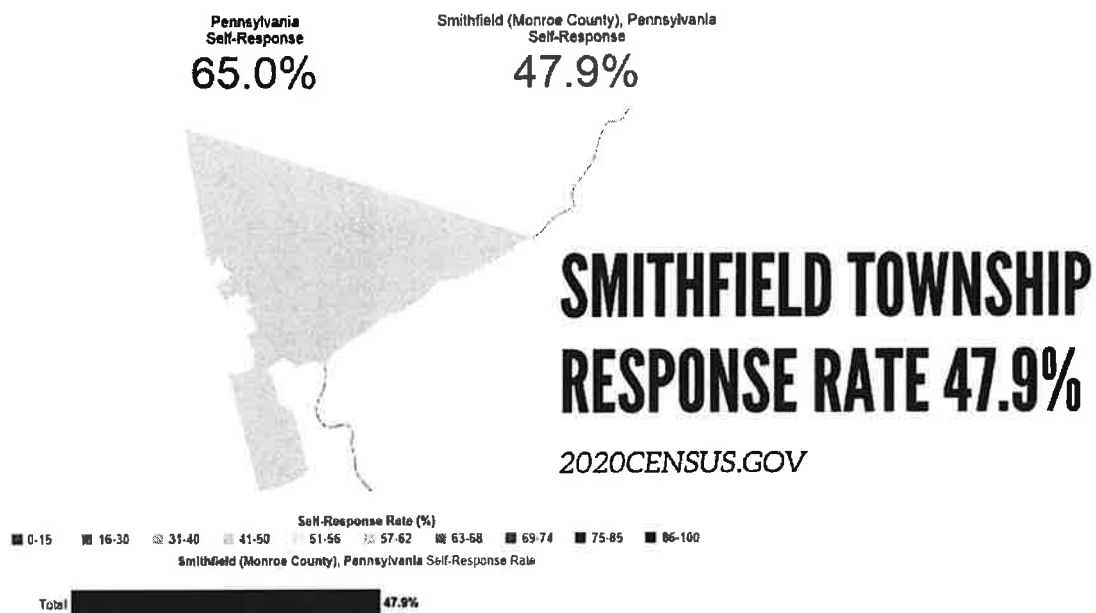
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2020 Census
.gov





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Let's talk crisis. The US Census rolled out in the spring with great plans to go door-to-door to get responses, but it didn't work out that way. Now we are faced with only half the residents of Smithfield Township having completed the 2020 Census.

The Census is MONEY. The more statistics we have on our population, the more money organizations receive from the State to pave roads and provide services. The more children that are accurately counted, the more money our local schools receive for free and reduced lunch programs. The Census is IMPORTANT.

Some people think they are making a political statement by not completing the Census. What statement? That there are fewer of us? That we deserve LESS representation, fewer seats in the State Senate or House? This is not a partisan issue.

I can't stress enough how important it is to respond to the 2020 Census. Even if you received a form at a vacation home, it's still important to respond and state that no one lives there because it's a second home.

Now is the time to text your friends, talk to your neighbors, and shout it from the rooftops: respond to the 2020 Census!

Thanks, Robert Lovenheim

robert@smithfieldtownship.com

REAL ESTATE TAX DATES MOVED



The millage rates are as follows:

County/Municipal/Library – 4.012313 mills

Discount Period ends 8/31/2020. Base Period ends 12/31/2020.

Penalty Period Begins 1/1/2021.

East Stroudsburg Area School District - 30.72 mills

Discount Period ends 9/30/2020. Base Period ends 11/30/2020.

Penalty Period begins 12/1/2020.

For the CML and school tax bill, multiply your property's assessed value by
.034732313. In an example with a house assessed at \$140,000:

$$\$140,000 * .034732313 = \$4,862.52 \text{ in taxes}$$

If you are unsure of your property's assessed value, the following link leads
to [Monroe County's Property Reassessment Search](#). Search for a property, then click
the "Values" tab on the left column.

What have you done for me lately?

That's a fair question to ask of your Township. Municipal government is from the Sanskrit word "muni" meaning "us", at least that's what Google says. It is especially important this summer when most of us are making travel plans that don't go further than the supermarket. Maybe this is the summer (what's left of it) to start up some activities to dispel the belief that Smithfielders won't join

any club that would have them for members. How about we organize a stargazing night at Waterfront Park led by someone who knows what's up? Or a bring-your-own picnic concert on the Mt. Nebo Park lawn? Or a kids kayaking day on the Delaware? I hike along the canyon on Brodhead Creek? A socially distanced pot luck along Cherry Creek? Maybe you've got some favorites you can suggest to us. I know we all miss major league sports on TV, but do you know there is a world-class Ecuadorian volleyball tournament just about every Sunday on the basketball court in Waterfront Park? And the soccer teams are back practicing at Minisink Park.

Let's use this summer to get to know what's around us and get to know each other. Give us a call. Brian, Jacob, Robert — your Supervisors at the Township.



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Smithfield Township PA

October 26, 2020 ·



The Township Road & Maintenance Department will be picking up leaves from residents on Township roads beginning on Monday, October 26th and concluding on Friday, November 20th.

Guidelines:

Residents may only place leaf piles on township roads only. Leaf piles should not include apples, sticks, or walnuts. For a list and map of Township roads, click here to download the Township Road Map.

There are no fees associated with the leaf pick-up!
For more information visit www.Smit... **See More**

3 Comments 1 Share

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Smithfield Township PA

October 23, 2020 ·



Fall leaf pick up October 26th through November 20th. Check out details and guidelines
<https://bit.ly/3dj9QZh>



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Smithfield Township PA

October 5, 2020 · 

Check out our October Newsletter! There's lots you do not want to miss! <https://mailchi.mp/79458d41.../september-newsletter-12388010>



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October Newsletter

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<https://smithfieldtownship.com/departments/fi...>



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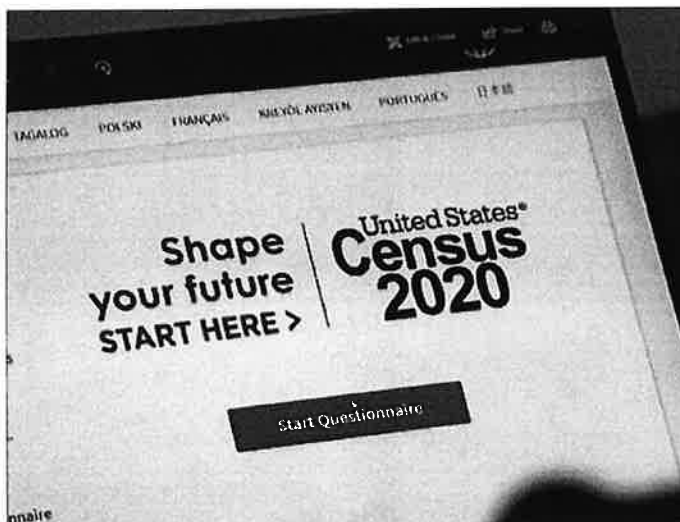
Melissa Prugar

From: Smithfield Township <smithfieldtowship@gmail.com>
Sent: Monday, October 5, 2020 2:39 PM
To: Melissa Prugar
Subject: October Newsletter



🎃 October Newsletter 🎃

New Deadline: October 31st!



**It's not
too late to
complete
the 2020
Census**

Respond to the Census

Upcoming Meetings

Board of Supervisors Regular Business Meetings

Join via

Zoom: <https://zoom.us/j/94447566092?pwd=Q014UVlIZUdSWk5Mbjc1bjFTVjY3UT09>

1. Tuesday, October 13th at 7 p.m.
2. Tuesday, October 27th at 7 p.m.

Board of Supervisors Work Sessions

Join via

Zoom: <https://zoom.us/j/99829592813?pwd=VS9yN1ZrZUJBcUZ0c1lXR0krR09UZz09>

1. Wednesday, October 7th at 4 p.m.
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4. Wednesday, October 28th at 4 p.m.

Township Budget Work Sessions

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The Township budget season is starting! Budget work sessions have been scheduled for*:

1. October 14th at 10 a.m.
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4. November 4th at 1 p.m.

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*note: The Board may not necessarily use all four meeting dates. Follow us on [Facebook](#)

for updates.

Planning Commission

Join via

Zoom: <https://zoom.us/j/97371009085?pwd=RVo2c2ptUFdFOGx1SzNBaUVhWnU1UT09>

1. Thursday, October 8th at 7 p.m.



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With so much information circulating about voting in this election, here are some fast facts:

1. **You can vote in person.**

Smithfield Township's regular four polling places will be open from 7 a.m. to 8 p.m. on Tuesday, November 3rd. Voters are asked to wear masks and practice social distancing. Voters are also recommended to bring their own pens (blue or black ink **only**).

2. **You can vote via mail, without an excuse.**

You may vote via mail, without providing an excuse. You may drop off **your own** voted ballot at the County Board of Elections dropbox, located at One Quaker Plaza, Room 105, Stroudsburg, PA 18360. If you mail your ballot, it is advised you mail it no later than October 27th. Voted ballots must be received by the Board of Elections by November 6th at 5 p.m, according to the latest PA Supreme Court ruling.

