

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
OCTOBER 12, 2021

A Work Session of the Smithfield Township Board of Supervisors was held on October 12, 2021, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim, and Brian Barrett, Engineer Jon Tresslar, and Office Manager Julia Heilakka. Solicitor Ron Karasek is not present.

1. Chair Jacob Pride calls the meeting to order at 4:02PM. A quorum is present.
2. Minutes – none.
3. Public Comments on the Agenda – none.
4. Plans to Act On
5. New Business
 - a. Announce 9/30 Executive Session for Personnel Matters: 3:30PM – 4:15PM. The Board of Supervisors held an executive session on September 30, 2021 for personnel matters from 3:30PM – 4:15PM.
 - b. Announce: Fall Leaf Pickup. Fall Leaf Pickup is October 18th to November 19th. Please place only leaves into the piles.
 - c. Announce: Trick-or-Treat Hours. The Board reminds everyone that Trick-or-Treat Hours are 6:00PM – 8:00PM on October 31st. Jacob Pride reminds everyone the Township’s Trunk or Treat is October 22nd 5:30-7:30PM.
 - d. Discuss: River’s Edge Bike Park Paving. The Township received an estimate of \$34,000 to pave the bike park. Middle Smithfield is not interested in pursuing this cost at this time. The Board discusses the Master Site Plan and the yearly cost of maintaining the track. Jon Tresslar suggests considering a soil cement surface.
 - e. Discuss: PennDOT Multimodal Grant Application. Julia Heilakka states this grant is PennDOT’s version of the DCED Multimodal grant the Township applied for in July. Missy Prugar suggested the Township consider applying for the Green Mountain Bridge repair project. Brian Barrett would like the township to apply for the grant. Brian Barrett motions to change “discuss” to “consider,” Robert Lovenheim seconds. Vote: all in favor; motion carries. Robert Lovenheim and Brian Barrett simultaneously motion to apply for the grant, Jacob Pride seconds. Vote: all in favor; motion carries.

- f. Consider: Christmas Tree Lighting Ad. The Board considers a \$130 ad for the Rotary Club. Brian Barrett states they do a great job. Robert Lovenheim motions to approve an ad for \$130, Brian Barrett seconds. Vote: all in favor; motion carries.
 - g. Consider: Barry Isett Contract – Waterfront Park Phase 3. Julia Heilakka states this is for the Vision Loss Trail and the contract is \$7,000 more than estimated. The Board asks Jon Tresslar to prepare a proposal for this project. Robert Lovenheim discusses expanding the Vision Loss Trail to include a play pod farther down the trail. Jacob Pride motions to table this item, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - h. Consider: Advertise Road Crew Position. One of the Township’s roadcrew members is leaving the Township’s service. Brian Barrett motions to advertise, Robert Lovenheim seconds. Vote: all in favor; motion carries.
6. Bills to be Paid
- a. Total \$66,756.21 (General Fund - \$52,587.17, Highway Fund - \$14,169.04). Brian Barrett motions to pay the bills, Jacob Pride seconds. Vote: all in favor; motion carries.
7. Public Comment – none.
8. Brian Barrett motions to adjourn, Jacob Pride and Robert Lovenheim seconds: meeting adjourned at 4:26PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:


Brian Barrett, Secretary