

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION  
DECEMBER 9, 2020

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A Work Session of the Smithfield Township Board of Supervisors was held on December 9, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett, Robert Lovenheim, Jacob Pride, and Office Manager Julia Heilakka. Also present is Kurt Williams.

1. Chair Brian Barrett calls the meeting to order at 4:03PM. A quorum is present.
2. New Business:
  - a. Shawnee Valley 2020 Annual PRD Update. Kurt Williams of Salzmann & Hughes states COVID-19 has seriously impacted development and is asking for one-year extensions on development schedules for the Shawnee Valley PRD. Robert Lovenheim motions to approve, Brian Barrett seconds. Vote: all in favor; motion carries. Robert notes the motion was for the one-year extensions.
3. Public Hearings:
  - a. Ordinance No. 239 - amending the Volunteer Tax Credit Service Tax Credit Program to Increase the Township Tax Credit to One Hundred (100%) Percent and Public Meeting to Vote on Such Ordinance. There is no public comment on this item. Jacob Pride states the ordinance's advertisement and proof of publication, when available, should be entered into the record. Jacob Pride motions to close hearing at 4:21pm, Robert Lovenheim seconds. Jacob Pride motions to adopt the amendment to Ordinance 239, Robert Lovenheim seconds. Vote: all in favor; motion carries.
4. New Business
  - a. Motion to approve and Pay Invoice in the Amount of \$2,860.00 received from Brown & Brown of the LV – Re: Active Assailant Renewal. Jacob Pride motions to approve, Brian Barrett seconds. Vote: all in favor; motion carries.
  - b. Motion to reappoint John Moore to the Smithfield Township Zoning Hearing Board. Robert Lovenheim motions to reappoint John Moore until January 4, 2021, Brian Barrett seconds. Vote: all in favor; motion carries.
  - c. Motion to approve advertising the 2021 Reorganizational Meetings: Smithfield Township Board of Supervisors, Auditors, Zoning Hearing Board and Planning Commission. Brian Barrett motions to approve advertising for the 2021 reorganizational meetings, Jacob Pride seconds. Vote: all in favor; motion carries.

- d. Motion to approve “forgiveness” for Invoice to Marshalls Creek Fire Company in the amount of \$3,801.28 for new tires. Brian Barrett motions to approve, Robert Lovenheim seconds. Vote: all in favor; motion carries.

5. Minutes

- a. Jacob Pride motions to approve the minutes of the December 2, 2020 Work Sessions, Brian Barrett seconds. Vote: all in favor; motion carries.

6. Bills to be Paid – none.

7. Public Comment – none.

8. Jacob Pride motions to adjourn, Brian Barrett seconds: meeting adjourned at 4:17PM.

- 9. Brian Barrett reopens the meeting at 4:18PM. Brian Barrett states the township received a letter from Boucher & James regarding UGI Energy Services Final Site Inspection. UGI wants a letter from the township so the bond can be released. Brian Barrett motions to send the letter, Robert Lovenheim seconds. Vote: Brian Barrett and Robert Lovenheim in favor, Jacob Pride abstains because he was not present; motion carries.

10. Brian Barrett motions to adjourn, Robert Lovenheim seconds: meeting adjourned at 4:21PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:

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Brian Barrett, Secretary