

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
AUGUST 19, 2020

A Work Session of the Smithfield Township Board of Supervisors was held on August 19, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett, Robert Lovenheim, Jacob Pride, and Office Manager Julia Heilakka.

1. Chair Brian Barrett calls the meeting to order at 4:04PM. A quorum is present.
2. Minutes
 - a. Brian Barrett motions to approve the minutes from the August 11, 2020 Work Session, Jacob Pride seconds. Vote: all in favor; minutes accepted.
3. Public Comments on the Agenda – none.
4. New Business
 - a. Planning Commission Member Terms. [See Item 4.F]
 - b. Resolution 449 – The Board discusses the Resolution, and how this will apply to all traffic signals in the township. Robert Lovenheim motions to adopt Resolution 449, Jacob Pride seconds. Vote: all in favor; motion carries.
 - c. Special Event Permit for Celebration Fireworks, Inc. on September 6, 2020. Jacob Pride motions to approve the special event permit, Brian Barrett seconds. Vote. all in favor; motion carries.
 - d. Smithfield Township Open Space Review Board (OSRB) – appoint Eric White and Rich Cullin. The Board discusses the OSRB and how they will disband after they complete recommendations related to purchasing property. Julia Heilakka will reach out to Louise Troutman and research the history of the OSRB to determine if other actions need to be taken. Brian Barrett motions to appoint Rich Cullin and Eric White to the OSRB with no determined terms, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 - e. Fall Cleanup. Julia Heilakka discusses the fiscal shortfall from this event in previous years. The Board discusses the event and associated costs, and will discuss this further at their August 26th work session. Cleanup Day is September 16th – 20th.

- f. [Item A] Planning Commission Member Terms. Julia Heilakka states the Board received two letters of interest. The Board discusses the Planning Commission terms and decides to have a joint meeting with the Planning Commission.

5. Bills to be Paid - \$68,218.56.

- a. Jacob Pride explains the confusion related to a Met-ED bill and two tax refunds. Brian Barrett states this bill pack includes payroll. Jacob Pride motions to approve the bills for a total of \$68,218.56, Robert Lovenheim seconds. Vote: all in favor; motion carries.

6. Return to New Business

- a. Sign Ordinance Discussion. Julia Heilakka cautions that the Planning Commission members cannot have a quorum; this was not advertised as a joint meeting. Scott Amori suggests starting with a list of likes and dislikes for signage and sign types. The Board discusses sizing and style constructions, prohibiting signs on wheels, sign regulations, potential ideas for an ordinance, and the possibility of prohibiting billboards.

Scott Amori recommends banning feather flags and pennants. Doug Schryver recommends strict regulations on signs in residential zones. The Board discusses off-premise signs. Julia Heilakka recommends considering monument signs, landscaping requirements, and electronic signs. The Board discusses electronic signs and their placement in the township. David Strunk discusses temporary signs, lighting requirements, landscaping, and enforcement concerns. The Board discusses the enforcement history on an automotive company. Bob Weseloh volunteers to be on the committee for the sign ordinance.

7. Public Comment - none

- 8. Jacob Pride motions to adjourn, Brian Barrett seconds. Vote: meeting adjourned at 5:32PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:

Brian Barrett, Secretary