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Sugar is NO Treat

by Robert Lovenheim

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Sugar, while it is delicious, can be dangerous. According to the CDC, over 34 million people in the US have diabetes, and 88 million over the age of 18 have pre-diabetes. That means one in ten Americans have diabetes, and one in three of the US adult population has pre-diabetes. What causes it? For some it is inherited, but for most it is a sugar-rich diet – did you know there's sugar in some fast-food hamburger buns? Diabetes is deadly if not properly managed. Some of the potential complications of diabetes include nerve damage, kidney damage, eye damage, and cardiovascular disease.

The first step is to be aware of how little sugar the body needs. The American Heart Association recommends men consume no more than 9 teaspoons of added sugar daily, and women and children under 18 consume no more than 6 teaspoons. Halloween is our biggest sugar holiday, and it's important to mitigate our children's sugar consumption.

There are alternatives. Cookies can be made with Stevia and dark chocolate chips. No-sugar-added snacks like some (but not all) dried fruit or nuts are great alternatives too. Search “No Sugar Candy” on the internet and you will see pages of choices!

It's not as easy as going to the supermarket and wandering an entire aisle of sugar candies sold in bulk bags to hand out on Halloween. But isn't it worth a little more time and some more pennies to give kids treats that can enforce good habits? One day, maybe we can all achieve a healthier Halloween.

Interested in learning more about Diabetes? Check out [the CDC's webpage on Diabetes.](#)



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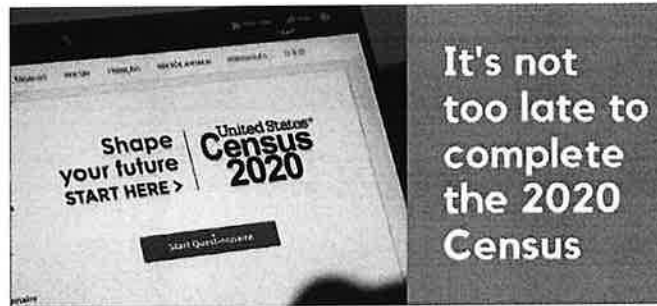
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October eNewsletter



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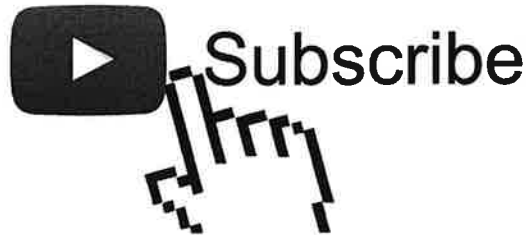
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Melissa Prugar

From: Smithfield Township <smithfieldtownship@gmail.com>
Sent: Monday, November 2, 2020 8:50 AM
To: Melissa Prugar
Subject: November Newsletter 📧



November Newsletter



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votespa. We can't use this exactly, but it's a good starting point for our own copy:

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- **Bring your own blue- or black-ink pen** to mark your ballot to limit your exposure to shared surfaces.
- **Practice good hand hygiene.** You may want to bring hand sanitizer with you for your personal use.
- **Maintain social distance** from poll workers and other voters. This means staying about six feet apart from other people while you are waiting in line, checking in and voting.
- **Follow instructions from poll workers** and other election officials. They are there to help things run smoothly.
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There are no fees associated with the leaf pick-up.

More Info



What do people really want in OUR town?

By Robert Lovenheim

Yes, I know everyone will say “fix the roads.” We try to do that with the money we are allotted each year by PennDOT, plus a portion of monies from our budget. But beyond roads, what civic improvements would we all like?

I once saw a documentary about a town in Chile named Punto Arenas. It is the southern-most city in the whole country, not far from the Antarctic. Despite its far away location, the municipal leaders came up with an innovative plan to answer the questions, “What do people really want in our town?”

Each year the town puts a fixed amount in the budget for civic improvement like parks, art exhibits, festivals, and playgrounds. Then, they let the voters decide how to best spend the money. Groups are invited to present project ideas to the town board and all of the residents. They can promote it however they wish, through news stories or public meetings. Each year on election day, the whole population (126,000) gets to vote for the project they want.

The catch is this: the people who promote each project are responsible, if it wins, to follow through and supervise the project to completion. If a group of mothers campaigns for a new playground, they are the ones responsible for making sure it is built and completed. I think this makes a lot of sense, and might be something we should consider for Smithfield. Just for example, we have wonderful park space but not enough in it. Not enough playground equipment, not enough variety in activity.

Your three Supervisors try as best they can to anticipate what you might want and to start new parks projects. But there are only three of us and a small permanent staff. Just for example, at about the time you read this, a work crew

should be days from starting construction our new fishing pier on Marshalls Creek at Waterfront Park. It has taken two years, one grant from the State, the services of our engineering firm, clearance from the Fish & Boat Commission, modifications to satisfy conservation concerns, public bidding with sealed bids, awarding the contract, confirming the contract with the State and—finally seeing construction begin. Construction might take three weeks, but the process to get here has taken two years.

How wonderful it would be if a civic committee formed to build a fishing pier had started this effort and had followed through with all the delays and frustrations stated in the paragraph above. With support from the community, we could start many more projects.

Maybe Punta Arenas' idea is a good one that could work here. At least it's worth a try. Does your community organization have a great idea for a project that could make life more enjoyable for everyone? Are you prepared to make that idea a reality? We want to hear from you!

LIVE WORK SESSIONS
SMITHFIELD TOWNSHIP

EVERY WEDNESDAY AT 4PM

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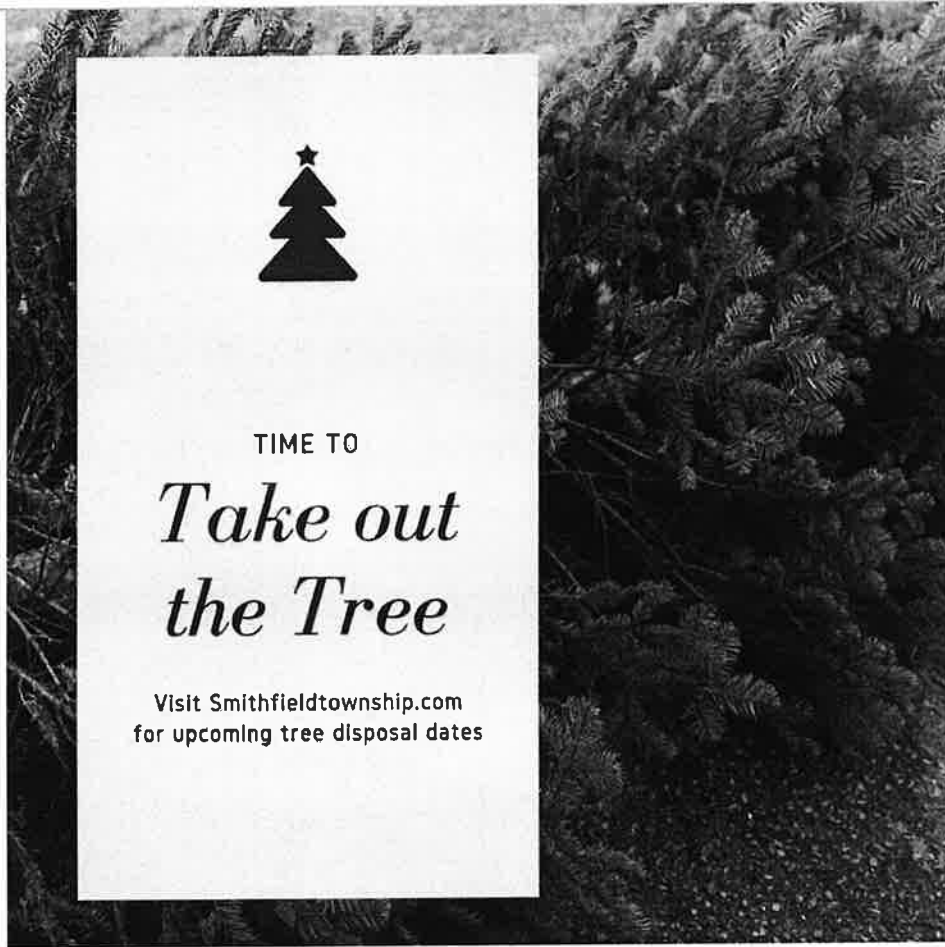


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Smithfield Township PA

December 31, 2020 ·



Christmas Tree Disposal – Smithfield Township Municipal Center <https://bit.ly/2L80ohi>



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Smithfield Township PA

January 11 ·

Recycle Your Real Christmas Tree

Our residents have two options to drop off Christmas trees. They may drop them off at:

Oak Grove Multi-Municipal Compost Facility

3305 Oak Grove Dr.

East Stroudsburg, PA 18302

Monday – Saturday from 7AM – 2PM

... [See More](#)



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@SmithfieldTownshipPA · Government Organization

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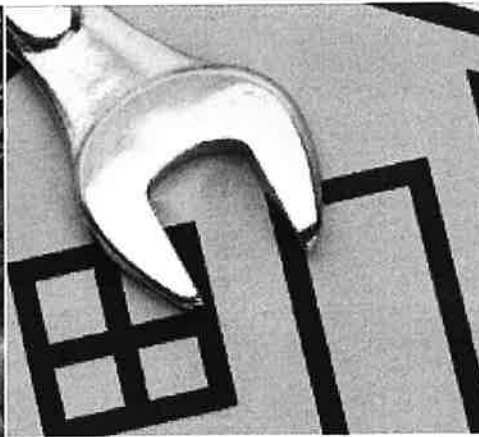
Smithfield Township PA

January 5 · 

January Newsletter- Happy New Year! -

<https://mailchi.mp/.../smithfield-township-january...>

Permits for home renovations, plowing and safety tips, recycle your Christmas tree, and more!





