

The monthly meeting of the Smithfield Sewer Authority was held on Monday, November 8, 2021, at 4:30 pm at the Smithfield Township Municipal Building, with the following members present Russell C. Albert II (Chairman), Marianne Bridges (Treasurer), Robert Lovenheim, (Secretary), Terri Timko, (Assistant Secretary), and Dan Corveleyn, (Solicitor).

Mr. Albert opened the meeting.

There being no corrections or additions to the minutes from the meeting held on Monday, September 13, 2021, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Lovenheim and carried unanimously.

SOLICITOR REPORT –Mr. Corveleyn had nothing to report

ENGINEERS REPORT

SANITARY SEWER – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Albert.

447 STORM PIPE – nothing to report

SYSTEM OPERATOR'S REPORT: -Copy of report provided to each member and reviewed by Mr. Albert.

UNFINISHED BUSINESS:

A motion was made by Ms. Bridges to approve quote from Primrose Landscaping in the amount of \$2,900.00, to perform Right of Way clearings from 447 to ESU Student Housing, seconded by Ms. Timko and carried unanimously.

Mr. Albert updated the Board, that the Future capacity study is ongoing.

Discussion took place regarding Resolution 2-2021 and Resolution 3-2021 in reference to Act 43. The Board will act on these Resolutions at the 12/13/2021 monthly meeting.

NEW BUSINESS:

A motion was made by Ms. Bridges to ratify the release of payment for the October bills, approved by email, in the amount of \$50,731.04. Seconded by Mr. Lovenheim and carried unanimously.

A motion was made by Ms. Bridges to pay the bills through November 8, 2021, and ratify the expenditures in the amount of \$83,744.71. Seconded by Mr. Lovenheim and carried unanimously.

Copies of Draft Budgets for Storm Water and Sewer were provided to each member and reviewed by Mr. Albert.

A motion was made by Mr. Lovenheim to approve Ms. Timko's attendance at the PMAA Virtual Conference with a fee of \$175.00 Seconded by Ms. Bridges and carried unanimously.

Discussion took place regarding the American Rescue Plans Act Funds. Mr. Albert informed the Board that no guidelines are in place for the use of funds at this time.

Discussion took place regarding the CFA Grant Program. Mr. Albert informed the Board that no programs are available this year.

A motion was made by Mr. Lovenheim to approve application submission for the USDA Loan and Grant Program. Seconded by Ms. Bridges and carried unanimously.

**A motion was made by Ms. Bridges that the Sewer Authority enroll as a vendor for the Low Income Household Water Assistance Program. Seconded by Mr. Lovenheim and carried unanimously.**

**There was no further business to discuss. A motion was made by Mr. Lovenheim the meeting be adjourned at 5:20pm. Seconded by Ms. Timko and carried unanimously.**

**Respectfully submitted,**

**Terri Timko, Assistant Secretary  
Smithfield Sewer Authority  
November 8, 2021**