

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION  
AUGUST 26, 2020

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A Work Session of the Smithfield Township Board of Supervisors was held on August 26, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett, Robert Lovenheim, Jacob Pride, Solicitor Ron Karasek, Engineer Jon Tresslar, and Officer Manager Julia Heilakka.

1. Chair Brian Barrett calls the meeting to order at 4:01PM. A quorum is present.
2. Minutes
  - a. Brian Barrett motions to approve the minutes from the August 12, 2020 and August 19, 2020 Work Sessions, Jacob Pride seconds. Vote: all in favor; motion carries.
3. New Business
  - a. First National Bank – Suzell Sayer-Kent. This item is not discussed.
  - b. [Item C] Amit Patel Inquiry – RE: Parking Requirements. Ron Karasek summarizes his email. The Board feels therapists and strength/conditioning coaches, when part of health care practices, are considered professional persons. The Zoning Officer’s determination is that therapists and strength/conditioning coaches are considered professional persons.
  - c. [Not on Agenda] 2309 Milford Rd. Brian Barrett states the property owner is selling apartments as a 28-room motel. Brian Barrett asks Zoning Officer Ken Wolfe to research the property.
  - d. [Item B] QuickBooks Training. Brian Barrett motions to approve QuickBooks Training for Julia Heilakka at \$150, Jacob Pride seconds. Vote: all in favor; motion carries.
  - e. [Item D] Waterfront Fishing Dock Project. Robert Lovenheim motions to approve signing the forms, Jacob Pride seconds. Vote: all in favor; motion carries.
  - f. [Item F] Discuss Open Space Review Board. This item is tabled.
  - g. Resolution 450. Ron Karasek states the resolutions requires the township to pay \$25,000 of the \$165,000 settlement; the original settlement was close to \$360,000. There is a commitment to bring the streets up to township standards. The township should send the check to Ron Karasek’s office. The Board thanks Ron Karasek and Jon Tresslar for the hard work and dedication on this matter. Robert Lovenheim motions to approve Resolution 450, Brian Barrett seconds. Vote: all in favor; motion carries.

- h. [Item E] Discuss Fall Clean-Up. The Board discusses a potential fee schedule and decides to add disposal guidelines for paint and items with freon. Jacob Pride motions to tentatively approve the fee schedule with provisions to add lines for paint disposal and appliances with freon, Brian Barrett seconds. Vote: all in favor; motion carries.
  - i. [Item H] Approve payment of the Health & Welfare Invoice. Brian Barrett motions to approve at a cost of \$17,690.22, Jacob Pride seconds. Vote: all in favor; motion carries.
  - j. [Not on agenda] Discussion for Private Investigator. Ron Karasek states the consultant charges \$.55 a mile, and \$65/hr. The Board discusses what the consultant may investigate. Brian Barrett states he will contact the gentleman. Ron Karasek states Tim Hoover has done similar work for Jackson Township. Brian Barrett motions to engage a private investigator not to exceed \$2,000 with duties to be assigned, Robert Lovenheim seconds. Vote: all in favor; motion carries.
- 4. Bills to be Paid – none.
  - 5. Public Comment – none.
  - 6. Jacob Pride motions to adjourn, Brian Barrett seconds: meeting adjourned at 4:36PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:

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Brian Barrett, Secretary