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January 2021 eNewsletter



January Newsletter



Permits Required in Smithfield Township

The pandemic has cancelled plans, wrecked vacations, and brought life as we know it to a halt. Many homeowners have rented dumpsters, Marie Kondo-ed their belongings, and turned their attention to home improvement.

Before picking up the phone (or a tool belt), pause. Smithfield Township is a zoned community, which means permits might be required for the work you want to do. Acquiring permits ensures work is completed in compliance with our ordinances and can save major headaches down the road.

Sometimes, minor changes in work determine whether or not a permit is required. For example: if you only replace shingles on a roof, you don't need a permit. However, if you replace plywood or roof joists while you replace the shingles, you need a permit.

It is always best to pick up the phone and call your friendly neighborhood Zoning Officer, Ken Wolfe, with any questions. He can be reached at ken@smithfieldtownship.com or (570) 223-5082 ext. 2. Paper copies of permits are available at the Municipal Center, or they can be completed online at <https://smithfieldtownship.com/resources/forms-documents/>.

It may seem Inconvenient, but consider the alternative: the Zoning Officer has the authority to make you tear down any work you've done without a permit at your expense. Take the time to get the proper permits, and do the work correctly the first time!

LIVE WORK SESSIONS SMITHFIELD TOWNSHIP

EVERY WEDNESDAY AT 4PM

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TO SUBSCRIBE**



Subscribe to our YouTube channel [Smithfield Township](#) for notifications and updates. You will find archives of streamed meetings there.



Recycle Your Real Christmas Tree

Our residents have two options to drop off Christmas trees. They may drop them off at:

Oak Grove Multi-Municipal Compost Facility

3305 Oak Grove Dr.

East Stroudsburg, PA 18302

Monday – Saturday from 7AM – 2PM

Smithfield Township Municipal Center

1155 Red Fox Rd

East Stroudsburg, PA 18301

Monday – Friday from 8AM – 4:30PM

(From Dec 28 – Feb 28 only)



9 Things Plow Drivers Wish You Knew

Driving in hail, freezing rain, and snow can be stressful. We get it and we all avoid it when we can. For when you have to be on the road, we've compiled some tips and tricks from our plow drivers that might just make your winter season easier (or at least less stressful).

1. **Stay behind the plow.** Yes, they might go a bit slower than you're used to, but consider this: the road is clearer (and treated) behind the plow.
2. **Leave double the space.** Plow trucks are heavy; some can reach 36 tons. Even with great tires and traction, they have a longer braking period than regular cars. Add ice to the roads, and braking distance increases for everyone. Additionally, spreaders throw material onto the road. Getting too close puts your car in range of flying salt and antiskid.
3. **Wait while we open intersections.** You've all seen it, a plow going back and forth across the road while they open intersections to make turning easier. Let us open the intersections so we can keep plowing elsewhere.
4. **Plows aren't always allowed to plow roads.** Confusing, yes, but consider this: PennDOT is responsible for state roads, individual municipalities plow township roads, and contractors clear businesses, driveways, and private roads. Drivers are paid to clear certain areas, and that doesn't always include the route they take to reach their destination.
5. **Always try to clear the road.** If you are parked on the road with your car, the plow trucks can't get through. Do what you can to clear the roadway.
6. **We don't plow in your driveway on purpose.** Angling the plow away from driveways pushes snow into the road, which defeats the purpose of plowing. There will always be a trail of snow at the edge of your driveway. Yes, drivers plow in their own driveways too.
7. **Avoid pushing snow from your driveway into the road.** Snow shoveled or plowed onto any roadway can increase the potential for crashes. Shovel or plow snow to the right side of your driveway as you face the intersecting roadway- by piling the snow away from the oncoming direction of the snow plows, the snow will not be pushed back onto the driveway. Refer to the diagram below for a visual!
8. **No, we aren't targeting your mailbox.** Mailboxes are built right next to the road for ease of access for mail carriers. This also means they are in the direct path of flying snow, and dangerously close to the plow. If your mailbox has been knocked over, consider moving it back from the road a little.
9. **Anything you do to slow a plow truck down means it takes us longer to clear the roads,** which means a more dangerous commute for everyone. Drive smart, take your time, and get home safe!

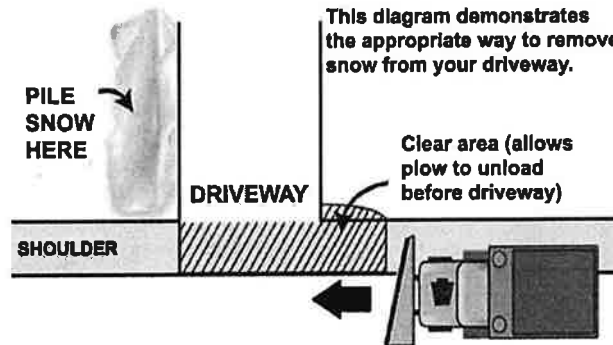
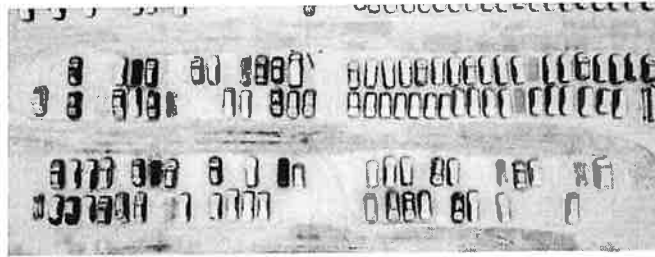


Diagram provided by PennDOT:
Avoid pushing snow from your driveway into the road.



Look Both Ways — in the parking lot.

Robert Lovenheim

Even though online ordering continues to climb, we all still make trips to the market, the big box stores, and the malls. Be careful! In parking lots every year there are 50,000 crashes, 60,000 injuries, and 500 deaths according to statistics from 2016. Why? Texting, going too fast in a parking lot aisle, backing up into another car also — In general, backing up. Another example is people panicking and stepping on the gas rather than the brake. Also, people feel safer driving in a parking lot even though it is where they should be the most diligent about “defensive driving.”

The saddest statistic is 500 deaths a year. Cars back over people pushing shopping carts while sending emails. Coming out of a store, crossing to your aisle, elating behind cars —are ways to increase your odds of being injured. The best behavior is to do exactly what we tell children to do: look both ways. Don't cross until it is clear and pay attention to cars that are moving. Remember, sometimes it is harder see movement in your peripheral vision when you are wearing a COVID mask.

I had a friend who was hit by a car in a supermarket parking lot. The woman was elderly and mistakenly stepped on the gas when she saw him in front of her. He survived, but spend two years recovering and will never have full use of his legs again. Be careful out there.

OVERVIEW	BENEFITS	ELIGIBILITY	EXPENSES
<ul style="list-style-type: none">Save tax-freePA state tax deductionSave beyond the \$2,000 SSI asset limitControl the accountChoose investment option	<ul style="list-style-type: none">Save up to \$100,000 without losing SSISave without losing Medical Assistance (Medicaid)Family/friends contributions not considered income	<ul style="list-style-type: none">Qualifying disabilityOnset prior to age 26No state residency requirement	<ul style="list-style-type: none">Includes basic living expensesNo requirement of medical necessityNeed not benefit the individual exclusively

The Pennsylvania Achieving a Better Life Experience Savings Program (PA ABLE) is a state offered program that gives individuals with qualifying disabilities a tax-advantage way to save or invest. This program is in addition to, not a replacement of, government programs. Therefore, all federal benefits are protected, including Medical Assistance (Medicaid) and, with some limitations, Supplemental Security Income (SSI) benefits. As savings earn interest or returns over time, neither federal nor Pennsylvania income tax is owed as long as the withdrawal is used to pay for *qualified disability* expenses. This program was made possible by the passing of both federal and state laws. Check out the frequently asked questions below and browse their website for more information!

FAQs

Pennsylvania American Water has voluntarily extended its suspension of water service shutoffs until after March 31, 2021.

Available to all customers, both residential and non-residential. The company urges customers who are facing financial hardship to seek financial assistance immediately by contacting

Pennsylvania American Water at
pennsylvaniaamwater.com or calling 1-800-565-7292.
Please do not wait until a shut-off is looming to contact them.





