

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION  
NOVEMBER 18, 2020

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A Work Session of the Smithfield Township Board of Supervisors was held on November 18, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett (via phone), Robert Lovenheim, Jacob Pride, and Office Manager Julia Heilakka.

1. Chair Brian Barrett calls the meeting to order at 4:00PM. A quorum is present.
2. Minutes
  - a. Brian Barrett motions to approve the minutes of the November 10, 2020 regular meeting, Robert Lovenheim seconds. Vote: all in favor; motion carries.
3. Public Comments on the Agenda – none.
4. New Business
  - a. Motion to approve CSI Alarm Monitoring Service Agreement. Jacob Pride motions to approve the agreement, Brian Barrett seconds. Vote: all in favor; motion carries.
  - b. Proposed Ordinance No. 239. Julia Heilakka states Act 91 of 2020 was passed on October 29<sup>th</sup>, which eliminated the cap on the municipal real estate tax credit. The Board discusses the municipal tax credit. Robert Lovenheim motions to raise the municipal tax credit to 100%, have the attorney revise the ordinance, and give the attorney permission to advertise the ordinance for adoption at the December 9<sup>th</sup> work session, Jacob Pride seconds. Vote: all in favor; motion carries.
  - c. Discuss the new MDJ Lease. Brian Barrett states he discussed the lease with Greg Christine. The Board discusses work to be done and the altered lease agreement. Brian Barrett motions to approve the rental rates for the district judge on a 10-year contract, Jacob Pride seconds. Vote: all in favor; motion carries.
  - d. Motion to transfer \$80,000.00 from Highway Fund to ESSA General Fund. Jacob Pride motions to transfer the money, Robert Lovenheim seconds. Vote: all in favor; motion carries.
  - e. Motion to pay H & K Group \$189,030.43 from ESSA General Fund for the Totts Gap Road Contract. Brian Barrett motions to pay H & K Group \$189,030.43 from the General Fund, Jacob Pride seconds. Vote: all in favor; motion carries.

- f. Motion to approve advertising the 2021 Budget. Jacob Pride motions to approve advertising the 2021 Budget, Brian Barrett seconds. Vote: all in favor; motion carries.
5. Bills to be Paid - General Fund: \$19,394.37, Highway Fund: \$1,832.97. Total: \$21,227.34. Robert Lovenheim motions to approve the bills at a total of \$19,394.37, Brian Barrett seconds. Vote: [not called]. Brian Barrett motions to pay the bills for a total of \$21,227.34, Robert Lovenheim seconds. Vote: all in favor; motion carries.
6. Announcement
  - a. Julia Heilakka states the Board held an Executive Session on November 10, 2020 from 8:13pm – 8:41pm for personnel management.
7. Public Comment – none.
8. Jacob Pride motions to adjourn, Brian Barrett seconds: meeting adjourned at 4:19PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:

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Brian Barrett, Secretary