

**SMITHFIELD BOARD OF SUPERVISORS
WORK SESSION – MARCH 18, 2020 – 4:00 P.M.
Minutes**

CALL MEETING TO ORDER: Vice Chairman Robert Lovenheim called the work session meeting to order at 4:00 P.M.

PRESENT: Brian E Barrett (Chairman) (via phone); Robert Lovenheim (Vice Chairman); Jacob A Pride (Assistant Secretary); Ken Wolfe (Zoning Officer); Ronold Karasek (Township Solicitor); Charles Vogt; Nick Fredericks.

MINUTES: Mach 11, 2020 – Work Session: A motion to approve the minutes as written was made by Mr. Pride; second by Mr. Barrett; motion carried.

PUBLIC COMMENTS ON THE AGENDA: None

PUBLIC HEARINGS:

A Proposed Township Ordinance Amending the Township Zoning Ordinance by adding a new definition of “Lodging Accommodation” & Adopting Ordinance No. 234 Amending Chapter 27. A motion to approve the Amendment and Adopt Ordinance No. 234 was made by Mr. Pride; second by Mr. Barrett; motion carried.

NEW BUSINESS:

Position of Township Office Manager: A motion to approve a public posting of job description, qualifications, and salary for the position of Township Office Manager on or before March 31, 2020. Prior to that date the Supervisors will define these particulars. All candidates may submit applications and be interviewed on line if they choose. The Supervisors will make a final decision and hire a candidate for the position by April 29, 2020. A motion was made by Mr. Lovenheim; second by Mr. Barrett; motion carried.

Motion to buy a Ring /Camera Video Doorbell for the front door of the Township Building at a cost not to exceed \$500.00 including installation. A motion was made by Mr. Pride; second by Mr. Lovenheim; motion carried.

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| BILLS TO BE PAID: | General Fund: \$38,929.05 |
| | Park Fund: \$ 74.06 |
| | Highway Fund: <u>\$ 1,920.49</u> |
| | Total \$40,923.49 |

A motion to approve and pay the bills as submitted was made by Mr. Barrett; second by Mr. Pride; motion carried.

PULIC COMMENTS:

Question from Sewer Authority of how staff will handle walk in traffic. Answer: only in upstairs lobby, until we figure out a better solution.

A motion to adjourn the meeting at 4:20 P.M. was made by Mr. Barrett; second by Mr. Lovenheim; motion carried.

Respectfully submitted:

Robert Lovenheim. Vice Chairman