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 **1155 Red Fox Road**
East Stroudsburg, PA 18301

 **(570) 223-5082** Phone
(570) 223-5086 Fax

 **Monday - Friday, 8:00AM to 4:30PM**



**SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING – APRIL 27, 2021 – 7:00 P.M.**

AGENDA

- 1) CALL MEETING TO ORDER:**
- 2) PRESENT:**
- 3) PLEDGE OF ALLEGIANCE:**
- 4) MINUTES: March 23, 2021 - Regular Meeting
April 13, 2021 - Regular Work Session**
- 5) PUBLIC COMMENTS ON THE AGENDA.**
- 6) PUBLIC HEARINGS: None**
- 7) PLANS TO ACT ON:**
 - 1) Jones-Zaplishny- Minor Subdivision & Lot Line adjustment.**
 - 2) Manovski – Minor Subdivision Plan**
- 8) NEW BUSINESS:**
 - a) Smithfield Gateway Update.**
 - 1. Discuss Project Updates & TE-160 Forms/OP Condition Statement.**
 - 2. Resolution No. 472 – Authorize Chair to Sign TE-160 for 209 and Mosier Farm Dr.**
 - 3. Resolution No. 473 – Authorize Chair to Sign TE-160 for 209 and 447.**
 - b) MS-4 (Municipal Separate Storm Sewer System) Presentation by Melisa Prugar.**
 - c) Consider: Resolution No. 474 – Amending the Township Septic Fees.**
 - d) Consider: Resolution No. 475 – Amending the Township Fee Schedule.**
 - e) Consider: Resolution No. 476 – Lot Consolidation for St Paul’s Lutheran Church.**
 - f) Discuss: Marshalls Falls DCNR Grant Update.**
 - g) Consider: Commitment Letter re: Marshalls Falls Demolition, Phase 1 Grant.**
 - h) Consider: Frank Riccobono – Special Event Permit Application.**

i) Consider: Award Waterfront Wellness Park Phase II Contract.

j) Consider: Award 2021 Spring Clean-Up Contract.

k) Consider: Award 2021 Ground Maintenance Contract.

l) Discuss & Consider: 527 Seven Bridge Road Appraisal.

**9) BILLS: Ratify 03/30/2021 – Payment of Bills - \$1,977.16 General Fund – Total (\$1,977.16)
Ratify 04/14/2021 – Payment of Bills - \$61,486.44 General fund - \$7,449.55 Highway
Fund – Total (\$68,935.99).
Bills to be paid: \$77,261.24 General Fund - \$1,515.31 Highway Fund – Total
(\$78,776.55).**

10) PUBLIC COMMENTS:

11) MEETING ADJOURNED:

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
APRIL 27, 2021

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on April 27, 2021, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, Brian Barrett (via Zoom), Solicitor Ronold Karasek, Engineers Jon Tresslar and Melissa Prugar, and Office Manager Julia Heilakka.

Also present are Doug Olmstead, Jim DePetris, and Frank Riccobono.

1. Chair Jacob Pride calls the meeting to order at 7:03PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Minutes
 - a. Brian Barrett motions to approve the minutes of the March 23, 2021 Regular meeting and the April 13, 2021 Work Session, Robert Lovenheim seconds. Vote: all in favor; minutes accepted.
4. Public Comments on the Agenda – none.
5. Plans to Act On
 - a. Jones-Zaplishny Minor Subdivision & Lot Line adjustment. Jon Tresslar issued a review letter on April 14th, in which the zoning comments are unsubstantial, but the SALDO comments still need to be addressed. He supports the requested waiver regarding the applicant not providing a title report, but the applicant needs to be present. Ron Karasek states he has a 90-day extension from a February 19th letter. Ron Karasek suggests tabling this matter. Jacob Pride moves to table this item until May 11th, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - b. Manovski Minor Subdivision Plan. Julia Heilakka explains that the township had the test results, but no longer has them. Because of this, the township SEO has suggested waiving the fees associated with retesting. Robert Lovenheim motions to waive the testing fees, Brian Barrett seconds. Vote: all in favor; motion carries.

Ron Karasek states he still does not have the conditional approval forms for this parcel. Julia Heilakka is directed to reach out to the Manovskis.
6. New Business
 - a. Smithfield Gateway Update.

- i. Discuss Project Updates & TE-160 Forms/HOP Condition Statement. Doug Olmstead explains PennDOT wants the TE-160s on an older version of the form. The HOP condition statement was previously signed by Pocono Mountain Industries (PMI) because the overall HOP is in PMI's name. Now, because the road intersection is in the name of DEPG, PennDOT wants the forms resigned with DEPG as the cosigner. Additionally, the indemnification agreement has changed. Jon Tresslar states the TE-160s are what the Board already approved except they are on a different form. Ron Karasek confirms this and reminds the Board they are responsible if the project fails.
 - ii. Resolution No. 472 – Authorize Chair to Sign TE-160 for 209 and Mosier Farm Dr. Robert Lovenheim motions to authorize the Chair to sign the form, Brian Barrett seconds. Vote: all in favor; motion carries.
 - iii. Resolution No. 473 – Authorize Chair to Sign TE-160 for 209 and 447. Jacob Pride motions to authorize the Chair to sign the TE-160 for 209 and 447, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - iv. HOP Condition Statement & Indemnification Agreement. Robert Lovenheim motions to approve the HOP condition statement, Brian Barrett seconds. Vote: all in favor; motion carries. Robert Lovenheim motions to approve the Indemnification Agreement subject to review by the township solicitor, Jacob Pride seconds. Vote: all in favor; motion carries.
 - v. Jim DePetrus states construction on the St. Luke's building starts in June and the HOP and NPDES permit should arrive soon. The development agreement will be issued in a week to 10 days. PennDOT approved the pipe under SR 209. Doug Olmstead will have a schedule for road improvements by May 11th.
- b. MS-4 (Municipal Separate Storm Sewer System) Presentation by Melisa Prugar. Melissa Prugar presents an update on MS-4 and the six minimum control measures: public education and outreach, public participation and involvement, illicit discharge detection and elimination, construction site stormwater runoff controls, post-construction runoff controls, and pollution prevention and good housekeeping for municipal facilities. Additional MS-4 materials are available on the website.
 - c. [Item h] Consider: Frank Riccobono – Special Event Permit Application. Frank Riccobono asks the Board to table his special event permit until the next meeting. Jacob Pride motions to table the permit until the May 11th meeting, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - d. [Item c] Consider: Resolution No. 474 – Amending the Township Septic Fees. This resolution shifts septic fees to escrow. Robert Lovenheim motions to adopt Resolution No. 474, Brian Barrett seconds. Vote: all in favor; motion carries.

- e. [Item d] Consider: Resolution No. 475 – Amending the Township Fee Schedule. This resolution incorporates changes from the septic fees and the Office of Open Records into the fee schedule. Brian Barrett motions to adopt Resolution No. 475, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- f. [Item e] Consider: Resolution No. 476 – Lot Consolidation for St Paul’s Lutheran Church. Jacob Pride states he has a conflict of interest; he is a member of the church and his mother is the president. Ron Karasek states the Board can adopt the resolution on the condition that a new deed is reviewed by the solicitor and engineer. Brian Barrett motions to approve Resolution No. 476 subject to the consolidation deed being presented to the solicitor and engineer for review, and that the township waives associated fees with the permit, Robert Lovenheim seconds. Vote: Robert Lovenheim and Brian Barrett in favor, Jacob Pride abstains; motion carries.
- g. [Item f] Discuss: Marshalls Falls DCNR Grant Update. Julia Heilakka discusses collateral for the loan the Township used to purchase 274 Marshalls Creek Rd. Ron Karasek believes the loan does not hold the property as collateral but will check tomorrow. The Board will consider paying off the loan once the loan’s collateral is determined.
- h. [Item g] Funding Commitment Letter – Demo Fund Application. Julia Heilakka states the quote from Possinger arrived on April 26th, and the grant application for demolishing three outbuildings on 274 Marshalls Creek Road is ready for submittal, pending a commitment letter for \$11,950. Brian Barrett motions to authorize the Chair to sign the commitment letter for the Marshalls Falls Demolition Grant, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- i. Consider: Award Waterfront Wellness Park Phase 2 Contract. Barry Isett handled bidding, and the low bidder is Pioneer Construction at \$109,106 with no alternate. Robert Lovenheim motions to award the Waterfront Wellness Park Phase 2 contract to Pioneer Construction with no alternate. Brian Barrett confirms with Ron Karasek that he does not need to recuse himself. Brian Barrett seconds. Vote: all in favor; motion carries.
- j. Consider: Award 2021 Spring Clean-Up Contract. The Township received one bid from Waste Management at \$1,455 per container. Robert Lovenheim motions to accept the bid from Waste Management, Brian Barrett seconds. Vote: all in favor; motion carries.
- k. Consider: Award 2021 Ground Maintenance Contract. The low bidder is Strauser Nature’s Helpers at \$17,162. Robert Lovenheim motions to approve the contract. Brian Barrett recuses himself because his son-in-law owns the business. Jacob Pride seconds. Vote: Jacob Pride and Robert Lovenheim in favor, Brian Barrett abstains: motion carries.
- l. Discuss & Consider: 528 Seven Bridge Road Appraisal. Robert Lovenheim discusses the Board appraising this property to continue negotiations with DLP related to the Green Mountain Bridge repair or possible creation of a new access to Green Mountain Drive.

Brian Barrett motions to engage Howard Mantle for up to \$1,500 to appraise 528 Seven Bridge Road, Robert Lovenheim seconds. Vote: all in favor; motion carries. Ron Karasek states Mantle must be approved and certified under the Real Estate Appraisal Act. Brian Barrett amends motion to include the certification, Robert Lovenheim amends his second. Vote: all in favor; motion carries. Ron Karasek confirms Howard Mantle has no interest in this property.

