

THE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION
JULY 22, 2020

Work Session of the Smithfield Township Board of Supervisors was held on July 22, 2020, at the Smithfield Township Municipal Center, at 1155 Red Fox Rd, East Stroudsburg, PA 18301, and via Zoom due to the COVID-19 pandemic.

Present are Supervisors Brian Barrett, Robert Lovenheim, Jacob Pride, Solicitor Ronold Karasek, and Office Manager Julia Heilakka.

1. Chair Brian Barrett calls the meeting to order at 4:01PM. A quorum is present.
2. The Pledge of Allegiance is recited.
3. Public Comments on the Agenda – none.
4. New Business
 - a. Brian R. Germano. Judge Brian Germano discusses the history of trying to join his properties. The Board and Brian Germano discuss why the joinder has not yet been filed properly. Ronold Karasek explains that the judge has prepared a resolution in lieu of the letter the township normally sends. Robert Lovenheim motions to approve the resolution [Resolution 446] as the judge has written it, with the inclusion of PINs, Jacob Pride seconds. Vote: all in favor; motion carries.

Judge Brian Germano introduces a second resolution related to subdividing the newly joined lot. There is discussion regarding how properties are joined at the county and municipal level. Robert Lovenheim motions to approve the resolution [Resolution 447] for a minor subdivision, Brian Barrett seconds. Vote: all in favor; motion carries. Brian Germano states that permits do not expire once issued.

- b. Marshalls Falls, Migliaccio Property. The Board discusses the history of the park, difficulties related to acquiring a parking lot, the contract, and potential purchase of the property. Robert Lovenheim expresses concerns related to losing grant funding. Brian Barrett expresses concerns related to the contract, and the economy.

Robert Lovenheim and Brian Barrett discuss a situation with Troy Nauman.

Robert Lovenheim motions to nominate Jacob Pride as Chairman. Ronold Karasek is unsure if a nomination can be made because it is not on the agenda. There is no second.

- c. Robert Lovenheim motions to accept the buyer's agreement of \$145,342.50, Jacob Pride seconds. Vote: Jacob Pride – yes, Robert Lovenheim – yes, Brian Barrett – no; motion carries. Ronold Karasek confirms the seller is paying their share of the transfer tax and the township is paying the realtor commission.

- d. Waterfront Park Fishing Dock Project. Julia Heilakka reads the bid totals for Pioneer Construction Co., Inc. - Base Bid: \$34,232.00, Base Bid with Alternate A: \$59,967.00, Base Bid with Alternate B: \$69,232.00 and for Chilewski Enterprises - Base Bid: \$45,700.00, Base Bid with Alternate A: \$86,700, Base Bid with Alternate B: \$96,700.00. Julia Heilakka expresses concerns related to cost and inconsistencies on the bid form, and will follow up with Boucher & James.
5. Minutes
 - a. Brian Barrett motions to approve the minutes from the July 15, 2020 Work Session, Jacob Pride seconds. Vote: all in favor; motion carries.
 6. Bills to be Paid
 - a. Brian Barrett motions to pay bills for the General Fund: \$68,268.56.24, Park Fund: \$3,871.92, and Highway Fund: \$887.39, for a total of \$73,027.87, Robert Lovenheim seconds. Vote: all in favor; motion carries.
 7. Public Comment – none.
 8. Board Report
 - a. Ronold Karasek reminds the Board that next Tuesday, July 28th is the meeting and public hearing on the proposed Economic Development (ED) zone. Tuesday, August 11th at 7PM is the public hearing for the curative amendment. The ED zone will not cure the zone, so the hearing must occur. Ronold Karasek discusses the curative amendment. Additionally, he and Brian Barrett have a meeting in Allentown on August 7, 2020. The Board discusses that meeting and the Allentown area related to COVID-19 restrictions.
 - b. Robert Lovenheim states Ron is being inundated with emails from the Board. Ronold Karasek replies it takes him time to go through emails; if they have an urgent matter, please call. The Board discusses the Right-to-Know Law.
 9. Robert Lovenheim motions to adjourn, Jacob Pride seconds. Vote: all in favor; meeting adjourned at 5:17PM.

Minutes recorded by Julia Heilakka

Respectfully submitted:

Brian Barrett, Township Secretary