

**SMITHFIELD TOWNSHIP BOARD OF AUDITORS
ANNUAL REORGANIZATIONAL MEETING – JANUARY 5, 2021 – 5:00 P.M.**

MINUTES

The Smithfield Township Board of Auditors held their Annual Reorganization Meeting on Tuesday, January 5, 2021 at 5:00 P.M. at the Township Municipal Center.

PRESENT: Judith Moeller (Chairman); Rose Marie Davis (Vice Chairman); Audrey Bailey Hocker (Secretary) via Phone.

Also present were Jacob Pride (Supervisor); Julia Heilakka (Office Manager); Lois J. Turr (Administrative Secretary).

Judith Moeller called the meeting to order at 5:13 P.M. with the Pledge of Allegiance to the Flag.

Approval of the January 7, 2020 Reorganizational Meeting Minutes was tabled. A Special Meeting will be advertised for February 2, 2021 at 5:00 P.M.

PUBLIC COMMENTS ON THE AGENDA: None

A motion was made by Mrs. Moeller to elect Ms. Davis as Temporary Chairman.

ELECTION OF OFFICERS:

CHAIRMAN: Judith Moeller; Motion by Ms. Davis; Mrs. Moeller accepted; second by Ms. Hocker; motion carried.

VICE CHAIRMAN: Rose Marie Davis; Motion by Mrs. Moeller; Ms. Davis accepted; second by Ms. Hocker; motion carried.

SECRETARY: Audrey Bailey Hocker; Motion by Ms. Davis; Ms. Hocker accepted; second by Mrs. Moeller; motion carried.

Motion to close the Election of Officer was made by Mr. Davis, second by Ms. Hocker; motion carried.

NEW BUSINESS:

SET SUPERVISORS RATE OF PAY:

Supervisors written requested pay rate as follows: Brian E. Barrett - \$23.00; Robert Lovenheim - \$21.00; Jacob A. Pride \$18.00; a motion was made by Mrs. Moeller that the gross annual Supervisors pay will not exceed \$44,200.00 in accordance with the Annual Budget set in October of 2020 and any budget modifications to the budget needs to be brought to the Board of Auditors for approval; second by Ms. Davis; motion carried.

A motion was made by Mrs. Moeller to table the approval of the Treasurer's Bond in the amount of \$3,000,000.00; second by Ms. Hocker; motion carried. Jacob A. Pride Chairman of the Board of Supervisors will check in this matter and get back to the Auditors with an answer re approval.

A motion was made by Mrs. Moeller to approve the Mileage Reimbursement for elected and appointed Township Officials and Township Employees in accordance with the IRS Published rate of .56 (0.56) per mile; second by Ms. Davis; motion carried.

A motion was made by Ms. Davis to accept the 2019 Audit prepared by Kirk, Summa & Co. with the condition that the Auditors receive a copy of the Management Letter Regarding Internal Control; second by Mrs. Moeller; motion carried.

PUBLIC COMMENTS: None

There being no further business before the Board; a motion was made by Mrs. Moeller to adjourn the meeting at 5:49 P.M.; second by Ms. Davis; motion carried.

Respectfully submitted,

**Lois J. Turr
Administrative Secretary
Smithfield Township**