- m. [Return to Item i] Award Waterfront Wellness Park Phase 2 Contract. Julia Heilakka states the project has exceeded its budget by \$26,000. The Township can ask DCNR for additional funds at a 1:1 match, but there is no guarantee money is available. The Township must commit to a \$13,000 cash match. Jacob Pride motions to authorize signing a letter requesting assistance from DCNR, Robert Lovenheim seconds. Vote: all in favor; motion carries.

7. Bills to be Paid

- a. Ratify 03/30/2021 – \$1,977.16 (\$1,977.16 General Fund). Ratify 04/14/2021 - \$68,935.99 (\$61,486.44 General Fund - \$7,449.55 Highway Fund). Approve 04/27/2021 – \$78,776.55 (\$77,261.24 General Fund - \$1,515.31 Highway Fund).

Jacob Pride explains the total bills for April are \$149,689.70, which includes two payrolls, the entire yearly contribution to Oak Grove, and an emergency payment for a downed wire at Minisink Park. Robert Lovenheim motions to approve the bills at \$149,689.70, Brian Barrett seconds. Vote: all in favor; motion carries.

8. Public Comment – none.

- 9. Brian Barrett and Robert Lovenheim both motion to adjourn, Jacob Pride seconds; meeting adjourned at 8:15PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:

Brian Barrett, Secretary

Smithfield Township's MS4 Program

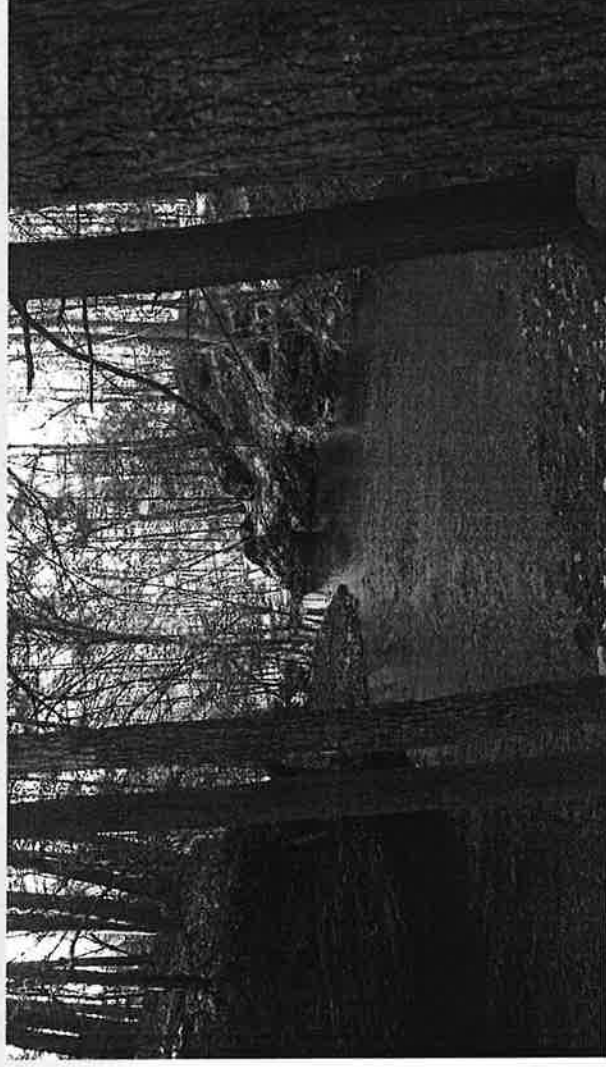
(Municipal Separate Storm Sewer System)

Presentation provided by:



Boucher & James, Inc.
CONSULTING ENGINEERS

An Employee Owned Company



MS4 Program

- An MS4 is a collection of storm sewer structures, including basins, ditches, inlets, and piping that are designed to collect and discharge stormwater into streams without prior treatment.
- In 2016 the Township was required to apply for a permit through the Pennsylvania Department of Environmental Protection due to the existing high quality streams, such as the Sambo and Brodhead Creeks, and the population density. This permit has an effective date of September 1, 2018 and expires August 31, 2023.

Minimum Control Measures (MCM)

- The permit requires the Township to meet six Minimum Control Measures. Through these measures, residents, businesses, and Township staff can learn more about keeping the local streams and environment clean, participate in activities to clean up their communities, and help in preventing and eliminating illicit discharges.
- Status report filed with the Pennsylvania Department of Environmental Protection each year to show compliance with the Minimum Control Measures.

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination
- #4 - Construction Site Stormwater Runoff Controls

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination
- #4 - Construction Site Stormwater Runoff Controls
- #5 - Post Construction Runoff Controls

Minimum Control Measures (MCM)

- #1 - Public Education and Outreach
- #2 - Public Participation and Involvement
- #3 - Illicit Discharge Detection and Elimination
- #4 - Construction Site Stormwater Runoff Controls
- #5 - Post Construction Runoff Controls
- #6 - Pollution Prevention and Good Housekeeping for
Municipal Facilities

MCM #1 – Public Education and Outreach

Information regarding keeping existing streams clean is distributed in various ways, some include:

- Public meeting
- Township website
- Educational material available at municipal building
- Newsletters/Emails
- Social media



MCM #2 – Public Participation and Involvement

- Volunteer opportunities for public involvement are advertised through the Township's social media, newsletter/emails, website, and municipal building lobby.
- Community and roadside cleanups are volunteer opportunities that have recently occurred.
- The Township has an affiliation with the Brodhead Watershed Association. A link is provided on the Township's website.



MCM #3 – Illicit Discharge and Elimination

- Illicit Discharges can be caused by a variety of sources:
 - Untreated sewage or septic discharges
 - Dumping of hazardous materials to stormwater inlets
 - Industrial discharges
 - Careless vehicle maintenance
- Illicit discharge education is distributed through the Township's social media, newsletter/emails, website, and municipal building lobby.
- Observation of outfalls are performed twice during the 5-year permit period.



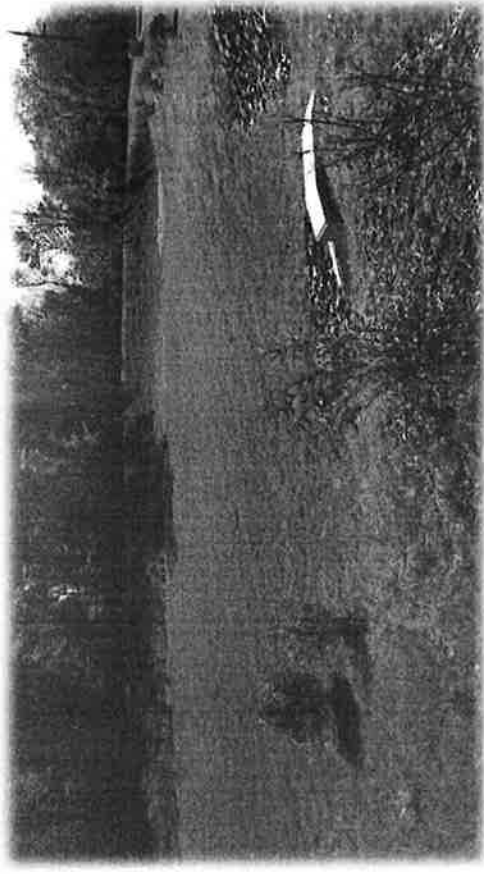
MCM #4 – Construction Site Stormwater Runoff Control

- Township ordinances follow the Pennsylvania Department of Environmental Protection Chapter 102 requirements for erosion and sedimentation controls.
- Projects over 1-acre are required to submit to the Monroe County Conservation District for a review.



MCM #5 – Post-Construction Stormwater Management

- Township has a current Stormwater Management Ordinance that requires stormwater management to address peak flows, water quality, and infiltration/groundwater recharge.
- Projects over 1-acre are required to submit to the Monroe County Conservation District for a review.



MCM #6 – Pollution Prevention and Good Housekeeping

The Township distributes an operation and maintenance outline to their public works department yearly. The outline discusses the following:

- Awareness of illicit discharges and illegal dumping.
- Excessive sediment, use of erosion and sedimentation controls, and the improper containment of trash on active construction projects.
- Maintenance of existing stormwater management facilities.
- Vehicle maintenance
- Hazardous materials



Questions and Comments

Additional MS4 educational materials can be found on the Township's the Pennsylvania Department of Environmental Protection's websites.





April 2021 eNewsletter

[← Go Back](#)

April 2021 eNewsletter

April Newsletter



Spring Leaf Pick-Up

The Township Road & Maintenance Department will be picking up leaves from residents on Township roads beginning on Friday, April 19th and concluding on Monday, May 17th.

Guidelines

Residents may only place leaf piles on township roads only. Leaf piles should not include apples, sticks, or walnuts. For a list and map of Township roads, click [here](#) to download the Township Road Map.

There are no fees associated with the leaf pick-up.

To be placed on one of the daily routes, please call the Roads & Maintenance Department at (570) 223-5082 opt. 8. Priority will be assigned based on the calls received. Dates are subject to change in accordance with weather conditions.



