

The monthly meeting of the Smithfield Sewer Authority was held on Monday, February 10, 2020 at 4:30 pm in the Smithfield Township Municipal Building with the following members present: Russell C. Albert II (Chairman), Brian Barrett, (Secretary), Marianne Bridges, (Treasurer), Ben Kutz, (Engineer) and Terri Timko, (Assistant Secretary).  
Also present, Doug Olmstead/Gateway representative

Mr. Albert opened the meeting with the Pledge of Allegiance.

There being no corrections or additions to the minutes from the reorganization and regular meeting held on Monday, January 13, 2020, a motion was made by Ms. Bridges to approve the minutes as written by the Assistant Secretary. Seconded by Mr. Barrett and carried unanimously.

**PUBLIC COMMENT** –Mr. Olmstead submitted a payment for engineer review fees performed by the Authority engineer relating to the Gateway project. Mr. Olmstead also stated that he is working with existing tenants at the property to recover unpaid user fees. Mr. Olmstead is also in the process of providing documentation showing capped pipes at two properties that were recently demolished with an active connection.

**SOLICITOR REPORT** –Mr. Corveleyn informed the board a 2<sup>nd</sup> letter was sent to Mr. Tom Kirkwood and Mr. John Kirkwood regarding the Mosier's Pump Station and no response had been received. He told the authority a lien could be filed on the owner but not the parcel. Mr. Corveleyn also discussed the Scharlach property located on independence road. Ms. Scharlach is now deceased and the, but the 2/25/1993 agreement will remain in place for any subsequent owners of this property. Mr. Corveleyn was notified that new liens would be submitted for filing within the next few months.

#### **ENGINEERS REPORT**

**SANITARY SEWER** – Gilmore Associates – Ben Kutz – Copy of report provided to each member and reviewed by Mr. Kutz. Mr. Kutz informed the Board that he will be submitting the water quality management exemption mailer for the B209/Airport Road extension.

**447 STORM PIPE** – Hanover Engineering-nothing to report.

**SYSTEM OPERATOR'S REPORT:** -Copy of report were provided to each member and reviewed by Mr. Albert.

**UNFINISHED BUSINESS:** Mr. Albert made a motion to accept the emergency services rates for a 2 year term from Norman J. Fish Excavating, L. Marki & Son Inc., and Werkheiser Landscape Service. Seconded by Ms. Bridges and carried unanimously. Discussion took place regarding the Village Center Pump Station Repair RFPs, and only 1 bid being received. It was decided to send the RFPs out again for bid for March 2020.

#### **NEW BUSINESS:**

A motion was made by Mr. Barrett to approve 209/447 pump station pump repairs in the amount of \$3,024.00. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Ms. Bridges to approve the purchase and replacement of the East Brown Street flow meter in the amount of \$8,436.00. Seconded by Mr. Barrett and carried unanimously.

A motion was made by Mr. Albert to approve the repurchase of 1 inactive EDU for 80% from the Alex Deng property located on Milford Road. Seconded by Ms. Bridges and carried unanimously.

A motion was made by Ms. Bridges to pay the bills through February 10, 2020 in the amount of \$ 47,207.47, Seconded by Mr. Barrett and carried unanimously.

There was no further business to discuss. A motion was made by Mr. Albert the meeting be adjourned at 5:16pm. Seconded by Mr. Barrett and carried unanimously.

Respectfully submitted,

Terri Timko, Assistant Secretary  
Smithfield Sewer Authority  
February 10, 2020