

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JANUARY 11, 2022

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on January 11, 2022, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, Brian Barrett (via phone), Solicitor Ronold Karasek, Engineer Missy Prugar, and Office Manager Julia Heilakka.

Also present are Martha Carbone, Crispin Fernandez, Bridget Keating, Ann Ligi, and various members of the public.

1. Chair Jacob Pride calls the meeting to order at 4:06PM. A quorum is present. Jacob Pride reminds all parties the regular meeting is at 4PM and the public hearing starts at 5PM.
2. Minutes
 - a. Robert Lovenheim motions to accept the December 14, 2021, December 28, 2021, and the January 3, 2022 regular meeting minutes, Brian Barrett seconds. Vote: all in favor; minutes accepted. The Board will consider the reorganization minutes at the next meeting.
3. Public Comments on the Agenda – none.
4. New Business
 - a. Consider: Ratify Robert Lovenheim as Alternate PMCOG Delegate. Brian Barrett motions to ratify Robert Lovenheim as Alternate PMCOG Delegate, Jacob Pride seconds. Vote: all in favor; motion carries.
 - b. Consider: Wellness Park Phase 2: Change Order No. 1. The project was approximately \$1,000 under budget. Robert Lovenheim motions to approve Change Order No. 1, Brian Barrett seconds. Vote: all in favor; motion carries.
 - c. Discuss: Green Light Go Agreement. Ron Karasek has not reviewed the draft agreement. The Board will discuss this later.
 - d. Discuss: Monroe County Open Space (MCOS) Grant & Pocono Mountain Visitors Bureau (PMVB) Grant. Julia Heilakka states the MCOS is a \$40,000 grant with a 1:1 match. Applications are due February 25, 2022.

Jacob Pride states the PMVB grant application is due March 31st and will be awarded on April 30th. The project is a 1:1 match and must be completed by December 31, 2022. The Board will consider ideas and make a final decision at the 26th meeting. Ann Ligi asks if the township can apply for both grants and is answered yes.
 - e. Consider: Appoint Planning Commission Member. The two candidates were Bruce Sandy and Chris Bowers. Brian Barrett motions to appoint Chris Bowers to the Planning

Commission for a term ending January 2, 2026, Robert Lovenheim seconds. Vote: all in favor; motion carries.

- f. Discuss: Reopening 2022 Budget. Jacob Pride states the budget may be reopened after a municipal election and discusses the Auditors' meeting. Julia Heilakka states a reopened budget must be adopted by February 15th. Robert Lovenheim motions to reopen the budget, Brian Barrett seconds. Vote: all in favor; motion carries. Jacob Pride motions to change line item 400.105 from \$50,000 to \$55,000, Robert Lovenheim seconds. Vote: all in favor; motion carries. Robert Lovenheim motions to advertise the budget for adoption at the February 9th meeting, Brian Barrett seconds. Vote: all in favor; motion carries.
- g. Jacob Pride announces the Board held an executive session on January 11, 2021 from 3:35PM to 3:50PM to discuss COVID-19 policy.

5. Bills

- a. Approve \$139,835.70 (General Fund: \$130,287.69, Highway Fund: \$9,548.01). Jacob Pride reviews the bills to be paid. Brian Barrett states some of the legal and engineering bills are reimbursable. Brian Barrett motions to pay the bills, Robert Lovenheim seconds. Vote: all in favor; motion carries.

6. Jacob Pride motions to recess the meeting at 4:27PM and reconvene at 5PM for the public hearing, Robert Lovenheim seconds. Vote: all in favor; motion carries.

7. The Board reconvenes at 5:02PM for the Public Hearing: Shawnee Valley Planned Residential Development (PRD) Plan Tentative Amended Land Use Plan – 2021 Proposed Amendments. This public hearing was transcribed by Donna Kenderdine Recording, LLC. Brian Barrett motions to recess but leave the hearing open, to be continued on February 9, 2021 at 6PM, Jacob Pride seconds. Martha Carbone states the Board is following due process. Vote: all in favor; motion carries.

8. Public Comment

- a. Ann Ligi asks the Board to consider a larger venue for the next hearing. Martha Carbone states the Board has met in a school gym before.
- b. Bridget Keating questions the acreage of SVPRD. Discussion is paused until the hearing.
- c. Crispin Fernandez asks that the exhibits be uploaded to the township website and asks for clarification on the hearing schedule.

9. Robert Lovenheim motions to adjourn, Brian Barrett seconds; meeting adjourned at 7:26PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:


Brian Barrett, Secretary