River Road Closure for Safe Amphibian Breeding

The National Park Service has declared that on select evenings throughout April, River Road in Delaware Water Gap will be closed for the safe breeding of amphibians. The press release with further information can be found [HERE](#). Local updates as to when these events will occur can be found on the Facebook page of [The Delaware Water Gap National Recreation Area](#).



Smithfield Garden Plots

The Community Garden is a free and excellent opportunity to exercise your "green thumb" while meeting members of the Smithfield community. Plots are assigned on a first-come, first-served basis. Find the application form [HERE](#).

[Smithfield's Parks and Recreation »](#)

1% for Nature Grant

One of our top priorities is bettering our local parks. Working with 1% for Nature, we look forward to adding educational signs about the watershed at Minisink Park. This addition will broaden the visitors' experience with our local outdoors!

[Learn about Minisink »](#)

ESU's Free Tick Testing

Tick season is back! After every outdoor experience, we recommend checking yourself, children, and pets for ticks. If you encounter a tick, there is an easy, 3-step process where in 3 days you'll have it identified.

[Get your tick tested »](#)

COVID-19 Vaccine Rollout Information

As of April 5th, we are now experiencing Phase 1B of the vaccine rollout. In the coming weeks, upcoming phases will be extending eligibility of the vaccine. Information about when you are eligible, where you can get the vaccine, and more is available at the link below:

VACCINE PLAN INFORMATION

The Federal and State filing deadlines have been extended until May 17th, 2021.

Berkheimer Tax Innovations stated that they are awaiting guidance from the Governor's office on the extension of the Local filing date. Once they are made aware of that decision, further information will be posted on the [Berkheimer](#) website. Therefore, late fees will not be charged until after May 17, 2021. Updates from the IRS can be found [HERE](#).

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Two Lips? No, Tulips!

by Robert Lovenheim

Driving my daughter to school brought up the subject of spring flowers. "In a week you'll see the forsythia turning yellow and the daffodils starting to bloom," I told her. "Too bad there are no tulips."

"Two lips?" she answered.

"I've got two lips" — smack smack- "No, I mean tulips, the flower. When I was little they were everywhere, in all colors." I started to sing, "come tip toe through the tulips with me." I got a frown from the back seat. Adults are not supposed to sing.

There are no tulips in the Poconos. The deer ate them. I dropped her at school, determined to find tulips. The supermarket came up empty, so I followed a flower delivery truck to a log cabin half hidden in a grove of evergreens. I parked and walked in the front door. Sitting behind a broad desk was an 8-point buck in a swivel chair. I had never seen a deer sit in a chair. He turned toward me, smoking a corn cob pipe. "What can I do for you?"

"I wanted to know if I could buy some tulips for my daughter, she's never seen tulips."

"Of course she hasn't, we've controlled the tulip market here in the Poconos for at least five hundred years. Had to outbid the squirrels. Let me show you something."

I followed him into an immense back room where lines of does and younger bucks were sorting tulips into bunches, wrapping them in cellophane, and applying price tag stickers. "We buy directly from Aalsmeer in Holland, the largest tulip auction in the world." He pointed at a TV monitor. "There's today's auction." Sure enough, in the back row of the bidders, I could see two well-dressed does holding up their auction number as they bid on lots.

I picked my daughter up at school with a small bouquet of plastic tulips I found at Odd-lot. "Here you are my love, I'll kiss you in the garden."

She made a face, "Daddy, these are fake."

I smiled at her in the rearview mirror, "Use your imagination—like I just did."

Friends, it has been over a year now that the pandemic has overturned our lives. As spring unfurls and the flowers begin to bloom, take some time this week to bring a smile to someone's face or share a fantastic story with a loved one. Perhaps slow down and smell the roses — or the tulips, if you can find some.

First Energy Pennsylvania will be resuming collections April 1, 2021. All customers who are concerned about their electricity bill should visit www.firstenergycorp.com/billassist or call their local utility to speak with a customer service representative:

- o Met-Ed 1-800-545-7741
- o Penelec 1-800-545-7741
- o Penn Power 1-800-720-3600
- o West Penn Power 1-800-686-0021

.....

A Toilet is not a Garbage Can...

or ash tray. Your septic system was not made for handling plastic, oil, cigarette butts, etc. In fact, it has living organisms to break down organic matter. By flushing anything other than toilet paper, you're filling your tank faster which leads to it needing to get it pumped more frequently. Save time and money by treating your septic properly!

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East Stroudsburg, PA 18301

 (570) 223-5082 Phone
(570) 223-5086 Fax

 Monday - Friday, 8:00AM to 4:30PM





MS-4

What is MS-4?

MS-4 stands for Municipal Separate Storm Sewer System – essentially a collection of structures, including retention basins, ditches, roadside inlets, and underground pipes, which are designed to collect stormwater and discharge it into streams without treatment. Smithfield Township's urban classification via the 2010 U.S. Census requires it to become part of the Environmental Protection Agency's MS-4 program, managed by the Pennsylvania Department of Environmental Protection.

The key requirement of the program in Smithfield Township is to reduce the sediment levels in the Brodhead Creek and Reservoir Run. This is done through public education, routine inspections at outlets, illicit discharge detection, and other preventive measures. Progress on and eventual completion of the pollution reduction and stormwater management plans allows Smithfield Township to comply with the terms of the NPDES (National Pollution Discharge Elimination System) permit. If you live or conduct business along the impaired area(s) and wish to help the Township successfully implement the program, call the

Reports

[Year 1 Status Report](#)

[Year 2 Status Report](#)

Additional Documents

[July "Summer Tips"](#)

[What is MS-4?](#)

[MS-4 Full Rules](#)



Minimum Control Measure #3
Illicit Discharge Detention and Elimination

Minimum Control Measure #3
Illicit Discharge Detection and Elimination

Smithfield Township
1632168
June 30, 2021

1. The MS-4 Mapping will be updated as needed to include any newly constructed or newly found storm sewer collection and conveyance systems, or newly constructed or newly found stormwater management facilities.
2. All identified outfalls and observation points must be screened during dry weather conditions twice during the 5-year permit period. Screenings were completed during the Year 2 reporting period and will be completed again during the Year 4 reporting period. Documentation of all screenings, findings, and action taken, if any, shall be kept.
 - a. Priority areas shall be identified based upon observation at outfalls and observation points. Should any color, odor, floating solids, scum, sheen, or substances be observed at an outfall or observation point then it shall be identified as a priority area.
 - b. When any color, odor, floating solids, scum, sheen, or substances is observed the drainage area will first be analyzed to determine potential sources. Each potential source will then be investigated to determine the primary source.
 - c. The property owner of the primary source will be notified of illicit discharge and that correction is required in accordance with Chapter 20, Solid Waste Disposal.
 - d. Should the illicit discharge not be corrected, the Township will take action per Chapter 20, Solid Waste Disposal.
 - e. All observations, testing results, investigations, and elimination shall be documented and submitted with each annual report.
3. Any reports from the public or other agencies for suspected or confirmed illicit discharges shall be responded to and any required action shall be taken. All reports of illicit discharges must be investigated, documented with response, and resolved by eliminating the illicit discharge. The process of investigation, documentation, and resolution will be the same as Item 2 above.
4. All illicit discharges that may endanger users downstream, or may create pollution or danger of pollution or property damage shall be reported to the Pennsylvania Department of Environmental Protection.
5. Identification of existing sewage disposal systems that may attribute to any observed illicit discharge shall be documented.
6. The updated Stormwater Management Ordinance will be advertised and adopted by the Township.
7. Prepare and distribute materials educating the target audience of illicit discharges. The materials shall be provided through the Distribution Methods listed in Minimum Control Measure #1.

Minimum Control Measure #4
Construction Site Stormwater Runoff Control

Smithfield Township

1632168

June 30, 2021

[illegible]

Minimum Control Measure #5

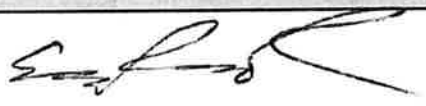




Post Construction Stormwater Management in New Development and Redevelopment

Minimum Control Measure #5					Smithfield Township 1632168 June 30, 2021		
Construction Site Stormwater Runoff Control							
Reporting Period	Project	NPDES Permit No.	BMP Type	Township Approval Status	Construction Status		
	Dollar General	PAG2004515001 Approved	Basin	Approved	Constructed		
	Life Storage	N/A	Detention Beds and Swale	Approved	Constructed		
Year 2 2019-2020	Vigon International	PAD450092 Approved	Infiltration Basin	Approved with Conditions	Pending		
Year 2 2019-2020	Stroudsburg Pocono Airpark, LLC. - Airstrip Road Expansion	PAD450109 Approved	Rain Garden	Approved with Conditions	Pending		
Year 2/Year 3 2019-2021	Verizon Wireless - Magick Cauldron	N/A	Infiltration Trench	Approved with Conditions	Pending		
Year 3 2020-2021	Smithfield Gateway, Phase 1A-1	PAD450013 Major Modification Under Review	Underground Infiltration Basins (4) Infiltration Basins (2) Rain Gardens (2)	Pending	Pending		

Minimum Control Measure #6
Pollution Prevention/Good Housekeeping

MS-4 NPDES PERMITTING YEAR 3 PUBLIC WORKS DEPARTMENT
OPERATIONS & MAINTENANCE TRAINING SESSION
SMITHFIELD TOWNSHIP, MONROE COUNTY, PENNSYLVANIA
PROJECT NO. 1632168

DATE: 3-15-2021 TIME: 10:00 AM

PRINTED NAME		SIGNATURE
1.	Edward McFormack	
2.	Josh Craver	
3.	Norb Errichsen	
4.	Patrick Norman	
5.	Bill Graftin	
6.		
7.		
8.		
9.		
10.		
11.		

