

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
JANUARY 4, 2021

A Regular Business Meeting of the Smithfield Township Board of Supervisors was held on January 4, 2021, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom.

Present are Supervisors Brian Barrett (via phone), Robert Lovenheim, Jacob Pride, and Office Manager Julia Heilakka.

1. Chair Jacob Pride calls the meeting to order at 4:43PM. A quorum is present.
2. Minutes
 - a. Robert Lovenheim motions to approve the minutes of the December 30, 2020 Work Session, Jacob Pride seconds. Vote: Jacob Pride and Robert Lovenheim in favor, Brian Barrett abstains because he was not present: motion carries.
3. Public Hearings: none.s
4. Plans to Act On: none.
5. Unfinished Business: none.
6. New Business
 - a. Motion to approve payment of GO Bond Series 2015 due January 15, 2021 in the amount of \$677,411.25. Note: Sewer Authority Reimbursement Portion is \$463,750.00. Brian Barrett motions to pay the full amount and accept reimbursement from the sewer authority, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - b. Authorize attendance of Supervisors, Office Manager, and Roadmaster at PSATS Annual Convention and pay registration fees, lodging, meals, mileage and hourly rate as set forth in the PA 2nd Class Township Code. Jacob Pride motions to approve. The Board discusses the convention and COVID-19 restrictions, and directs Julia Heilakka to research what the Board has already paid for from last year. Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - c. Motion to reappoint all Smithfield Township Planning Commission Members and set terms to expire. Jacob Pride states the township has a regionally balanced planning commission and suggests the following terms to re-stagger terms in accordance with the MPC: Scott Amori and Robert Moses for terms expiring 1/6/2025, Kurt Wichman and Michael Albert for terms expiring 1/2/2024, and David Strunk and Douglas Schryver for terms expiring 1/3/2023. Brian Barrett motions to appoint the members as described, Robert Lovenheim seconds. Vote: all in favor; motion carries.

- d. Motion to reappoint John Moore and Guy Miller to the Smithfield Township Zoning Hearing Board and set terms to expire. Brian Barrett motions to appoint John Moore with a term expiring 1/2/2024 and Guy Miller with a term expiring 1/5/2026, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - e. Motion to discuss Zoning Hearing Board Membership. Jacob Pride states it is difficult to find additional members for the ZHB. The Board discusses reducing the ZHB to three members and agrees to begin the process.
 - f. Motion to reappoint Brian E. Barrett to the Smithfield Sewer Authority with term to expire January 1, 2026. Brian Barrett motions to appoint Robert Lovenheim, Jacob Pride seconds. Vote: all in favor; motion carries.
 - g. Discuss documentation regarding the Tarco Leaf Collector that caught on fire. Julia Heilakka explains the options the Board has. Robert Lovenheim motions to take the insurance money and turn over the equipment, Brian Barrett seconds. Vote: all in favor; motion carries.
 - h. Motion to authorize meeting advertisements: Work Session January 20, 2021 for Water Gap Capital Partners, LLC Conditional Use Application and Work Session January 27, 2021 for Determination on Road Paver Bids. Brian Barrett motions to authorize the advertisements, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- 7. Bills to be Paid – none.
 - 8. Public Comment – none.
 - 9. Brian Barrett loses connection at 5:01PM and returns at 5:02PM.
 - 10. Brian Barrett motions to adjourn, Robert Lovenheim seconds; meeting adjourned at 5:02PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:

Brian Barrett, Secretary