

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
MARCH 9, 2022

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A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on March 9, 2022, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride and Robert Lovenheim, Solicitor Ronold Karasek, Engineer Jon Tresslar, and Office Manager Julia Heilakka. Supervisor Brian Barrett is not present.

Also present is Vicky Ozgun.

1. Chair Jacob Pride calls the meeting to order at 4:00PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements
4. Minutes
  - a. Robert Lovenheim motions to approve the minutes from the February 23, 2022 regular meeting, Jacob Pride seconds. No public comment. Vote: all in favor; minutes accepted.
5. Announcements
  - a. Jacob Pride announces that Ted Hunter withdrew the application related to the Shawnee Valley PRD Hearing; the hearing will not occur at 6PM today.
6. New Business
  - a. Consider: Authorize Advertisement for Roadcrew Position. This fulfills the township's promise to invest more in roads. Robert Lovenheim motions to authorize the advertisement for an additional roadcrew member, Jacob Pride seconds. No public comment. Vote: all in favor; motion carries.
  - b. Consider: Award Bid for Grounds Fertilization Contract. The bids are as follows: Strauser Nature's Helpers - \$7,128, Lawn Specialties - \$5,367, and Lawn Doctor – \$5,100. Jacob Pride motions to approve the Lawn Doctor bid, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.
  - c. Discuss: Board of Auditors Response. Ron Karasek states he sent the Board of Auditors a letter on February 2, 2022, and has not heard back after a month. If the Auditors still refuse to meet, the supervisors may choose to bring an action of mandamus against them. Robert Lovenheim expresses frustration at two belligerent auditors, and thanks Vicky Ozgun for being responsive. Robert Lovenheim motions to file an action of mandamus

against the Board of Auditors, Jacob Pride seconds. Jacob Pride thanks Vicky Ozgun for trying to perform her duties and is disappointed with the other two auditors.

Vicky Ozgun states she tried to reach out to Rose and Audrey and could not convince them to respond. Vote: all in favor; motion carries. Ron Karasek clarifies that Auditors are removed through impeachment.

- d. Consider: Appointment of Member to Brodhead Creek Regional Authority. Smithfield Township has the right to appoint a representative to this Authority and Charlie Garris is no longer able to serve. Jacob Pride motions to appoint Rick Staples to the Brodhead Creek Regional Authority, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.
- e. Discuss: Shawnee Maintenance Building Letter of Credit. Jon Tresslar states there are outstanding landscaping requirements. Julia Heilakka states the township is waiting on notification from the developer that updates are complete.
- f. Consider: Resolution No. 499 – Marshalls Falls Phase 2 DCNR Grant. Due to complications with the permitting required for the site, the application is changing. This item is tabled and will be discussed at the March 23<sup>rd</sup> meeting [see item 6.g].
- g. Consider: Authorize Marshalls Falls Phase 2 Commitment Letter. This item is tabled and will be discussed at the meeting on March 23<sup>rd</sup> meeting. Jacob Pride motions to table the resolution and commitment letter until the next meeting, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.
- h. Discuss: Pocono Mountains Visitors Bureau (PMVB) Grant. The Board discusses River's Edge Bike Park and considers asking for an extension on MS4 requirements. One of the Board members will reach out to Chris Barrett and then Middle Smithfield Township to determine interest. Jacob Pride motions to apply for the grant for River's Edge, Robert Lovenheim seconds. No public comment. Vote: all in favor; motion carries.
- i. Discuss: Pick Up the Poconos Road Cleanup. The Township received a request for roads for Pick Up the Poconos, and the Township was contacted by a resident interested in cleaning up Reservoir Rd. from the Middle Smithfield Township line to where it meets Brushy Mountain Rd. Robert Lovenheim discusses other cleanup events, and would like the township to be more active. Vicky Ozgun suggests involving HOAs. Robert Lovenheim motions to add Reservoir Rd to the Pick up the Poconos event, Jacob Pride seconds. No public comment. Vote: all in favor; motion carries.

## 7. Bills

- a. Ratify: General Fund: \$1,436.00. Approve: \$63,776.86 (General Fund - \$58,995.35, Highway Fund - \$4,781.51). Total: \$65,212.86. Robert Lovenheim motions to pay the bills, Jacob Pride seconds. Vote: all in favor; motion carries.

8. Public Comment

- a. Robert Lovenheim wishes to purchase a radar sign from the ARPA funds. The Board discusses other uses of the ARPA funds.
- b. Robert Lovenheim asks for an update on Green Light Go grant.

9. Robert Lovenheim motions to adjourn, Jacob Pride seconds; meeting adjourned at 4:36PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:



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Julia Heilakka, Assistant Secretary