SMITHFIELD TOWNSHIP PUBLIC WORKS DEPARTMENT

OPERATIONS & MAINTENANCE TRAINING SESSION

To be reviewed by all Public Works Employees

Introduction:

Smithfield is considered a Municipal Separate Storm Sewer System or MS4 and must report to the Pennsylvania Department of Environmental Protection (PADEP) on a regular basis on specific criteria. One such requirement, under the program's Minimum Control Measure (MCM) #6: Pollution Prevention/Good Housekeeping, is that all employees of a Public Works Department receive associated periodic training. Employees are to be trained to perform their jobs while being mindful of preventing pollution from entering the Township's stormwater system.

Many of the points made in the Operations & Maintenance plans are common sense practices that should be followed for pollution prevention as well as for maintaining a safe working environment. The PADEP noted in a recent seminar that the EPA considers the efforts taken on Pollution Prevention/Good Housekeeping by the various Public Works Departments to be one of the most important parts of the prevention of stormwater pollution.

One of the main points to remember as part of the Public Works Department, and as a consumer of drinking water, is that any substance that is discharged, by whatever means, onto an impervious surface will almost always end up in the stormwater system and ultimately our drinking water supply source.

Although many of the pollutant sources that we will review may seem trivial, but when you multiply these various sources by the municipality's, or even the country's population, the effects are significantly greater.

Another point to be made is that, in general, the prevention of pollution is usually easier, and less costly, than cleaning it up later.

Plans to Be Reviewed and Updated as Necessary:

- Note the list of prohibited discharges in Chapter 18, Section 106.
- Note that an updated Stormwater Management Ordinance, consistent with the DEP's 2022 Model Stormwater Management Ordinance is required to be adopted prior to June 2022.

Topics to Be Reviewed:

- Illicit Discharges and Possible Sources
 - Being aware to watch for illicit discharges as you perform your regular duties;

- **Construction Sites**
 - Excessive sediment on roads at construction entrance (or elsewhere that could easily enter the storm sewer system) Construction sediment may carry pollutants from the machinery into the storm sewer system.
 - Silt fence or sediment filter socks in need of repair; siltation is considered to be one of the greatest pollutants to our streams as it affects the aquatic life and can also contribute to flooding and/or flood patterns
 - Improper containment of trash-excessive litter
- **Industrial/Businesses**
 - Illegal dumping into storm system
 - Improper storage of materials
 - Improper containment of trash – excessive litter
- **Private Swimming Pools (Chlorinated)**
 - PADEP's Swimming Pool Guidelines: Residents should follow the guidelines outlined on the PA DEP's Fact Sheet under, "What if no public sewer is available?"
- **Existing Stormwater Facilities**
 - Being aware of the various stormwater management best management practices that you encounter, ESPECIALLY immediately after a storm event
 - Note and report if you observe any stormwater management best management practices that have structures that are clogged and/or require cleaning and/or repair
 - Be aware if you think any facility appears to have been altered without the proper authority
 - Items to note/report at any stormwater outfall as the following may be an indication of an illicit discharge:
 - Discoloration
 - Odor
 - Turbidity (cloudiness or haziness of a fluid)
 - Sheen or residue

- Floating or Submerged Solids
 - Soap bubbles
 - Adverse effects on plants/animals near outfall
 - Build Up of Sediment at end of outfall
- Although the following Sources of Stormwater Pollution may not specifically be issues that the Public Works Department needs to deal with on the job, these are issues that we all should be aware of in our daily lives. Please review and share with family and friends:
 - Pet Waste – An average size dog dropping contains 3 billion fecal coliform bacteria which can be harmful to your health. Smithfield Township has approximately 3734 households (2013-2017) and typically 40% of homes have a dog who could average two (2) poops/day. Doing the math, that works out to 8.9 billion fecal coliform bacteria per day that, if not picked up, could end up in the storm sewer system, especially if it is left in areas where it is easily washed into the system such as by the grassy areas near sidewalks where people tend to walk their dogs. Besides, it's just the right thing to do!
 - Over-use of Fertilizers – Always use the manufacturer's recommended amount of fertilizer as excess fertilizer is easily washed into the storm sewer system and can be detrimental to the aquatic life and our drinking water supplies. Make sure the fertilizers and herbicides are kept on grass surfaces and not spread onto driveways and sidewalks.
 - Grass clippings - While decomposing, grass clippings will use the available oxygen and produce carbon dioxide. If this process occurs in our streams and lakes, oxygen is being depleted from the waters and suffocating the aquatic life. Note that an average 1,000 square foot lawn can generate up to 500 pounds of grass clippings per year. Consider using your mulched grass clippings as a natural fertilizer or try time-released, water insoluble nitrogen fertilizers. Note that corn gluten can be used as a substitute for both weed control and herbicide.
 - Over-use of Deicing Agents - If possible, try to remove the snow before it turns to ice to eliminate using any chemicals at all. If deicing agents are necessary, apply deicing agents according to the manufacturer's recommendations or use alternatives to rock salt such as CMA deicer (Calcium Magnesium Acetate). If possible, clean up the deicing agents before they have a chance to be washed into the storm system.
 - Vehicle Maintenance – As with your work vehicles, personal vehicles should be maintained to prevent leaking motor oil or other fluids from entering the storm sewer system. Any leaks should be repaired as quickly as possible. If changing your own oil, make sure to use a drip pan, clean up any spills, and

always dispose of the used oil properly. Did you know that four (4) quarts of oil can form an eight (8) acre oil slick if dumped or spilled down a storm drain? It is recommended that cars are washed at commercial car washes where the wash water is filtered and recycled. If washing your car at home, do so on the lawn where the dirt and wash water can be naturally filtered. Make sure you use phosphate-free biodegradable detergents.

- Hazardous Materials – Dispose of hazardous materials properly – never into a storm drain. Government agencies typically have periodic hazardous material collection days. (Search “Hazardous Waste Collection Monroe County PA” to find a list of these dates.) Additionally, anything stored outdoors which could contain, or be covered in, any type of pollutant (such as oils, etc.) should be protected by a tarp so that in a rain event these pollutants are not washed into the storm system and ground water.
- No Dumping! – One of the initial catch phrases for the MS4 program is “Only Rain Down the Drain”. The main thing to remember is that only stormwater should be allowed to enter the storm sewer system, whether it is by storm inlets, or any other entry point of the system. Littering can be one of the main sources of pollution washed into the storm sewer system. Dispose of trash properly.

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LEGEND

	EXISTING BOUNDARY/PROPERTY
	EXISTING STREAM
	EXISTING ADJOINER BOUNDARY

GENERAL NOTES:

1. EXISTING FEATURES TAKEN FROM AERIAL PHOTOGRAPHY AND ARE APPROXIMATE.
2. BOUNDARY INFORMATION TAKEN FROM MONROE COUNTY GIS AND IS APPROXIMATE.

PROJECT : <div>SMITHFIELD TOWNSHIP MS-4 SMITHFIELD TOWNSHIP MONROE COUNTY, PA</div>		JOB NO.: 1632168		TITLE : EXISTING PUBLIC WORKS YARD PLAN			
APPLICANT : <div>SMITHFIELD TOWNSHIP 1155 RED FOX ROAD EAST STROUDSBURG , PA 18301</div>		DRAWN BY: TMJ		<div><div><div>Boucher & James, Inc.</div><div>CONSULTING ENGINEERS</div><div>DOYLESTOWN • BETHLEHEM • STROUDSBURG</div><div>REGIONAL OFFICE PHYSICAL ADDRESS: 2756 RIMROCK DRIVE, STROUDSBURG, PA 18360</div><div>MAILING ADDRESS: P.O. BOX 699, BARTONSVILLE, PA 18321</div><div>VOICE: (570) 629-0300 FAX: (570) 629-0306</div><div>www.bjengineers.com</div></div><div></div></div>		SHEET 1 OF 1	
		CHECKED BY: MEP					
		SCALE: 1" = 200'					
		PLAN STATUS: FINAL					
		PROJECT NAME : SMITHFIELD TOWNSHIP MS-4		DATE: JUNE 30, 2021			

