

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
BUDGET WORK SESSION  
NOVEMBER 18, 2020

---

A Budget Work Session of the Smithfield Township Board of Supervisors was held on November 18, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett, Robert Lovenheim (arrives at 10:09AM), Jacob Pride, Treasurer Frank Cefali and Office Manager Julia Heilakka. Also present are Holly Corcoran (via Zoom) and Sharon Stokes.

1. Chair Brian Barrett calls the meeting to order at 10:05AM. A quorum is present.
2. Old Business
  - a. Highway Fund. The Board discusses a project that did not receive approval for the use of liquid fuels money. Robert Lovenheim arrives at 10:09AM. The Board discusses the amount of money available in the Highway Fund. Jacob Pride leaves at 10:22AM and returns at 10:24AM, and states the current balance of the fund is \$232,629.81, including \$80,000 that may be removed because it was transferred in from the General Fund. The Board discusses funds available in the Highway Fund, spending through 2020, a potential holdover amount, and bridge repairs.
  - b. General Fund. The Board discusses bridge repair costs and how it affects the General Fund, reducing budget expenses, salaries, and computer capital purchases. The audio disconnects at 10:52AM; meeting pauses. The audio is reconnected; meeting resumes at 10:54AM. The Board discusses computer expenses, security guards for Marshalls Falls, bridges, and repairs.

The Board discusses Marshalls Falls and other capital improvements to Minisink and Waterfront Parks. Sharon Stokes states the fund balance forward is \$161,242.98. The Board discusses the budget process and asks that approval for advertising the budget be placed on their afternoon work session agenda.
3. Public Comment – none.
4. Brian Barret motions to adjourn, Robert Lovenheim seconds: meeting adjourned at 11:15AM.

---

Minutes recorded by Julia Heilakka

Respectfully submitted:

---

Brian Barrett, Secretary