

The monthly meeting of the Smithfield Sewer Authority was held on Monday, December 13, 2021, at 4:30 pm at the Smithfield Township Municipal Building, by Go To Meeting phone system, with the following members present Russell C. Albert II (Chairman), Marianne Bridges (Treasurer), Robert Lovenheim, (Secretary), Terri Timko, (Assistant Secretary), and Dan Corveleyn, (Solicitor).

Mr. Albert opened the meeting.

There being no corrections or additions to the minutes from the meeting held on Monday, November 8, 2021, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Lovenheim and carried unanimously.

**SOLICITOR REPORT** –Mr. Corveleyn had nothing to report

**ENGINEERS REPORT**

**SANITARY SEWER** – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz

**447 STORM PIPE** – nothing to report Mr. Albert did inform the Board that in 2022 we would contract the 5 year inspection of the Storm Pipe.

**SYSTEM OPERATOR’S REPORT:** -Copy of report provided to each member and reviewed by Mr. Albert. Mr. Albert stated that all Effluent and influent water testing will be sub-contracted to another accredited lab until Prosser’s lab accreditation is returned.

**UNFINISHED BUSINESS:**

Mr. Albert updated the Board, that the Future capacity study is ongoing, and we should have more information and options for the Board at the January 10, 2022 meeting.

A motion was made by Ms. Bridges to approve Resolution 2-2021 and Resolution 3-2021 in reference to Act 43, seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to approve the 2022 Storm Water Budget. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to approve the 2022 Sewer Budget. Seconded by Mr. Lovenheim and carried unanimously.

**NEW BUSINESS:**

A motion was made by Ms. Bridges to pay the bills through December 13, 2021 and ratify the expenditures in the amount of \$156,031.65. Seconded by Ms. Timko and carried unanimously.

A motion was made by Ms. Bridges to pay any remaining 2021 bills by email approval and ratify at the January 10, 2022 meeting. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to approve Kirk, Summa & CO., LLP to perform the 2021 audit, not to exceed \$7000.00. Seconded by Mr. Lovenheim and carried unanimously.

There was no further business to discuss. A motion was made by Ms. Bridges the meeting be adjourned at 5:16pm. Seconded by Mr. Lovenheim and carried unanimously.

Respectfully submitted,

Terri Timko, Assistant Secretary  
Smithfield Sewer Authority  
December 13, 2021