

The monthly meeting of the Smithfield Sewer Authority was held on Monday, May 11, 2020 at 4:30 pm from the Smithfield Township Municipal Building by Go to Meeting phone system with the following members present, with audio only: Russell C. Albert II (Chairman), Brian Barrett, (Secretary), Marianne Bridges, (Treasurer), Dan Corveleyn, (Solicitor), Ben Kutz, (Engineer) and Terri Timko, (Assistant Secretary).

Mr. Albert opened the meeting.

There being no corrections or additions to the minutes from the regular meeting held on Monday, March 9, 2020, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Barrett and carried unanimously.

PUBLIC COMMENT –

SOLICITOR REPORT –Mr. Corveleyn informed the Board that he has not received a response from Mr. Kirkwood regarding the costs related to the operation and maintenance of the Mosier’s pump station. Mr. Albert emailed Mr. Kirkwood on May 5, 2020 regarding this issue and has not received a response.

ENGINEERS REPORT

SANITARY SEWER – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz.

447 STORM PIPE – Hanover Engineering-nothing to report.

SYSTEM OPERATOR’S REPORT: -Copy of report were provided to each member and reviewed by Mr. Albert.

UNFINISHED BUSINESS:

Mr. Kutz informed the board that he is waiting to hear a starting date from Blooming Glenn for the Village Center Pump Station refurbishment.

A motion was made by Ms. Bridges to award the Right of Way clearing and maintenance for areas A, B and C on the ROW map in the amount of \$14,550.00 to Primrose Landscaping LLC. Seconded by Mr. Barrett and carried unanimously. Mr. Albert noted that a certificate of insurance was provided.

Mr. Albert informed the Board that the 2019 CFA Grant for PA Small Water and Sewer Program will be reviewed in July 2020.

NEW BUSINESS:

A motion was made by Mr. Barrett to ratify the email approval release of payment for the April 2020 bills in the amount of \$59,300.59. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Ms. Bridges to pay the bills through May 11, 2020 in the amount of \$34, 541.35, Seconded by Mr. Barrett and carried unanimously.

A motion was made by Mr. Barrett to authorize Gilmore & Associates, Inc., to release request for bids for the Airport Road/B209 extension with a bid opening date of June 8, 2020 at 11:00am. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Mr. Barrett to authorize Gilmore & Associates, Inc., to work with Norm Fish Excavating to inspect manholes located in Birch Acres. Seconded by Ms. Bridges and carried unanimously.

**A motion was made by Ms. Bridges to approve the WWTP circular tank refurbishment by Advanced Rehabilitation Technology in the amount of \$106,000.00. Seconded by Mr. Albert and carried unanimously. (item amount is in budget)**

**There was no further business to discuss. A motion was made by Mr. Barrett the meeting be adjourned at 5:12pm. Seconded by Ms. Bridges and carried unanimously.**

**Respectfully submitted,**

**Terri Timko, Assistant Secretary  
Smithfield Sewer Authority  
May 11, 2020**