POLLUTANT CONTROL MEASURES

Pollutant Control Measures - Pathogens Source Identification				Smithfield Township 1632168 June 30, 2021	
Pathogen Cause	Pathogen Source	Description	Pathogen Source Identification / Pollution Control Measures		
Sewage	Combined Sewers	Combined sewers collect both stormwater and sanitary sewage in one system. During storm events the capacity of the system to treat the combined flow may be exceeded leading to the discharge.	The municipality does not have any combined sewer systems within the watershed. Routine outfall screenings, which are part of the overall MS-4 program, do not indicate that combined sewers are present.		
	Leaking Sewers	Old or damaged public sewer infrastructure which allows for the discharge of untreated sewage. Discharges may occur due to leaks into nearby storm drains and/or to the ground surface.	Public sewer lines are located within the watershed. Routine outfall screenings which are part of the overall MS-4 program, do not indicate impacts to the storm sewer system from leaking sewers.		
	Malfunctioning Septic Systems	Malfunctioning septic systems may discharged untreated sewage to the ground surface. Category also includes illegal or "wildcat" systems which discharge untreated sewage directly to the ground.	There is no knowledge of malfunctioning on-lot septic disposal systems within the watershed.		
	Wastewater Treatment Plants	Municipal wastewater treatment plants that treat sewage and discharge to a neighboring stream.	The Delaware Water Gap Wastewater Treatment Plan sits adjacent to the Broadhead Creek. The treatment plant has current permitting from the Pennsylvania Department of Environmental Protection.		
	Recreational Facilities	Intentional or accidental sewage or gray water discharges from marina facilities or boats. Pathogens can also occur due to swimming and the presence of pets at recreational facilities.	There are no permanent recreational facilities, such as marinas with comfort facilities, located on or immediately adjacent to the impacted waters. The small size of the waterbody is not conducive to larger watercraft.		
	Manure Applications	The improper application of manure to agricultural fields can result in contamination of local waterways. Causes can include excessive application and the lack of buffer strips.	There are no agricultural activities within the watershed where the land application of manure is conducted. The Zoning Ordinance regulates agricultural operations.		
	Grazing Livestock	Proper grazing management includes isolation of livestock from riparian zones, providing culverts or bridges for channel crossings and reducing overgrazing and erosion issues	There are no agricultural activities near the impacted waters which include grazing of livestock. The Zoning Ordinance regulates agricultural operations.		

Animal Waste	Large Concentrated Animal Operations	These include feeding operations, barnyards, etc. Impairment to surface waters can occur due to improper diversion of surface runoff and seepage/discharge from liquid manure storage areas.	There are no agricultural activities near the impacted waters which include grazing of livestock. The Zoning Ordinance regulates agricultural operations.
	Backyard Animal Operations	These include small backyard animal operations, typically the raising of chickens on residential properties. Improper setbacks and disposal of wastes can lead to impacts to surface waters.	The Zoning Ordinance regulates the keeping of barnyard animals on residential property.
	Pet Boarding	Pet boarding and other similar facilities can impact surface water quality due to the improper management of pet waste.	Pet boarding facilities operate within the watershed of the impacted waters. The Zoning Ordinance regulates boarding facilities.
	Pet Waste/Dog Parks	Failure of dog owners to clean up after their pets can lead to significant impacts to local bodies during storm events.	Information concerning cleaning up after your pet is distributed through the MS-4 program. There are no public dog parks in the watershed.
	Wildlife	Fecal matter from wildlife, typically waterfowl, can be a significant source of pathogens in some watersheds. This impact can be exasperated due to feeding of waterfowl and the presence of	There are areas along streams and at existing ponds where waterfowl congregate. Educational materials concerning the negative impacts from feeding wildlife is distributed through the MS-4 program.

Part 1

Animal Nuisances

- §101. Definitions**
- §102. Nuisances Prohibited; Curbing of Dogs**
- §103. General Restrictions**
- §104. Limitations on Dog or Dogs Engaging in Loud Howling Barking, Crying or whining; or Conducting its or Themselves in Such a Manner as to Unreasonably and Habitually Disturb the Comfort or Repose of Any Person Other than the Owner of Such Dog**
- §105. Violations**

§101. Definitions.

For the purpose of this part, the following definitions shall apply:

DOG - any male dog, bitch or spayed bitch.

OWNER - when applied to the proprietorship of a dog, includes every person having a right of property in such dog and every person who has such dog in his keeping or control. (Ord. 167, 6/22/2004, §1)

§102. Nuisances Prohibited; Curbing of Dogs.

No person owning, harboring, keeping or in charge of any dog shall cause, suffer or allow such dog to soil, defile, defecate on or commit any nuisance on any common thoroughfare, sidewalk, passageway, bypath, play area, park or any place where people congregate or walk, or upon any private property without the permission of the owner of said property. The restriction in this Section shall not apply to that portion of the street lying between the curblines, which shall be used to curb such dog under the following conditions:

- A. The person who so curbs such dog shall immediately remove all feces deposited by such dog.
- B. The feces removed from the aforementioned designated area shall be disposed of by the person owning, harboring, keeping or in charge of any dog curbed by flushing same down a sanitary sewer system or by use of a chemical container causing disintegration. In the event a chemical container is used, ultimate disposal must be made in accordance with Department of Environmental Protection regulations concerning solid waste disposal. (Ord. 167, 6/22/2004, §2)

§103. General Restrictions.

1. It shall be unlawful for any owner of any dog in Smithfield Township to permit or allow such dog to:
 - A. Run at large other than on premises owned or operated by owner, unless it is accompanied by its owner or a responsible person able to control it by command. For the purpose of this Part, a dog or dogs hunting in company of a hunter or hunters shall be considered as accompanied by its owner, and a dog or dogs performing farm or livestock duties shall be considered as accompanied by its owner.
 - B. Uproot, dig or otherwise damage any vegetables, lawns, flowers, garden beds or other property not belonging to the owner of such dog.
 - C. Chase, jump upon or at, or otherwise harass any person in such a manner as to reasonably cause intimidation or fear or to put such person in reasonable apprehension of bodily harm or injury.
 - D. Habitually chase, run alongside or bark at motor vehicles while on a public street or highway or upon public or private property other than the property of the owner or harbinger of said dog.
 - E. Create a nuisance by defecating, urinating or digging on public property or private property other than the property of said owner, unless properly curbed in accordance with §102 of this Part.
2. Establishment of the fact or facts that the owner of a dog has allowed or permitted such dog to commit any of the acts prohibited by subsection (1) of this Section shall be presumptive evidence against the owner or harbinger of such dog that he has failed to properly confine or control his dog. (Ord. 167, 6/22/2004, §3)

§104. Limitations on Dog or Dogs Engaging in Loud Howling Barking, Crying or whining; or Conducting its or Themselves in Such a Manner as to Unreasonably and Habitually Disturb the Comfort or Repose of Any Person Other than the Owner of Such Dog.

1. *Disturbing the Peace.* It shall be unlawful to own, harbor or keep in custody any dog that disturbs the peace by loud howling, barking, crying or whining, or conducting its or themselves in such a manner as to unreasonably and habitually disturb the comfort or repose of any person other than the owner of such dog, between the hours of 7:00 a.m. and 9:00 p.m. for more than one-half (1/2) hour or between 9:00 p.m. and 7:00 a.m. for more than fifteen (15) minutes. Such behavior shall be deemed to disturb the peace and create a nuisance by causing the annoyance and discomfort of persons in Smithfield Township.
2. *Warning Procedure.*

- A. Any resident of the Township may request, in writing, that the Board of Supervisors warn any person who shall own, harbor or keep in custody any dog which disturbs the peace by engaging in loud howling, barking, crying or whining, or conducting its or themselves in such a manner as to unreasonably and habitually disturb the comfort or repose of any person other than the owner of such dog.
- B. Any such request shall identify the owner of the premises, the keeper or custodian of the dog and the name and address of the person making the request. Upon receipt of such request the Board of Supervisors or their designated agent shall investigate the complaint and, upon satisfaction that there is probable cause that such complaint is valid, shall give the owner, keeper or custodian of the dog a warning.
- C. The warning shall consist of personal delivery of a copy of these provisions to such owner, keeper or custodian, or to someone in their household, or by mailing a copy of these provisions if the violator resides outside of Smithfield Township, together with a written notice that no further warning shall be given and that any future complaints shall be prosecuted according to law. The Township shall retain a record of any warnings given to any owner, keeper or custodian for a period of three (3) years from the date of said warning.
- D. A violation of this provision shall be deemed to have occurred upon a second or subsequent violation of §104, above, which occurs after the date of delivery of the aforesaid warning, provided said warning was given within three (3) years of the second or subsequent violation. (Ord. 167, 6/22/2004, §4)

§105. Violations.

Any person violating the provisions of this Part shall be subject to a fine of not more than six hundred (\$600.00) dollars and costs of prosecution. Each day of violation shall be considered a separate violation. Such proceeding shall be enforced by summary proceeding brought in the name of Smithfield Township before a Pennsylvania District Justice having appropriate jurisdiction. Responsibility for enforcement of this Part shall rest with such official as may be designated by resolution of the Smithfield Township Board of Supervisors or, in the absence of such designation, with any peace officer or officer of the Court. The Township Board of Supervisors shall also be authorized to pursue such civil remedies as may be available under Commonwealth law including securing of an injunction to enjoin a property owner or other violator from continuing a violation or engaging in action that would constitute a violation. (Ord. 167, 6/22/2004, §5)

The Code of Ordinances of Smithfield Township is current through Ordinance 237, passed July 28, 2020.

Disclaimer: The Board of Supervisors has the official version of the Code of Ordinances of Smithfield Township. Users should contact the Board of Supervisors for ordinances passed subsequent to the ordinance cited above.

Note: This site does not support Internet Explorer. To view this site, Code Publishing Company recommends using one of the following browsers: Google Chrome, Firefox, or Safari.

Township Website: www.smithfieldtownship.com

Township Telephone: (570) 223-5082

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