

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JULY 20, 2021

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on July 20, 2021, at the Smithfield Township Municipal Center at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Jacob Pride, Robert Lovenheim (via Zoom), Brian Barrett, Engineer Jon Tresslar, and Office Manager Julia Heilakka. Solicitor Ronold Karasek is not present.

Also present are Bruce Sandy and Doug Olmstead.

1. Chair Jacob Pride calls the meeting to order at 7:03PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Minutes
 - a. Brian Barrett motions to approve the minutes of the June 22, 2021 regular meeting, Jacob Pride seconds. Vote: all in favor; minutes accepted.
 - b. Jacob Pride motions to table the July 14, 2021 minutes, Brian Barrett seconds. Vote: all in favor; motion carries.
4. Public Comments on the Agenda: none.
5. New Business
 - a. Consider: Special Event Permit – DWG FD for 9/25/2021 – Wrestling Show at Minisink Park. The wrestling company will be able to provide a certificate of insurance in August. Jacob Pride moves to grant the permit pending receipt of the insurance certificate, Brian Barrett seconds. Vote: all in favor; motion carries. Jacob Pride motions to waive the special event permit fee, Brian Barrett seconds. Vote: all in favor; motion carries.
 - b. Discuss: Bruce Sandy’s Letter of Interest for the Smithfield Township Planning Commission. Bruce Sandy has 35 years of experience in the construction industry, is the Commander of American Legion Post 314, and is a Vietnam Veteran. Jacob Pride motions to appoint Bruce Sandy to the Planning Commission for a term ending January 3, 2022, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - c. Consider: Draft Joinder Deed & Lot Consolidation Application. Jon Tresslar is satisfied with the updated application, but the Board will wait until the solicitor can comment. Brian Barrett motions to table this until August 10th, Robert Lovenheim seconds. Vote: all in favor; motion carries.

- d. Discuss: Zelenkofske Axelrod, LLC Proposal for ARPA Funds. The Township received ARPA funds on July 14th. This \$19,000 proposal relates to the administration of the grant funds. Brian Barrett motions to accept the Zelenkofske Axelrod proposal for \$19,000, Jacob Pride seconds. Vote: all in favor; motion carries.
- e. Smithfield Gateway Update. Doug Olmstead states negotiations with the Kirkwoods are moving slowly, so they would like to propose changes to the approved LDP and major subdivision plan at the next Board meeting. Jon Tresslar states the initial submission was overly broad; the cul-de-sac does not affect Phase 1 and the information on the plan will not change, so the requested changes are considered *de minimis*.

Doug Olmstead will have a draft developer's agreement for the next meeting. Jon Tresslar suggests Doug Olmstead revisit the section of the agreement related to issuing an occupancy permit once permit approvals from all outside agencies are acquired.

6. Bills to be Paid

- a. Ratify - \$7,000.00 (General Fund - \$7,000.00). Ratify Payment: \$96,892.86 (General Fund - \$74,840.26, Highway Fund - \$22,052.60). Approve: \$60,210.72 (General Fund - \$49,952.49, Highway Fund - \$10,258.23). Total bills: \$164,103.58. This bill pack includes \$12,000 in engineering reimbursables, three payrolls, and equipment. Brian Barrett motions to pay the bills, Jacob Pride seconds. Vote: all in favor; motion carries.

7. Public Comment

- a. Barry Isett needs to know by the end of the month if the Township wants to pursue a DCED LSA grant. The Board decides to pursue a grant for Marshalls Falls Phase 2 to offset the match created by the DCED GTRP application.
- b. Jon Tresslar asks if the Board has made a discussion about decking for the fishing pier. The Board will purchase the decking outright and Jon Tresslar will contact the construction firm to negotiate a deduct from the contract.

- 8. Jacob Pride motions to adjourn, Brian Barrett seconds; meeting adjourned at 7:40PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:


Brian Barrett, Secretary