

The regular monthly meeting of the Smithfield Sewer Authority was held on Monday, April 11, 2022 at 4:30 pm at the Smithfield Township Municipal Building with the following members present Russell C. Albert II (Chairman), Marianne Bridges, (Treasurer), Terri Timko, (Assistant Secretary), Dan Corveleyn, (Solicitor), and Ben Kutz, (Engineer).

Mr. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the meeting held on Monday, March 14, 2022, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Albert and carried unanimously.

SOLICITOR REPORT –Mr. Corveleyn had nothing new to report.

ENGINEERS REPORT

SANITARY SEWER – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

447 STORM PIPE – Hanover Engineering –Mike Muffley – Mr. Albert informed the Board that he was in receipt of the RFC for quotes to inspect and clean the 447 Storm Pipe. He had some minor edits and would follow up with Mr. Corveleyn on the insurance requirements for the contractor and the advertisement requirements.

Mr. Albert informed the Board of the damage sustained on a Storm manhole lid located on 447.

SYSTEM OPERATOR’S REPORT: -Copy of report was provided to each member and reviewed by Mr. Albert.

Mr. Albert informed the Board of some recent issues happening with the Yetter Pump Station located near the round-a-bout. Excessive rain and a fallen tree may be reasons why the station has sustained severe flooding.

UNFINISHED BUSINESS:

Mr. Albert stated that he, Norm Fish Excavating and Gilmore and Associates would be reviewing manholes for Sewer soon.

Mr. Albert informed the Board that Ms. Timko attended the pre-construction meeting with PennDot and another with Leeward Construction, Inc. There were some discrepancies on manhole placement which has since been rectified.

Mr. Albert informed the Board that the Future Capacity Study is ongoing. Prosser will be taking water samples at the treatment plant and pump stations, looking for levels of copper, zinc, and lead for the months of May through September of this year. Mr. Albert is updating the list of customers that are presently connected but flowing to the Borough of East Stroudsburg.

Mr. Albert informed the Board that Ms. Timko and himself attended the Board of Supervisors meeting on March 23, 2022 to discuss the Authority need for ARPA funds. The Board was very receptive to the request and will let Mr. Albert and Ms. Timko know their decision soon.

Mr. Albert also informed the Board that there is some fine tuning that needs to be done with the GIS System and the Right of Way clearing at WWTP outfall pipe will be done by Primrose Landscaping in July or August of this year. A motion was made by the Board on March 14, 2022 awarding Primrose Landscaping to perform this job, not to exceed \$2,000.00.

NEW BUSINESS:

A motion was made by Ms. Bridges to pay the bills through April 11, 2022 in the amount of \$49,510.92. Seconded by Mr. Albert and carried unanimously.

There was no further business to discuss. A motion was made by Mr. Albert the meeting be adjourned at 5:06pm. Seconded by Ms. Timko and carried unanimously.

Respectfully submitted,
Terri Timko, Assistant Secretary
Smithfield Sewer Authority
April 11, 2022