

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
SEPTEMBER 30, 2020

A Work Session of the Smithfield Township Board of Supervisors was held on September 30, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett, Robert Lovenheim, Jacob Pride, Solicitor Ron Karasek, and Officer Manager Julia Heilakka. Also present is John Donahue.

1. Chair Brian Barrett calls the meeting to order at 4:03PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Public Comments on the Agenda – none.
4. New Business
 - a. John Donahue from the Delaware Water Gap National Recreation Area (DWGNRA) – Discussion re: FLAP. John Donahue introduces himself. Robert Lovenheim summarizes the progress on the Green Light Go grant for synchronizing traffic lights on Route 209 before it was cancelled. The Board discusses whether the grant was cancelled.

Donahue discusses applying for FLAP funds, an executive order to help shovel-ready projects related to infrastructure, budget deficits because of the pandemic, adding the traffic light at Bushkill Falls, and the Eastern contingent of the Federal Lands Highway Program understanding the importance of Route 209.

The Board and Donahue discuss monies available for bus services that travel to the park, the benefits of bus travel, the strain the pandemic has placed on bus services, the old Fernwood property, and the historic store.

Donahue suggests approaching the DWGNRA and would like to know more about the original grant. The Board discusses potential solutions for traffic mitigation on I-80 and the Rockfall Project.

5. Minutes
 - a. Robert Lovenheim states that he approves of the minutes and leaves at 4:40PM. Brian Barrett motions to approve the minutes from the September 22, 2020 Regular Business Meeting, Jacob Pride seconds. Vote: motion carries.
6. Return to New Business
 - a. Motion to approve the distribution of the 2020 Volunteer Fire Relief Allocation in the amount of \$48,564.93 to be distributed to Shawnee Fire Co. (\$21,854.22), Marshalls Creek Fire Co. (\$21,854.22) and Delaware Water Gap Fire Co. (\$4,856.49). Jacob Pride

motions to approve, Brian Barrett seconds. Robert Lovenheim returns at 4:42PM. Vote: all in favor; motion carries.

- b. Motion to approve transferring one (1) year worth of Loan Payments from ESSA General Fund to First National Bank of Pennsylvania in the amount of \$26,648.88. (\$2,220.74 per month will be automatically withdrawn for Loan Payment – Marshalls Falls House). Brian Barrett discusses the terms of the loan. Robert Lovenheim motions to approve the transfer from ESSA General Fund to First National Bank of Pennsylvania in the amount of \$26,648.88, Jacob Pride seconds. Vote: Robert Lovenheim in favor, Jacob Pride in favor, Brian Barrett opposed; motion carries.

Julia Heilakka states she received correspondence from Bryan Smith related to the HOP application. The Board discusses the Marshalls Falls property, the HOP, the title search, and a possible inheritance tax. The Board discusses providing the agreement of sale and loan documents. Ron Karasek suggests researching the deed to see if this was addressed in the original property purchase. Julia Heilakka will reach out to the property owner.

- c. Motion to approve the 2020 Contribution Disbursement as approved in the 2020 Budget to Shawnee, Marshalls Creek, Delaware Water Gap Fire Companies and Suburban EMS and Bushkill EMS. Brian Barrett motions to approve, Jacob Pride seconds. Vote: all in favor; motion carries.
- d. Motion to accept the December 31, 2019 Financial Statements prepared by Kirk, Summa & Co. LLP. Jacob Pride motions to accept, Brian Barrett seconds. Vote: all in favor; motion carries.
- e. River Road ED Zone. The Board discusses possible amendments to the ED Zoning district. Ron Karasek states the next step is to draft the amendment in ordinance format and send it to the planning commissions for review. Robert Lovenheim motions to draft the amendment to the ED zone, Jacob Pride seconds. Brian Barrett clarifies that while this is called the River Road ED Zone on the agenda, it is a revision to the entire ED ordinance. Vote: all in favor; motion carries.
- f. LSA Grant Application Request. The Board discusses LSA grants. Robert Lovenheim motions to apply for an LSA grant for the Vision Loss Trail in the Wellness Park, Jacob Pride seconds. Vote: all in favor; motion carries.
- g. Discuss David & Nicole Young Conditional Use Application. The Board discusses the application and scheduling. The Board will hold the conditional use hearing on October 14, 2020 at 4:00PM.
- h. Discuss Vincent & Charles Trapasso Conditional Use Application. The Board discusses scheduling, and will hold this hearing on October 21, 2020 at 4:00PM.
- i. Discuss 1836 Saloon Inc./Philip Natosi Conditional Use Application. Brian Barrett provides a background on the application. Ron Karasek recommends rejecting the application. The Board discusses the application. Brian Barret motions to reject the Natosi application as incomplete, Jacob Pride seconds. Vote: all in favor; motion carries.

7. Bills to be Paid - \$98,098.19

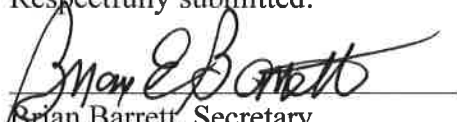
- a. Jacob Pride states this bill pack includes overtime because of clean-up and the final installment for the 2017 truck. Brian Barrett motions to pay the bills, Jacob Pride seconds. Vote: all in favor; motion carries.

8. Public Comment – none.

9. Brian Barrett motions to adjourn, Robert Lovenheim seconds; meeting adjourned at 5:36PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:



Brian Barrett, Secretary