

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
NOVEMBER 23, 2021

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on November 23, 2021, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride and Robert Lovenheim, Engineer Jon Tresslar, and Office Manager Julia Heilakka. Supervisor Brian Barrett and Solicitor Ronold Karasek are not present. Also present is Martha Carbone.

1. Chair Jacob Pride calls the meeting to order at 7:01PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements – none.
4. Minutes
 - a. Jacob Pride motions to table the minutes, Robert Lovenheim seconds. Vote: all in favor; motion carries.
5. Public Comments on the Agenda
 - a. Robert Lovenheim asks to add something to the agenda i) Howard Mantle Appraisal. Robert Lovenheim motions to add this item to the agenda, Jacob Pride seconds. Vote: all in favor; motion carries.
6. New Business
 - a. Resolution No. 487 – 2021 Hazard Mitigation Plan Update. Robert Lovenheim motions to adopt Resolution No. 487, Jacob Pride seconds. Vote: all in favor; motion carries.
 - b. Retroactive Authorization to Purchase Bucket Truck. Jacob Pride motions to approve the retroactive authorization to purchase the truck, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - c. Authorize Township to Pay Application Fee to MCCD: re: Marshalls Falls. This fee is for Marshalls Falls' E&S plan. Jacob Pride motions to pay the \$600 application fee, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - d. Discuss: 1% for Nature Grant. Julia Heilakka discusses options for the grant. The Board decides to pursue two bear-proof trash cans for Mt. Nebo and River's Edge parks.
 - e. Discuss: Monroe County Open Space Grant. Julia Heilakka discusses grant ideas. The Board discusses grant ideas, and decides to table this item until December 14th.
 - f. Consider: Boucher & James Proposal for King's Pond Rd. Repairs. Jon Tresslar states a GP-11 permit is required. The whole project will cost about \$19,000 - \$22,000. Jacob

Pride motions to approve the Boucher & James proposal for the King's Pond Rd. repairs, Robert Lovenheim seconds. Vote: all in favor; motion carries.

- g. Authorize Public Hearing on Ordinance 205. Jacob Pride reads an email from Solicitor Karasek stating that Ordinance 205 should be repealed. Robert Lovenheim agrees, and would like to schedule the public hearing. Robert Lovenheim motions to schedule the hearing for December 14th pending solicitor availability, and for the 28th if the 14th doesn't work for the solicitor, Jacob Pride seconds. Vote: all in favor; motion carries.
- h. Traffic Signal Plans. Jon Tresslar states the plans have changed slightly to match the HOP. He recommends approval of these plans. Jacob Pride will reach out to Doug Olmstead to get paper copies of the plans. Jacob Pride motions to sign the plans, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- i. New Item: Howard Mantle Appraisal. Robert Lovenheim would like to appraise the Godfrey's Ridge property for a potential new park. Robert Lovenheim motions to pay Howard Mantle \$2,500 for a Godfrey Ridge property appraisal, Jacob Pride seconds. Vote: all in favor; motion carries.
- j. New Item: Hire Paul McFeeley. Jacob Pride motions to add Item j, "Consider hiring Paul McFeeley" conditional to passing preemployment checks to the agenda, Robert Lovenheim seconds. Vote: all in favor; motion carries. Jacob Pride motions to hire Paul McFeeley conditional on him passing preemployment checks, Robert Lovenheim seconds. Vote: all in favor; motion carries.

7. Bills to be Paid

- a. Approve \$86,098.60 (General Fund: \$78,273.27, Highway Fund: \$7,825.33). Robert Lovenheim motions to pay the bills, Jacob Pride seconds. Vote: all in favor; motion carries.

8. Public Comment

- a. Julia Heilakka states approving the proposed budget was missed. The Board will hold a special meeting on December 1st at 2PM to consider the budget. Jacob Pride motions to add the budget to the agenda because of advertising deadlines, Robert Lovenheim seconds. Vote: all in favor; motion carries. Jacob Pride motions to advertise a meeting for December 1st at 2PM, Robert Lovenheim seconds. Vote: all in favor; motion carries.

- 9. Robert Lovenheim motions to adjourn, Jacob Pride seconds; meeting adjourned at 7:36PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:


Brian Barrett, Secretary