

**SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION – JUNE 3, 2020 – 4:00 P.M.**

AGENDA

Vice Chairman Robert Lovenheim called the meeting to order at 4:02 P.M.

PRESENT: Brian E. Barrett (Chairman by phone); Robert Lovenheim (Vice Chairman); Jacob Pride (Assistant Secretary); Jon Tresslar Township Engineer by Zoom); Ron Karasek (Township Solicitor by Zoom); Troy Nauman (Applicant by Zoom).

MINUTES: 05-26-2020: – Regular Meeting

A motion to approve the minutes as submitted was made by, Mr. Barrett; second by Mr. Pride; motion carried.

PUBLIC COMMENTS ON THE AGENDA: None

NEW BUSINESS:

- a) Troy Nauman – RE: Airstrip Road Expansion is accepted with six points in the motion: Five (5) SALDO Waivers and two (2) Stormwater Waivers-as outlined in the Airstrip Road Expansion Engineering Sketch Plan Township Engineer Review Correspondence No. 4 (dated June 2, 2020)-be approved; and,
 - The Estimate of Probable Construction Costs (as per No. 9 of the Township Engineer Review Letter) submitted by the Applicant shall be reviewed and approved by the Township Engineer; and,
 - Once the Estimate of Probable Construction Costs has been approved by the Township Engineer, the Township Solicitor will prepare a Land Development Improvements Agreement for signature by the Applicant along with requiring the Applicant to post a performance and maintenance security; and,
 - The existing right-of-way along Airstrip Road is 40'. The required right-of-way is 50'. The Township Supervisors will address whether the right-of-way width is to be increased at the time the roadway is offered for dedication to the Township.

A motion to approve was made by Mr. Lovenheim; second by Mr. Barrett; motion carried.

b) Motion to approve distribution of monies to Shawnee, Marshalls Creek and Delaware Water Gap Fire Companies in the amount of \$63,500.00 approved in the 2020 Budget. A motion to approve was made by Mr. Pride; second by Mr. Barrett; motion carried.

c.) Motion to hire Julia Heilakka as Township Office Manager. A motion to approve at \$45,000 a year at terms and at a date to be determined was made by Mr. Pride; second by Mr. Barrett; motion carried.

d.) Motion to approve partial reimbursement for Supervisor Lovenheim for one-half cost of new Mac computer not to exceed \$1000.00, after invoice is presented to Township. A motion to approve was made by Mr. Pride; second by Mr. Barrett; motion carried.

BILLS TO BE PAID:	General Fund: \$42,176.34
	Park Fund: \$ 3,222.37
	Highway Fund: \$ <u>2,925.50</u>
	Total: \$48,324.21

A motion to approve all bills as submitted for payment was made by Mr. Pride; second by Mr. Lovenheim; motion carried.

PUBLIC COMMENTS: None

A motion to adjourn at 4:29 P.M. was made by Mr. Pride; second by Mr. Lovenheim; motion carried.

Respectfully submitted:

Robert Lovenheim